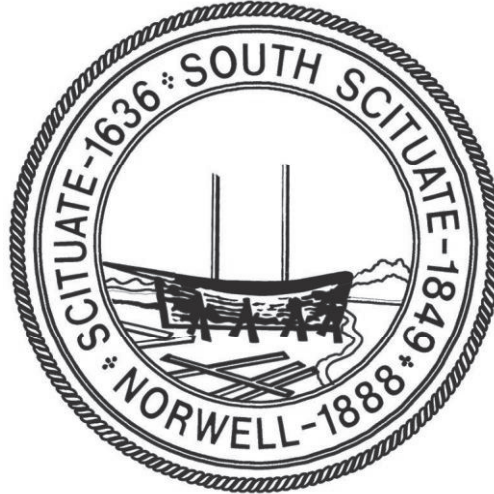


TOWN OF NORWELL



Transcript of Articles in the Warrant for the

SPECIAL TOWN MEETING

And

ANNUAL TOWN MEETING

Report of the Advisory Board

Monday, May 6, 2019

At 7:30 p.m.

Please bring this report to the meeting for use in the proceedings at the

NORWELL MIDDLE SCHOOL

Henry E. Goldman Gymnasium

328 Main Street

Important Notice

At this Annual Town Meeting, some votes will be taken using electronic voting technology. This will be done using smartphones or tablets.

Why are we testing electronic voting?

In 2018, a Town Meeting vote authorized a free pilot program to test electronic voting at the 2019 Town Meeting. At this Town Meeting, after voters have used the electronic voting technology, a vote will be taken to determine whether electronic voting continues past the 2019 Town Meeting.

How will it work?

The Moderator will select certain articles to test the technology. Votes will then be cast by individuals' smartphones or tablets or if a voter does not have a smartphone or tablet– by tablets which will be provided.

Do I need to do anything before Town Meeting to prepare?

Yes! You should download the Voatz app on your phone or tablet prior to Town Meeting. Visit <https://norwell.voatz.com/> for information on downloading the app and more information on the pilot program.

I don't have access to the internet – where can I learn more?

Videos are being shown on the local cable access channel (Verizon Channel 40, Comcast Channel 9).

Information sessions will be held for the public at the Council on Aging, 293 Pine Street on Tuesday 4/29/2019 at 1:30 pm and Wednesday 4/30/2019 at 6:30 pm.

You can also call the Town Clerk's Office at 781-659-8072

Please Charge Your Device Before Town Meeting

TOWN OF NORWELL

WARRANT

Special Town Meeting and Annual Town Meeting

Monday, May 6, 2019

At 7:30 o'clock in the evening at Norwell Middle School
Henry E. Goldman Gymnasium

Plymouth, ss.

To one of the Constables of the Town of Norwell, in said County of Plymouth,
Commonwealth of Massachusetts.

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Norwell, who being qualified to vote in elections and Town affairs, to meet at the Norwell Middle School, Henry E. Goldman Gymnasium, 328 Main Street, in said Norwell, on Monday, the sixth day of May, 2019 at 7:30 p.m.; then and there to act upon the enclosed articles, to wit:

In case all articles in the foregoing Warrant shall not be acted upon at the Meeting called for on Monday, May 6, 2019, to meet in Adjourned Sessions at such time and place as the meeting shall determine.

This building is accessible to the handicapped and designated parking is provided. If requested, at least one week before the meeting, warrants with large print can be available. Anyone requiring a Sign Language Interpreter should call the Town Clerk's office at least two weeks before the Special Town Meeting at 781-659-8072.

**Town of Norwell
Report of the Advisory Board
2019 Special and Annual Town Meeting**

To the Citizens of Norwell:

On Monday, May 6, 2019, the Town of Norwell will hold a Special Town Meeting followed by its Annual Town Meeting. The brief Special Town Meeting will cover business matters that must be acted upon before the end of this fiscal year, which is June 30, 2019. During the annual Town Meeting, the citizens of Norwell will vote on a budget for Fiscal Year 2020, as well as many other matters of interest to the Town. These matters include consideration of a reorganization of the Town's General, Zoning and Personnel Bylaws, a \$52.5 million operating budget and a \$1.25 million capital budget that includes a new fire truck.

