

BOARD OF WATER COMMISSIONERS
MEETING MINUTES

Date: November 1, 2018 Time: 4:30 PM Location: Norwell Water Dept.
345 Main Street-Office

In Attendance:

Board members: Steve Ivas, Fred St. Ours and Water Superintendent Jack McInnis.

Meeting Minutes Prepared By: Steve Ivas

1. The Board members signed abatements, commitments and vouchers.
2. Peter Dillon and Donna Snow were not present at tonight's meeting.
3. Steve Ivas motioned to approve meeting minutes from 10/18/18 with a small written change on item #5;
Fred St. Ours seconded and all in favor at 4:44pm
4. Jack McInnis advised 5-6 interviews are scheduled next week for Water System Maintenance Trainee position.
5. Jack McInnis advised all pre-bid requirement have been made for the Excavation Bid Opening in December.
6. The Board discussed the fall water main flushing program for the Northeastern part of Town. All the arterial water mains and side streets were completed. The streets included: Parker Street, Old Oaken Bucket Road, Cross Street, Summer Street, Central Street, Bridge Street, Main Street and Winter Street.
7. Philips Drive tank rehabilitation project is pending; Jack will work with Jason Federico to obtain cost estimates for a spring 2019 start date.
8. Jack McInnis briefly discussed two high usage accounts that the meter reader is investigating: 14 Edgewood Park and 151 Grove Street, a status will be provided at the next meeting.
9. Jack noted a VFD failure occurred at Well #6, it may be a short within the VFD contactor but will be determined tomorrow.
10. Kings Landing Water Main Project retainage, 10% retainage still outstanding and Jason Federico suggests releasing 5% when billed.
11. Steve Ivas motioned to adjourn; Fred St. Ours seconded, all in favor at 5:25pm.

Items not anticipated 48 hrs. in advance of meeting

Accepted: *F. St. Ours* Date: *11/15/18*