

BOARD OF WATER COMMISSIONERS

MEETING MINUTES

Date: December 3, 2020 Time: 4:30 PM Location: Norwell Water Department
345 Main Street, Norwell

Attendance: Peter Dillon, Fred St. Ours, Steve Ivas and Jack McInnis

Minutes Prepared by: Donna Snow

1. All parties were present via Microsoft Teams while we continue in a remote environment.
2. Steve Ivas motioned to accept meeting minutes from 11-19-20 with two changes requested 1) add \$ sign on item 4 and 2) capitalize "The Board" for item 7. Fred St. Ours seconded, and all in favor at 4:46 pm
3. Jack McInnis explained he plans to follow the Covid trend and make field staff changes as needed. Peter Dillon explained that starting on Wednesday of this week the rise in cases is due to the incubation period resulting in the recent holiday gatherings.
4. Fred St. Ours congratulated Jack McInnis and staff for the award received this week from the DEP for a 2020 Public Water System Award.
5. PFAS Update: Peter Dillon was expecting an updated letter but has not received it yet and he explained correspondence would be sent to the Town Manager Peter Morin.
6. Town Hall Covid Changes: Donna Snow explained that effective Monday Nov. 30th Norwell Town Hall was locked to residents/contractors and will require appointments being made with each department for entry to Town Hall. A log sheet will be in each office so that anyone entering can be recorded for covid tracing. Most all offices are working a hybrid schedule with both in-person and remote days; but all offices are still providing full coverage during normal business hours.
7. Jack McInnis advised that today was the first day working with PA Landers on South Street. Jack McInnis did award the bid to PA Landers despite the fact that all the

contractors were missing some documentation. Jack McInnis did ask PA Landers to submit a letter stating any vehicles they provide are both registered and insured and furthermore that the operators and drivers are also licensed and insured. Fred St. Ours asked if they will have the same crew or different people every time, Jack McInnis assured him that he has discussed this as it would be advantageous to have the same crew as often as we can. Today's road work required fixing a leak that required excavation on both sides of the road. A RAVE notice was done because the water main needed to be shut off. Jack McInnis explained he did contact D'Alessandro to let them know NWD may call on them in the future however they are about \$200 more a day than PA Landers.

8. People GIS update: Jack McInnis advised that we have issued our portion of fees and that the Selectman's office has passed along their charges to the Highway Department.
9. SE Region Drought Status: Fred St. Ours asked Jack McInnis the current pumping rate, Jack McInnis stated 700-800,000 gallons per day. Fred St. Ours asked to move back to Tier 1 so that residents will continue to take the restrictions seriously, he feels leaving the Town in restrictions as we enter the winter gives little credibility to how the tier system works. The Board reached a consensus to move back to Tier 1. Jack McInnis will have the Town signs updated by field staff.
10. Jack McInnis advised a leak survey was done in the fall, 12 leaks found and repaired.
11. Discussion for a tire reimbursement from Amy Harrison in the amount of \$252.93- Peter Dillon noted the pictures reflect no protection in road way. Jack McInnis explained that Highway had created a claim with MIAA and the agent corresponded with Jack denying the claim. Jack accepted liability back in October and stands by his decision based on the circumstances. Donna has received invoices from claimant and did reach back out to MIAA to see if the claim would be paid. The Board agreed if insurance did not pay the claim that they were in agreement to reimburse Mrs. Harrison for her tire charge. It was a road service which caused the defect in the roadway.
12. Jack McInnis advised there was a Treatment Plant mishap during a backwash. Scott O'Keefe performed the backwash and left only to return to find 2" of water in the clear well room at the treatment plant. The probe went out of calibration and allowed the water to spill over. Laviolette took the probe to be recalibrated and made adjustments to allow the backwash until the new probe arrives. Jack McInnis also noted the chemical feed pumps are also in need of replacement, the types we now have Jack McInnis explained cannot be replaced.
13. Steve Ivas inquired about the Grove Street Well field; he was speaking with a resident at 227 Grove Street who had asked about a military vehicle which was parked on Water

Department land. Jack McInnis was unaware of the vehicle and the assumption was made that it could be a hunter in the vicinity.

14. Fred St. Ours again expressed gratitude for the award received and suggested that Jack McInnis post the award on Facebook with a picture of the staff. Everyone was impressed with the accomplishment and recognition, the award will be laminated for the office and Jack McInnis will pass along the positive feedback from all board members.

15. Fred St. Ours motioned to adjourn; Steve Ivas seconded; all in favor at 5:46pm.

Accepted: Stim Ivas Date: 17 Dec 20