Voters attending Town Meeting responsibly discuss, debate and determine Norwell's budget for the upcoming year. The Advisory Board's role is to advise residents of its recommendations on each article contained in this Warrant. These recommendations have been determined following several months of evaluation and careful consideration of all the materials provided by Town Departments, Boards and Committees at over twenty public open meetings. Your elected and appointed officials will also present their recommendations to assist with this process.

The proposed FY20 budget is balanced, utilizes reliable revenue estimates and does not rely on any nonrecurring revenues. The intent of the budget is to provide sufficient funds to continue to provide the current level of services, address infrastructure needs and maintain the Town's fiscal health. The School Department and the Board of Selectmen continue to work with a common purpose to identify efficiencies and methods to better address budgetary challenges.

We would like to thank the employees and volunteers across all Departments, Boards and Committees for their invaluable input. We wish to thank in particular Ellen McKenna for her exceptional support to the Advisory Board. We also wish to formally thank Peter Morin Town Administrator, and Donna Mangan Finance Director, for their professional guidance and dedicated support throughout this entire process.

It is important that your voice is heard and we look forward to seeing you at Town Meeting on May 6, 2019.

Sincerely,

The Norwell Advisory Board

Susan Powell, Chair
Mark Maiellano
Mark Cleveland

Karen Reynolds, Vice Chair
Harry Solis
Peter Smellie, Jr.

Julie Sim, Clerk
Kate Steele
Brian Greenberg

TOWN BUDGET

Glossary of Terms

Appropriation: An authorization to make expenditures and to incur obligations for specific purposes. An appropriation is granted by Town Meeting and is usually limited in time and amount as to when it may be expended. Any part of the general appropriation not spent or encumbered by June 30 automatically reverts to surplus. A specific appropriation is carried forward from year to year until spent for the designated purpose or transferred by Town Meeting vote to another account.

Assessed Valuation: A valuation set upon real or personal property by the Board of Assessors as a basis for levying taxes.

Budget: A plan of financial operation consisting of an estimate of proposed expenditures for a given period and the means of financing them. The budget is voted in the spring at Town Meeting for the fiscal year that begins the following July 1st.

Capital Budget: A plan of proposed capital outlays and the means of financing them for the current year.

Cherry Sheet: An annual statement received from the Massachusetts Department of Revenue detailing estimated receipts for the next fiscal year and the estimated state and county government charges payable. These amounts are used by the assessors in setting the tax rate. The actual receipts and charges may vary from the estimates.

Community Preservation Act (CPA): The Town adopted the Community Preservation Act (CPA) in 2002. This Act allows the town to collect a 3% surcharge on property tax bills (the funds can be matched up to 100% by the state when funds are available), which creates the Community Preservation Fund, to use for Community Preservation purposes. Each year, the town must appropriate, or reserve (but not necessarily spend), 10% of the funds for each of the three Community Preservation purposes: Open Space, Historic Resources, and Community Housing. The remaining 70% of the funds can be appropriated, reserved or used for any of the three purposes and for Recreation and administration.

Debt Service: Payment of interest and repayment of principal to holders of the Town's debt instruments.

Fiscal Year: A 12-month period, commencing July 1 and ending June 30, to which the annual budget applies. Fiscal years are often denoted FYXX with the last two numbers representing the calendar year in which it ends, for example FY11 is the fiscal year ended June 30, 2011.

Free Cash: Free cash is the portion of unreserved fund balance available for appropriation. It is not cash but rather is approximately the total of cash and receivables less current liabilities and earmarked reserves reduced also by reserves for uncollected

taxes. This is also referred to as “available cash”. The amount is certified annually by the Massachusetts Department of Revenue.

General Fund: The major town owned fund which is created with town receipts and which is charged with expenditures payable from revenues.

Grant: A contribution of assets by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the state and federal governments. Grants are usually made for specific purposes.

Line-Item Budget: A format of budgeting that organizes costs by type of expenditure such as expenses, equipment, and salaries.

Overlay: The amount set aside to allow for uncollected property taxes. An amount for overlay is added to the appropriations and other charges. The “Overlay Surplus” is the portion of each year’s overlay account no longer required to cover property tax abatements.

Overlay Surplus: The unused amount of the overlay for prior years, which may be transferred, by vote of the Town, to the reserve account or used for any lawful purpose.

Property Tax Levy: The amount produced by multiplying the assessed valuation of property by the tax rate. The tax rate is expressed “per thousand dollars” of assessed valuation.

