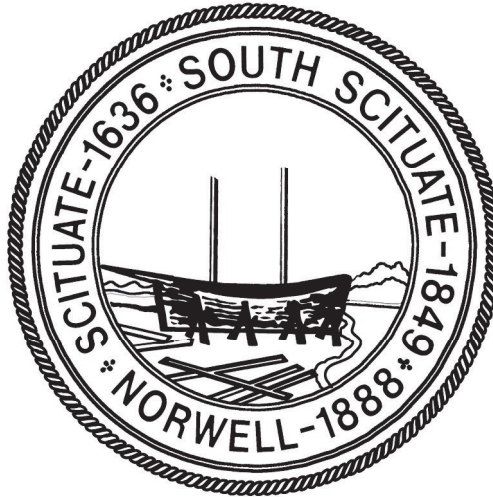


TOWN OF NORWELL



Transcript of Articles in the Warrant for the

SPECIAL TOWN MEETING

And

ANNUAL TOWN MEETING

Report of the Advisory Board

Monday, June 15, 2020

At 7:30 p.m.

Please bring this report to the meeting for use in the proceedings at the

**NORWELL MIDDLE SCHOOL
Henry E. Goldman Gymnasium
328 Main Street**

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TOWN OF NORWELL

WARRANT

Special Town Meeting and Annual Town Meeting

Monday, June 15, 2020

At 7:30 o'clock in the evening at Norwell Middle School
Henry E. Goldman Gymnasium

Plymouth, ss.

To one of the Constables of the Town of Norwell, in said County of Plymouth,
Commonwealth of Massachusetts.

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Norwell, who being qualified to vote in elections and Town affairs, to meet at the Norwell Middle School, Henry E. Goldman Gymnasium, 328 Main Street, in said Norwell, on Monday, the fifteenth day of June, 2020 at 7:30 p.m.; then and there to act upon the enclosed articles, to wit:

In case all articles in the foregoing Warrant shall not be acted upon at the Meeting called for on Monday, June 15, 2020, to meet in Adjourned Sessions at such time and place as the meeting shall determine.

This building is accessible to the handicapped and designated parking is provided. If requested, at least one week before the meeting, warrants with large print can be available. Anyone requiring a Sign Language Interpreter should call the Town Clerk's office at least two weeks before the Special Town Meeting at 781-659-8072.

Town of Norwell
Report of the Advisory Board
2020 Special and Annual Town Meeting

To the Citizens of Norwell:

On Monday, June 15, 2020, the Town of Norwell will hold a Special Town Meeting followed by its Annual Town Meeting. The brief Special Town Meeting will cover business matters that must be acted upon before the end of this fiscal year, which is June 30, 2020. During the Annual Town Meeting, the citizens of Norwell will vote on a budget for Fiscal Year 2021, as well as many other matters of interest to the Town. These matters include proposed new zoning for the Accord Office Park, recommendations for the use of the Carleton Property, capital expenses, Community Preservation spending, and a variety of proposed changes to our zoning and general bylaws.

Voters attending Town Meeting, responsibly discuss, debate and determine Norwell's budget for the upcoming year. The Advisory Board's role is to advise residents of its recommendations on each article contained in this Warrant. These recommendations have been determined following several months of evaluation and careful consideration of all the materials provided by Town Departments, Boards and Committees at over twenty-five public open meetings. Every proposed article was reviewed by the Advisory Board with a presentation from its proponents in a public meeting. Unfortunately, the fiscal uncertainty caused by the pandemic has required the Advisory Board to revise and in some cases withhold our recommendations until shortly before or at Town Meeting. We apologize for not being able to provide our usual level of recommendations in advance, however we will provide our updated recommendations as soon as we can. Your elected and other appointed officials will also present their recommendations to assist with this process.

This coming fiscal year will be challenging, however the intent of the budget is to provide sufficient funds to continue to provide the current level of services, address infrastructure needs and maintain the Town's fiscal health. The School Department and the Board of Selectmen continue to work with a common purpose to identify efficiencies and methods to better address budgetary challenges.

We would like to thank the employees and volunteers across all Departments, Boards and Committees for their invaluable input. We wish to thank in particular Ellen McKenna for her exceptional support to the Advisory Board. We also wish to formally thank Peter Morin Town Administrator, and Donna Mangan Finance Director, for their professional guidance and dedicated support throughout this entire process. Their dedication is second to none, but more especially so this year.

It is important that your voice be heard and we strongly encourage all who are able to please attend Town Meeting on June 15, 2020.

Sincerely,

The Norwell Advisory Board

Peter W. Smellie, Chair
Rick Goulding
Karen Reynolds

Mark Cleveland, Vice Chair
Julie Sim
Susan Darnell

Harry Solis, Clerk
Kate Steele
Jesse McSweeney

TOWN BUDGET

Glossary of Terms

Appropriation: An authorization to make expenditures and to incur obligations for specific purposes. An appropriation is granted by Town Meeting and is usually limited in time and amount as to when it may be expended. Any part of the general appropriation not spent or encumbered by June 30 automatically reverts to surplus. A specific appropriation is carried forward from year to year until spent for the designated purpose or transferred by Town Meeting vote to another account.

Assessed Valuation: A valuation set upon real or personal property by the Board of Assessors as a basis for levying taxes.

Budget: A plan of financial operation consisting of an estimate of proposed expenditures for a given period and the means of financing them. The budget is voted in the spring at Town Meeting for the fiscal year that begins the following July 1st.

Capital Budget: A plan of proposed capital outlays and the means of financing them for the current year.

Cherry Sheet: An annual statement received from the Massachusetts Department of Revenue detailing estimated receipts for the next fiscal year and the estimated state and county government charges payable. These amounts are used by the assessors in setting the tax rate. The actual receipts and charges may vary from the estimates.

Community Preservation Act (CPA): The Town adopted the Community Preservation Act (CPA) in 2002. This Act allows the town to collect a 3% surcharge on property tax bills (the funds can be matched up to 100% by the state when funds are available), which creates the Community Preservation Fund, to use for Community Preservation purposes. Each year, the town must appropriate, or reserve (but not necessarily spend), 10% of the funds for each of the three Community Preservation purposes: Open Space, Historic Resources, and Community Housing. The remaining 70% of the funds can be appropriated, reserved or used for any of the three purposes and for Recreation and administration.

Debt Service: Payment of interest and repayment of principal to holders of the Town's debt instruments.

Fiscal Year: A 12-month period, commencing July 1 and ending June 30, to which the annual budget applies. Fiscal years are often denoted FYXX with the last two numbers representing the calendar year in which it ends, for example FY11 is the fiscal year ended June 30, 2011.

Free Cash: Free cash is the portion of unreserved fund balance available for appropriation. It is not cash but rather is approximately the total of cash and receivables less current liabilities and earmarked reserves reduced also by reserves for uncollected taxes. This is also referred to as "available cash". The amount is certified annually by the Massachusetts Department of Revenue.

General Fund: The major town owned fund which is created with town receipts and which is charged with expenditures payable from revenues.

Grant: A contribution of assets by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the state and federal governments. Grants are usually made for specific purposes.

Line-Item Budget: A format of budgeting that organizes costs by type of expenditure such as expenses, equipment, and salaries.

Overlay: The amount set aside to allow for uncollected property taxes. An amount for overlay is added to the appropriations and other charges. The "Overlay Surplus" is the portion of each year's overlay account no longer required to cover property tax abatements.

Overlay Surplus: The unused amount of the overlay for prior years, which may be transferred, by vote of the Town, to the reserve account or used for any lawful purpose.

Property Tax Levy: The amount produced by multiplying the assessed valuation of property by the tax rate. The tax rate is expressed "per thousand dollars" of assessed valuation.

Reserve Fund: Money set aside by Town Meeting to be allocated by the Advisory Board for extraordinary or unforeseen expenditures.

Stabilization Fund: A special reserve funded by Town Meeting for future expenditures. The Town has also established Athletic Fields Stabilization, Capital Stabilization and Special Education Stabilization funds.

Terms associated with Proposition 2½:

Debt or Capital Exclusion: The Town can assess taxes in excess of the levy limit by voting a debt exclusion or capital outlay exclusion. This amount does not become a permanent part of the levy limit base, but allows the Town to assess taxes for a specific period of time in excess of the limit for payment of debt service costs or for payment of capital expenditures.

Excess Levy Capacity: The difference between the Town's tax levy limit and its actual tax levy for the current year. It is the additional tax levy that could be raised without asking for an override.

New Growth: The amount of property tax revenue that the Town can add to its allowable tax levy as a result of new construction, alterations, subdivisions or change of use which increases the value of a parcel of land by more than certain amounts.

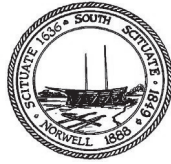
Override: An amount, voted by the Town, which is permanently added to the levy limit. A majority vote of the Selectmen allows an override question to be put on the ballot. Override questions must be presented in dollar terms and must specify the purpose of the override. Overrides require a majority vote of approval by the Town Meeting and by ballot question.

Tax Levy Limit: The maximum amount of the tax levy for a period under the restrictions of Proposition 2½. It is calculated as the prior year limit plus new growth plus 2.5% of the prior year levy limit.

Index of Articles for the Special Town Meeting

<i>Article</i>	<i>Purpose</i>	<i>Submitted By</i>	<i>Page</i>
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TOWN OF NORWELL



Commonwealth of Massachusetts

WARRANT FOR SPECIAL TOWN MEETING

Monday, June 15, 2020

At Seven-Thirty O'clock in the Evening

At the Norwell Middle School, Henry E. Goldman Gymnasium, Main Street

ARTICLE 1: To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the payment of bills incurred from prior years, or take any other action relative thereto.

Requested by the Finance Director

At the time the warrant went to print, there were no unpaid bills. If any bills are subsequently presented, the Advisory Board will make a recommendation at Town Meeting.

ARTICLE 2: To see if the Town will vote to raise and appropriate or transfer from available funds or otherwise provide a sum of money, to be added to line item 1-420-0211-5532, Snow Removal and Sanding, or take any other action relative thereto.

Requested by the Finance Director

The Advisory Board voted unanimously to favorably recommend this article.

ARTICLE 3: To see if the Town will vote to add the following new provisions to the Norwell Town Code, Division 3: Zoning Bylaw: to create an “Assisted Living Overlay District (ALOD), and/or to vote to amend the Norwell Zoning Map Referenced in Section 2100 to include the following Assisted Overlay District (ALOD) or take any other action relative thereto.

By Petition

1. Purpose

The purpose of this section is:

- a. To promote the development of assisted living units in the Town of Norwell in order to care for our aging population.
- b. To promote economic development in the Town of Norwell.

2. Definitions

- a. Assisted Living Development (ALD)-a real estate development of assisted living units for elderly citizens requiring assistance with the activities of daily living.
- b. Assisted Living Overlay District (ALOD)-an overlay district superimposed over all underlying zoning districts to allow for development of assisted living units.

3. Overlay District

The ALOD is an overlay district superimposed over all underlying zoning districts. The Zoning Bylaw governing the underlying district(s) shall remain in full force and effect except as provided herein. The ALOD shall lie within those areas designated as B-4 and B-5 within the B Zoning District and shall include the entirety of those parcels of land in B-4 and B-5 which are also part of any other zoning district(s). In accordance with this Section, when a Special Permit is issued for an approved ALD within the ALOD, the provisions of the underlying zoning district(s) shall no longer be applicable to the ALD.

4. Special Permit

The Planning Board (“Board”) shall be the Special Permit Granting Authority (SPGA) for an ALD within the ALOD. The Special Permit application shall include a site plan consistent with the requirements of Sections 1400 and 1500. Additionally, a detailed landscape plan prepared by a registered landscape architect shall be submitted to the Board at the time of the Special Permit application. An ALD shall require the site plan review pursuant to Section 1500 of the Zoning Bylaw.

5. General Design Guidelines

To be eligible for a special permit, an ALD within the ALOD shall meet all of the following design guidelines and standards.

- a. Minimum Lot Size- a minimum of three (3) acres, not to include any land subject to G.L. c. 131 s. 40 and 310 CMR 10.00
- b. Assisted Living Units- a minimum of forty (40) units and not more than ninety (90) units.
- c. Setbacks- dwellings shall be set back a minimum of sixty (60) feet from a residential zoning district located outside of the ALOD.
- d. Building Height-no dwelling shall exceed thirty-five (35) feet in height; however, consistent with Section 2460, an additional ten (10) feet of building height of non-human occupancy is permissible.
- e. Utilities-the property shall be served by public water supply.
- f. Storm Water-compliance with all storm water drainage requirements.
- g. Roadway(s)-roadways shall be a minimum of eighteen (18) feet in width and shall be reviewed and approved by the Fire Department.

6. Architectural Design Standards

A plan prepared by a registered architect depicting representative elevations and floor plans for the ALD shall be submitted to the Board at the time of submission of the Special Permit application. The architectural design shall comply with the following standards:

- a. Design consistency of exterior windows, exterior doors, exterior trim, exterior siding, and exterior light fixtures.
- b. B. Poured concrete or brick walkways.

7. Decision

In rendering its decision, the Board shall consider the criteria set forth in Sections 1400 and 1500 of this By-Law.

8. Change of Plans after Granting Special Permit

Minor changes or modifications may be made to the approved plans with the consent of the Board. The Board shall determine whether any major changes or modifications to the approved plans require an additional hearing.

The Advisory Board voted unanimously to favorably recommend this article.

ARTICLE 4: To see if the Town will vote to amend Norwell Town Code, Division 2: General Bylaws, Part III, Health and Public Safety; Chapter 45, Police Department, Article III, Peace and Good Order, §45-18 by making the following amendments below, or take any other action relative thereto. Sections to be removed are indicated by ~~strike through~~ and new language is *italicized and underlined*.

Article III. **Peace and Good Order**

§ 45-18. **Marijuana not medically prescribed.**

[[Added 5-8-2017 ATM, Art. 34]

Consistent with MGL c. 94G, §3(a)(2), all types of marijuana establishments *retailers* as defined in MGL c. 94G, §1(j), ~~to include marijuana cultivators, marijuana testing facilities, marijuana product manufacturers, marijuana retailers or any other type of licensed marijuana related businesses~~ shall be prohibited within any zoning district of the Town or the Town, *except that this section shall not apply to marijuana establishments including marijuana cultivators, independent testing laboratories, marijuana product manufacturers, and craft marijuana cultivator cooperatives involved in the planting, propagating, cultivation, growing, harvesting, marijuana product manufacturing, compounding, converting, producing, processing, preparing, testing, analyzing, packaging and repackaging, storing, and/or shipping of all kinds of marijuana accessories regardless of medical or adult recreational uses.*

Requested by the Board of Selectmen

The Advisory Board will make their recommendation at Town Meeting. At the request of a commercial property owner on Cordwainer Drive, the Board of Selectmen placed this and the following zoning article on the warrant. At the 2013 Annual Town Meeting, residents voted unanimously to allow a medical marijuana treatment center to be a special permit use in sections of Business District C. Subsequently, a state ballot referendum was passed allowing cultivation and sale of marijuana for recreational purposes. Voters in the Town of Norwell did not support this ballot question. At the May 2018 Annual Town Meeting voters approved general and zoning bylaws prohibiting the cultivation and sale of marijuana for recreational purposes. A ballot question prohibiting recreation cultivation or sale was also subsequently approved. The state's approval of recreational marijuana has greatly impacted the medical marijuana industry. The Cordwainer Drive property owner is asking Town meeting to consider allowing cultivation for both medical and recreational purposes in the special permit zone.

ARTICLE 5: To see if the Town will vote to amend Norwell Town Code, Division 3: Zoning Bylaw, Part 2, District Regulations, Article 7, Use Requirements, §201-7.3, Marijuana not medically prescribed, and also Part 2, District Regulations, Article 8, §201-8.4, Business District C, by making the amendments indicated below, or take any other action relative thereto. Sections to be removed are indicated by ~~striketrough~~ and new sections proposed to be included in the bylaw are italicized and underlined.

(1) Amend Article 7, Use Requirements, §201-7.3, Marijuana not medically prescribed:

Consistent with MGL c. 94G, §3(a)(2), all types of marijuana ~~establishments~~ retailers as defined in MGL c. 94G, §1(j), ~~to include marijuana cultivators, marijuana testing facilities, marijuana product manufacturers, marijuana retailers or any other type of licensed marijuana-related businesses~~ shall be prohibited within any zoning district of the Town or the Town, except that this section shall not apply to marijuana establishments including marijuana cultivators, independent testing laboratories, marijuana product manufacturers, and craft marijuana cultivator cooperatives involved in the planting, propagating, cultivation, growing, harvesting, marijuana product manufacturing, compounding, converting, producing, processing, preparing, testing, analyzing, packaging and repackaging, storing, and/or shipping of all kinds of marijuana accessories regardless of medical or adult recreational uses.

(2) Amend Article 8, District Use Regulations, §201-8.1, Business District C by adding a new use to be permitted by special permit, subsection (15):

(15) Marijuana establishments excluding marijuana retailers but including marijuana cultivators, independent testing laboratories, marijuana product manufacturers, and craft marijuana cultivator cooperatives involved in the planting, propagating, cultivation, growing, harvesting, manufacturing, compounding, converting, producing, processing, preparing, testing, analyzing, packaging and repackaging, storing, and/or shipping of marijuana accessories, regardless of medical or adult recreational uses, provided there shall be no marijuana retailer involved in the retail sale of recreational adult use marijuana or recreational adult use marijuana accessories from the premises.

Requested by the Board of Selectmen

The Advisory Board will give its recommendation at Town Meeting.

ARTICLE 6: To see if the Town will vote to raise and appropriate or transfer from available funds a certain sum of money from the Community Preservation Fund, for recreation purposes, pursuant to M.G.L. Chapter 44B, for the purpose of creating accessible routes and complying with federal and/or state accessibility laws and regulations under 521 CMR 23 and 521 CMR 20 for parking and routes to the Clipper Community Complex; and further, that any expenditures under this Article shall be approved by the School Committee, or take any other action relative thereto.

Requested by the Community Preservation Committee

The Advisory Board recommends this article.

ARTICLE 7: To see if the Town will vote to raise and appropriate or transfer from available funds a certain sum of money from the Community Preservation Fund, for recreation purposes, pursuant to M.G.L. Chapter 44B, for the purpose of full paving of the Gaffield Park Parking Lot, creating handicap-accessible parking and a connecting path to park entrance thru parking lot to Forest Street existing pathway; and further that any expenditures under this Article shall be approved by the Recreation Committee, or take any other action relative thereto.

Requested by the Community Preservation Committee

The Advisory Board recommends this article.

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TOWN OF NORWELL



Commonwealth of Massachusetts

WARRANT FOR ANNUAL TOWN MEETING

Monday, June 15, 2020

At Seven-Thirty O'clock in the Evening

At the Norwell Middle School, Henry E. Goldman Gymnasium, Main Street

ARTICLE 1: To see if the Town will vote to accept the reports of its Officers, Boards, Departments, Committees and Commissions, as printed in the 2019 Annual Report, or take any other action relative thereto.

Requested by the Board of Selectmen

The Advisory Board voted unanimously to recommend this article. It is a basic procedural vote.

ARTICLE 2: To see if the Town will vote to raise and appropriate, or appropriate from available funds, sums of money to defray the charges, expenses and salary obligations of the Town, including debt and interest, and out of state travel for the ensuing year, to provide for a Reserve Fund and to fix salaries and compensation for all Elected Officers of the Town, or take any other action relative thereto.

Requested by the Advisory Board

As Town Administrator, I am pleased to present the Fiscal Year 2021 budget for the Town of Norwell, and wish to thank the Board of Selectmen, the Advisory Board, Finance Director Donna Mangan, all Town Department Heads and elected officials, especially the School Committee and School Superintendent Matt Keegan for their assistance in developing this budget. I greatly appreciate the generosity of time, talent and commitment to making Norwell an outstanding community.

