

BOARD OF WATER COMMISSIONERS

MEETING MINUTES

Date: May 2, 2019 Time: 4:30 PM Location: Norwell Water Dept.
345 Main Street-Office

In Attendance:

Board members: Fred St. Ours, Peter Dillon, Steve Ivas, Water Superintendent Jack McInnis

Meeting Minutes Prepared By: Allen Perlin

1. The Board members signed abatements, commitments and vouchers.
2. Fred St. Ours amended the meeting minutes of April 18th, changing items not anticipated on page 2 to read \$6.8 million. Steve Ivas motioned to approve the meeting minutes of April 18th as amended by Fred St. Ours, Peter Dillon seconded, all in favor at 4:48 pm.
3. Documents for the Tank Rehabilitation Project were signed by the Board members. These documents included the contract and scope of work; the Notice to Proceed; the Notice of Award; and the Change Order reclassifying Paradise Drive Tank as Item #1, Phillip Drive Tank as Item #3, and approving an additional \$13,500 in funding for a complete coat of encapsulating paint at the Paradise Drive Tank.
4. The Tank Rehabilitation Project schedule of work, which has already been approved, was discussed. The Department conducted tests to determine if the Judges Hill Tank could serve as the control tank for the system. The Department will be draining the Paradise Drive Tank starting on May 6th and the work will proceed as scheduled.
5. The Judges Hill Tank altitude valve was found to be non-functioning during testing. The valve was moved into the fully open position and isolated from the pilot valve, so it will not close. This will facilitate using the Judges Hill Tank as the control tank while the Paradise Drive Tank is offline. The altitude valve will be repaired when the work on the Judges Hill

Tank is scheduled (June 3rd). The Board is considering a second change order to fund a complete coat of encapsulating paint for the Judges Hill Tank. There is a general consensus to add the change order.

6. The article for the FY20 Special Town Meeting will be read as-is by Peter Dillon, following the advice of Town Administrator Peter Morin. No discussion was needed for the overall budget. Consideration of our commitments from 2018 compared with 2019 revealed that total commitments for 2019 are nearly \$150k less than 2018. Some of this is due to a \$90k abatement at 197 Riverside Drive which resulted from a meter replacement and an unbilled usage error. Tiered water restrictions and a wet winter may have also contributed to the lower commitment. In terms of capital outlay, the Department is reasonably requesting two new trucks be added to the fleet. The cost for these vehicles is reasonable compared to similar requests across Departments.
7. The Water Systems Mechanic Trainee candidate who was given a verbal offer last week had his verbal offer rescinded after he indicated a lack of interest in an email. The Department requested that the candidate who was hired in December but withdrew from the position before the start date be reconsidered. The Board approves based on the Department's best judgment.

Additional items not added to the agenda within 48 hours:

1. Jack McInnis will be out from May 6th through May 20th. A member of the Board will have to come in on Tuesday or Wednesday of each week to sign payroll.
2. Steve Ivas suggested that the Department place signs on all public water supply well structures indicating their number and that they are public water supply wells.

3. The Abutter at 85 Grove Street requesting privacy fencing or shrubbery may be mistaken about the layout of the Water Department property line. The Board recommends the entire property be surveyed by Merrill Engineering. Steve Ivas recommends putting corner posts at the property line.
4. At 151 Brigantine Circle, a septic tank and leaching field were apparently installed above a water service line. Additionally, the water service line was leaking for some time, creating a backflow risk. A French drain was installed to move the water off the property and into the street, but the leak was either not properly identified or not reported. Steve Gatanti closed the water service at the curb stop and, with permission from the adjacent property owner, has hooked up a hose from the adjacent property to provide water for domestic use but not for drinking or cooking. A work order shows the Water Department properly marked out the curb stop for a perk test. Department protocol does not require the Department to identify the path of the water service across private property to the entry point in the basement.
5. Steve Ivas motioned to adjourn; Peter Dillon seconded; all in favor at 6:02 pm.

Accepted: J. H. St-On Date: 5/16/2019