Reserve Fund: Money set aside by Town Meeting to be allocated by the Advisory Board for extraordinary or unforeseen expenditures.

Stabilization Fund: A special reserve funded by Town Meeting for future expenditures. The Town has also established Athletic Fields Stabilization, Capital Stabilization and Special Education Stabilization funds.

Terms associated with Proposition 2½:

Debt or Capital Exclusion: The Town can assess taxes in excess of the levy limit by voting a debt exclusion or capital outlay exclusion. This amount does not become a permanent part of the levy limit base, but allows the Town to assess taxes for a specific period of time in excess of the limit for payment of debt service costs or for payment of capital expenditures.

Excess Levy Capacity: The difference between the Town's tax levy limit and its actual tax levy for the current year. It is the additional tax levy that could be raised without asking for an override.

New Growth: The amount of property tax revenue that the Town can add to its allowable tax levy as a result of new construction, alterations, subdivisions or change of use which increases the value of a parcel of land by more than certain amounts.

Override: An amount, voted by the Town, which is permanently added to the levy limit. A majority vote of the Selectmen allows an override question to be put on the ballot. Override questions must be presented in dollar terms and must specify the purpose of the override. Overrides require a majority vote of approval by the Town Meeting and by ballot question.

Tax Levy Limit: The maximum amount of the tax levy for a period under the restrictions of Proposition 2½. It is calculated as the prior year limit plus new growth plus 2.5% of the prior year levy limit.

Index of Articles for the Special Town Meeting

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TOWN OF NORWELL



Commonwealth of Massachusetts

WARRANT FOR SPECIAL TOWN MEETING

Monday, May 6, 2019

At Seven-Thirty O'clock in the Evening

At the Norwell Middle School, Henry E. Goldman Gymnasium, Main Street

ARTICLE 1: To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$1,735 for the payment of bills incurred from prior years, or take any other action relative thereto.

Requested by the Finance Director

The Advisory Board voted unanimously to favorably recommend this article.

ARTICLE 2: To see if the Town will vote to raise and appropriate or transfer from available funds or otherwise provide a sum of money, to be added to line item 1-420-0211-5532, Snow Removal and Sanding, or take any other action relative thereto.

Requested by the Highway Surveyor

The Advisory Board voted unanimously to favorably recommend this article.

ARTICLE 3: To see if the Town will vote to transfer the sum of \$80,000, or any other sum, from the Perpetual Care Trust fund for the care, improvement and embellishment of Town cemeteries or take any other action relative thereto.

Requested by the Highway Surveyor

The Advisory Board voted unanimously to favorably recommend this article. This allows necessary maintenance and development of the Town's cemeteries to be performed by Tree and Grounds personnel.

ARTICLE 4: To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of \$30,000, or any other sum of money for the performance of an audit, procurement, photometric design, consultation and other measures related to the purchase of streetlights and subsequent conversion to light emitting diode technology, or take any other action relative thereto.

Requested by the Board of Selectmen

The Advisory Board voted unanimously to favorably recommend this article. This will allow the Town to document the location and condition and assess the value of the streetlights in the Town. This will lead to the negotiation of a purchase price with National Grid and the replacement of the lights with LED technology. Many municipalities have realized substantial reductions in their electricity costs and improved customer service through the implementation of this plan.

ARTICLE 5: To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to retroactively compensate seasonal and flat hourly-wage employees in the Town's Personnel Plan who were paid at less than minimum wage, or take any other action relative thereto.

The Advisory Board voted unanimously to favorably recommend this article. These employees were paid according to the Town's Personnel Plan. When approved at the Annual Town Meeting, the plan referenced the minimum wage that was then in effect. The minimum wage was subsequently increased but due to the wording of the Personnel Plan, the employees' wages could not be adjusted. This article authorizes the funds to correct the error and does not require new funding and will be paid from a prior appropriation.

ARTICLE 6: To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$17,200 from the Community Preservation Fund for historic resource purposes pursuant to M.G.L. Chapter 44B, for the restoration of four North River shipyard plaques in the Town along the North River. Expenditures under this Article shall be approved by the Community Preservation Committee, or to take any other action relative thereto.

Requested by the Community Preservation Committee

The Advisory Board unanimously voted to recommend this article. Decades ago, plaques were placed along the North River commemorating the location of historic shipbuilding activities. This article will fund their restoration.