At the last four annual Town Meetings, Article 2 presented the final recommended budget for the ensuing fiscal year. The global pandemic's upheaval of our nation's economy has prevented the continuation of this practice for the 2020 Town Meeting.

There is no question that aid from the Commonwealth to municipalities will be reduced from the amount the Governor initially recommended. However, at the deadline for the warrant to go to the printer, there was no guidance provided from either the Governor or the Legislature as to the extent of aid reduction.

For that reason, Article 2 is presented largely in the same amounts as were approved by the Advisory Board prior to the Governor's declaration of a state of emergency. The budget as printed shall serve as a ceiling for fiscal year 2021 spending. Prior to Town Meeting, the Commonwealth will likely announce the amount municipal aid will be reduced. Upon receipt, I will meet with the Advisory Board and recommend the necessary reductions. I intend to provide the proposed amended budget to residents for their review two weeks prior to Town Meeting.

There is a small likelihood that the Commonwealth will still have not resolved its financial issues or that the pandemic may prevent the holding of Town Meeting. In that event and only as a last resort, in accordance with newly enacted legislation, I will recommend to the Board of Selectmen that a budget equal to one twelfth of the current fiscal year budget be submitted to the Department of Revenue Division of Local Services for approval. This would allow the temporary continuation of funding to ensure our government will continue to function. I wish to stress that this eventuality is unlikely, but we are prepared should it arise.

During this crisis, town employees have served with grace, grit and at times outright heroism. I wish to assure you that all Town Departments in the coming fiscal year will continue working cooperatively to ensure that a high quality of services continue despite the reduction in financial resources.

Respectfully submitted,

Peter J. Morin
Town Administrator

The Advisory Board reviewed each department budget over several weeks of public meetings. The Advisory Board supports the entire budget as reflected in the FY21 Advisory Board recommends column. The Advisory Board feels the recommended budget is fair and balanced and addresses the needs of the community within the limits of the financial resources available.

ARTICLE 2

Line item to be voted		FY20 Appropriated	FY21 Requested	FY21 Town Administrator Recommends	FY21 Advisory Board Recommends
113-TOWN MEETING					
1	Total Salaries	\$ 2,550	\$ 2,082	\$ 2,082	\$ 2,082
2	Total Expenses	\$ 3,820	\$ 8,290	\$ 8,290	\$ 8,290
	Total: Town Meeting	\$ 6,370	\$ 10,372	\$ 10,372	\$ 10,372
122-SELECTMEN					
3	Total Salaries	\$ 387,297	\$ 405,512	\$ 405,512	\$ 405,512
4	Total Expenses	\$ 43,300	\$ 43,300	\$ 43,300	\$ 43,300
	Total: Selectmen	\$ 430,597	\$ 448,812	\$ 448,812	\$ 448,812
131-ADVISORY BOARD					
5	Total Expenses	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500
	Total: Advisory Board	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500
132-RESERVE FUND					
	Reserve Fund	\$ 280,000	\$ 285,000	\$ 285,000	\$ 285,000
6	Total: Reserve Fund	\$ 280,000	\$ 285,000	\$ 285,000	\$ 285,000
135-FINANCE DIRECTOR/TOWN ACCOUNTANT					
7	Total Salaries	\$ 249,788	\$ 258,757	\$ 258,757	\$ 258,757
8	Total Expenses	\$ 45,550	\$ 47,005	\$ 47,005	\$ 47,005
	Total: Finance Director/Town Accountant	\$ 295,338	\$ 305,762	\$ 305,762	\$ 305,762
141-ASSESSORS					
9	Total Salaries	\$ 142,314	\$ 149,289	\$ 149,289	\$ 149,289
10	Total Expenses	\$ 22,135	\$ 22,135	\$ 22,135	\$ 22,135
	Total: Assessors	\$ 164,449	\$ 171,424	\$ 171,424	\$ 171,424
145-TREASURER/COLLECTOR					
11	Total Salaries	\$ 302,355	\$ 320,147	\$ 320,147	\$ 320,147
12	Total Expenses	\$ 79,577	\$ 89,853	\$ 89,853	\$ 89,853
	Total: Treasurer/Collector	\$ 381,932	\$ 410,000	\$ 410,000	\$ 410,000
151-LEGAL SERVICES					
13	Total Expenses	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
	Total: Legal Services	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
152-PERSONNEL					
14	Total Expenses	\$ 500	\$ 500	\$ 500	\$ 500
	Total: Personnel	\$ 500	\$ 500	\$ 500	\$ 500
155-INFORMATION TECHNOLOGY					
15	Total Salaries	\$ 25,000	\$ 10,000	\$ 10,000	\$ 10,000
16	Total Expenses	\$ 101,000	\$ 96,000	\$ 96,000	\$ 96,000
	Total: Information Technology	\$ 126,000	\$ 106,000	\$ 106,000	\$ 106,000
Line item to be voted		FY20 Appropriated	FY21 Requested	FY21 Town Administrator Recommends	FY21 Advisory Board Recommends
161-TOWN CLERK					
17	Total Salaries	\$ 174,098	\$ 183,378	\$ 183,378	\$ 183,378
18	Total Expenses	\$ 5,900	\$ 7,475	\$ 7,475	\$ 7,475
	Total: Town Clerk	\$ 179,998	\$ 190,853	\$ 190,853	\$ 190,853
162-ELECTIONS					

ARTICLE 2

19	Total Salaries	\$ 12,654 \$ 16,833	\$ 16,833	\$ 16,833
20	Total Expenses	\$ 7,720 \$ 12,096	\$ 12,096	\$ 12,096
	Total: Elections	\$ 20,374 \$ 28,929	\$ 28,929	\$ 28,929
163-REGISTRATION				
21	Total Salaries	\$ 450 \$ 450	\$ 450	\$ 450
22	Total Expenses	\$ 4,750 \$ 4,800	\$ 4,800	\$ 4,800
	Total: Registration	\$ 5,200 \$ 5,250	\$ 5,250	\$ 5,250
171-CONSERVATION COMMISSION				
23	Total Salaries	\$ 111,062 \$ 118,183	\$ 118,183	\$ 118,183
24	Total Expenses	\$ 13,640 \$ 13,640	\$ 13,640	\$ 13,640
	Total: Conservation Commission	\$ 124,702 \$ 131,823	\$ 131,823	\$ 131,823
175-PLANNING BOARD				
25	Total Salaries	\$ 93,046 \$ 99,740	\$ 99,740	\$ 99,740
26	Total Expenses	\$ 9,680 \$ 9,680	\$ 9,680	\$ 9,680
	Total: Planning Board	\$ 102,726 \$ 109,420	\$ 109,420	\$ 109,420
176-ZONING/APPEALS BOARD				
27	Total Salaries	\$ 16,168 \$ 20,946	\$ 20,946	\$ 20,946
28	Total Expenses	\$ 1,647 \$ 1,647	\$ 1,647	\$ 1,647
	Total: Zoning/Appeals Board	\$ 17,815 \$ 22,593	\$ 22,593	\$ 22,593
190-COMMISSION ON DISABILITIES				
29	Total Expenses	\$ 3,000 \$ 3,000	\$ 3,000	\$ 3,000
	Total: Commission On Disabilities	\$ 3,000 \$ 3,000	\$ 3,000	\$ 3,000
191-CUSHING MEMORIAL				
30	Total Salaries	\$ 38,837 \$ 40,638	\$ 40,638	\$ 40,638
31	Total Expenses	\$ 27,307 \$ 27,307	\$ 27,307	\$ 27,307
	Total: Cushing Memorial	\$ 66,144 \$ 67,945	\$ 67,945	\$ 67,945
192-FACILITIES DEPARTMENT				
32	Total Salaries	\$ 123,245 \$ 124,469	\$ 124,469	\$ 124,469
33	Total Expenses	\$ 85,320 \$ 94,940	\$ 94,940	\$ 94,940
	Total: Facilities Department	\$ 208,565 \$ 219,409	\$ 219,409	\$ 219,409
193-P.B.M.C.				
34	Total Expenses	\$ 1,500 \$ 1,500	\$ 1,500	\$ 1,500
Line item to be voted		FY20 Appropriated	FY21 Requested	FY21 Town Administrator Recommends
	Total: P.B.M.C.	\$ 1,500 \$ 1,500	\$ 1,500	\$ 1,500
194-COMMUNITY PRESERVATION ADMIN				
35	Total Salaries	\$ 8,795 \$ 7,647	\$ 7,647	\$ 7,647
36	Total Expenses	\$ 51,205 \$ 59,853	\$ 59,853	\$ 59,853
	Total: Community Preservation Admin	\$ 60,000 \$ 67,500	\$ 67,500	\$ 67,500
195-TOWN REPORTS				
37	Total Expenses	\$ 3,000 \$ 3,000	\$ 3,000	\$ 3,000
	Total: Town Reports	\$ 3,000 \$ 3,000	\$ 3,000	\$ 3,000
199-BEAUTIFICATION				
38	Total Expenses	\$ 2,500 \$ 2,500	\$ 2,500	\$ 2,500
	Total: Beautification	\$ 2,500 \$ 2,500	\$ 2,500	\$ 2,500

ARTICLE 2

Line item to be voted		FY20 Appropriated	FY21 Requested	FY21 Town Administrator Recommends	FY21 Advisory Board Recommends
	TOTAL GENERAL GOVERNMENT (net of Community Preservation Fund)	\$ 2,523,210	\$ 2,626,592	\$ 2,626,592	\$ 2,626,592
	210-POLICE DEPARTMENT				
39	Total Salaries	\$ 2,758,828	\$ 2,949,179	\$ 2,936,679	\$ 2,936,679
40	Total Expenses	\$ 327,625	\$ 400,075	\$ 328,075	\$ 328,075
	Total: Police Department	\$ 3,086,453	\$ 3,349,254	\$ 3,264,754	\$ 3,264,754
	220-FIRE DEPARTMENT				
41	Total Salaries	\$ 2,370,446	\$ 2,760,888	\$ 2,514,743	\$ 2,514,743
42	Total Expenses	\$ 230,900	\$ 266,750	\$ 244,400	\$ 244,400
	Total: Fire Department	\$ 2,601,346	\$ 3,027,638	\$ 2,759,143	\$ 2,759,143
	231-AMBULANCE SERVICE				
43	Total Expenses	\$ 104,500	\$ 104,900	\$ 104,900	\$ 104,900
	Total: Ambulance Service	\$ 104,500	\$ 104,900	\$ 104,900	\$ 104,900
	232-EMERGENCY MANAGEMENT				
44	Total Salaries	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
45	Total Expenses	\$ 11,000	\$ 11,000	\$ 11,000	\$ 11,000
	Total: Emergency Management	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000
	233-REGIONAL DISPATCH SERVICES				
46	Regional Dispatch Expense	\$ 515,000	\$ 540,750	\$ 540,750	\$ 540,750
	Total: Regional Dispatch Services	\$ 515,000	\$ 540,750	\$ 540,750	\$ 540,750
	241-BUILDING DEPARTMENT				
47	Total Salaries	\$ 222,242	\$ 211,963	\$ 204,766	\$ 204,766
48	Total Expenses	\$ 14,900	\$ 45,900	\$ 45,900	\$ 45,900
	Total: Building Department	\$ 237,142	\$ 257,863	\$ 250,666	\$ 250,666
	244-WEIGHTS AND MEASURES				
49	Total Salaries	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000
50	Total Expenses	\$ 1,515	\$ 1,515	\$ 1,515	\$ 1,515
	Total: Weights and Measures	\$ 8,515	\$ 8,515	\$ 8,515	\$ 8,515
	292-ANIMAL CONTROL				
51	Total Intergovernmental Expenses	\$ 15,371	\$ 18,200	\$ 18,200	\$ 18,200
	Total: Animal Control	\$ 15,371	\$ 18,200	\$ 18,200	\$ 18,200
	295-HARBORMASTER				
	Total Salaries	\$ -	\$ -	\$ -	\$ -
52	Total Intergovernmental Expenses	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500
	Total: Harbormaster	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500
	TOTAL PUBLIC SAFETY	\$ 6,587,827	\$ 7,326,620	\$ 6,966,428	\$ 6,966,428
Line item to be voted		FY20 Appropriated	FY21 Requested	FY21 Town Administrator Recommends	FY21 Advisory Board Recommends
	301-SCHOOL DEPARTMENT				
	School Budget	\$ 28,178,328	\$ 29,159,539	\$ 29,159,539	\$ 29,159,539
53	Total: Norwell School Department	\$ 28,178,328	\$ 29,159,539	\$ 29,159,539	\$ 29,159,539

ARTICLE 2

390-REGIONAL SCHOOLS				
	South Shore Regional School	\$ 315,566	\$ 372,091	\$ 372,091
54	Total: Regional School Assessment	\$ 315,566	\$ 372,091	\$ 372,091
TOTAL EDUCATION				
		\$ 28,493,894	\$ 29,531,630	\$ 29,531,630
420-HIGHWAY DEPARTMENT				
55	Total Salaries	\$ 648,137	\$ 674,357	\$ 674,357
56	Total Expenses	\$ 302,800	\$ 318,200	\$ 290,700
57	Total Snow Removal & Sanding	\$ 259,100	\$ 259,100	\$ 259,100
	Total: Highway Department	\$ 1,210,037	\$ 1,251,657	\$ 1,224,157
421-TREE & GROUNDS DEPARTMENT				
58	Total Salaries	\$ 417,063	\$ 407,626	\$ 407,626
59	Total Expenses	\$ 145,100	\$ 155,400	\$ 155,400
	Total: Tree & Grounds Department	\$ 562,163	\$ 563,026	\$ 563,026
424-STREET LIGHTING				
	Total: Expenses	\$ 60,000	\$ 52,500	\$ 52,500
60	Total: Street Lighting	\$ 60,000	\$ 52,500	\$ 52,500
450-WATER DEPARTMENT				
61	Total Salaries	\$ 689,516	\$ 696,420	\$ 696,420
62	Total Expenses	\$ 733,225	\$ 745,025	\$ 745,025
	Total: Water Department	\$ 1,422,741	\$ 1,441,445	\$ 1,441,445
491-TOWN CEMETERY				
63	Total Salaries	\$ -	\$ -	\$ -
64	Total Expenses	\$ 5,000	\$ 5,500	\$ 5,500
	Total: Town Cemetery	\$ 5,000	\$ 5,500	\$ 5,500
TOTAL PUBLIC WORKS (net of Water)				
		\$ 1,837,200	\$ 1,872,683	\$ 1,845,183
512-BOARD OF HEALTH				
65	Total Salaries	\$ 109,939	\$ 120,584	\$ 120,584
	General Expenses	\$ 42,800	\$ 42,800	\$ 42,800
	Solid Waste/Semass Disposal	\$ 1,113,375	\$ 1,150,497	\$ 1,150,497
	Recycling	\$ 20,000		
66	Total Expenses	\$ 1,176,175	\$ 1,193,297	\$ 1,193,297
	Total: Board of Health	\$ 1,286,114	\$ 1,313,881	\$ 1,313,881
Line item to be voted	FY20 Appropriated	FY21 Requested	FY21 Town Administrator Recommends	FY21 Advisory Board Recommends
541-COUNCIL ON AGING				
67	Total Salaries	\$ 247,540	\$ 268,871	\$ 268,871
68	Total Expenses	\$ 25,548	\$ 28,356	\$ 28,356
	Total: Council on Aging	\$ 273,088	\$ 297,227	\$ 297,227
543-VETERANS SERVICES				
69	Total Salaries	\$ 12,000	\$ 12,000	\$ 12,000
70	Total Expenses	\$ 2,500	\$ 2,500	\$ 2,500
71	Total Veterans Benefits	\$ 15,000	\$ 15,000	\$ 15,000
	Total: Veterans Services	\$ 29,500	\$ 29,500	\$ 29,500
TOTAL HEALTH AND HUMAN SERVICES				
		\$ 1,588,702	\$ 1,640,608	\$ 1,640,608
610-LIBRARY				

ARTICLE 2

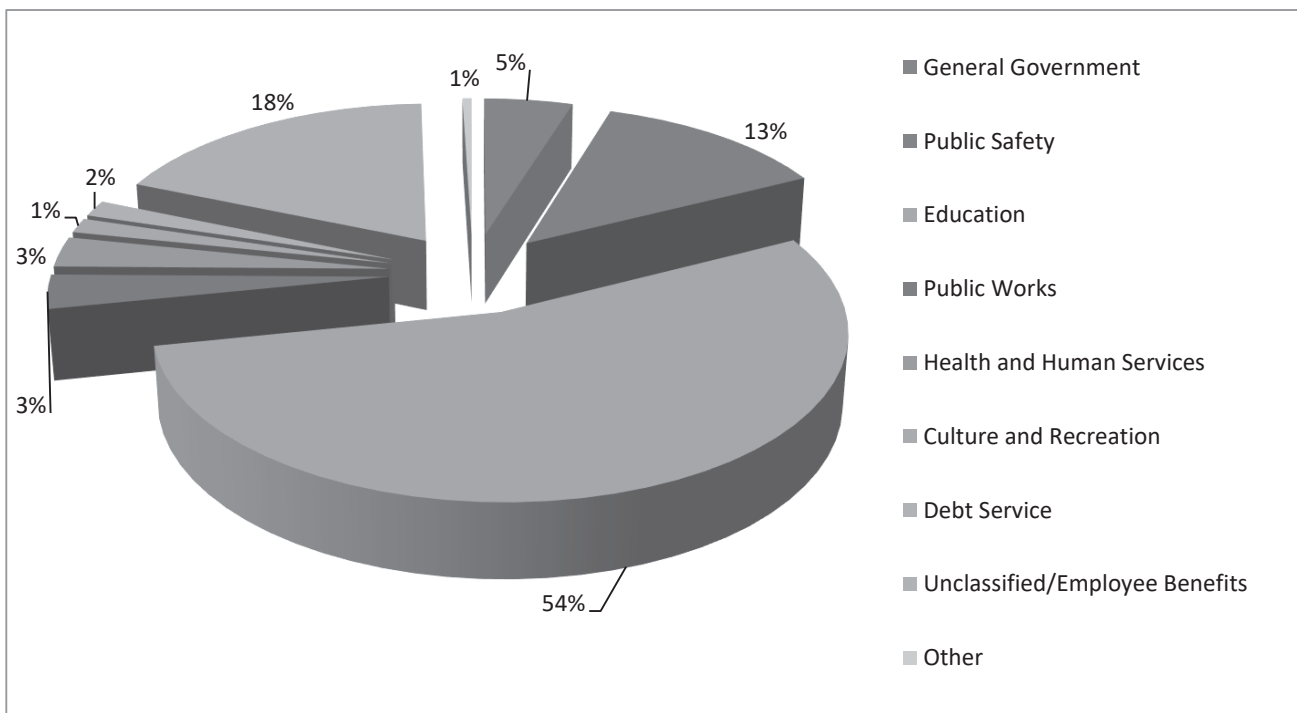
72	Total Salaries	\$ 442,809	\$ 464,065	\$ 464,065	\$ 464,065
73	Total Expenses	\$ 209,800	\$ 249,850	\$ 227,850	\$ 227,850
	Total: Library	\$ 652,609	\$ 713,915	\$ 691,915	\$ 691,915
630-RECREATION DEPARTMENT					
74	Total Salaries	\$ 82,437	\$ 89,563	\$ 89,563	\$ 89,563
75	Total Expenses	\$ 14,500	\$ 14,500	\$ 14,500	\$ 14,500
	Total: Recreation Department	\$ 96,937	\$ 104,063	\$ 104,063	\$ 104,063
691- HISTORICAL COMMISSION					
76	Total Expenses	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000
	Total: Historical Commission	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000
TOTAL CULTURE AND RECREATION		\$ 753,546	\$ 821,978	\$ 799,978	\$ 799,978
710-DEBT RETIREMENT					
	Principal - Town	\$ 565,000	\$ 565,000	\$ 565,000	\$ 565,000
	Principal - Water	\$ 155,000	\$ 155,000	\$ 155,000	\$ 155,000
751-INTEREST ON LONG TERM DEBT					
	Interest - Town	\$ 151,373	\$ 132,823	\$ 132,823	\$ 132,823
	Interest - Water	\$ 33,750	\$ 29,100	\$ 29,100	\$ 29,100
752-INTEREST ON SHORT TERM DEBT					
	Interest - Town	\$ -	\$ -	\$ -	\$ -
	Interest - Water	\$ -	\$ -	\$ -	\$ -
77	Total: Under Levy Debt Service	\$ 905,123	\$ 881,923	\$ 881,923	\$ 881,923
710, 751 - DEBT EXCLUSION					
	Middle School Principal	\$ 865,000	\$ 865,000	\$ 865,000	\$ 865,000
	Middle School Interest	\$ 151,375	\$ 108,125	\$ 108,125	\$ 108,125
Line item to be voted		FY20 Appropriated	FY21 Requested	FY21 Town Administrator Recommends	FY21 Advisory Board Recommends
	Vinal, Cole & High School Principal	\$ 550,000	\$ 540,000	\$ 540,000	\$ 540,000
	Vinal, Cole & High School Interest	\$ 81,365	\$ 64,865	\$ 64,865	\$ 64,865
	Police Station Principal	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000
	Police Station Interest	\$ 120,625	\$ 113,125	\$ 113,125	\$ 113,125
	Library Principal	\$ 305,000	\$ 305,000	\$ 305,000	\$ 305,000
	Library Interest	\$ 247,881	\$ 247,881	\$ 247,881	\$ 247,881
78	Total: Debt Exclusion	\$ 2,018,365	\$ 2,493,996	\$ 2,493,996	\$ 2,493,996
TOTAL DEBT SERVICE		\$ 2,923,488	\$ 3,375,919	\$ 3,375,919	\$ 3,375,919
911-PLYMOUTH CTY RETIREMENT FUND					
79	Total: Pension Contributions	\$ 2,600,777	\$ 2,812,561	\$ 2,812,561	\$ 2,812,561
913-UNEMPLOYMENT COMPENSATION					
80	Total: Unemployment Compensation	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
914, 915, 916-GROUP INSURANCE					
81	Total: Insurance (Health, Life, Medicare)	\$ 6,406,893	\$ 6,601,376	\$ 6,601,376	\$ 6,601,376
912, 919, 945-TOWN INSURANCE					
82	Total: (Wrkers Comp, Unclassified, Liability)	\$ 418,000	\$ 438,000	\$ 438,000	\$ 438,000
TOTAL UNCLASSIFIED/EMPLOYEE BENEFITS		\$ 9,465,670	\$ 9,891,937	\$ 9,891,937	\$ 9,891,937

