

BOARD OF WATER COMMISSIONERS **MEETING MINUTES**

Date: June 6, 2019 Time: 4:30 PM Location: Norwell Water Dept.
345 Main Street-Office

In Attendance:

Board members: Fred St. Ours, Steve Ivas, Peter Dillon, and Water Superintendent Jack McInnis

Meeting Minutes Prepared By: Donna Snow

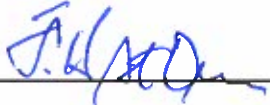
1. The Board members signed abatements, commitments and vouchers.
2. Steve Ivas motioned to approve the meeting minutes of May 2nd; Fred St. Ours seconded, all in favor at 4:37pm.
3. The BOWC approved the unpaid FY18 Auto Hospital bill for \$552.29.
4. Jack McInnis raised the topic of trenches on private property - either for new water services or the repair of an existing water service. A trench is defined as a 3 ft. wide by 5 ft. deep excavation, and the Water Department does inspect the trench. NWD has three documents that can be modified if needed to include the repair notice for a leak and two documents in the new service installation packet. The trench permit is a \$50 fee and requires an online application. The excavator is the competent trench person, not the Water Department. Trench permits are a state requirement for work done on private property. Jack McInnis suggested some language should be included in the departments documents stating a trench permit will be required with the Building Department and shared his revisions with the board members. Peter Dillon suggested adding a clause "with the exception of an emergency" since in that instance it would not be required. When and if the water service needs to be located Jack McInnis revealed the indicator tape is used

specifically so the line can be traced. The Board came to a consensus to modify documents as discussed.

5. Jack McInnis provided an update on the vacant Distribution Mechanic position, the candidate that Jack McInnis identified has accepted another position; Barbara Childs will need to solicit again for this opening. The Department also has an opening for the Meter Reader/Clerk, the current meter readers last day is 6/10/19.
6. The BOWC discussed the bill for a resident at 662 Grove Street. Fred St. Ours suggested taking off the highest billable tier which would save the resident \$168.00 on the bill. All the BOWC members agreed and Donna Snow will inform the resident of the abatement decision.
7. Jack McInnis provided an update on the Tank Rehab project. With two more weeks to go; the tank was prepped and power washed, sanded and grinded and they are applying the primer on the entire tank. The tank will be painted in similar color to what we have now. Jack McInnis suggests a change order for Judges Hill tank so the same process can be applied; the board came to a consensus.
8. The BOWC discussed two recent water breaks; the one on Main Street occurred at a bend and the second on May Elm Lane had a section of pipe with a boulder that caused a side section of pipe to blow out. With regard to the break at Town Hall, Jack McInnis noted the sewer force main is above the water main with less than a foot of clearance. Peter Dillon states the sewer force main has been in place for years when the Goldman building was being built. It was noted that only one active storage tank was online at the time of the May Elm Lane break; the system did not kick on the other tanks as it should have. Jack McInnis activated the booster pump manually to return pressure to normal. Fred St. Ours wondered what the lost gallons were; Jack McInnis advised he could determine that and let

the board know. Steve Ivas asked how many miles of road contains asbestos pipe, Jack McInnis stated approximately 75-80%. Peter Dillon explained if the pipe is cut it has to be removed properly and further noted that he believes Duxbury is replacing all their asbestos pipes. Jack McInnis explained that Steve Gatanti, John McGloin and Scott O'Keefe are OSHA certified to remove asbestos pipe are licensed to cut with a wet saw and wrap the cut pipe in plastic at which point Glenn Ferguson arranges for its disposal.

9. Jack McInnis advised he has contracted with Merrill to survey of 4 acre parcel on Grove Street; this is the parcel that was purchased two years ago. Jack McInnis will obtain a full size set of plans with digital copy and it will be recorded at registry of deeds.
10. The Conservation Commission had made a request relative to the land owned by NWD, however the BOWC respectfully requests a member of Conservation Commission to appear at our next meeting to further discuss.
11. Peter Dillon discussed the Library plans with respect to both water and sewer line. The proposal is for a new 6" water main with 3" offset for both gas/electric and 3" offset for sewer. They will cross at point of entry to the building but they did not account for the existing 8" line that goes in and services the library. Jack McInnis has some questions about the current design which he expressed to the board.
12. Steve Ivas asked about the availability of a shed at the treatment plant to store a snow blower and outdoor equipment for the Library. Jack McInnis agreed he could find a place for the snow blower and some outdoor tools. Jack McInnis also noted the water used for the Library contractor will be metered but not charged.
13. Steve Ivas motioned to adjourn; Fred St. Ours seconded; all in favor at 6:00 pm.

Accepted:  Date: 9/5/19