ARTICLE 7: To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of \$65,000, or any other sum, to be expended under the direction of the Board of Water Commissioners for the purpose of conducting hydro-geologic studies, well exploration or any other related work the Board of Water Commissioners deems appropriate, or take any other action relative thereto.

Requested by the Board of Water Commissioners

The Advisory Board voted unanimously to recommend this article.

ARTICLE 8: To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide the sum of \$10,000, or any other sum, to be expended under the direction of the Conservation Commission for the purposes of preservation treatment of Jacobs Pond to manage noxious and invasive weeds, or take any other action relative thereto.

Requested by the Conservation Commission

The Advisory Board favorably recommends this article which will remove invasive weeds from Jacobs Pond.

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TOWN OF NORWELL



Commonwealth of Massachusetts

WARRANT FOR ANNUAL TOWN MEETING

Monday, May 6, 2019

At Seven-Thirty O'clock in the Evening

At the Norwell Middle School, Henry E. Goldman Gymnasium, Main Street

ARTICLE 1: To see if the Town will vote to accept the reports of its Officers, Boards, Departments, Committees and Commissions, as printed in the 2018 Annual Report, or take any other action relative thereto.

Requested by the Board of Selectmen

The Board voted unanimously to recommend this article. It is a basic procedural vote.

ARTICLE 2: To see if the Town will vote to raise and appropriate, or appropriate from available funds, sums of money to defray the charges, expenses and salary obligations of the Town, including debt and interest, and out of state travel for the ensuing year, to provide for a Reserve Fund and to fix salaries and compensation for all Elected Officers of the Town, or take any other action relative thereto.

Requested by the Advisory Board

As Town Administrator, I am pleased to present the Fiscal Year 2020 budget for the Town of Norwell, and wish to thank the Board of Selectmen, the Advisory Board, Finance Director Donna Mangan, all Town Department Heads and elected officials, especially the School Committee and School Superintendent Matt Keegan for their assistance in developing this budget. I greatly appreciate the generosity of time, talent and commitment to making Norwell an outstanding community.

The budget will be presented in the same format as last year, which enhances both efficiency and clarity. Please note that the "FY20 department request" may not reflect reclassifications and Personal Services contracts for senior managers included elsewhere in this warrant that were not finalized prior to the submission.

The following are the highlights of the FY 19 budget:

Total Increase

The proposed budget calls for an increase of 3.41 percent; a smaller percentage increase than last year and in line with the increases of the prior three years.

General Government

The administrative, public health and cultural departments of government provide for level services.

Public Safety

Public safety spending is proposed to increase by approximately six per cent. The proposed Fire Department budget funds a Deputy Chief's position that has been vacant for over a decade. The position is necessitated by increasing administrative demands particularly in grant compliance and emergency medical services. The Police budget includes a new police officer that will be assigned to traffic enforcement and related issues.

Board of Health

The proposed solid waste disposal budget is increased by 11%, due to increased recycling costs. The Town re-negotiated its contract with Waste Management Inc., allowing an increased payment this year in return for smaller to no increase in subsequent years.

Schools

The overall education appropriation increased 3.51%. This includes a 3.4 percent increase as requested by the School Committee and a 14.19% increase in the assessment from the South Shore Vocational Technical School (due to increased enrollment of Norwell students).

Public Works

The budget includes a 7.84% increase attributable to retroactive salary increases and additional appropriations for equipment repair, road resurfacing expenses and contractual services.

Debt

Request reflects savings from the Town's continued AAA bond rating. Despite a reduction in debt payments, debt capacity is preserved through an operational transfer into the Capital Stabilization Fund.

Health Insurance

This budget has increased by 2.18 percent, about half of last year's increase. This is attributable to continuing positive health care utilization trends amongst town employees and the cost savings realized from joining the Massachusetts Interlocal Insurance Association joint purchasing group.

Respectfully submitted,

Peter J. Morin
Town Administrator

The Advisory Board reviewed each department over several weeks of public meetings. The Board supports the entire budget as reflected in the FY20 Advisory Board recommends column. The Board feels the recommended budget is fair and balanced and addresses the needs of the community within the limits of the financial resources available.

