



TOWN OF NORWELL
BOARD OF WATER COMMISSIONERS
345 MAIN STREET
P.O. BOX 295
NORWELL, MA 02061

WATER DEPARTMENT
781-659-8076

Date: June 7th, 2018

Time: 4:30 PM

Location: Norwell Water Department
345 Main Street, Norwell

BOWC Meeting Agenda Items:

1. Sign – Abatements, Commitments and Vouchers
2. Vote – Reorganize the BOWC
3. Approve – Meeting Minutes of (4/19/18) & (5/3/18) & (5/17/18)
4. Review – End of Year FY18 line item budget balances
5. Inform – Seasonal help started 6/4/2018, concentrating on hydrant maintenance
6. Reminder – FY19 Excavation Services Bid opening scheduled 06/21/2018
7. Discuss – Status of Well #2
8. Discuss – Status of Well #6, cleaning and redevelopment
9. Discuss – Status of Kings Landing water main project

BOARD OF WATER COMMISSIONERS

MEETING MINUTES

Date: June 7, 2018 Time: 4:30 PM Location: Norwell Water Dept.
345 Main Street-Office

In Attendance:

Board members: Fred St. Ours, Steve Ivas and Water Superintendent Jack McInnis.

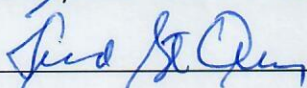
Meeting Minutes Prepared By: Donna Snow

1. The Board members signed abatements, commitments and vouchers.
2. Steve Ivas motioned to approve minutes of April 19th, Fred St. Ours seconded, all in favor at 4:45pm.
3. Steve Ivas will review minutes from 5/17/18 and provide revisions to Donna Snow.
4. Peter Dillon was absent from tonight's meeting.
5. The BOWC decided to postpone their upcoming meeting July 5th. The BOWC July meetings will be held as follows: July 12th & 26th.
6. Kings Landing bid planning was discussed via phone with Jason Federico. The bid opening will be held on July 12th @ 4:45. The Board will vote to award to the lowest bidder; and has authorized Jack McInnis to sign the notice of award and notice to proceed, pending both Jack McInnis and Jason Federico's review of the bid documents. Jack McInnis will not be in attendance for this bid opening. Jack McInnis reminded the BOWC that the Excavation Bid opening is held on June 21st.
7. The BOWC decided to postpone reorganizing the board for a meeting when all members are present.
8. Fred St. Ours inquired about the Dell Invoice; Jack McInnis explained it was purchased for the SCADA computer.
9. Jack McInnis provided a review of the FY18 budget, the remaining balance is \$144k after the vouchers signed this evening have cleared. Jack McInnis explained this will allow for the

purchasing of the following: chemicals, brass, hydrants, meters, excavation services, electrical work, and integration services for new scada pc/software.

10. Jack McInnis informed Steve Ivas and Fred St. Ours that the seasonal help starting working on Monday June 4th. One hire is a local student from Norwell and the other is a young man from Pembroke. Jack McInnis explained they will concentrate on hydrant maintenance; clearing brush, power washing and hand painting the hydrants.
11. Status of Well #2 – Jack McInnis explained the structure will be done next week, followed by the pit less adapter and electrical work, with the systems integrator tying everything in. Jack McInnis estimates to have it online by August/September. Steve Ivas asked how are the pumping levels are, Jack McInnis noted they are very good. Jack McInnis reported that Well # 6 has been cleaned and redeveloped and will be put together Monday to be back in service. The capacity had been 230 gpm and is now it is 525 gpm; and the cost was about 12k. Both Steve Ivas and Fred St. Ours were pleased with these results.
12. Jack McInnis provided an update on the lead and copper sampling. The South Shore Charter School participated in the sampling; Jack McInnis has been in communication with the facilities manager to discuss the results from their samples. Fred St. Ours also suggested their results could be retested. Jack McInnis advised them to flush fixtures first which would improve the results drastically, however overall their results were excellent with the exception of the one sample which is above the action level.
13. Steve Ivas motioned to adjourn; Fred St. Ours seconded, all in favor at 5:30pm.

Items not anticipated 48 hrs. in advance of meeting

Accepted:  Date: 6/21/18