

## RENTAL INFORMATION

JACOBS FARM HOUSE, WEST BARN, 4 JACOBS LANE, NORWELL MA 02061



The Jacobs Homestead West Barn is a beautiful English-style hay barn and stable built in the early- to mid-1800s by the Jacobs family. The timber-framed barn rests on a fieldstone foundation and has a large open area of 840 square footage with a capacity for 50 people. This unique venue is available for use by individuals and groups for sales, parties and events. Other features of the barn not available for use, but available for viewing during use are: the tack room and stairs to the hay loft, and the 4 horse stalls with original features including historic hay racks.

### **SCHEDULING AND APPROVAL**

First contact Janet Watson at [watsonje@comcast.net](mailto:watsonje@comcast.net) or 781-987-1286 to check for date and time availability. Then download and fill in the "Application for Use" form and mail to Norwell Town Hall, 345 Main St, Norwell, MA 02061 Attn: Historical Commission.

Rental requires final approval by the Historical Commission. The Historical Commission meets at 7:15 pm on the first Monday of each month or as needed at Town Hall. Applicants may expect final approval from the Commission within one month.

**FEES**

	Norwell Residents / Norwell Non-Profit Groups	Non-Norwell Non-Profit Groups	Non-Residents
Functions up to 4 hours	\$50	\$75	\$100
Additional Hours over 4 Hours	\$20/hour	\$25/hour	\$40/hour
Full day/ 8 hours	\$100	\$125	\$200

Note: The Historical Commission reserves the right to waive fees.



**CAPACITY:** 50

**PAYMENT OF FEES:** Fees must be received one (1) week in advance of the event. Checks should be made out to Town of Norwell and mailed to the Norwell Historical Commission, the Norwell Historical Commission, 345 Main St., Norwell, MA 02061.

**FOOD/ CATERING:** Private parties (not open to the public) can provide their own food. Events open to the public must obtain a permit from the Norwell Board of Health and pay the permit fee for date of event in order to sell or serve food or beverages. Caterers must obtain a permit from the Norwell Board of Health.

**ALCOHOL:** Alcohol is not permitted unless the licensee obtains a one-day license alcohol permit approved by the Board of Selectmen for the date of the event. There are two approved bar services (Bar Service of New England 508-923-4744 or Silent Chef 781-545-6665). Entities

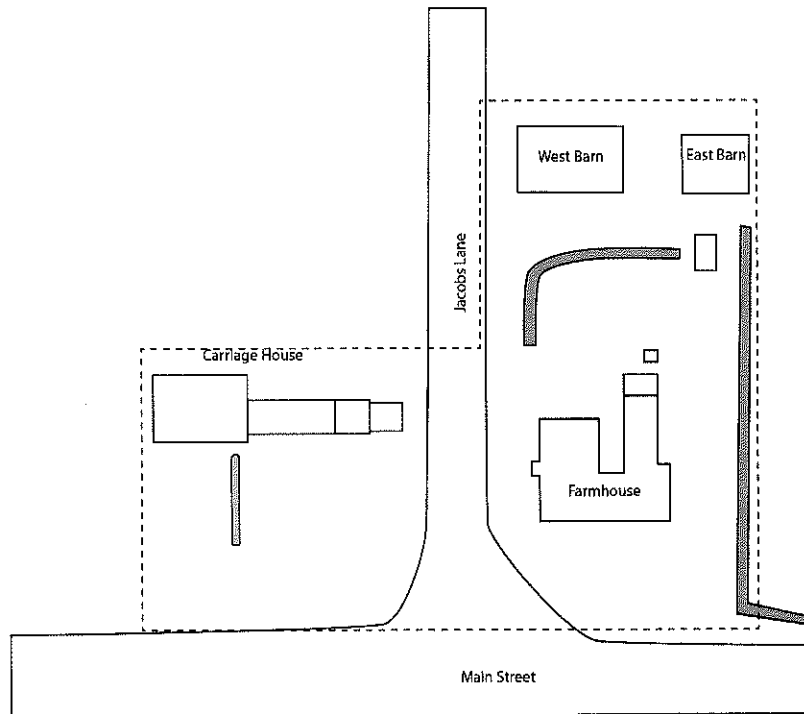
with an ABCC approved caterers license under Gen. L. c. 138 can also obtain an alcohol permit. Alcohol permits for individuals require a one day liquor liability insurance policy. Please plan accordingly to accommodate meeting schedules.

**BATHROOMS:** There are no public bathroom facilities. Norwell Farms Porta potty in the vicinity of the barn can be rented for a separate fee to Norwell Farms in the amount of \$10 for a four hour event and \$20 for an all day event.