ARTICLE 2

990-TRANSFERS				
83	Transfer to OPEB Trust	\$ 130,000	\$ 130,000	\$ 130,000
84	Transfer to Capital Expenditure Stab Fund	\$ 123,025	\$ 141,575	\$ 141,575
Total: Stabilization Funds Transfers		\$ 253,025	\$ 271,575	\$ 271,575
TOTAL OTHER FINANCING USES				
		\$ 253,025	\$ 271,575	\$ 271,575
SUBTOTAL TOWN OPERATING BUDGET				
		\$ 54,426,562	\$ 57,359,542	\$ 56,949,850
	Community Preservation Admin	60,000	67,500	67,500
	Water Department	1,422,741	1,441,445	1,441,445
GRAND TOTAL OPERATING BUDGET		55,909,303	58,868,487	58,458,795

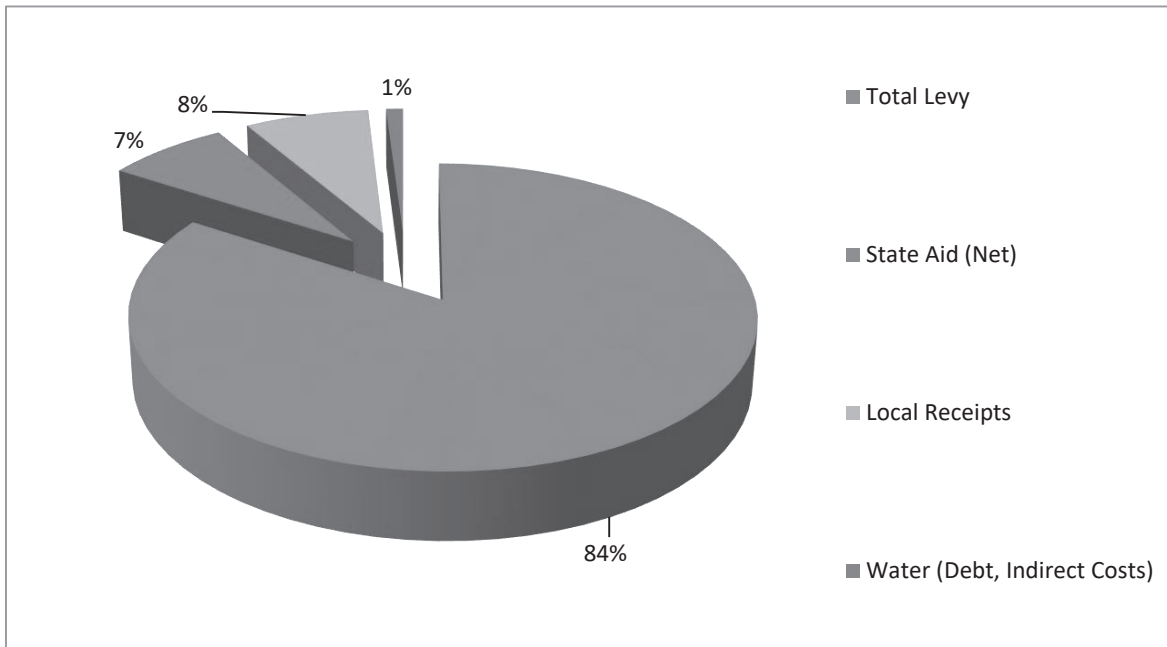
FY21 BUDGETED EXPENDITURES By Major Category

General Government	\$2,626,592	5%
Public Safety	\$6,966,428	13%
Education	\$29,531,630	54%
Public Works	\$1,845,183	3%
Health and Human Services	\$1,640,608	3%
Culture and Recreation	\$799,978	1%
Debt Service	\$881,923	2%
Unclassified/Employee Benefits	\$9,891,937	18%
Other	\$274,575	1%
Total Expenditures	<u>\$54,458,854</u>	100%



FY21 BUDGETED REVENUES By Major Category

Levy Limit Prior Year	\$44,672,846	
2.5% Increase	\$1,116,821	
New Growth Estimate	<u>\$250,000</u>	
Total Levy	\$46,039,667	85%
State Aid (Net)	\$4,038,429	7%
Local Receipts	\$4,094,135	8%
Water (Debt, Indirect Costs)	\$560,123	1%
Other	\$26,500	0%
Overlay (Use)	<u>(\$300,000)</u>	-1%
Total Revenue	\$54,458,854	100%



4/30/20

prep:dmangan
draft 6 revised

TOWN OF NORWELL BUDGET FORECAST FY21

SOURCES:

	FY17 Actual	FY18 Actual	FY19 Actual	FY20 Proposed	FY20 Actual	FY21 Proposed
Levy Limit prior year	\$ 38,605,130	\$ 40,086,329	\$ 41,632,142	\$ 43,199,612	\$ 43,199,612	\$ 44,672,846
Amended Growth	\$ 3,094		\$ 10,038			
2.5% Increase	\$ 965,206	\$ 1,002,158	\$ 1,041,055	\$ 1,079,990	\$ 1,079,990	\$ 1,116,821
Override						
New Growth	\$ 512,899	\$ 543,655	\$ 516,377	\$ 250,000	\$ 393,244	\$ 250,000
TOTAL LEVY	\$ 40,086,329	\$ 41,632,142	\$ 43,199,612	\$ 44,529,602	\$ 44,672,846	\$ 46,039,667

Cherry Sheet/State Aid	\$ 4,700,619	\$ 4,776,075	\$ 4,950,587	\$ 5,193,000	\$ 5,265,723	\$ 5,371,027
Local Receipts	\$ 3,668,427	\$ 3,738,000	\$ 3,933,000	\$ 3,844,180	\$ 4,036,180	\$ 4,094,135
Water Debt	\$ 294,338	\$ 198,563	\$ 193,825	\$ 188,750	\$ 188,750	\$ 184,100
Water Indirect Costs	\$ 339,583	\$ 302,921	\$ 317,933	\$ 362,379	\$ 362,379	\$ 376,023
Sale of Lots Fund	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Wetlands/Waterways Funds	\$ 16,048	\$ 10,000	\$ 12,500	\$ 16,500	\$ 16,500	\$ 16,500
TOTAL REVENUE	\$ 49,105,344	\$ 50,657,701	\$ 52,617,457	\$ 54,144,411	\$ 54,552,378	\$ 56,091,452

USES:

Offsets	\$ 13,172	\$ 13,844	\$ 14,404	\$ 14,853	\$ 15,224	\$ 15,057
State and County Charges	\$ 1,229,428	\$ 1,309,913	\$ 1,255,798	\$ 1,298,361	\$ 1,364,934	\$ 1,317,541
Overlay	\$ 804,836	\$ 621,600	\$ 713,303	\$ 300,000	\$ 631,606	\$ 300,000
TOTAL USES	\$ 2,047,436	\$ 1,945,357	\$ 1,983,505	\$ 1,613,214	\$ 2,011,764	\$ 1,632,598
NET REVENUE	\$ 47,057,908	\$ 48,712,344	\$ 50,633,952	\$ 52,531,197	\$ 52,540,614	\$ 54,458,854

\$ Increase	\$ 2,060,335	\$ 1,654,437	\$ 1,921,608	\$ 1,897,245	\$ 1,906,663	\$ 1,918,240
% Increase	4.38%	3.40%	3.80%	3.61%	3.63%	3.52%

EXPENDITURES:

General Government	\$ 2,215,394	\$ 2,339,747	\$ 2,433,981	\$ 2,523,210	\$ 2,523,210	\$ 2,626,592
Public Safety	\$ 5,664,171	\$ 5,903,879	\$ 6,204,845	\$ 6,587,827	\$ 6,587,827	\$ 6,966,428
Education	\$ 25,694,019	\$ 26,582,221	\$ 27,528,121	\$ 28,493,894	\$ 28,493,894	\$ 29,531,630
Public Works	\$ 1,636,800	\$ 1,704,190	\$ 1,703,575	\$ 1,837,200	\$ 1,837,200	\$ 1,845,183
Health and Human Services	\$ 1,414,051	\$ 1,430,710	\$ 1,504,017	\$ 1,588,702	\$ 1,588,702	\$ 1,640,608
Culture and Recreation	\$ 680,609	\$ 693,639	\$ 728,361	\$ 753,546	\$ 753,546	\$ 799,978
Debt Service (less exclusion)	\$ 1,216,170	\$ 1,065,417	\$ 1,033,223	\$ 905,123	\$ 905,123	\$ 881,923
Unclassified/Employee Benefits	\$ 8,268,606	\$ 8,807,274	\$ 9,258,309	\$ 9,465,670	\$ 9,465,670	\$ 9,891,937
Transfer to OPEB	\$ 130,000	\$ 130,000	\$ 130,000	\$ 130,000	\$ 130,000	\$ 130,000
Transfer to Capital Stab Fund			\$ 10,000	\$ 123,025	\$ 123,025	\$ 141,575
Articles	\$ 134,000	\$ 55,000	\$ 82,000	\$ 123,000	\$ 123,000	\$ 3,000
TOTAL EXPENDITURES	\$ 47,053,820	\$ 48,712,077	\$ 50,616,432	\$ 52,531,197	\$ 52,531,197	\$ 54,458,854

\$ Increase	\$ 2,064,947	\$ 1,658,257	\$ 1,904,355	\$ 1,914,765	\$ 1,914,765	\$ 1,927,657
% Increase	4.39%	3.40%	3.76%	3.65%	3.65%	3.54%

Excess/Deficit	\$ 4,088	\$ 267	\$ 17,520	\$ (0)	\$ 9,417	\$ 0
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ARTICLE 3: To see if the Town will vote to raise and appropriate, transfer from available funds, borrow, or otherwise provide the sums recommended, or any other sum or sums, for Capital Outlay as set forth in the following schedule and determine whether such sums will be provided by taxation or by transfer or by a combination of the foregoing, or take any other action relative thereto.

Requested by the Capital Budget Committee

Department	Request	Amount	Approved
Police	Radio Amplifiers	\$72,000	
Police	Tasers	\$40,500	\$40,500
School	Replace Generators	\$50,000	
School	Carpet	\$45,000	
School	Sparrell Asbestos	\$151,000	
School	Cole Repaving	\$360,000	
School	MS Fire Panel	\$40,000	\$40,000
School	Kitchen Equipment	\$30,000	\$30,000
	10 Wheel Dump		
Highway	Truck	\$260,000	\$260,000
Highway	Sweeper	\$350,000	
Tree/Grounds	Tow Sweeper	\$30,000	
Tree/Grounds	Brush Mowing Deck	\$7,000	
Tree/Grounds	ATV Paint/Spray Rig	\$45,000	
Tree/Grounds	ATV	\$35,000	
	Rescue Tools/Lift		
Fire	Pads	\$25,000	\$25,000
Fire	Ambulance	\$350,000	\$350,000
Total		\$1,890,500	\$745,500

The Advisory Board recommends this article unanimously. Initially, \$906,500 in capital spending was approved for this article. The final amount reflects only what is essential to address the health and safety needs of the Town.

ARTICLE 4: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to meet obligations for union and personal contracts, said sum to be apportioned by the Finance Director to the applicable line items in Article 2, or take any other action relative thereto.

Requested by the Board of Selectmen

The Advisory Board recommendation will be provided at Town Meeting once the amount of funding available is determined.

ARTICLE 5: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to meet obligations for the compensation schedule under the Personnel Plan said sum to be apportioned by the Finance Director to the applicable line items in Article 2, or take any other action relative thereto.

Requested by the Personnel Board

The Advisory Board recommendation will be provided at Town Meeting once the amount of funding available is determined.

ARTICLE 6: To see if the Town will vote to transfer from available funds a sum of money, to be added to the Capital Expenditure Stabilization Fund, as established in accordance with the provisions of M.G.L. Chapter 40 section 5B, or take any other action relative thereto.

Requested by the Board of Selectmen

The Advisory Board recommendation will be provided at Town Meeting once the amount of funding available is determined.

ARTICLE 7: To see if the Town will vote to transfer from available funds a sum of money, to be added to the Stabilization Fund, as established in accordance with M.G.L. Chapter 40 section 5B, or take any other action relative thereto.

Requested by the Board of Selectmen

The Advisory Board recommendation will be provided at Town Meeting once the amount of funding is determined.

ARTICLE 8: To see if the Town will vote to transfer from available funds a sum of money, to the Town's OPEB Trust Fund to offset the cost of retired employee health insurance, or take any other action relative thereto.

By the Board of Selectmen

The Advisory Board recommendation will be provided at Town Meeting once the amount of funding is determined.

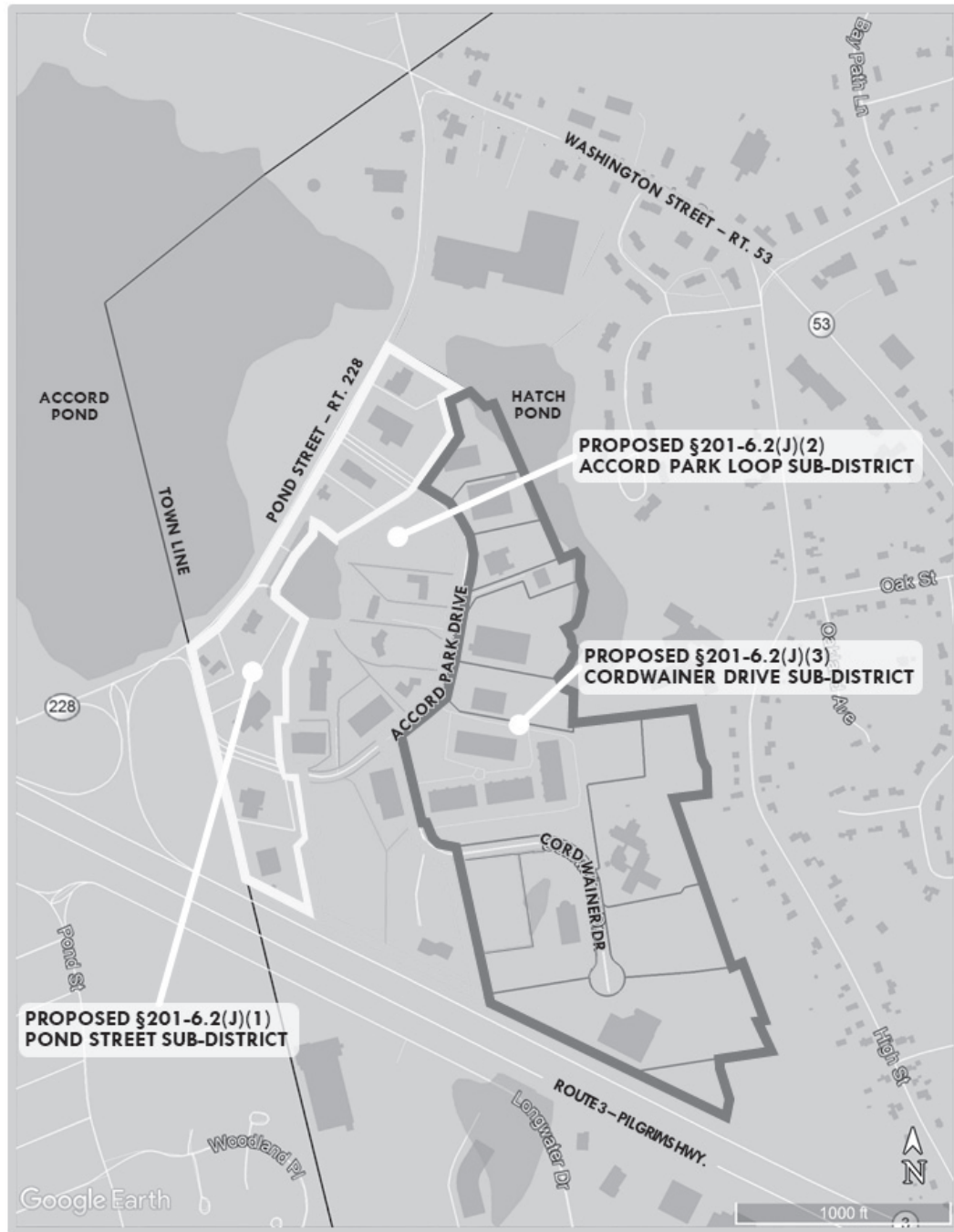
ARTICLE 9: To see if the Town will vote to amend the Norwell Town Code, Division 3: Zoning Bylaw, Part 2, District Regulations, Article 6, Establishment of Districts, §201-6.1, Division of Town into districts; Zoning Map., §201-6.2, Description of districts and Part 4 , Special Regulations, by making the amendments indicated below, or take any other action relative thereto. Sections to be removed are indicated by ~~strike through~~ and new sections proposed to be included in the bylaw are *italicized and underlined*.

(1) Amend Article 6, Establishment of Districts, §201-6.1, Division of Town into districts; Zoning Map, §201-6.1.A, to list a new zoning district section 12. Accord Park Economic Development District:

(12) *Accord Pond Park Economic Development District.*

(2) Amend Article 6, Division of Town into districts; Zoning Map, §201-6.1.B, to update the reference to the new proposed Zoning Map:

A. All zoning districts are shown on "Zoning Map, Town of Norwell," September 1959, revised June 21, 1972, March 20, 1980, March 9, 1981, December 30, 1985, and further revised on December 8, 1997, May 25, 1999, and December 17, 2001, and ~~revised~~ July 2007, *and May 2020*, which is filed in the Town Clerk's office and is made a part hereof, and are described in § **201-6.2** of this Zoning Bylaw.



