

BOARD OF WATER COMMISSIONERS **MEETING MINUTES**

Date: January 17, 2019 Time: 4:30 PM Location: Norwell Water Dept.
345 Main Street-Office

In Attendance:


Board members: Fred St. Ours, Water Superintendent Jack McInnis and Peter Dillon via teleconference

Meeting Minutes Prepared By: Donna Snow

1. The Board members signed abatements, commitments and vouchers.
2. Steve Ivas was not present at tonight's meeting.
3. Peter Dillon motioned to authorized Jack McInnis to sign vouchers, commitments & abatements, Fred St. Ours seconded; all in favor at 4:38pm.
4. Peter Dillon motioned to approve Meeting Minutes of 1/3/19; Fred St. Ours seconded; all in favor at 4:40pm.
5. Jack McInnis informed the board that Dandel Construction has resolved all punch list items: removed Cl₂ tap, straightened valve boxes and raised to grade, removed debris pile, and filled sunken areas with process mix. Peter Dillon asked how many residents on Kings Landing have tied in; Jack McInnis advised only one resident has taken Town water service thus far.
6. Peter Dillon has notified Peter Morin that the Advisory Board meeting of Jan. 29th will need to be postponed.
7. Peter Dillon plans on requesting another Hydro Article at the Advisory Board meeting to address the Third Herring Brook monitoring requirements. Jack McInnis will send Peter Dillon the language needed for the new article.
8. New Hire Kevin Wilson was scheduled to start in January 7th and called Barbara Childs the Friday before announcing that he would not be taking the position. Jack McInnis advised that he will be starting from square one and Barbara Childs will re-post the position on Indeed.com

9. The indirect cost sheet for Accounting was reviewed and it does include 30k for the Highway Department which was agreed to from the last meeting based on 12 road cuts at \$2/cut with 6 return events at \$1k. Donna Mangan will need to come to an upcoming meeting to explain in more detail the Indirect Expenses and discuss the methodology.
10. Article for design for new facility is general in nature and Peter Dillon read it and agreed and thought it was fine.
11. Jack McInnis reminded the board that the Town reports are due February 15th, 2019.
12. Fred St. Ours motioned to adjourn, Peter Dillon seconded and all in agreement at 5:33pm.

Items not anticipated 48 hrs. in advance of meeting

Accepted:  Date: 3-7-2019