**CLEANING/ DAMAGES:** Renter is responsible for cleaning up after the event and is required to leave the building in the condition it was prior to use. Renter is responsible for any damage or loss caused by host, guests or employees.

**POLICE DETAIL:** Depending on the nature of the event, the Historical Commission may require police detail at additional expense to the renter.

**USE OF GROUNDS:** Use of the grounds beyond the designated area indicated on the map below require separate approval of the Norwell Conservation Commission. If you want to use areas beyond those designated on the map, submit a copy of the Application for Use form to Norwell Town Hall, 345 Main St., Norwell, MA 02061 Attn: Conservation Commission



APPLICATION FOR USE

WEST BARN JACOBS FARM HOUSE, 4 JACOBS LANE, NORWELL, MA 02061

DATE WANTED: \_\_\_\_\_ HOURS WANTED: \_\_\_\_\_

EVENT NAME: \_\_\_\_\_ # GUESTS: \_\_\_\_\_

BRIEF DESCRIPTION OF THE EVENT:

REOCCURRING EVENT? Yes \_\_\_\_\_ No \_\_\_\_\_ IF YES, HOW OFTEN? \_\_\_\_\_

APPLICANT NAME: \_\_\_\_\_

- NORWELL RESIDENT OR NORWELL NON-PROFIT
- NON-NORWELL NON-PROFIT
- NON-NORWELL RESIDENT

CONTACT NAME: \_\_\_\_\_ CONTACT PHONE #: \_\_\_\_\_

CONTACT ADDRESS \_\_\_\_\_

CONTACT EMAIL: \_\_\_\_\_

SERVING ALCOHOL? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, the licensee must obtain a one-day license from the Norwell Board of Selectmen or must engage a person or entity licensed with an ABCC approved caterer's license issued under Gen. L. c. 138. (Please plan accordingly to accommodate meeting schedules and timeframes.) There are two approved bar services (Bar Service of New England 508-923-4744 or Silent Chef 781-545-6665). Alcohol permits for individuals require one day liquor liability insurance policy.

BRINGING A PORTA-POTTY? Yes \_\_\_\_\_ No \_\_\_\_\_

(Please note, there are no public bathrooms on site. Norwell Farms may agree to use of their Porta Potty for an additional fee. If a Porta-Potty is rented, location must be approved by the Historical Commission in advance.)

WILL EVENT BE CATERED? Yes \_\_\_\_\_ No \_\_\_\_\_

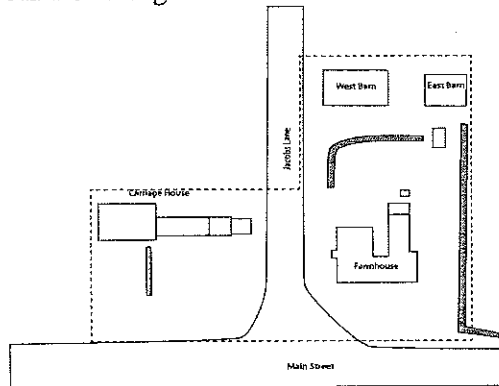
If yes, caterer must obtain a permit from Board of Health.

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ARE YOU REQUESTING USE OF GROUNDS OUTSIDE THE DOTTED LINES INDICATED BELOW?

Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, a copy of this application must be submitted to Conservation Commission. (Note: Unless specifically authorized by the Historical Commission and Conservation Commission, the use of areas outside the dotted lines are prohibited and are licensed to persons or entities engaged in farming that involves use of equipment and machinery that may be hazardous or cause injury or death and shall not be entered for any reason. Use of other buildings besides the West Barn is not permitted.)



CONDITIONS:

1. The approved applicant agrees to hold the Town and its committee, agents and employees, harmless from any and all liability, claims or assessments arising out of the applicants' use of the premises. The Town assumes no responsibility or liability and expressly disclaims any liability or responsibility for damage to personal property belonging to the applicant, its guests, employees or servants in or on the premises for injury to persons invited to the premises by the applicant or employed by the applicant.
2. The applicant agrees to leave the building in the condition it was prior to the applicant's use or incur additional charges.
3. Applicant agrees not to nail anything to the walls of the Barn. Use of candles is prohibited.
4. Licensee agrees to use only the public areas of the barn and not allow guests to use ladders, climb on carriage or handle contents of the barn.
5. Alcohol cannot be served unless a permit is issued by the the Board of Selectmen for the event.
6. If event is open to the public, a permit from the Board of Health is required to serve or sell food or beverages.
7. If an event involves the sale, service or consumption of alcoholic beverages, the Historical Commission at its discretion may require that the applicant or their caterer carry additional insurance and/or a police detail. Please attach a certificate of insurance if applicable.

I have read and agree to the conditions described above.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

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