*Proposed §201-6.1(B) Zoning Map Amendment
Accord Pond Park Economic Development District*

(3) Amend Article 6, Description of Districts, §201-6.2, to add a new proposed subsection K, The Accord Pond Park Economic Development District.

J. The Accord Pond Park Economic Development District. The Accord Pond Park Economic Development District shall include certain parcels of land comprising of Business District C-1 and all the land comprising of three (3) sub-districts shown as the Pond Street Sub-District, the Accord Pond Loop Sub-District, and the Cordwainer Drive Sub-District, on map entitled "Zoning Map of Norwell," September 1959, revised June 21, 1972, and March 20, 1980, and described as follows:

- (1) The Pond Street Sub-District. Shall include approximately 17.52 acres of land presently owned as referenced in the Town of Norwell Assessors records: (a) 45 POND STREET CORPORATION, C/O TOM ALEX, Assessor's Map 11B, Block 17, Lot 83 and further described in the deed recorded at Book 11076, Page 137; (b) VILLAGE POND LLC, Assessor's Map 11A, Block 17, Lot 60 as further described in the deed recorded at Book 46344, Page 249; (c) MAIN STREET VILLAGE LLC, Assessor's Map 11A, Block 17, Lot 36 as further described in the deed recorded at Book 37232, Page 95; (d) 85 POND STREET REALTY TRUST, Assessor's Map 11A, Block 17, Lot 78 as further described in the deed recorded at Book 45088, Page 209; (e) 111 POND STREET REALTY TRUST, Assessor's Map 11A, Block 17, Lot 27 as further described in the deed recorded at Book 18072, Page 73; (f) SUNOCO LLC, Assessor's Map 11C, Block 17, Lot 3 as further described in the deed recorded at Book 45096, Page 114; (g) NORWELL AMA REALTY VENTURES, Assessor's Map 11A, Block 17, Lot 68; (h) WN REALTY LLC, Assessor's Map 11C, Block 17, Lot 4 as further described in the deed recorded at Book 27530, Page 6; and, (i) THE NORWELL CORPORATE CENTER CONDOMINIUMS, Assessor's Map 11A, Block 17, Lot 35 as further described in the master deed recorded at Book 6261, Page 71.
- (2) The Accord Park Loop Sub-District. Shall include approximately 34.55 acres of land presently owned as referenced in the Town of Norwell Assessors records: (a) THE COMPANY THEATER, C/O ZOE BRADFORD, Assessors Map 11B, Block 17, Lot 80, as further described in the deed recorded at Book 11836, Page 234; (b) 40 ACCORD PARK DRIVE REALTY TRUST, Assessor's Map 11b, Block 17, Lot 71, as further described in the deed recorded at Book 29282, Page 135; (c) M&M REALTY TRUST, Assessor's Map 11B, Block 17, Lot 72 as further described in the deed recorded at Book 8845, Page 117; (d) FIFTY TWO ACCORD PARK DRIVE REALTY TRUST, Assessor's Map 11A, Block 17, Lot 26, as further described in the deed recorded at Book 6659, Page 8; (e) ACCORD

LLC, Assessor's Map 11B, Block 17, Lot 7, as further described in the deed recorded at Book 28330, Page 79; (f) ACCORD TRUST, Assessor's Map 11A, Block 17, Lot 2, as further described in the deed recorded at Book 42427, Page 277; (g) THE HELEN P DOHERTY REVOCABLE TRUST, Assessor's Map 11A, Block 17, Lot 66, as further described in the deed recorded at Book 49322, Page 224; (h) ESPOSITO FAMILIEY LMTD PARTNERSHIP, Assessor's Map 11C, Block 17, Lot 5, as further described in the deed recorded at Book 19233, Page 267; (i) R&C REALTY TRUST, Assessor's Map 11C, Block 17, Lot 65, as further described in the deed recorded at Book 42479, Page 248; (j) SNOW & JONES, Assessor's Map 11C, Block 17, Lot 82, as further described in the deed recorded at Book 4410, Page 444; and, (k) GORDON RONALD L TRUSTEE, Assessor's Map 11D, Block 17, Lot 25, as further described in the deed recorded at Book 5366, Page 95.

- (3) The Cordwainer Drive Sub-District. Shall include approximately 49.67 acres of land presently owned as referenced in the Town of Norwell Assessors records: (a) AW PERRY INC, Assessor's Map 11D, Block 17, Lot 51, as further described in the deed recorded at Book 3682, Page 711; (b) JES SA KA, Assessor's Map 11D, Block 17, Lot 49, as further described in the deed recorded at Book 33777, Page 89; (c) EMC PROPERTIES LLC, Assessor's Map 11D, Block 17, Lot 89, as further described in the deed recorded at Book 32563, Page 346; (d) SOUTHWOOD AT NORWELL NURSING CENTER, Assessor's Map 11D, Block 17, Lot 37, as further described in the deed recorded at Book 11189, Page 132; (e) AEP REALTY TRUST, Assessor's Map 11B, Block 17, Lot 75, as further described in the deed recorded at Book 5366, Page 95; (f) ACCORD PARK REALTY LLC, Assessor's Map 11B, Block 17, Lot 73, as further described in the deed recorded at Book 31843, Page 57; (g) 55 ACCORD LLC, Assessor's Map 11B, Block 17, Lot 70, as further described in the deed recorded at Book 43330, Page 54; (h) FLAGSTAFF COMMERCIAL LLC, Assessor's Map 11B, Block 17, Lot 69, as further described in the deed recorded at Book 49470, Page 310; (i) SULLIVAN OFFICE REALTY TRUST, Assessor's Map 11B, Block 17, Lot 63, as further described in the deed recorded at Book 13519, Page 121; (j) FOURTH G LLC, Assessor's Map 11A, Block 17, Lot 62; (k) THE 17 ACCORD PARK DRIVE OFFICE CONDOMINIUMS, Assessor's Map 11B, Block 17, Lot 61, as further described in a master deed recorded at Book 6976, Page 1; (l) CORDWAINER LLC, C/O COURSE MADE GOODS LLC, Assessor's Map 11D, Block 17, Lot 87, as further described in the deed recorded at Book 49780, Page 154; and, (m) 600 CORDWAINER LLC, Assessor's Map 11D, Block 17, Lot 85, as further described in the deed recorded at Book 32201, Page 4.

- (4) Amend Part 4, Special Regulations to add a new Article 27, Accord Park Economic Development District, as follows:

§ 201-27 Accord Pond Park Economic Development District

27.1 ADMINISTRATION; PROCEDURE

- A. All developments within the Accord Pond Park Economic Development District shall require Site Plan Review approval. The Planning Board shall administer the requirements and procedures outlined in this Section. For the purposes of §201-27, Site Plan Review shall substantively follow the procedure outlined in §§201-3.4(A-G), except the Planning Board shall replace any reference to the Board of Appeals.
- B. In addition to the requirements of §201-27.1(A), residential and certain non-residential developments within the Accord Pond Park Economic Development District shall require Special Permit approval. The Planning Board, acting as the special permit granting authority (SPGA), may authorize a Special Permit for residential and certain non-residential developments pursuant to the requirements and procedures outlined in this Section. For the purposes of §201-27, Special Permit approval shall substantively follow the procedure outlined in §§201-3.3(A-E), except the Planning Board shall replace any reference to the Board of Appeals.

27.2 ESTABLISHMENT; DELINEATION OF DISTRICT & SUB-DISTRICTS

- A. The Accord Pond Park Economic Development District is established and the boundaries of the Accord Pond Park Economic Development District are as described in §201-6.1(A)(11) and §201-6.2(J) and delineated as the "Accord Pond Park Economic Development District" on the Official Zoning Map of the Town of Norwell, as most recently revised, on file in the Office of Town Clerk, said map hereby made a part of the Norwell Zoning Bylaw.
- B. The Accord Pond Park Economic Development District shall be comprised of three (3) sub-districts:
- (1) The Pond Street Sub-District, as described in §201-6.2(J)(1);
 - (2) The Accord Park Loop Sub-District, as described in §201-6.2(J)(2); and,
 - (3) The Cordwainer Drive Sub-District, as described in §201-6.2(J)(3).

27.3 USE REGULATIONS

- A. Table 1 reflects use regulations of the District. Desired and needed uses are allowed by-right or by Special Permit, and the aesthetics and potential impact of development and redevelopment proposals are managed through the Site Plan Review process of §201-3.4 and supplemented by §§201-27.4-7. Uses not identified within this Section are prohibited.

Table 1 – Use Regulations

<u>Land Use Regulation</u>	<u>Pond Street Sub-District</u>	<u>Accord Park Loop Sub-District</u>	<u>Cordwainer Drive Sub-District</u>
<u>By-Right</u>	<ul style="list-style-type: none"> • <u>Hotel (internal corridor access to rooms only)</u> • <u>Office</u> • <u>Restaurants</u> • <u>Retail</u> • <u>Indoor Theater</u> • <u>Cafeterias for employees, parking areas or garages for use of employees, customers, or visitors, and other normal accessory uses.</u> • <u>Educational, religious, agricultural, horticultural and floricultural uses exempt from zoning prohibition by MGL c. 40A, § 3.</u> 	<ul style="list-style-type: none"> • <u>Commercial</u> • <u>Office</u> • <u>Light Industrial including assembly, research and development</u> • <u>Medical, Nursing & Assisted Living Care Facilities</u> • <u>Adult Education & Workforce Development Training Facilities</u> • <u>Cafeterias for employees, parking areas or garages for use of employees, customers, or visitors, and other normal accessory uses.</u> • <u>Salesrooms for automobiles, bicycles, boats, farm implements and similar equipment, but not automobile junkyards.</u> • <u>Educational, religious, agricultural, horticultural and floricultural uses exempt from zoning prohibition by MGL c. 40A, § 3.</u> 	<ul style="list-style-type: none"> • <u>Commercial</u> • <u>Office</u> • <u>Light Industrial including assembly, research and development</u> • <u>Medical, Nursing & Assisted Living Care Facilities</u> • <u>Adult Education & Workforce Development Training Facilities</u> • <u>Cafeterias for employees, parking areas or garages for use of employees, customers, or visitors, and other normal accessory uses.</u> • <u>Salesrooms for automobiles, bicycles, boats, farm implements and similar equipment, but not automobile junkyards.</u> • <u>Educational, religious, agricultural, horticultural and floricultural uses exempt from zoning prohibition by MGL c. 40A, § 3.</u>
<u>Special Permit</u>	<ul style="list-style-type: none"> • <u>Residential</u> • <u>Medical marijuana</u> 	<ul style="list-style-type: none"> • <u>Medical marijuana treatment center or similar facility</u> 	<ul style="list-style-type: none"> • <u>Medical marijuana treatment center or similar facility</u>

	<u>treatment center or similar facility</u>	<ul style="list-style-type: none"> • <u>Transportation/Logistics</u> • <u>Retail</u> 	<ul style="list-style-type: none"> • <u>Transportation/Logistics</u>
<u>Prohibited</u>	<ul style="list-style-type: none"> • <u>Industrial</u> • <u>Car Sales</u> • <u>Big Box Retail: 50,000 gross square feet or greater in size</u> • <u>Drive-Through Retail</u> • <u>Gasoline service stations, garages and repair shops</u> • <u>Motel</u> 	<ul style="list-style-type: none"> • <u>Heavy Industrial</u> • <u>Residential</u> • <u>Motel</u> • <u>Gasoline service stations, garages and repair shops</u> 	<ul style="list-style-type: none"> • <u>Heavy Industrial</u> • <u>Residential</u> • <u>Motel</u> • <u>Retail</u> • <u>Gasoline service stations, garages and repair shops</u>

27.4 DIMENSIONAL & PARKING REGULATIONS

- A. Table 2 reflects dimensional and parking regulations of the District. When a minimum and maximum range has been provided, the Planning Board shall use its discretion through the Site Plan Review process to provide flexibility for proposals of varying sizes and shapes; as well as a determination of utilization of shared parking.

Table 2 – Dimensional & Parking Regulations

<u>Regulation</u>	<u>Pond Street Sub-District</u>	<u>Accord Park Loop Sub-District</u>	<u>Cordwainer Drive Sub-District</u>
<u>Height, Maximum</u>	• <u>5 stories, and 70 feet</u>	• <u>5 stories, and 70 feet</u>	• <u>3 stories, and 40 feet</u>
<u>Lot Coverage, Maximum includes building & impervious surface parking</u>	<ul style="list-style-type: none"> • <u>80% with Green Roof(s) plus other Low Impact Development (LID) requirements; otherwise 60%</u> • <u>impervious surfaces and rooftops to be interrupted when possible with Low Impact Development (LID) features to protect the aquifer recharge</u> 	<ul style="list-style-type: none"> • <u>80% with Green Roof(s) plus other Low Impact Development (LID) requirements; otherwise 60%</u> • <u>impervious surfaces and rooftops to be interrupted when possible with Low Impact Development (LID) features to protect the aquifer recharge</u> 	<ul style="list-style-type: none"> • <u>60% with Green Roof(s) plus other Low Impact Development (LID) requirements; otherwise 40%</u> • <u>impervious surfaces and rooftops to be interrupted when possible with Low Impact Development (LID) features to protect the aquifer recharge</u>
<u>Open Space, Minimum</u>	• <u>20% pooled into a contiguous area via Site Plan Review process to be adjacent to entrances and/or between buildings to create usable amenitized spaces</u>	• <u>20% pooled into a contiguous area via Site Plan Review process to be adjacent to entrances and/or between buildings to create usable amenitized spaces</u>	• <u>40% pooled into a contiguous area via Site Plan Review process to be adjacent to entrances and/or between buildings to create usable amenitized spaces</u>

	<ul style="list-style-type: none"> • <u>designed with Low Impact Development (LID) features to protect the aquifer recharge</u> 	<ul style="list-style-type: none"> • <u>designed with Low Impact Development (LID) features to protect the aquifer recharge</u> 	<ul style="list-style-type: none"> • <u>designed with Low Impact Development (LID) features to protect the aquifer recharge</u>
<u>Parking Ratio</u>	<ul style="list-style-type: none"> • <u>2 to 6.7 spaces per 1,000 gross square feet of commercial/office/retail/restaurants/hotel</u> • <u>determined through the Site Plan Review process and in consideration of the Shared Parking Strategies provisions of §201-27.5</u> 	<ul style="list-style-type: none"> • <u>2 to 6.7 spaces per 1,000 gross square feet of commercial/office</u> • <u>determined through the Site Plan Review process and in consideration of the Shared Parking Strategies provisions of §201-27.5</u> 	<ul style="list-style-type: none"> • <u>2 to 6.7 spaces per 1,000 gross square feet of commercial/office/industrial</u> • <u>determined through the Site Plan Review process and in consideration of the Shared Parking Strategies provisions of §201-27.5</u>
<u>Setback, Front Yard</u>	<ul style="list-style-type: none"> • <u>20 to 75 feet determined through the Site Plan Review Process</u> 	<ul style="list-style-type: none"> • <u>20 to 75 feet determined through the Site Plan Review Process</u> 	<ul style="list-style-type: none"> • <u>20 to 75 feet determined through the Site Plan Review Process</u>
<u>Setback, Side</u>	<ul style="list-style-type: none"> • <u>10 to 20 feet determined through Site Plan Review Process</u> • <u>unless two (2) or more parcels of record are being consolidated for the purposes of a comprehensive development proposal in which instance the side setbacks do not apply to the adjoining side lot lines of the parcels in question</u> 	<ul style="list-style-type: none"> • <u>10 to 20 feet determined through Site Plan Review Process</u> • <u>unless two (2) or more parcels of record are being consolidated for the purposes of a comprehensive development proposal in which instance the side setbacks do not apply to the adjoining side lot lines of the parcels in question</u> 	<ul style="list-style-type: none"> • <u>10 to 20 feet determined through Site Plan Review Process</u> • <u>unless two (2) or more parcels of record are being consolidated for the purposes of a comprehensive development proposal in which instance the side setbacks do not apply to the adjoining side lot lines of the parcels in question</u>
<u>Setback, Rear</u>	<ul style="list-style-type: none"> • <u>20 to 60 feet determined through Site Plan Review Process</u> 	<ul style="list-style-type: none"> • <u>20 to 60 feet determined through Site Plan Review Process</u> 	<ul style="list-style-type: none"> • <u>50 to 70 feet determined through Site Plan Review Process</u>
<u>Vegetated Side/Rear Buffer Abutting Residential</u>	<ul style="list-style-type: none"> • <u>3 to 6 foot wide vegetated buffer for screening and buffering</u> 	<ul style="list-style-type: none"> • <u>3 to 6 foot wide vegetated buffer for screening and buffering</u> 	<ul style="list-style-type: none"> • <u>6 to 10 foot wide vegetated buffer for screening and buffering</u>

27.5. SHARED PARKING STRATEGIES & TRAFFIC DEMAND MANAGEMENT

- A. Shared Use of Required Parking: Notwithstanding anything to the contrary herein, the use of shared parking to fulfill parking demands that occur at

different times of day is strongly encouraged. The minimum parking requirements outlined in §201-27.4(A) may be reduced during the Site Plan Review process upon demonstration that shared spaces will meet parking demands by using acceptable methodologies, (e.g. the Urban Land Institute Shared Parking Report, ITE Shared Parking Guidelines, AASHTO A Policy on Geometric Design of Highways and Streets, or other approved studies). In considering waivers for shared parking strategies, the Planning Board shall make an express finding that shared parking strategies will meet parking demands and the waiver is a benefit to the proposal.

27.6. LOW IMPACT DEVELOPMENT (LID) REGULATIONS

- A. Development proposals shall be required to incorporate two (2) or more of the following Low Impact Development (LID) features as part of the Site Plan Review process. These LID requirements are in addition to meeting Town and State environmental protection requirements related to stormwater run-off retention, and aquifer protection and recharge. LID features treat and manage stormwater at the site level instead of solely discharging off-site. Parking Lot Design is required for all development proposals. Proposals that incorporate three (3) or more LID Requirements may qualify for further reductions in regulatory requirements.

Parking Lot Design: (a) create multiple smaller parking lots separated by natural vegetation, landscaped islands, vegetated swales, and bioretention areas; and/or (b) create hybrid parking lots with conventional paving for driveways and aisles, and permeable paving for stalls. Permeable paving may also be appropriate for overflow parking areas, which are generally used only a few weeks out of the year; and/or (c) A bike rack and transit stop help to reduce the number of auto trips to the site.

- (1) Cisterns and Rain Barrels: Store rooftop runoff for reuse for landscaping and other non-potable uses. It involves directing each downspout to a 50- to 100-gallon rain barrel. A hose is attached to a faucet at the bottom of the barrel and water is distributed by gravity pressure.
- (2) Permeable Pavers: Permeable pavers when possible for walkways, patios, plazas, driveways, parking stalls, and overflow parking areas. Materials can include porous asphalt, pervious concrete, paving stones, and manufactured “grass pavers” made of concrete or plastic. Permeable paving is appropriate for pedestrian-only areas and for low- to medium-volume, low-speed areas.

- (3) Green Roofs: A low-maintenance vegetated roof system that stores rainwater in a lightweight engineered soil medium, where the water is taken up by plants and transpired into the air.
- (4) Bioretention Cell or Rain Garden: Shallow depressions that use soil, plants, and microbes to treat stormwater before it is infiltrated or discharged.
- (5) Pretreatment Grass Filter Strips: Low-angle vegetated slopes designed to treat sheet flow runoff from adjacent impervious areas by slowing runoff velocities, filtering out sediment and other pollutants, and providing some infiltration into underlying soils.
- (6) Vegetated Swales: Open, shallow channels that slow and filter runoff, and promotes infiltration into the ground.

