

BOARD OF WATER COMMISSIONERS
MEETING MINUTES

Date: January 7, 2021 Time: 4:30 PM Location: Norwell Water Department
345 Main Street, Norwell

Attendance: Peter Dillon, Fred St. Ours, Steve Ivas and Jack McInnis
Guest: Jason Federico

Minutes Prepared by: Donna Snow

1. All parties were present via Microsoft Teams.
2. Steve Ivas motioned to accept the Meeting Minutes from 12-17-20, Fred St. Ours seconded and all in favor at 4:54pm.
3. Pilot Testing: Jason Federico, Lisa Goyer and Steve Olson met with Jack McInnis today to talk about pilot testing. Jason Federico explained they plan to move forward with more pilot work and bench testing and utilize more of the facilities. It was explained that the water quality at Grove Street may need a treatment process in and of itself. Jason Federico reviewed water quality over a years' time and saw organic levels leaving South Street. The goal is to evaluate dosing levels and coagulation to potentially implement different dosing rates for the plant and bring organic levels down. Jason Federico noted pre dosing with chlorine will add additional disinfection and help determine what to replace the chlorine with. The raw water will be added to mixing jars (table top mixing) to determine results. The goal is to establish a good number on a smaller scale and implement a plan that will fix issues with water quality. Water issues discussed included well #10 with high organic levels and well #6 which has the worst water in the system. Well #1 represents pretty typical numbers according to Jason Federico. Jason Federico explained the benchtop scale method will allow them to see what results are and then discuss the findings before a full pilot. Jack McInnis will provide all the analytical equipment and Lisa Goyer will do the testing. Jason Federico has also partnered with H2Olson for the testing. Jack McInnis informed the Board that the Grove Street well field is now on the back burner.
4. Open Space Plan: Steve Ivas shared the presentation with everyone and asked them to review and comment as needed. Fred St. Ours did review and he thought it was fine. Peter Dillon did not like the word homogeneous as a reference to the population. Steve Ivas asked everyone for their feedback once they have reviewed materials.
5. Donna Snow advised that Glenn Ferguson was interested in attending the next BOWC to discuss the highway yard processing. Last year NWD contributed 12k to the Highway department. The Board is agreeable to adding him to the next agenda. Jack McInnis advised that 2-3 hydrants on Circuit Street need to be raised or replaced. Fred St. Ours asked why it would need replacing and Jack McInnis explained if the main valve is leaking by, it would need replacement. Most times the cost to replace parts equals the cost of a full hydrant repair. Steve Ivas asked if we have a hydrant list, Jack McInnis assured him

- that he has many iterations of the hydrant list. The GPS locator has not been purchased yet, the Board would like to have a status on this.
6. Discussion relative to 52 Hemlock Drive: The Board approved forgiving \$41.77 in penalties. The Board also asked Donna Snow to determine how much of the real estate lien included penalties and interest and abate that amount from the current water bill. Fred St. Ours said the resident is not totally innocent but the ebills were not arriving to him and the prior owner never notified the office or the new resident. The Board reached a consensus on both the penalties and an abatement for any penalties included in the lien amount.
 7. The Water Department office has noticed a handful of accounts receiving the senior discount who do not qualify by age. Donna Snow explained that Dan Gage offered to research and prepare a list of accounts in question and will share with the Board when complete.
 8. Donna Snow will request from Bill Trust all e-bill accounts and check them against any delinquent accounts with the Collectors office to see if the e-bill account is for the current owner. Often times the e-bill customers do not notice their electronic water bills (they may end up in a spam folder) and on occasion the e-bill account may be for an owner who has since moved. The protocol is to remove any e-bill accounts upon notice of a final water reading but not all real estate transactions request a final water reading as they should.
 9. Accounting removed all December Verizon payments for five landlines from a recent voucher. Donna Snow issued 8 stop payments for checks that did not reach Verizon by mail. Accounting has not yet advised if payments have since been reissued or what the status is.
 10. Covid-19 update: when an employee has been exposed to a Covid-19 positive person they need to wait five days before being tested and regardless of results another 7-day waiting period is required. Dan Gage will be back to the office on the 13th hitting the ground running with reading meters for commitment #3.
 11. Fred St. Ours motioned to adjourn; Steve Ivas seconded; all in favor at 6:00pm.

Accepted: Stenhus Date: 08 Feb 21