

*Town of Norwell*  
**ZONING BYLAW REVIEW COMMITTEE**  
**Meeting Minutes of March 23, 2016**

TOWN OF NORWELL  
TOWN CLERK

2016 APR 14 AM 9:02

**MEETING DATE:** Wednesday, March 23, 2016  
**TIME SCHEDULED:** 7:00 P.M.  
**LOCATION:** Building Office/Planning Office  
**MEMBERS PRESENT:** Sally I. Turner, Chair (at large)  
Lois S. Barbour, Vice-Chair (ZBA)  
Spencer A. Joseph, Clerk (at large)  
John Litchfield, Board of Health  
Robert Woodill, Conservation Commission  
**MEMBERS ABSENT:** Jason Brown, Board of Selectmen (at BoS meeting)  
Patrick G. Campbell, Planning Board (at PB meeting)  
**TOWN EMPLOYEES PRESENT:** Chris DiIorio, Town Planner (during PB public hearings)  
**TOWN EMPLOYEES ABSENT:** Peter Morin, Town Administrator (at BoS meeting)  
Tim FitzGerald, Inspector of Buildings

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The meeting was called to order at 7:11 P.M. by Chair Turner.

**AGENDA:** Upon a motion duly made and seconded, members present **VOTED** to approve the agenda, as written.

**MINUTES:** Upon a motion duly made and seconded, members present **VOTED** to approve the minutes for the meeting of 3/3/16, with reading of the minutes waived.

**GENERAL CODE CONFERENCE CALL:** On 3/16/16, Members Turner and Barbour met in the Osborne Room with the Town Planner, Town Clerk, and Town Administrator to conference with Patricia Palmieri-Phelan, Code Manger, and Deb \_\_\_\_\_ from General Code. Various items were addressed in the telephone conversation that began at approximately 4:00 P.M. and was concluded at approximately 5:00 P.M.

1. Administration and communication: emails will be sent to Pat Anderson, Sally Turner, and Lois Barbour for distribution and discussion with committee members.
2. Source Materials to include:
  - a. Town Charter (7/1/12)
  - b. General Bylaw and Rules Articles 1-20 plus 21 (2015 Stretch Energy Code)
  - c. NZBL May 2015
  - d. Subdivision Rules and Regulations (5/20/06)
  - e. 2010 Zoning District Map
  - f. Board of Health??? (should be included as a component of Article 12 of the General Bylaw)
3. Project Steps/Overview:
  - a. Organizational Analysis includes
    - i. Table of contents
    - ii. Checklist format for responses in order to schedule later contact
    - iii. Editorial/legal consistent terms
    - iv. Check definitions section
  - b. Manuscript (September) proposal publishing/production: conflicts/inconsistencies report in workbook format (introduce Town Counsel at this step)
  - c. Return-marked up workbook
  - d. Incorporate additional legislation

- e. Preliminary draft – followed by further revision (final) to go to Town Meeting
- f. Can provide draft warrant articles
- 4. Days from signing of contract
  - a. Conference call – held on 3/17/16
  - b. Posting pdf on line (ecode 360 portal but no library access to other codes); read-only (45 days – April/May)

(Payments: 50%/50% per contract)

#### **Deliverables**

- 1. 10 paper codebooks (pdf interim)
- 2. ebook??? (open question)
- 3. General Code Application from iTunes: General Code ecode search
- 4. Login needed to access certain info by admin
- 5. Performance schedule to be emailed later – should use to clarify dates above

**PLANNING BOARD PUBLIC HEARINGS:** Members adjourned to Planning Office at approximately 7:15 P.M. to attend the three zoning bylaw 10-citizen petitions public hearings and reconvened in the Building Office following the public hearings. Planning Board meeting minutes should be consulted for official records of the public hearing proceedings, summarized below.

- 1. **Restrictions on political signs:** NZBL Committee members indicated the following concerns: political signs should be regulated under the general bylaw, if Town property is to be referenced; political signs are regulated by the state relating to proximity to voting places; Reed v. Town of Gilbert Supreme Court decision (June 2015). The Committee has flagged signs as an area to be revised but is awaiting results of the General Code editorial/legal review with which the Town has contracted. Planning Board closed the public hearing and will vote on Wednesday, 4/13/16.
- 2. **Changes in zoning district lines:** Proposal to change some Residential B to Business B zones. NZBL Committee members indicated the committee is looking at Washington Street as a whole; some suggestions were made relating to allowing more restrictive commercial activities on corner lots that are now zoned residential. Planning Board voted not to recommend, as it would prefer a more comprehensive approach that is currently being undertaken.
- 3. **Billboards:** Planning Board continued the public hearing to Wednesday, 4/13/16.

**RECONVENE IN BUILDING OFFICE:** Members discussed the public hearing results and that recommendations should be made when more members are able to be present.

**ADJOURNMENT:** Upon a motion duly made and seconded, members present **VOTED** to adjourn at 8:41 P.M.

**NEXT SCHEDULED REGULAR MEETING:** Members agreed to meet for the PB public hearings on 4/13/16 in lieu of the 4/7/16 scheduled meeting.

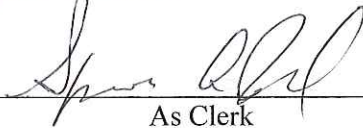
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These minutes have been approved with reading of the minutes waived by unanimous vote of the  
Norwell Zoning Bylaw Review Committee at a public meeting duly noticed and held  
on April 13, 2016, in accordance with the Massachusetts Open Meeting Law

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Signed:



As Clerk

Date:

4/13/16

Copy filed with: Office of Town Clerk

Copies to: Town Administrator/Board of Selectmen  
Conservation Agent/Conservation Commission  
Town Planner/Planning Board  
Board of Health  
Board of Appeals  
Inspector of Buildings

Post to Committee's Webpage