27.7. DESIGN & DEVELOPMENT REGULATIONS

A. Sites & Blocks

- (1) Building Placement: Buildings shall be placed on the site to define the edges of streets and public spaces with primary facades oriented to the street or public space, minimally setback and occupying a majority of the lot frontage. Buildings shall be placed to conceal parking at the interior or rear of building lots.
- (2) Building Setbacks: Building setbacks shall be in accordance with §201-27.4(A). The building setback from the front lot line shall be minimized to strengthen continuity of the street form. Building setbacks shall also include setting aside sufficient right-of-way for multimodal integrated sidewalk/bike-lanes.
- (3) Building Orientation: Buildings shall be oriented with the primary façade(s) facing the street frontage(s) of the site. Buildings should be oriented parallel to the front lot line unless other compelling reasons or design considerations are provided. Primary building entrances shall be easily identified and be oriented to the street.
- (4) Street Corners: Projects located at a corner site shall be oriented and configured to define both street edges and the corner of the site. The corner may be defined positively by placing the building with built edges to the corner or defined negatively by framing an open space at the corner with built edges setback from the corner around a landscape plaza or open space.

- (5) Design Treatment of Edges: Landscaping shall be used to define street edges and buffer and screen edges that may have a negative visual impact, such as parking or loading areas. Access driveways and curb cuts using side yards may be combined between adjoining properties to access parking for multiple buildings at the interior of the block.

C. Building Massing & Form

- (1) Modulation of Building Mass, Scale, & Bulk: Building design elements, details, and massing shall create a unified building form and exhibit an overall architectural concept.
- (2) Roofs: Mechanical equipment located on roofs, sites, or other locations shall be screened from view.

D. Publicly Accessible Open Spaces

- (1) Usable Amenitized Open Space: Open space shall be included as a part of the Site Plan Review process and when possible, shall be pooled together to be adjacent to primary building entrances or between buildings.

E. Landscape Design

- (1) Plantings: Plantings shall be governed by §201-27.6 and §302, Attachment 3, Detail B.
- (2) Buffers and Screens: Landscape buffers shall screen parking, loading, and service areas. Where appropriate, screening may additionally include architectural walls, fences, or other visual barriers.

F. Parking Design

- (1) Placement: Parking, where feasible, shall be located at the interior of lots, behind buildings, or at the rear of sites, away from site edges, public spaces, and streets.
- (2) Orientation: Parking lots shall be designed to create separation between parking areas and the edges of streets and sidewalks. Parking areas shall be buffered with landscaping, and screened behind buildings or other site components (fences, gates, walls or hedges) whenever feasible.

- (3) Landscape: Landscape medians, islands, and planting strips shall be designed and incorporated in accordance with §201-27.6.
- (4) Curb Cuts: All curb cuts shall be designed so that driveways slope up from the street to the level of the sidewalk.
- (5) Parking Details: Where appropriate, curbs shall be used to protect planting areas, and to define sidewalks, walkways, and parking area edges.
- (6) Parking Areas: Where possible, parking areas shall connect in a manner that allows the unobstructed flow of pedestrians between uses and parking areas. Adjacent parking areas on abutting properties shall connect for improved circulation where possible.

G. Streetscape & Sidewalks

- (1) Sidewalk Configuration: Sidewalks shall accommodate street trees, landscaping, and outdoor furnishing and amenities. Sidewalks shall be continuous and uninterrupted at driveways and curb cuts to reinforce priority for pedestrians.
- (2) Pedestrian Use: Corner and curb radii shall be designed to decrease pedestrian crossing distances and to slow traffic speeds at all intersections. Crosswalks with accessible curb ramps shall be provided at every intersection.
- (3) Landscape: Street trees shall be provided along lot frontage(s). Street trees at sidewalks and parking shall define the street and site edges.
- (4) Street Furniture: Street furniture shall be integrated with street and sidewalk circulation to ensure adequate clearances, access, and convenience.

H. Lighting

- (1) Light Placement: Placement of light fixtures shall be designed to provide adequate ambient light levels for safety and configured to highlight pedestrian paths and building entrances.

- (2) Site Lighting: Site lighting shall be human-scale and Dark Skies compliant.
- (3) Building Lighting: Building lighting shall be Dark Skies compliant.
- (4) Signage Lighting: Illumination of signage shall be in accordance with Norwell Town Code §201-14 (Signs).

I. Signs

- (1) Signage: All signage shall be in accordance with Norwell Town Code §201-14 (Signs).

(5) To authorize the Town Clerk to make non-substantive changes to the references sections, numbering and lettering of the proposed Accord Park Economic Development District bylaw to enable it to be inserted with the same numbering and lettering format used in the Norwell Town Code.

Requested by the Board of Selectmen and the Planning Board

The Advisory Board unanimously recommends this article. The intention is to make changes to zoning in the Accord Office Park that will retain current tenants and attract new commercial investment. Over the past year, a number of public forums and meetings were held to identify residents' priorities and concerns. In response, a number of revisions and amendments have been made to the original proposal. The proposal allows for additional height and density of development to occur on identified parcels that will have minimal impact on residents.

ARTICLE 10: To see if the Town will vote to authorize the Board of Selectmen to transfer the care, custody, maintenance and control of a parcel of land on Main and Lincoln Street consisting of approximately 114.9 acres, situated in three contiguous blocks with a deed recorded at the Plymouth County Registry of Deeds in Book 57772, Page 282 and further identified on a plan dated November 4, 2019 on file with the Town Clerk, to the Conservation Commission, to be held for conservation, passive recreation and/or historic preservation purposes in perpetuity, and to authorize the Board of Selectmen to request Town Counsel prepare the appropriate documents for recording to transfer care to the Commission, in the deed, or take any action relative thereto.

Requested by the Board of Selectmen and Carleton Property Committee

The Advisory Board recommends this article. In 2018, the Town purchased 124.2 acres of land with Community Preservation funds. The Board of Selectmen appointed the Carleton Property Committee to consider and recommend the

appropriate disposition of this land. The Committee recommended this parcel, the vast majority of the land, be placed in conservation.

ARTICLE 11: To see if the Town will vote to authorize the Board of Selectmen to transfer care, custody and control of a parcel of land situated on Lincoln Street, consisting of approximately 9.3 acres of land in a deed recorded at the Plymouth County Registry of Deeds in Book 57772 Page 282 depicted on a plan dated November 4, 2019 on file with the Town Clerk, from the Board of Selectmen, as deeded, to the Community Housing Trust, for the purpose of providing affordable housing, or take any other action relative thereto.

Requested by the Board of Selectmen and Carleton Property Committee

The Advisory Board voted to recommend this article. It would allow the parcel to be considered for possible future development of affordable housing. It is unlikely that any development will occur in the next several years. The parcel would allow for construction of several affordable homes and would be consistent with the Town's Master and Housing Production Plan in interspersing affordable housing throughout the town.

ARTICLE 12: To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$50,000, or any other sum, to be expended under the direction of the Highway Surveyor for the purpose of debris removal and/or Highway Yard facility maintenance, or take any other action relative thereto.

Requested by the Highway Surveyor

The Advisory Board recommends this article.

ARTICLE 13: To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of \$20,000, or any other sum, to be expended under the direction of the Highway Surveyor for the purpose of complying with the EPA's 2020 MS4 (Municipal Separate Stormwater Sewer System) Stormwater General Permit, or take any other action relative thereto.

Requested by the Highway Surveyor

The Advisory Board recommends this article.

ARTICLE 14: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money in anticipation of full (100%) reimbursement by the Commonwealth of Massachusetts of Chapter 90, Acts of 2008, one apportionment for State and Highway purposes under the provisions of M.G.L. Chapter 90 section 34, clause 2(A), work on highways, to be expended under the direction of the Highway Surveyor, or take any other action relative thereto.

Requested by the Highway Surveyor

The Advisory Board recommends this article. It is unclear how much funding the state will provide given the reduction in gas tax revenue.

ARTICLE 15: To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide the sum of \$200,000 or any other sum, to be spent under the direction of the Highway Surveyor for engineering and design, installation, and/or maintenance of drainage in and along town streets and ways, or take any other action relative thereto.

Requested by the Highway Surveyor

The Advisory Board recommends this article. The town's drainage system has been insufficiently addressed for years. Lower construction costs will allow these funds to go further in addressing this need.

ARTICLE 16: To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$275,000, or any other sum, to be spent under the supervision of the Highway Surveyor, for resurfacing and related construction and maintenance of Town ways, or take any other action relative thereto.

Requested by the Highway Surveyor

The Advisory Board recommends this article. It allows road repair to be maintained, particularly if state Chapter 90 funding is reduced.

ARTICLE 17: To see if the Town of Norwell will vote to raise and appropriate, transfer from available funds, or borrow the sum of \$140,000 or any other sum to be spent under the supervision of the Highway Surveyor, to make necessary upgrades, repairs or

renovations of the fuel storage system at the Highway Yard, or to take any other action relative thereto.

Requested by the Highway Surveyor

The Advisory Board recommends this article. This money would supplement the prior \$165,000 appropriation at the May 2018 Town Meeting. The combined sum will allow for a larger storage tank and a fire suppression system that were not included in the original proposal. The fueling system serves all Town departments and is in need of updating and repair.

ARTICLE 18: To see if the Town will vote to repurpose and/or reallocate funds from Article 3 of the May 8, 2017 Annual Town Meeting and to transfer the use of the sum of \$50,000 or any other sum for the purpose of engineering, equipping and constructing a columbarium, or to take any other action relative thereto.

Requested by the Cemetery Committee and Highway Surveyor

The Advisory Board recommends this article. The Cemetery Committee requested and received approval at the May 2017 Annual Town Meeting for funds to construct a well and a storage shed at the Stetson Shrine Cemetery. The Committee subsequently determined that neither improvement was required. The Town has received an increasing number of requests for the internment of cremated remains and the Committee proposes to repurpose the previously appropriated funds to design and construct a columbarium.

ARTICLE 19: To see if the Town will vote to set Fiscal Year 2021 total expenditure limitations for the Revolving Funds authorized under the bylaw created by Article 25 of the 2017 Annual Town Meeting in accordance with Massachusetts General Laws Chapter 44, Section 53E1/2 as follows, or take any other action relative thereto:

Stetson Ford House Revolving Fund	\$25,000
Recycling Revolving Fund	\$80,000
Council on Aging Program Revolving Fund	\$ 5,000

Requested by the Finance Director

The Advisory Board recommends this article.

ARTICLE 20: To see if the Town will vote to amend the Norwell Town Code, Division 2: General Bylaws, Article II, Departmental Revolving Funds, adopted under the bylaw created by Article 25 of the 2017 Annual Town Meeting, by amending Attachment 1 Table of Revolving Funds to authorize and/or reauthorize revolving funds shown in the table below for use by certain town departments, boards and committees under Massachusetts General Laws Chapter 44, § 53E½, for the fiscal year beginning July 1, 2020, or take any other action relative thereto.

Revolving Fund	Authorized To Spend	Revenue Source	Use of Fund	Disposition of Fund Balance	Spending Restrictions
Stetson Ford House	Historical Commission	Rental charged for property use	Property maintenance	Balance in excess of \$5,000 to revert to the General Fund	Fund may not be spent for salaries
Recycling	Board of Health	Bag fees and Recycling Fees	Maintenance & improvements, at the Recycling Center and PAYT program purchases	Balance in excess of \$10,000 to revert to the General Fund	Fund may not be spent for salaries
Council on Aging Programs	Council on Aging	Program fees	Senior Center costs for trips and life-long learning programs	Balance available for expenditure	Fund may not be spent for salaries

Requested by the Finance Director

The Advisory Board recommends this article.

ARTICLE 21: To see if the Town will vote to authorize the Board of Selectmen to enter into a lease of a portion of a parcel of land known as the Norwell High School Athletic Complex, located at 18 South Street, shown on a plan entitled South Street Cell Tower on file with the Town Clerk, containing approximately 4900 square feet for the purpose of operating or installing and operating a wireless telecommunications facility, under terms and conditions deemed favorable to the Town by the Board of Selectmen, for term up to ten years, with an option to renew for two additional five year periods; and further, to authorize the Board of Selectmen to grant of an easement for a term of years for access and to electric and telephone facilities to the proposed lessee, or take any other action relative thereto.

Requested by the Board of Selectmen

The Advisory Board favorably recommends this article. The cell tower lease in this article and the next will provide \$326,000 in lease payments and revenue sharing for subleases. The rent increases at four percent annually. If sublease revenue remained at its current level for the term of the lease the Town would receive \$12 million in revenue.

ARTICLE 22: To see if the Town will vote to authorize the Board of Selectmen to enter into a lease of a portion of a parcel of land known as the Norwell Fire Department Station 3, located at 50 Pine Street, shown on a plan entitled “Norwell Pine Street Cell Tower Lease” on file with the Town Clerk containing approximately 1600 square feet for the purpose of operating and installing a wireless telecommunications facility, under terms and conditions deemed favorable for the Town by the Board of Selectmen, for a term of up to ten years, with an option to renew for two five additional five year period; and further, to authorize the Board of Selectmen to grant of an easement for a term of years for access and to electric and telephone facilities to the proposed lessee, or take any other action relative thereto.

Requested by the Board of Selectmen

The Advisory Board favorably recommends this article for the same reasons articulated in the preceding one.

ARTICLE 23: To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$30,000 or any sum of money from the Community Preservation Fund, for recreation purposes, pursuant to M.G.L. Chapter 44B, for the purpose of expanding and upgrading the existing three-car Wildcat parking lot at the

Wildcat entry to the Wildcat/Donovan trails, to promote safe access to trails for pedestrians; or to take any other action relative thereto.

Requested by Conservation Commission and the Community Preservation Committee

The Advisory Board recommends this article.

ARTICLE 24: To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$90,000 or any sum of money from the Community Preservation Fund, for historic resource purposes, pursuant to M.G.L. Chapter 44B, for the purpose of historic restoration of the cow path and Nathan Cushing Homestead marker site on the Whiting Fields and Cushing Property, or take any other action relative thereto.

Requested by the Carleton Property Committee and the Community Preservation Committee

The Advisory Board recommends this Article.

ARTICLE 25: To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$75,000 or any sum of money from the Community Preservation Fund, for recreation purposes, pursuant to M.G.L. Chapter 44B, for the purpose of a feasibility study for a parking/access area and establishing trails and connections in the Carleton Property with the surrounding trail networks Assessors Map 14D, Block 45, Lots 27-31, 34; Block 56, Lots 26, 28-29, 31; and Block 41 Lot 17; or take any other action relative thereto.

Requested by the Carleton Property Committee and the Community Preservation Committee

The Advisory Board recommends this article.

ARTICLE 26: To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$140,000, or any sum of money from the Community Preservation Fund, for recreation purposes, pursuant to M.G.L. Chapter 44B, for the purpose of rehabilitation and restoration of the East Field Pathway by connecting new asphalt pathway to restored path and replacing fencing; and further that any expenditures under this Article shall be approved by the Recreation Committee, or take any other action relative thereto.

Requested by the Recreation Commission and the Community Preservation Committee

The Advisory Board recommends this article.

ARTICLE 27: To see if the Town will vote to raise and appropriate, or transfer from available funds the sum of \$300,000, or any other sum from Community Preservation funds to the Norwell Community Housing Trust for the support of affordable housing purposes permitted under M.G.L. c. 44B, or take any other action relative thereto.

Requested by the Community Housing Trust and the Community Preservation Committee

The Advisory Board recommends this article.

ARTICLE 28: To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$295,125 or any sum of money from the Community Preservation Fund, for recreation purposes, pursuant to M.G.L. Chapter 44B, for the purpose of installing fully operational and ADA compliant restroom facilities on the grounds of the Clipper Community Complex adjacent to the existing concession stand; and further, that any expenditures under this Article shall be approved by the Norwell Athletic Field Committee, School Committee, and the Board of Selectmen, or take any other action relative thereto.

Requested by the Athletic Fields Committee, Board of Selectmen, School Committee and Community Preservation Committee

The Advisory Board recommends this article. The need for ADA compliant restrooms was an Instruction to the Board of Selectmen at the end of the May 2019 Annual Town Meeting.

ARTICLE 29: To see if the Town will vote pursuant to M.G.L. Chapter 44B to reserve from Community Preservation Funds FY2021 revenues the sum of \$82,000 for the creation, preservation and support of affordable housing; to reserve the sum of \$135,000 from Community Preservation fund FY2021 revenues for the acquisition, preservation, rehabilitation and restoration of historic resources; and to reserve the sum of \$135,000 from Community Preservation Fund FY2021 revenues for the acquisition, creation and preservation of open space, or to take any other action relative thereto.

Requested by the Community Preservation Committee

The Advisory Board recommends this article.

ARTICLE 30: Shall the Town of Norwell vote to (1) revoke (effective Fiscal Year 2021) Article 28 of the Norwell Annual Town Meeting held on May 15, 2001 and reject sections 3 to 7, inclusive, of Chapter 44B of the General Laws of Massachusetts, also known as the Community Preservation Act, that established a dedicated funding source to acquire, create and preserve open space, historic resources, land for recreational use and community housing; thereby removing the surcharge of 3 per cent (3%) on the annual real estate tax levy on real property which has been utilized in Norwell, together with matching funds from the Massachusetts Community Preservation Trust Fund, to fund the Community Preservation Act projects – which surcharge excluded (a) the first \$100,000.00 of value of each taxable parcel of residential real property and (b) property owned and occupied by any person who qualifies for low income housing or low or moderate income senior housing – and (2) revoke (effective Fiscal Year 2021) Article 31 of the Norwell Town Meeting held on May 13, 2002 removing the need for the Community Preservation Committee that makes recommendations on the use of the Community Preservation Act funds to Town Meeting, and further to submit for revocation, if approved by the Town Meeting, for acceptance by the voters of the Town of Norwell at the next qualifying Town or State Election or take any other action in relation thereto?

Requested by Petition

The Advisory Board received this article at their last meeting before the warrant went to print. The Board will provide a recommendation at Town Meeting. The intent of the article is to provide residents a measure of tax relief. If the article is approved a ballot question will be placed on one of the fall election ballots. If a ballot question is approved the repeal would be effective in Fiscal Year 2022.

ARTICLE 31: To see if the Town will vote to reduce the amount of the Community Preservation surcharge on real property from three percent (3%) of the annual levy against real property commencing in fiscal year 2021 and place a question on the ballot for the next regularly scheduled town or state election pertaining to the reduction of the Community Preservation surcharge, previously adopted:

Shall the Town of Norwell vote to amend certain provisions of the Acceptance by the Town of the Community Preservation Act, known as Chapter 44B of Massachusetts General Laws, as adopted by the Town through Article 28 of the Norwell Annual Town Meeting held on May 15, 2001, by reducing the surcharge from three per cent (3%) of the annual tax levy against real property to one and one-half per cent (1.5%) of the annual tax levy against real property or take any action relative thereto.

Requested by the Board of Selectmen

The Advisory Board received this alternative to Article 30 at its last meeting before the warrant was sent to print. They will provide a recommendation at Town Meeting. The intent of the article is to provide residents a measure of tax relief while continuing to receive the benefit of additional state Community Preservation funding. If the article were to pass a ballot question would be placed on one of the fall election ballots. If a ballot question is approved the reduction would be effective in Fiscal Year 2022.

ARTICLE 32: To see if the Town will vote to raise and appropriate, or transfer from available funds or otherwise provide \$150,000 or any other sum to be spent to upgrade the Town's information technology infrastructure, including but not limited to hardware, software, applications, data processing, security monitoring equipment, risk assessment, business process, legal and policy revision, or take any other action relative thereto.

Requested by the Police Chief, School Committee and the Board of Selectmen

The Advisory Board recommends this article. It will address identified technology and security needs in the School Department, Police Department and Town Hall. The original amount approved was \$250,000, but was subsequently reduced because of financial constraints.

ARTICLE 33: To see if the Town will vote to appropriate from available funds (Water Department Surplus and / or Water Department Operating Revenue) the sum of \$350,000 or any other sum to be spent under the direction of the Board of Water Commissioners for the purpose of laying / relaying water mains of not less than 6 inches nor greater than 16 inches in diameter and perform any other related work, or take any other action relative thereto.

