# FY20 Board of Selectmen/Town Administrator Focus Areas

## #1: Capital Plans

- Establish a global capital plan by updating the capital planning tool created by the Community Compact consultants
- Establish a Capital Spending Plan which incorporates an annual budgeted number for the Capital Budget Committee (CBC) in conjunction with the Town Administrator’s budget process (see #1 Sublist below)
- Support the Town Hall Rehab Project
- Support the Highway Department Rehab Project
- Support the Library Building Project

### #1 Sublist – Capital Plans

- Identify & project Annual Free Cash amounts
- Decide what portion can be spent for Town Meeting Article 3
- Decide how to fund any purchases beyond Article 3
- Determine Under Levy Debt Capacity Required for Building Projects

## #2: Updating Bylaws

- Complete the sign bylaw edits and updates, working with the Planning Board to bring to a future Town Meeting
- Consider additional bylaws to be substantively updated (establish process to do so as necessary)
- Explore with Planning Board and CHT the adoption of an Accessory Dwelling Unit Bylaw

## #3: Economic Development

- Complete second phase MAPC grant steps with the goal of bringing proposed bylaw changes to May Town Meeting that could enhance Norwell’s commercial tax revenues
- Approach Battelle about a possible PILOT or other financial support to the Town/Schools; identify and pursue other potential PILOTs – not a priority
- Identify and pursue opportunities for reinvigorating Town Center
- Pursue state and other grants and other opportunities as appropriate to help achieve goals
Ongoing – Meetings with Hanover Town Manager & BOS, PREP mall developer and relevant Town departments & committees to obtain mitigation for Norwell of the impacts of the Hanover Mall Redevelopment.

#4: **Work with Planning Board**
- Schedule BOS/Planning Board meetings on a regular basis
- Work with Planning Board on zoning and other strategies (see Updating Bylaws and Economic Development above)
- Discuss the Use of a Road Mitigation Fund to Obtain Funding from Developers for Road Damage (Peter Morin is researching this)
- Discuss having Developers include ongoing funding of road and drainage maintenance in Homeowners Association Agreements

#5: **Carleton Property**
- Support the Carleton Property Committee in bringing forward a plan for presentation to May 2020 Town Meeting

#6: **Communication with Residents and Civic Engagement**
- Create and support process for reviewing and updating Town website content
- Establish a clear-cut social media roadmap and policy

#7: **Public Safety**
- Assist Fire Department, Conservation Commission and HT&G department in pursuing the Municipal Vulnerability Preparedness (MVP) Program to access grant funding from the State - ongoing
- Continue work with Traffic Study Committee to increase the safety of Norwell roads

#8: **Ongoing Oversight & Resolution of Historic Town buildings projects**
- Jacobs Farm projects and licenses
- Grange Hall resolution and disposition
- Sgt. Samuel Stetson House resolution

#9: **Establish a BOS & Town Administrator Task Tracking Process**
TOWN ADMINISTRATOR ADDITIONS

#10: Collective Bargaining - AFSME HIGHWAY/TREE & GROUNDS and AFSME WATER