

BOARD OF WATER COMMISSIONERS

MEETING MINUTES

Date: November 15, 2018 Time: 4:30 PM Location: Norwell Water Dept.
345 Main Street-Office

In Attendance:

Board members: Steve Ivas, Fred St. Ours and Water Superintendent Jack McInnis.

Meeting Minutes Prepared By: Donna Snow

1. The Board members signed abatements, commitments and vouchers.
2. Steve Ivas motioned to approve the meeting minutes from 11/1/18; Fred St. Ours seconded; all in favor at 5:00pm
3. A boat fire occurred this past week on Kings Landing. The Fire Chief Andy Reardon sent a note of appreciation for the work the Water Department did to install water service and fire hydrants this year which helped immensely in fighting the fire and mitigating damages to property.
4. The BOWC reviewed the account for 14 Edgewood Park, the abatement was discussed and approved. This resident has paid the balance due and account balance is now zero.
5. The BOWC discussed the account for 151 Grove Street which had a high reading in September for 124,000 gallons. Amanda Kayiales was unable to interrogate the meter; the 90-day capture feature on this meter is not working. The meter however is registering correctly so the readings are accurate. This resident's usage is lower now indicating the past high consumption was an isolated incident. The penalty will be withheld because we were investigating usage; but the bill will stand as is and Amanda Kayiales will advise the resident.
6. Update on 35 Blockhouse Lane: The residents have drafted an easement agreement for a water service in the easement crossing two properties on London Hill Lane. The easement grants rights to resident and NWD. This requires three signatories for it to take effect.

7. Jack McInnis informed the Board that a recently submitted and outstanding FY18 bill from Auto Hospital will have to be paid at Special Town Meeting.
8. Update for the Water System Maintenance Trainee, last week Jack McInnis interviewed five candidates. Barbara Childs has since sent another set of applicants. Three are worthy of an interview which will be arranged next week. The goal is to hire by December.
9. Philips Drive Tank Rehab. Update: Jack McInnis spoke with Jason Federico to generate costs and timeframe for the spring. One contractor may make a site visit next week. The annual inspection of exterior tank roof tops is an area that needs attention and must be done by December 31st. Fred St. Ours suggested a drone would be able to view the roof top of the tanks but currently the Department has no policy on allowing inspections in this fashion.
10. VFD failure at Well #6 update: the electrician suggested buying a contactor which cost \$300 but it did not work. It turned out both contactors were shorted, likely from a power outage. Another was purchased and Bill Anderson's work from Walco saved the Department a significant amount of money.
11. Excavation Bid Reminder: The bid opening is set for December 20th 2018.
12. Jack McInnis will not be here for next BOWC meeting on December 6th.
13. Steve Ivas motioned to adjourn; Peter Dillon seconded, all in favor at 5:45pm.

Items not anticipated 48 hrs. in advance of meeting

Accepted: J. McInnis Date: 6 Dec 2018