Requested by the Board of Water Commissioners

The Advisory Board recommends this article. The article is funded from water revenues or surplus water revenues. The funds will be used to improve and maintain water service.

ARTICLE 34: To see if the Town will vote to appropriate from available funds (Water Department Surplus Revenue and / or Water Department Operating Revenue) the sum of \$150,000 or any other sum to be expended under the direction of the Board of Water Commissioners for the purpose of conducting water system facilities upgrades and maintenance, including pilot studies of water treatment techniques, or take any other action relative thereto.

Requested by the Board of Water Commissioners

The Advisory Board recommends this article. It is funded solely by water revenue or water surplus revenue.

ARTICLE 35: To see if the Town will vote to amend the Norwell Town Code, Division 3: Zoning Bylaw, Part 4, Special Regulations, Article 201-18, Floodplain, Watershed and Wetlands Protection *District* by making the amendments indicated below, or take any other action relative thereto. Sections to be removed are indicated by ~~striketrough~~ and new sections proposed to be included in the bylaw are *italicized and underlined*.

Note: Some sections of the code have been retained but relocated and others have been renumbered. These changes are not indicated, but are incorporated into the language below.

(1) To amend the various provisions of §201-18 as follows:

§ 201-18.1 **Designation of district.**

- A. Floodplain, Watershed and Wetlands Protection District shall include all land designated as such and shown and delineated on a set of maps of the Town of Norwell entitled "Town of Norwell, Wetlands Maps," dated April 5, 1974, by Moore Survey & Mapping Corporation, Shrewsbury, Massachusetts, with amendment adopted March 9, 1981, as shown on a plan entitled "Plan of 1981 Amendment to Town of Norwell Wetlands Maps," dated January 5, 1981, by Bradford Saivetz & Associates, Inc., Braintree, Massachusetts.
- B. The district includes all special flood hazard areas within the Town of Norwell designated as Zone A and AE on the Plymouth County Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency (FEMA) for the administration of the National Flood Insurance Program, (NFIP). The map panels of the Plymouth County FIRM that are wholly or partially within the Town of Norwell are panel numbers ~~25023C0092J~~ 25023C0092K, ~~25023C0094J~~ 25023C0094K, ~~25023C0103J~~ 25023C0103K, ~~25023C0104J~~ 25023C0104K, ~~25023C0108L~~, ~~25023C0111J~~ 25023C0111K, ~~25023C0112J~~ 25023C0112K, ~~25023C0113J~~

25023C0113K, 25023C0114J 25023C0114K, 25023C0116J 25023C0116K, 25023C0118J 25023C0117L, 25023C0118K, 25023C0206J 25023C0206K and 25023C0207J 25023C0207K dated ~~July 17, 2012~~ July 22, 2020, and panel numbers 25023C0108K, 25023C0117K and 25023C0119K dated November 4, 2016. The exact boundaries of the district may be defined by the one-hundred-year base flood elevations shown on the FIRM and further defined by the Plymouth County Flood Insurance Study (FIS) report dated ~~November 4, 2016~~ July 22, 2020. The FIRM and FIS report are incorporated herein by reference and are on file with the Town Clerk. In case of a conflict, the more restrictive interpretation shall apply. **[Amended 5-8-2017 ATM, Art. 30]**

- C. Floodplain, Watershed and Wetlands Protection District (the "district") shall be considered to be superimposed over any other district established by this Zoning Bylaw. All land in the district is subject to the regulations set forth in this article. In unnumbered A Zones of the Flood Insurance Rate Maps, the Building Inspector/Zoning Enforcement Officer shall require the applicant to provide the best available one-hundred-year flood elevation data available from federal, state, local or other source for requiring new structures and substantial improvements to existing structures to meet the elevation and floodproofing standards of the Massachusetts State Building Code.

§ 201-18.2 **Compliance with state and federal regulations.**

- A. All development in the district including structural and nonstructural activities whether permitted by right or by special permit must be in compliance with the following:

- (1) Section of the Massachusetts State Building Code (780 CMR) which addresses floodplain and coastal high-hazard areas.
- (2) 310 CMR 10.00, Wetlands Protection, Department of Environmental Protection.
- (3) 310 CMR 13.00, Inlands Wetlands Restriction, DEP.
- (4) Title 5, minimum requirements for the subsurface disposal of sanitary sewage, Department of Environmental Protection.

- B. All subdivision proposals shall be designed to assure that:

- (1) Such proposals minimize flood damage;
- (2) All public utilities and facilities are located and constructed to minimize or eliminate flood damage; and,
- (3) Adequate drainage is provided to reduce exposure to flood hazards.

- C. All property within the floodplain as delineated on Norwell's Flood Insurance Rate Maps (FIRM) is subject to the provisions of the National Flood Insurance Program (NFIP).

§ 201-18.3 Purpose.

The purposes of this article, in addition to the purposes enumerated in § 201-1.1 of the Zoning Bylaw, are:

- A. To ensure public safety through reducing the threats to life and personal injury;
- B. To eliminate new hazards to emergency response officials;
- C. To prevent the occurrence of public emergencies resulting from water quality, contamination, and pollution due to flooding;
- D. To provide the lands in the Town subject to seasonal and/or periodic flooding shall not be used for residential or other purposes in such a manner as to endanger the public health, safety and general welfare of inhabitants thereof.
- E. To protect, preserve and maintain the water table and water recharge areas within the Town, so as to preserve the present and potential water supplies for the public health and safety of the inhabitants of the Town of Norwell.
- F. To assure the continuation of the natural flow pattern of the watercourses within the Town in order to provide adequate and safe floodwater storage capacity to protect persons and provide against the hazards of floodwater inundation.
- G. To avoid the loss of utility services which if damaged by flooding would disrupt or shut down the utility network and impact regions of the community beyond the site of flooding;
- H. To eliminate costs associated with the response and cleanup of flooding conditions; and,
- I. To reduce damage to public and private property resulting from flooding waters.

§ 201-18.4 Permitted uses.

The following uses are permitted as a matter of right in the districts subject to the provisions of this Zoning Bylaw applicable to the underlying zoning districts in which said district is located and provided such uses do not permanently and significantly derogate from the purpose of this article:

- A. Proper operation and maintenance of dams and other water control devices for drainage or flood control.

- B. Temporary alteration of water level for emergency or maintenance.
- C. Appropriate governmental use, including water and sewerage works, pumping stations and river and stream clearance.
- D. Conservation of soil and plants and wildlife management.
- E. Outdoor recreation including play areas, nature study, boating, foot, bicycle and horse paths and bridges, fishing and hunting where otherwise legally permitted but excluding buildings and structures therefor. **[Amended 5-6-2019 ATM, Art. 30]**
- F. Uses and interior improvements of buildings or structures lawfully existing prior to adoption of this article or for which a building permit has been issued prior to adoption of this article.
- G. Forestry, grazing, farming, nurseries and truck gardening.
- H. Accessory uses to any of the above permitted uses.

§ 201-18.5 Special permits.

- A. Schedule of special permit uses. Where otherwise legally permitted by the provisions of this Zoning Bylaw applicable to the underlying districts in which the district is located, and subject to such special conditions and safeguards as the Board of Appeals deems necessary to fulfill the purpose of this article, the following uses are permitted by special permit granted by the Board of Appeals in accordance with the provisions of Subsection **B**:
 - (1) Foot bridges, plank walks, duck walks and private boat landings.
 - (2) Golf courses.
 - (3) Temporary storage of materials or equipment.
 - (4) Dams, excavation or changes in watercourses to create ponds or pools for swimming, fishing or other recreational or agricultural use, scenic features or for improvements consistent with the purposes of this article.
 - (5) Appropriate driveways and roads when alternative means of access are impractical.
 - (6) Repair, rebuilding, modification, enlargement or exterior alteration of existing structures, which will be subject to the substantial improvement provisions of the Massachusetts State Building Code.

- B. Considerations. In hearing an application for a special permit hereunder, the Board of Appeals shall consider, in addition to any other factors said Board deems pertinent, the following factors:
- (1) Geographic location of proposed structures and security of access thereto during flooding.
 - (2) Foundation elevations and security of foundations during flooding.
 - (3) Disposal and containment of sewage during flooding.
 - (4) In Zone AE, along watercourses within the Town of Norwell that have a regulatory floodway designated on the Plymouth County FIRM, encroachments are prohibited in the regulatory floodway which would result in any increase in flood levels within the community during the occurrence of the base flood discharge.
 - (5) Base flood elevation data is required for subdivision proposals or other developments greater than 50 lots or five acres, whichever is the lesser, within unnumbered A Zones in order to assure that:
 - (a) Such proposals minimize flood damage;
 - (b) All public utilities and facilities are located and constructed to minimize or eliminate flood damage; and
 - (c) Adequate drainage is provided to reduce exposure to flood hazards.
 - (6) In Zones A and AE, along watercourses that have not had a regulatory floodway designated, the best available federal, state, local or other floodway data shall be used to prohibit encroachments in floodways which would result in any increase in flood levels within the community during the occurrence of the base flood discharge.
- C. Criteria for approval. Whenever the Board of Appeals is authorized to issue a special permit for a use under this article, said Board shall assure that such use shall be consistent with the purposes of this article and will:
- (1) Not produce unsuitable development in marshes, bogs and ponds or along watercourses or in areas subject to flooding;
 - (2) Protect and preserve the inland marshes, bogs, ponds and watercourses and their adjoining wetlands in order to safeguard the purity of inland and tidal waters

- for the propagation and protection of marine life and for recreational purposes;
- (3) Conserve the value of lands and existing buildings;
 - (4) Facilitate the adequate protection of provision of a water supply through preservation and maintenance of the groundwater table; and
 - (5) Encourage the most appropriate use of the land.

§ 201-18.6 Prohibited uses.

- A. Except as provided in § **201-18.4**, no building, wall, dam or other structure shall be created, constructed, altered, enlarged or otherwise created or moved in the district for any purpose.
- B. No dumping, filling, excavating or transferring of any material which will reduce or impair natural water storage or recharge capacity of any land within the district or interfere with the natural flow patterns of any watercourse within the district shall be permitted.

§ 201-18.7 Notification of watercourse alteration.
[Amended 5-6-2019 ATM, Art. 30]

The Building Inspector/Zoning Enforcement Officer shall notify, in a riverine situation, the following of any alteration or relocation of a watercourse:

- A. Adjacent communities.
- B. Bordering stations (optional).
- C. NFIP State Coordinator.

Massachusetts Department of Conservation and Recreation

251 Causeway Street, Suite 600-700

Boston, MA 02114-2104

- D. NFIP Program Specialist.

Federal Emergency Management Agency, Region I

99 High Street, 6th Floor

Boston, MA 02110

§ 201-18.8 **Administration.**

- A. Whenever an application is made for a building which the Building Inspector/Zoning Enforcement Officer believes may involve the use of land in the district, he shall determine, by any means at his disposal, whether the parcel identified in the application lies within the district.
- B. In order to expedite this determination, the Building Inspector/Zoning Enforcement Officer shall at his request be provided by the applicant a complete topographic plan of the area proposed for use prepared by a registered professional engineer or registered land surveyor showing elevations of the land, contours at one-foot intervals to the same base and scale as that on the Floodplain, Watershed and Wetlands Protection District maps of the Town, and showing all pertinent information including existing brooks, streams, river and areas of ponding, the extent and depth of proposed excavation and/or filling and limits of other proposed construction and/or appurtenant work.
- C. In case of a building permit for an interior improvement to a building or structure, the foregoing overall topographic plan shall not be required. **[Amended 5-6-2019 ATM, Art. 30]**

(2) To authorize the Town Clerk to make non-substantive changes to the references sections, numbering and lettering of the amended Floodplain, Watershed and Wetlands Protection Bylaw to enable it to be inserted with the proper numbering and lettering format used in the Norwell Town Code, if required.

Requested by the Planning Board

The Advisory Board recommends this article. It allows the Town to continue to participate in the National Flood Insurance Program.

ARTICLE 36 : To see if the Town will vote to amend Norwell Town Code, Division 3: Zoning Bylaw, Part 3, General Regulations, Article 16, Stormwater Management by deleting Article 16, Stormwater Management in its entirety, and further, by amending Norwell Town Code, Part IV: Land Use & Natural Resources, by adding a new Chapter 65, Stormwater Management & Erosion Control as set forth below, or take any other action relative thereto.. Sections to be removed are indicated by ~~strikethrough~~ and new sections proposed to be included in the bylaw are *italicized and underlined*.

(1) To delete Article 16, Stormwater Management from the Zoning Bylaw in its entirety.

(2) To amend Norwell Town Code, Part IV: Land Use & Natural Resources, by adding a new Chapter 65, Stormwater Management & Erosion Control as follows:

Part IV – Land Use & Natural Resources, Chapter 65
Stormwater Management & Erosion Control

ARTICLE I – GENERAL PROVISIONS

This Article provides provisions for a basis for the develop of Articles related to the management of stormwater runoff and installation of erosion control measures in the Town of Norwell, (the “Town”) including the purpose, definitions, authority, administration and accompanying regulations outlined and authorized by this Bylaw.

Section 1. Purpose

The purpose of this Stormwater Management & Erosion Control Bylaw is to protect, maintain, and enhance the public health, safety, general welfare, and environment by regulating illicit connections and discharges to the municipal storm drain system and controlling the adverse effects of construction site stormwater runoff and post-construction runoff throughout Norwell. The United States Environmental Protection Agency has identified land disturbance and polluted stormwater runoff as major sources of water pollution. The regulation of stormwater runoff and of illicit connections and discharges to the municipal storm drain system are necessary to safeguard the public health, safety, welfare, environment, drinking water, and other natural resources of the Town.

A. Stormwater runoff is potentially a major cause of:

- (1) Impairment of water quality and flow in lakes, ponds, streams, rivers, wetlands groundwater and drinking water supplies;
- (2) Contamination of drinking water supplies;
- (3) Contamination of downstream coastal areas;
- (4) Alteration or destruction of aquatic and wildlife habitat;
- (5) Overloading or clogging of municipal stormwater management systems; and,
- (6) Flooding.

B. The objectives of this Bylaw are to:

- (1) Protect water resources;
- (2) Comply with state and federal statutes and regulations relating to stormwater discharges-including total maximum daily load requirements;
- (3) Prevent pollutants from entering the Town’s storm drain systems and reduce or eliminate pollutants entering the Town’s storm drain systems from existing uses;

- (4) Prohibit illicit connections, unauthorized discharges, and obstructions to the municipal storm drain system;
- (5) Require the removal of all such illicit connections and obstructions;
- (6) Establish minimum construction and post construction stormwater management standards and design criteria for the regulation and control of stormwater runoff quantity and quality;
- (7) Establish provisions for the long-term responsibility for, and maintenance of, structural stormwater control facilities and nonstructural stormwater management practices to ensure that they continue to function as designed, are adequately maintained, and pose no threat to public safety; and,
- (8) Establish the legal authority to ensure compliance with the provisions of this Bylaw and to ensure compliance with the provisions of this Bylaw through inspection, monitoring, and enforcement.

Section 2. Definitions

In this Bylaw, the following terms shall have the following meanings unless a contrary meaning is required by the context or is specifically prescribed. Words used in the singular include the plural and words used in the plural include the singular. Words used in the present tense include the future. Additional definitions can be found in the Stormwater Management & Erosion Control Regulations:

ALTERATION OF DRAINAGE CHARACTERISTICS: Any activity on an area of land that changes the water quality, force, direction, timing or location of runoff flowing from the area. Such changes include: change from distributed runoff to confined, discrete discharge; change in the volume of runoff from the area; change in the peak rate of runoff from the area; and change in the recharge to groundwater on the area.

APPLICANT: Any person, individual, partnership, association, firm, company, corporation, trust, authority, agency, department, or political subdivision, of the Commonwealth or the Federal government to the extent permitted by law requesting either an Administrative Land Disturbance Review, or Land a Land Disturbance Permit for proposed land-disturbing activity.

AUTHORIZED ENFORCEMENT AGENCY: Town of Norwell Conservation Commission, or its authorized agent(s), employee(s), and designee(s).

BEST MANAGEMENT PRACTICE (BMP): An activity, procedure, restraint, or structural improvement that helps to reduce the quantity or improve the quality of stormwater runoff.

CERTIFICATE OF COMPLETION (COC): A document issued by the Conservation Commission after all construction activities have been completed, which states that all conditions of an issued Land Disturbance Permit have been met and that a project has been completed in compliance with the conditions set forth in the SWMP.

CLEAN WATER ACT: The Federal Water Pollution Control Act (33 U.S.C. § 1251 et seq.) as hereafter amended.

DEVELOPMENT: The modification of land in any manner to accommodate a new use, replacement of use, or expansion of use, usually involving construction.

DISCHARGE OF POLLUTANTS: The addition from any source, point or non-point, of any pollutant or combination of pollutants into the municipal storm drain system or into the waters of the United States, Commonwealth or Town from any source.

DISTURBANCE OF LAND: See LAND-DISTURBING ACTIVITY.

EROSION: The wearing away of the land surface by natural or artificial forces such as, but not limited to: wind, water, ice, gravity, excavation, regrading, or vehicle traffic and the subsequent detachment and transportation of soil particles.

EROSION AND SEDIMENTATION CONTROL PLAN: A document containing a narrative, drawings, and details developed by a registered professional civil engineer (PE) or a Certified Professional in Erosion and Sedimentation Control (CPESC), which includes best management practices, or equivalent measures designed to control surface runoff and erosion and sedimentation during pre-construction and construction-related land disturbance activities.

GROUNDWATER: Water beneath the surface of the ground including confined or unconfined aquifers.

ILLICIT CONNECTION: A surface or subsurface drain or conveyance which allows an illicit discharge into the municipal storm drain system, including but not limited to: sewage, fresh water (that is not composed of clean naturally flowing/occurring stormwater), process wastewater, wash water, and any connections from indoor drains, sinks, or toilets, regardless of whether said connection was previously allowed, permitted, or approved before the effective date of this Bylaw.

ILLICIT DISCHARGE: Direct or indirect discharge to the municipal storm drain system that is not composed entirely of clean naturally flowing/occurring stormwater. "Illicit Discharge" does not include a discharge in compliance with a NPDES stormwater discharge permit or resulting from fire-fighting activities exempted pursuant to Article II(2)(D)(1) of this Bylaw.

IMPERVIOUS SURFACE: Any material or structure on, in the surface of, or above the ground that prevents water from infiltrating the underlying soil. "Impervious Surface" includes but is not limited to: roads, paved parking lots and driveways, hard packed gravel roads, gravel driveways and parking lots (or those containing crushed material that becomes impervious on contact with groundwater), patios, sidewalks, structures, and rooftops and similar.

IMPOUNDMENT: A stormwater pond created by either constructing an embankment or excavating a pit which retains a permanent pool of water.

INFILTRATION: The act of conveying surface water into the ground to permit groundwater recharge and the reduction of stormwater runoff from a project site.

LAND-DISTURBING ACTIVITY: Any action or activity that causes a change in the position, location or arrangement of trees, vegetation, water, soil, sand, rock, gravel, or similar earth material.

LANDSCAPE: A piece of land that has been altered from its natural state and contains a variety of mixed plantings (rather than just lawn) or an area of planting in conjunction with the installation of other landscape features -- walks, walls, patios, fountains, etc.

LAND USE OF HIGHER POTENTIAL POLLUTANT LOAD (LUHPPL): Land uses or activities with higher potential pollutant loadings, as defined in the Massachusetts Stormwater Management Regulations such as auto salvage yards, auto fueling facilities, fleet storage yards, commercial parking lots with high intensity use, road salt storage areas, commercial nurseries and landscaping, outdoor storage and loading areas of hazardous substances, and marinas.

LAWN: A piece of land cleared of trees typically consisting of an area of mowed and/or cultivated grass (sod, seed, hydro seed, etc.) that is cut regularly to keep it short.

MASSACHUSETTS STORMWATER MANAGEMENT REGULATIONS: The Regulations issued by the Department of Environmental Protection, and as amended, that coordinates the requirements prescribed by state regulations promulgated under the authority of the Massachusetts Wetlands Protection Act, (MGL c.131 §40) and the Massachusetts Clean Waters Act, (MGL c.21 §§23-56). The Regulations address stormwater impacts through implementation of performance standards to reduce or prevent pollutants from reaching water bodies and control the quantity and quality of runoff from a site.

MUNICIPAL STORM DRAIN SYSTEM or MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4): The system of conveyances designed or used for collecting or conveying stormwater, including any road with a drainage system, street, gutter, curb, inlet, piped storm drain, pumping facility, retention or detention basin, natural or man-made or altered drainage channel (whether isolated from or connected to other jurisdictional wetland resources), reservoir, and other drainage structure that together comprise any storm drainage system.

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) STORMWATER DISCHARGE PERMIT: A permit issued by United States Environmental Protection Agency or jointly with the Commonwealth of Massachusetts that regulates the discharge of pollutants to waters of the United States.

NON-POINT SOURCE: Precipitation, atmospheric deposition, drainage, seepage, or hydrologic modification that picks up pollutants as it moves across the ground.

NONSTORMWATER DISCHARGE: Discharge to the municipal storm drain system not composed entirely of naturally occurring clean stormwater.

OPERATION AND MAINTENANCE PLAN (O&M Plan): A plan setting up the functional, financial, and organizational mechanisms for the ongoing operation, maintenance, repair, and replacement of a stormwater management system to ensure that it continues to function as designed.

OUTFALL: The point at which stormwater flows out from a point source into municipal waters or waters of the Commonwealth.

OWNER: A person with a legal or equitable interest in property.

PERSON: An individual, partnership, association, firm, company, trust, corporation, agency, authority, department or political subdivision of the Commonwealth or the federal government, to the extent permitted by law, and any officer, employee, or agent of such person.

POINT SOURCE: Any discernible conveyance, including but not limited to, any pipe, ditch, channel, tunnel, distributed sheet flow, conduit, well, discrete fissure, or container from which pollutants are or may be discharged.

PRE-CONSTRUCTION: All activities performed in preparation for construction.

POLLUTANT: Any element or property of sewage, agricultural, industrial or commercial waste, runoff, leachate, heated effluent, or other matter, whether originating at a point or nonpoint source, that is or may be introduced into any stormwater conveyance, storm sewer, water works or waters of the Commonwealth, or the Town. Pollutants shall include but are not limited to:

- A. Paints, varnishes, and solvents;
- B. Oil and other automotive fluids;
- C. Nonhazardous liquid and solid wastes and yard wastes;
- D. Refuse, rubbish, garbage, litter, or other discarded or abandoned objects, ordnance, accumulations, and floatables;
- E. Pesticides, herbicides, and fertilizers;
- F. Hazardous materials and wastes; sewage, fecal coliform and pathogens;
- G. Dissolved and particulate metals;
- H. Animal wastes;
- I. Rock; sand; salt; soils;
- J. Construction wastes and residues; and,
- K. Noxious or offensive matter of any kind.
- L. Invasive species.

PROCESS WASTEWATER: Water which, during manufacturing or processing, comes into direct contact with, or results from the production or use of, any material, intermediate product, finished product, or waste product.

RECHARGE: The process by which groundwater is replenished by precipitation through the percolation of runoff and surface water through the soil.

REDEVELOPMENT: Development, rehabilitation, expansion, demolition, or phased projects that disturb vegetation or the ground surface or increase the impervious area on previously developed sites.

RUNOFF: Rainfall, snowmelt, or irrigation water flowing over the ground surface. Discharge from any point source of water, clean or polluted, into the municipal storm drain or street system or into the waters of the United States, Commonwealth or Town from any source.

SEDIMENT: Mineral or organic soil material that is transported by wind or water, from its origin to another location; the product of erosion processes.

SEDIMENTATION: The process or act of deposition of sediment.

SITE: Any lot or parcel of land or area of property where land-disturbing activities are, were, or will be performed.

SLOPE: The incline of a ground surface expressed as a ratio of vertical distance to horizontal distance.

SOIL: Any earth, sand, rock, gravel, or similar material.

STABILIZATION: The use, singly or in combination, of mechanical, structural, or vegetative methods, to prevent or retard erosion.

STORMWATER AUTHORITY: Town of Norwell Conservation Commission, or its authorized agent(s), employee(s), and designee(s).

STORMWATER: Runoff from precipitation or snow melt and surface water runoff and drainage.

STORMWATER MANAGEMENT PLAN (SWMP): A plan required as part of the application for a Land Disturbance Permit.

TOXIC OR HAZARDOUS MATERIAL OR WASTE: Any material which, because of its quantity, concentration, chemical, corrosive, flammable, reactive, toxic, infectious, or radioactive characteristics, either separately or in combination with any substance or substances, constitutes a present or potential threat to human health, safety, general welfare, or to the environment. "Toxic or hazardous materials" include but are not limited to: any synthetic organic chemical, petroleum product, heavy metal, radioactive or infectious waste, acid and alkali, and any substance defined as "toxic" or "hazardous" under the Massachusetts Hazardous Waste Management Act, (MGL c.21C) and the Massachusetts Oil and Hazardous Material Release Prevention and Response Act, (MGL c.21E), and the implementing regulations at 310 CMR 30.000 and 310 CMR 40.000.

WASTEWATER: Any sanitary waste, sludge, or septic tank or cesspool overflow, and water that during manufacturing, cleaning or processing comes into direct contact with, or results from the production or use of, any raw material, intermediate product, finished product, by-product, or waste product.

WATERCOURSE: A natural or man-made channel through which, or defined surface flow-across which, water flows or a stream of water, including a river, brook or underground stream.

WATERS OF THE COMMONWEALTH: All waters within the jurisdiction of the Commonwealth, including, but not limited to: rivers, streams, lakes, ponds, vernal pools, springs, impoundments, estuaries, wetlands, coastal waters, and groundwater.

WETLAND RESOURCE AREA: Areas specified in the Massachusetts Wetlands Protection Act, (MGL. c.131 §40) or Norwell Town Code Chapter 61 – Wetlands Protection. Examples include, but are not limited to: wetlands, banks, and land subject to flooding.

WETLANDS: As defined in the Massachusetts Wetlands Protection Act, (MGL. c.131 §40) or Norwell Town Code Chapter 61 – Wetlands Protection. Typically tidal and non-tidal areas characterized at least two of the three following: hydric soils, seasonally high ground water during the growing season, and capable of supporting wetland vegetation. Examples include, but are not limited to: freshwater marshes, ponds, water bodies, land under water bodies and waterways, channels, rivers, streams, brackish and salt water marshes, and vernal pools.

Section 3. Authority

This Bylaw is adopted under authority granted by the Home Rule Amendment of the Massachusetts Constitution, the Home Rule statutes, and in accordance with the regulations of the federal Clean Water Act found at 40 CFR 122.34 and the Phase II ruling from the United States Environmental Protection Agency found in the December 8, 1999 Federal Register.

Section 4. Administration

- A. The Conservation Commission, acting as the Stormwater Authority shall administer, implement, and enforce this Bylaw. Any powers granted to or duties imposed upon the Stormwater Authority may be delegated in writing by Stormwater Authority to-any authorized agents, employees, or designees.

Section 5. Waivers

- A. Following a public hearing on a waiver request, the Stormwater Authority may waive strict compliance with any requirement of this Bylaw or the Regulations promulgated hereunder, where:
- (1) such action is allowed by federal, state and local statutes and/or regulations;
 - (2) is in the public interest; and,
 - (3) is not inconsistent with the purpose and intent of this Bylaw.
- B. Any Applicant may submit a written request to be granted such a waiver. Such a request shall be accompanied by an explanation and documentation supporting the

waiver request under Section (5)(A)(1-3) above, and demonstrating that strict application of the Bylaw does not further the purposes or objective of this Bylaw.

- C. If in the Stormwater Authority's opinion, additional time or information is required for review of a waiver request, the Stormwater Authority may continue a hearing to a date, time, and place certain, announced at the meeting. In the event the Applicant objects to a continuance, or fails to provide requested information, the waiver request shall be denied.

Section 6. Compliance with EPA General Permit for MS4s in Massachusetts

This Bylaw is intended to further the objectives of and to act in concert with any existing federal, state or local laws concerning stormwater discharges in the Town of Norwell, including but not limited to the requirements of the United States Environmental Protection Agency's most recent General Permit for MS4s, and nothing in this Bylaw is intended to limit or restrict the authority of any Board, Committee, Commission, or officer of the Town to act in accordance with any federal, state, and local laws within their jurisdiction, and in the event of a conflict, the more stringent requirements shall control.

Section 7. Rules & Regulations

The Stormwater Authority may adopt, and periodically amend, rules, regulations, and/or written guidance relating to the terms, conditions, definitions, enforcement, fees, procedures, and administration of this Bylaw by majority vote after conducting a public hearing to receive comments. Such hearing shall be advertised in a newspaper of general local circulation, once in each of two (2) successive weeks, the first publication being at least fourteen (14) days prior to the hearing date. Failure of the Stormwater Authority to issue such rules & regulations, or a legal declaration of their invalidity by a court, shall not act to suspend or invalidate the effect of this Bylaw.

Such rules, regulations, and/or guidance may include without limitation, provisions for the establishment of one (1) or more categories of administrative review approvals for specific types or sizes of projects. Administrative review applications that meet all the standard requirements may be issued by one (1) or more authorized agents, employees, or designees designated in writing by the Stormwater Authority, without the requirement for a public hearing as detailed in Article III of this Bylaw. Administrative review approval shall comply with all other provisions of this Bylaw.

Section 8. Severability

The provisions of this Bylaw are hereby declared to be severable. If any provision, paragraph, sentence, or clause of this Bylaw or the application thereof to any person, establishment, or circumstances shall be held invalid, such invalidity shall not affect the other provisions or application of this Bylaw.

ARTICLE II – DISCHARGES TO THE MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4)

This Article provides authority to the Town to prohibit illicit discharges, connections and obstructions to the Town (MS4) stormwater management systems. It also provides a basis for regulating and authorizing private connection(s) to the Town MS4.

Section 1. Applicability

Article II of this Bylaw shall apply to all water entering the municipal storm drain system or going, directly or indirectly, into a watercourse, or into the waters of the Commonwealth or the Town of Norwell, that is generated on any developed or undeveloped lands except as explicitly exempted in this Bylaw or where the Stormwater Authority has issued a waiver in accordance with Article I Section 5.

Section 2. Prohibited Activities

- A. Illicit discharges: No person shall dump, discharge, spill, cause or allow to be discharged, any pollutant or nonstormwater discharge, including, but not limited to: pumped groundwater, foundation drains, and swimming pool discharges, into the municipal storm drain system, onto an impervious surface directly connected to the municipal storm drain system, or, directly or indirectly, into a watercourse, or into the waters of the Town of Norwell or the Commonwealth.
- B. Illicit connections: No person shall construct, use, allow, maintain, or continue any illicit connection to the municipal storm drain system, regardless of whether the connection was permissible under applicable law, regulation, or custom at the time of connection.
- C. Obstruction of municipal storm drain system: No person shall obstruct or interfere with the normal flow of stormwater into or out of the municipal storm drain system without prior written consent from the Stormwater Authority.

Section 3. Regulated Activities

- A. No person shall connect a pipe or other appurtenance to the municipal storm drain system (including but not limited to roads, catch basins, drain pipes, manholes etc.), or otherwise perform any modification, repair, rehabilitation, or replacement work on the storm drain system, without receiving an approved Drainage Connection Permit from the Highway Department. If connections are granted, either the Town or the applicant shall, at the time of connection, add or upgrade to oil/water separators and sumps or other best management practices as required by the Highway Surveyor.
- B. No person shall allow a pipe, swale, or other point source to discharge onto a Public Way pursuant to Norwell Town Code §81.9.

Section 4. Exemptions

The following activities shall be exempt from the requirements and provisions of this Bylaw:

- (1) Discharge or flow resulting from fire-fighting activities.
- (2) The following nonstormwater discharges or flows are exempt from the prohibition of nonstormwater, provided that the source is not a significant

contributor of a pollutant to the municipal storm drain system or, directly or indirectly, into a watercourse, or into the waters of the Commonwealth:

- (a) Waterline flushing;
- (b) Natural flow from springs;
- (c) Natural flow from riparian habitats and wetlands;
- (d) Rising groundwater;
- (e) Uncontaminated groundwater infiltration as defined in 40 CFR 35.2005(20), or uncontaminated pumped groundwater (e.g. sump pump), provided that where a pump intake exists inside a structure, the operator seeks a Drainage Connection Permit from the Highway Surveyor prior to discharge and thereafter discharges in accordance with the requirements of the approved Permit and applicable laws and regulations to be issued by the Stormwater Authority. Connections to the municipal storm drain system shall require a gas trap or equivalent device/method, approved by the Highway surveyor and incorporated into the Drainage Connection Permit, to prevent gasses from migrating into buildings;
- (f) Discharge from street sweeping;
- (g) Dye testing, provided verbal notification is given to the Stormwater Authority prior to the time of the test;
- (h) Nonstormwater discharge permitted under an NPDES permit, waiver, or waste discharge order administered under the authority of the United States Environmental Protection Agency, and the Town of Norwell Conservation Commission provided that the discharge is in full compliance with the requirements of the permit, waiver, or order and applicable laws and regulations;
- (i) Discharge for which advanced written approval has been received from the Stormwater Authority as necessary to protect public health, safety, general welfare, or the environment; and;
- (j) Discharge or flow that results from exigent conditions and occurs during a Public Health Emergency declared by an agency of the federal or state government, or by the Town Administrator, Board of Selectmen, or Board of Health.

Section 5. Additional Prohibited Pollutants

Pet Waste: Dog feces are a major component of stormwater pollution, it shall be the duty of each person who owns, possesses, or controls a dog to remove and properly dispose of any feces left by the dog on any public or private property neither owned nor occupied by said person. It is prohibited to dispose of dog feces in any public or private storm drain, catch basin, wetland, or water body or on any paved or impervious surface. However, this provision shall not be applicable to a person using a service dog or other service animal registered as such. Persons walking dogs must carry with them a device designed to dispose of dog feces including, but not limited to, a plastic bag or "pooper scooper." For

specific requirements and penalties for violations, see Norwell Town Code Chapter 45, Article II – Animal Control Regulations.

Section 6. Emergency Suspension of Storm Drainage System Access

The Stormwater Authority may suspend municipal storm drain system access to any person or property without prior written notice when such suspension is necessary to stop an actual or threatened discharge of pollutants that presents imminent risk of harm to the public health, safety, general welfare, or the environment. In the event any person fails to comply with an emergency suspension order, the Stormwater Authority may take all reasonable steps to prevent or minimize harm to the public health, safety, general welfare, or the environment.

Section 7. Notification of Spills

Notwithstanding other requirements of local, state, or federal law, as soon as a person responsible for a facility or operation, or responsible for emergency response for a facility or operation has information of, or suspects a release of, materials at the facility or operation resulting in or which may result in discharge of pollutants to the municipal storm drain system or waters of the Commonwealth, the person shall take all necessary steps to ensure containment and cleanup of the release. In the event of a release of oil or hazardous materials, the person shall immediately notify the municipal fire and police departments, the Town Administrator, the Board of Health, Conservation Commission, and the Water Superintendent. In the event of a release of non-hazardous material, the reporting person shall notify the Town Administrator and the Conservation Commission no later than the next business day. The reporting person shall provide to the Town Administrator written confirmation of all telephone, facsimile or in person notifications within three (3) business days thereafter. If the discharge of prohibited materials is from a commercial or industrial facility, the facility owner or facility operator shall also retain on-site a written record of the discharge and the actions taken to prevent its recurrence. Such records shall be retained for a least three (3) years.

Section 8. Enforcement

The Stormwater Authority or its authorized agents, employees, or designees shall enforce this Bylaw, and any associated regulations, orders, violation notices, and enforcement orders, and may pursue all civil and criminal remedies for such violations. The Town may enforce this Bylaw or enjoin violations thereof through any lawful process, and the election of one (1) remedy by the Town shall not preclude enforcement through any other lawful means.

- A. Civil relief: If a person violates the provisions of this Bylaw, or any associated rules & regulations, permit, notice, or order issued thereunder, the Stormwater Authority may seek injunctive relief in a court of competent jurisdiction restraining the person from activities which would create further violations, and/or compelling the person to perform abatement or remediation of the violation.

B. Orders.

- (1) The Stormwater Authority or its authorized agents, employees, or designees may issue a written Order to enforce the provisions of this Bylaw or any rules & regulations thereunder, which may include, but are not limited to:
 - (a) Elimination of illicit connections or discharges to the MS4;
 - (b) Performance of monitoring, analyses, and reporting;
 - (c) That unlawful discharges, practices, or operations shall cease and desist;
 - (d) That measures shall be taken to minimize the discharge of pollutants until such time as the illicit connection shall be eliminated; and,
 - (e) Remediation of contamination in connection therewith.
- (2) Said Orders shall specify a deadline by which the required action shall be completed. The Order shall further advise that, should the violator or property Owner fail to abate or perform remediation within the specified deadline, the Town may, at its option, undertake such work, that it deems necessary to protect public health, safety, general welfare, and environment, and all costs incurred by the Town shall be charged to the violator or property Owner, to be recouped through all available means, including the placement of liens on the property.
- (3) Within thirty (30) days after completing all measures necessary to abate the violation or to perform remediation, the violator and the property Owner will be notified of the costs incurred by the Town, including administrative costs. The violator or property Owner may file a written protest objecting to the amount or basis of costs with the Stormwater Authority within thirty (30) days of receipt of the notification of the costs incurred. If the amount due is not received by the expiration of the time in which to file a protest, or within thirty (30) days following a decision of the Stormwater Authority affirming or reducing the costs, or from a final decision of a court of competent jurisdiction, the costs shall become a special assessment against the property and shall constitute a lien on the Owner's property title for the amount of said costs. Interest shall begin to accrue on any unpaid costs at the statutory rate provided in MGL c.59 §57 after the 31st day at which the costs first become due.

C. Criminal penalty: Any person who violates any provision of this Bylaw, regulation, order, or permit issued thereunder may be penalized by indictment or on complaint brought in a court of competent jurisdiction. Except as may be otherwise provided by law and as the court may see fit to impose, the penalty for each violation or offense shall be \$300. Each day or part thereof that such violation occurs or continues shall constitute a separate offense. If more than one (1), each condition violated shall constitute a separate offense.

D. Noncriminal disposition: As an alternative to criminal prosecution or civil action, the Town may elect to utilize the noncriminal disposition procedure pursuant to MGL c.40 §21D, in which case the Town Administrator or their authorized agent, shall be the enforcing person. The penalty for each violation shall be \$300. Each day or part thereof that such violation occurs or continues shall constitute a separate offense.

- E. Right of Entry: To the extent permitted by law, or if authorized by the Owner or other party in control of the property, the Stormwater Authority, its authorized agents, employees, or designees may enter upon private property for the purpose of performing their duties under this Bylaw and regulations and may make or cause to be made such examinations, surveys, or sampling as the Stormwater Authority deems reasonably necessary.
- F. Appeals: The decisions or orders of the Stormwater Authority shall be final. Further relief shall be to a court of competent jurisdiction.
- G. Remedies not exclusive: The remedies listed in this Bylaw are not exclusive of any other remedies available under any applicable federal, state or local law.

Section 9. Transitional Provisions

Property Owners with illicit discharges, connections, and/or obstructions to the municipal storm drain system shall have a period of 180 days from the effective date of this Bylaw to comply with its provisions and remove such discharges, connections, and/or obstructions, unless immediate removal is required for the protection of public health, safety, general welfare, and the environment. On petition of the Owner, the Stormwater Authority may extend the time for compliance by regulation or by waiver in accordance with Section 6 of this Bylaw.

Section 10. Severability

The provisions of this Bylaw are hereby declared to be severable. If any provision, paragraph, sentence, or clause, of this Bylaw or the application thereof to any person, establishment, or circumstances shall be held invalid, such invalidity shall not affect the other provisions or application of this Bylaw.

ARTICLE III – STORMWATER MANAGEMENT & DISTURBANCE OF LAND

This Article provides thresholds and regulatory procedures for new and redevelopment projects to meet local, state, and federal requirements for the design, construction, and long term maintenance of stormwater management systems to prevent adverse impacts to down gradient MS4 infrastructure, properties, water, and sensitive environmental resources.

Section 1. Applicability; Exemptions

- A. Article III of this Bylaw shall apply to all land-disturbing activities unless exempt pursuant to Section 1(B) of this Bylaw. Non-exempt activities shall require either an Administrative Land Disturbance Review under Section 1(C) below; or a Land Disturbance Permit under Section 1(D) below.
- B. Exemptions:
 - (1) Maintenance of existing structures (including but not limited to) impervious, driveways, pools, patios, decks, landscaping, gardens, or lawn areas associated with a single family dwelling unit conducted in such a way so as not to cause a

nuisance, i.e., with proper infiltration and appropriate erosion and sedimentation control measures, or release treated or untreated surface flow from the site;

- (2) Conversion of lawns to vegetated landscape areas conducted in such a way so as not to cause a nuisance, i.e., with appropriate erosion and sedimentation control measures, or release treated or untreated surface flow from the site;
- (3) Regulatory site tests, (i.e., percolation and drainage) conducted in such a way so as not to cause a nuisance, permanently alter, or release treated or untreated surface flow from the site. Site test locations shall be restored to their previous condition;
- (4) Construction of fencing that will not substantially alter existing terrain or drainage patterns;
- (5) Construction of utilities other than drainage (gas, water, sewer, electric, telephone, etc.) which will not alter terrain or drainage patterns or result in discharge of sediment to the municipal storm drain system;
- (6) Normal maintenance and improvement of land in agricultural or aquacultural use; and,
- (7) Disturbance or redevelopment of land that is subject to jurisdiction, or require other permits or approvals and demonstrate compliance with the Massachusetts Stormwater Management Regulations and the Norwell Stormwater Management Bylaw and Regulations in accordance with thresholds for review provided those regulations are not less strict:
 - (a) under the Wetlands Protection Act and/or Wetland Protection Bylaw as reflected in a valid Order of Conditions (OOC) issued by the Conservation Commission;
 - (b) under the Subdivision and Land Development Rules & Regulations as reflected in a valid Certificate of Action, issued by the Planning Board; and/or,
 - (c) under Site Plan Review as reflected in a valid decision issued by the Board of Appeals.

C. Administrative Land Disturbance Review:

The intent of the Administrative Land Disturbance Review is not to require professional engineering, but provide an affordable menu of options for controlling stormwater, erosion, and sedimentation during construction and for reducing runoff and increasing infiltration post-construction that the average homeowner can implement in order to comply with the provisions of this Bylaw.

- (1) Any land-disturbing activity between 500 and 25,000 square feet where the surface slope/direction of flow is tributary to the Town right-of-way, roadways, or any component of a stormwater system; or,
- (2) Any increase or change in impervious surface between 500 and 5,000 square feet.

D. Land Disturbance Permit:

- (1) Any land-disturbing activity that will result in a cumulative disturbance of 25,000 square feet or more of land.
 - (a) Development shall not be segmented to avoid compliance with this Bylaw. Segmentation is defined as one (1) or more divisions of land (i.e. Approval not Required [ANR] Plans) that create buildable lots on any parcel or contiguous parcels of land held in common ownership or under common control on or after the effective date of this Bylaw, that cumulatively result in a disturbance of land of 25,000 square feet, even if the disturbance is conducted over separate phases, and/or by separate Owners. This section is applicable to proposals and divisions of land moving forward, and shall not be retroactive.
 - (b) A stormwater permit may be required for cumulative lots created under an ANR Plan prior to land disturbance. The applicant/Owner will be notified that the property may be subject to stormwater review and requirements and this notification shall be incorporated into the Plans by way of notation so that it gets on the Deed.
- (2) Any increase or change in impervious surface greater than 5,000 square feet of impervious surface on the lot.
- (3) Any proposed use that is listed as a land use of higher potential pollutant loads, (LUHPPL) as defined in the Massachusetts Stormwater Management Regulations.
- (4) Any new or redevelopment of any size retail, commercial, or industrial facility.

Section 2. Rules & Regulations

The Stormwater Authority may adopt, and periodically amend, rules & regulations to effectuate the purposes of this Bylaw, including but not limited to outlining the application procedures and requirements for the different levels of review specified in Sections 1(C) and (D) hereof. Any person that fails to follow the requirements of a Land Disturbance Permit and the related Stormwater Management Plan, Erosion and Sedimentation Control Plan, and Operations and Maintenance Plan issued under the Stormwater Management Regulations shall be in violation of this Bylaw.

Section 3. Decision

An Applicant seeking a Decision shall file an appropriate application with the Stormwater Authority in a form and containing information as specified in this Bylaw and in the rules & regulations adopted by the Stormwater Authority. A Decision shall be obtained prior to the commencement of land disturbance or redevelopment activities based on thresholds described in this Bylaw.

Section 4. Right of Entry

To the extent permitted by law, or if authorized by the Owner or other party in control of the property, the Stormwater Authority, its agents, officers, and employees may enter upon private property for the purpose of performing their duties under this Bylaw and the rules & regulations and may make or cause to be made such examinations, surveys, or sampling as the Stormwater Authority deems reasonably necessary.

Section 5. Inspection & Site Supervision

The Stormwater Authority or its designated agent shall make inspections of the work subject to this Bylaw to verify and document compliance with the Bylaw and the rules & regulations and orders of the Stormwater Authority.

Section 6. Surety

The Stormwater Authority may require the Applicant to post before the start of land disturbance or redevelopment activities, a surety bond, irrevocable letter of credit, cash, or other acceptable security. The form of the bond shall be approved by the Stormwater Authority, Town Treasurer-Collector, and Town Counsel as to form, and be in an amount deemed sufficient by the Stormwater Authority to ensure that the work will be completed in accordance with the permit. If the project is phased, the Stormwater Authority may release part of the bond as each phase is completed in compliance with the permit.

Section 7. Final Reports

Administrative Land Disturbance Review: Upon completion of the work, the Applicant shall submit a written notice to the Stormwater Authority with photographic evidence that the work was completed in accordance with the approved Plan.

Land Disturbance Permit: Upon completion of the work, the Applicant shall submit a report (including certified as-built construction plans) from a Massachusetts registered professional civil engineer (P.E.), or Massachusetts registered professional land surveyor (P.L.S.) as applicable, as determined by the Stormwater Authority, certifying that all erosion and sedimentation control devices, and approved changes or modifications, have been completed in accordance with the conditions of the approved Stormwater Management Plan, Erosion and Sedimentation Control Plan, and Operations and Maintenance Plan. Any discrepancies shall be noted in the cover letter.

Section 8. Enforcement

The Stormwater Authority or its authorized agents, employees, or designees shall enforce this Bylaw, and any associated regulations, orders, violation notices, and enforcement orders and may pursue all civil and criminal remedies for such violations. The Town may enforce this Bylaw or enjoin violations thereof through any lawful process, and the election of one (1) remedy by the Town shall not preclude enforcement through any other lawful means.

- A. Civil relief: If a person violates the provisions of this Bylaw, or any associated regulations, permit, notice, or order issued thereunder, the Stormwater Authority may seek injunctive relief in a court of competent jurisdiction restraining the person from activities which would create further violations, and/or compelling the person to perform abatement or remediation of the violation.
- B. Orders: The Stormwater Authority or its authorized agent may issue a written Order to enforce the provisions of this Bylaw or any regulations thereunder, which may include:
- (1) A requirement to cease and desist from the land-disturbing activity until there is compliance with the Bylaw, regulations, and provisions of the Land Disturbance Permit;
 - (2) Maintenance, installation, or performance of additional erosion and sediment control measures;
 - (3) Monitoring, analyses, and reporting; and,
 - (4) Remediation of erosion and sedimentation resulting directly or indirectly from the land-disturbing activity.

Said Orders shall specify a deadline by which the required action shall be completed and the Stormwater Authority or its designee may further advise that, should the violator or property Owner fail to perform the required action or remediation within the specified deadline, the Town may, at its option, undertake such work, at the Owner and/or violator's sole cost and expense, that it deems necessary to protect public health, safety, general welfare, and the environment.

- C. Within thirty (30) days after completing all measures necessary to abate the violation or to perform remediation, the violator and the property Owner will be notified of the costs incurred by the Town, including administrative costs. The violator or property Owner may file a written protest objecting to the amount or basis of costs with the Stormwater Authority within thirty (30) days of receipt of the notification of the costs incurred. If the amount due is not received by the expiration of the time in which to file a protest, or within thirty (30) days following a decision of the Stormwater Authority affirming or reducing the costs, or from a final decision of a court of competent jurisdiction, the cost shall become a special assessment against the property Owner of said costs. Interest shall begin to accrue on any unpaid costs at the statutory rate provided in MGL c.59 §57 after the 31st day at which the costs first become due.
- D. Criminal Penalty: Any person who violates any provision of this Bylaw, regulation, permit, approval, or order issued there under, may be penalized by indictment or on complaint brought in a court of competent jurisdiction. Except as may be otherwise provided by law and as the court may see fit to impose, the penalty for each violation or offense shall be three hundred dollars (\$300). Each day such violation occurs or continues shall constitute a separate offense. If more than one, each condition violated shall constitute a separate offense.
- E. Non-Criminal Disposition: Any person who violates any provision of this Bylaw, regulation, Order, or permit issued thereunder may be penalized by non-criminal disposition as an alternative to criminal prosecution or civil action, the Town may elect

to utilize the non-criminal disposition procedure set forth in MGL c.40 §21D and Norwell Town Code §1.9. Each day or part thereof that such violation occurs or continues shall constitute a separate offense. If more than one (1), each condition violated shall constitute a separate offense.

F. Appeals: The decisions or orders of the Stormwater Authority shall be final. Further relief shall be to a court of competent jurisdiction.

(3) To authorize the Town Clerk to make non-substantive changes to the references sections, numbering and lettering of the Town Code to enable the new proposed Bylaw to be inserted with the proper numbering and lettering format used in the Norwell Town Code, if required.

The Advisory Board voted to recommend this article. The Planning Board incorporated a number of revisions as a result of public comment. The transition of the bylaw from a Zoning to a General Bylaw is done to clarify that jurisdiction and enforcement of the Bylaw will be performed by the Conservation Commission.

ARTICLE 37: To see if the Town will vote to amend Norwell Town Code, Division 2: General Bylaws, Part II: Health and Public Safety, Chapter 45, Police Department, Article II, Animal Control, §45-13, Violations and penalties; noncriminal disposition, by replacing the present fine schedule with the fine schedule contained in M.G.L. Chapter 140 section 173A; namely first offense within a calendar year \$50, second offense \$100; third offense \$300 and fourth and subsequent offense \$500; or take any other action relative thereto.

Requested by the Board of Selectmen and the Animal Control Officer

The Advisory Board favorably recommended this article. In 2018, the Commonwealth enacted a law that prevents municipalities for setting a fine structure lower than the one incorporated in the state statute. This article brings the Town bylaw into compliance.

ARTICLE 38: To see if the Town will vote to meet its obligations for the compensation schedule under the Town's Personnel Plan, by amending the following positions or take any other action relative thereto

1) Position Title Change Library Circulation Assistant to Library Associate, from Grade 5 to Grade 6;

2) accept the new position young Adult/Technology Librarian Grade 10

Requested by the Personnel Board

The Advisory Board will provide a recommendation on this article at Town Meeting. The reductions in revenue because of the pandemic may make reclassifications and creation of new positions infeasible.

ARTICLE 39: To see if the Town will vote to approve the updates and modifications recommended by the Personnel Board for Fiscal Year 2021 to the Classification Plan as described in the schedules entitled Non-Exempt classifications, Exempt Classifications, Stipend Positions, Seasonal Positions, Flat hourly Positions, Paid Participants per Class, Paid Per Inspection, included in Appendix A to this Warrant, or take any other action related thereto.

Requested by the Personnel Board

The Advisory Board will make its recommendation at Town Meeting

ARTICLE 40: To see if the Town will vote to approve the updates and modifications recommended by the Personnel Board to §§11, 13 and 13C of the Personnel Bylaws as included in Appendix A to this Warrant, or take any other action related thereto.

Requested by the Personnel Board

The Advisory Board will provide its recommendation at Town Meeting.

ARTICLE 41: To see if the Town of Norwell will vote to raise and appropriate, transfer or otherwise provide a sum of money for the design and engineering and construction of sidewalks on Main Street, or take any other action relative thereto.

Requested by the Complete Streets Committee

The Advisory Board voted to indefinitely postpone this article.

ARTICLE 42: To see if the Town of Norwell will vote to raise and appropriate, transfer or otherwise provide a sum of money for the design and engineering and construction of improvements to the Town Center, or take any other action relative thereto.

Requested by the Complete Streets Committee

The Advisory Board voted to indefinitely postpone this article. The need for improvements in Town Center have long been evident, but current financial resources are not adequate to fund this work.

ARTICLE 43: To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of \$3,000, or any other sum, for school-based Medicaid services, or take any other action relative thereto.

Requested by the Finance Director

The Advisory Board recommends this article.

ARTICLE 44: To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide the sum of \$15,000, or any other sum, to be expended under the direction of the Highway Surveyor for the purpose of mapping the Town's drainage system within a geographic information system, or take any other action relative thereto.

Requested by the Highway Surveyor

Due to financial constraints, the Advisory Board voted to indefinitely postpone this article.

ARTICLE 45: To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$25,000 or any other sum, to be spent under the supervision of the Highway Surveyor, for the purchase, manufacture and installation of materials, including but not limited to expenses related to geographic information services mapping and software, to enhance the safety of the Town's public ways, or take any other action relative thereto.

Requested by the Highway Surveyor

Due to financial constraints, the Advisory Board voted to indefinitely postpone this article.

ARTICLE 46: To see if the Town will vote to raise and appropriate, transfer or otherwise provide the sum of \$5000, or any other sum, to be expended under the direction of the Conservation Commission for the purposes of preservation treatment of Jacobs Pond to manage noxious and invasive weeds, or take any other action relative thereto

Requested by the Conservation Commission

Due to financial constraints, the Advisory Board voted to indefinitely postpone this article.

ARTICLE 47: To see if the Town will vote to raise and appropriate, transfer or otherwise provide a sum of money for the demolition of Stoney Brook Cottage on land under the control, care and custody of the Conservation Commission, or take any other action relative thereto.

Requested by the Conservation Commission

Due to financial constraints the Advisory Board voted to indefinitely postpone this article.

ARTICLE 48: To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$2500, or any other sum to contract with the Massachusetts Association of Retarded Citizens or take any other action relative thereto.

Requested by Petition

The Advisory Board initially recommended favorable action on this article but reluctantly reconsidered and recommended indefinite postponement based on the uncertain economic circumstances.

**APPENDIX A, CLASSIFICATION PLAN – PROPOSED FOR FISCAL '21
NON-EXEMPT CLASSIFICATIONS (Hourly Pay)**

Grade	Position
1	Shelver
2	N/A
3	N/A
4	Clerk Typist
5	Council on Aging Clerk Library Circulation Assistant
6	Administrative Assistant Animal Control Officer Council on Aging Van Operator Library Associate Library Custodian
7	N/A

EXEMPT CLASSIFICATIONS (Annual Salary)

Grade	Position
8	Administrative Assistant to Town Administrator/Board of Selectmen
9	Assistant to Town Administrator Council on Aging Program Coordinator
10	Adult Services Librarian Children's Services Librarian Technical Services Librarian Young Adult/Technology Librarian
11	Assistant Library Director Council on Aging Outreach Coordinator
12	Executive Assistant to Town Administrator
13	Assistant Town Administrator Water Treatment Facilities Manager
14	N/A
15	Council on Aging Director Library Director
16	N/A
17	Water Superintendent

APPENDIX A, CLASSIFICATION PLAN – PROPOSED FOR FISCAL '21

STIPEND POSITIONS

Sealer of Weights and Measures
Veteran's Service Officer

SEASONAL POSITIONS

Seasonal Highway & Tree Laborer
Seasonal Recycling Laborer
Seasonal Water Laborer
Seasonal Trails Laborer
Seasonal Trails Supervisor
Recreation Summer Van Driver (SCENE)
Recreation Summer Site Leader (SCENE)
Recreation Summer Site Supervisor (SCENE)
Recreation Summer Clinic Leader
Recreation Summer Clinic Supervisor
Recreation Summer Project Assistant
Recreation Summer Program Specialist
Recreation Summer Program Instructor

FLAT HOURLY POSITIONS

Recreation Program Leader
Recreation Program Supervisor
Mail Clerk
Election Teller
Town Meeting Worker
Election Clerk
Election Warden
Constable
Call Police Clerk
Police Matron
School Crossing Guard
Call Special Police Officer
Call Firefighter, No Certifications
Call Firefighter, Certified EMT-B or FF 1 or 2
Call Firefighter, Certified EMT-B and FF1 or 2
Call Firefighter, Certified EMT-P
Call Firefighter, Certified EMP-P and FF1 or 2
Alternate Building Inspector
Local Inspector
Substitute-COA Van Driver
Substitute Library Circulation Assistant **Associate**

PAID PER PARTICIPANT OR CLASS

Recreation Program Instructor

PAID PER INSPECTION

Alternate Inspector (Electrical, Plumbing & Gas)

Section 11, Compensation Plan, Part G) Sunday Pay for Library Duty

An employee who works a minimum of four (4) hours on a Sunday, in addition to his/her regularly scheduled 37.5 hours work week, shall be eligible to receive a stipend for the work shift. The stipend will be based on the employee's current step **at Grade 10 or Grade 11**. The stipend will not be affected by any Cost of Living Adjustments. The position of Library director is not eligible to receive Sunday Pay for Library duty.

Step	FY'20 Stipend (Per Diem)	FY'21 Proposed Stipend
1	\$140.00	\$173.00
2	\$147.00	\$182.00
3	\$154.00	\$191.00
4	\$161.00	\$199.00
5	\$168.00	\$208.00
6	\$176.00	\$217.00

1. Modifications to Personnel Bylaw document:

Section 13, Benefits, Part A) Vacation

The Personnel Board recommends a modification to the Personnel By-Law under this section to allow a Department Head to request, with regards to a new hire, the ability to request a modification of the vacation schedule to the Personnel Board. The Personnel Board has the authority to make a recommendation with final approval to be determined by the Town Administrator/Hiring Authority.

Temporary employees and seasonal employees ~~working fewer than twenty (20) hours per week,~~ are not entitled to vacation pay.

Section 13, Benefits Part C) Sick time

The Personnel Board recommends the following modification of the Personnel By-Law under this section:

Employees shall be allowed to use up to ~~five (5)~~ **ten (10)** days of accumulated sick leave for an illness in their family. The Town may require certification of an illness from a medical provider.

INSTRUCTIONS TO ELECTED OFFICIALS**SALE OF THE FISH RIGHTS**

You are directed to serve this Warrant by posting a copy thereof attested to by you in writing in each of five public places in the Town at least fourteen days before the time for holding and meeting called for in the Warrant. Herefore, fail not and make due return of the Warrant your doings thereon to the Town Clerk of said Town on or before the _____ day of June, 2020.

Given under our hands at Norwell this ____ day of June in the year of our Lord, 2020.

BOARD OF SELECTMEN
Norwell, Massachusetts

Ellen Allen, Chairman

Jason Brown Vice-Chairman

Alison Demong, Clerk

Joseph Rull

Bruce Graham

Constable _____ Date _____

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Office of the Board of Selectmen

Town of Norwell

Norwell, MA 02061

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