ARTICLE 2 OPERATING BUDGET

| Line Item to be voted | | FY19 Appropriated | FY20 Requested | FY20 Town Administrator Recommends | FY20 Advisory Board Recommends |
|---|--|-------------------|-------------------|--|--------------------------------------|
| 113-TOWN MEETING | | | | | |
| 1 | Total Salaries | \$ 1,500 | \$ 2,550 | \$ 2,550 | \$ 2,550 |
| 2 | Total Expenses | \$ 2,435 | \$ 3,820 | \$ 3,820 | \$ 3,820 |
| | Total: Town Meeting | \$ 3,935 | \$ 6,370 | \$ 6,370 | \$ 6,370 |
| 122-SELECTMEN | | | | | |
| 3 | Total Salaries | \$ 337,394 | \$ 387,297 | \$ 387,297 | \$ 387,297 |
| 4 | Total Expenses | \$ 47,300 | \$ 43,300 | \$ 43,300 | \$ 43,300 |
| | Total: Selectmen | \$ 384,694 | \$ 430,597 | \$ 430,597 | \$ 430,597 |
| 131-ADVISORY BOARD | | | | | |
| 5 | Total Expenses | \$ 500 | \$ 2,500 | \$ 2,500 | \$ 2,500 |
| | Total: Advisory Board | \$ 500 | \$ 2,500 | \$ 2,500 | \$ 2,500 |
| 132-RESERVE FUND | | | | | |
| | Reserve Fund | \$ 270,000 | \$ 280,000 | \$ 280,000 | \$ 280,000 |
| 6 | Total: Reserve Fund | \$ 270,000 | \$ 280,000 | \$ 280,000 | \$ 280,000 |
| 135-FINANCE DIRECTOR/TOWN ACCOUNTANT | | | | | |
| 7 | Total Salaries | \$ 246,012 | \$ 249,788 | \$ 249,788 | \$ 249,788 |
| 8 | Total Expenses | \$ 45,550 | \$ 45,550 | \$ 45,550 | \$ 45,550 |
| | Total: Finance Director/Town Accountant | \$ 291,562 | \$ 295,338 | \$ 295,338 | \$ 295,338 |
| 141-ASSESSORS | | | | | |
| 9 | Total Salaries | \$ 141,329 | \$ 142,314 | \$ 142,314 | \$ 142,314 |
| 10 | Total Expenses | \$ 22,135 | \$ 22,135 | \$ 22,135 | \$ 22,135 |
| | Total: Assessors | \$ 163,464 | \$ 164,449 | \$ 164,449 | \$ 164,449 |
| 145-TREASURER/COLLECTOR | | | | | |
| 11 | Total Salaries | \$ 304,809 | \$ 302,355 | \$ 302,355 | \$ 302,355 |
| 12 | Total Expenses | \$ 79,577 | \$ 79,577 | \$ 79,577 | \$ 79,577 |
| | Total: Treasurer/Collector | \$ 384,386 | \$ 381,932 | \$ 381,932 | \$ 381,932 |
| 151-LEGAL SERVICES | | | | | |
| 13 | Total Expenses | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$ 100,000 |
| | Total: Legal Services | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$ 100,000 |
| 152-PERSONNEL | | | | | |
| 14 | Total Expenses | \$ 500 | \$ 500 | \$ 500 | \$ 500 |
| | Total: Personnel | \$ 500 | \$ 500 | \$ 500 | \$ 500 |
| 155-INFORMATION TECHNOLOGY | | | | | |
| 15 | Total Salaries | \$ 25,000 | \$ 25,000 | \$ 25,000 | \$ 25,000 |
| 16 | Total Expenses | \$ 111,000 | \$ 101,000 | \$ 101,000 | \$ 101,000 |
| | Total: Information Technology | \$ 136,000 | \$ 126,000 | \$ 126,000 | \$ 126,000 |

ARTICLE 2 OPERATING BUDGET

| Line Item to be voted | | FY19 Appropriated | FY20 Requested | FY20 Town Administrator Recommends | FY20 Advisory Board Recommends |
|---------------------------------------|-----------------------------------|-------------------|-------------------|--|--------------------------------------|
| 161-TOWN CLERK | | | | | |
| 17 | Total Salaries | \$ 169,542 | \$ 176,267 | \$ 174,098 | \$ 174,098 |
| 18 | Total Expenses | \$ 5,630 | \$ 5,900 | \$ 5,900 | \$ 5,900 |
| | Total: Town Clerk | \$ 175,172 | \$ 182,167 | \$ 179,998 | \$ 179,998 |
| 162-ELECTIONS | | | | | |
| 19 | Total Salaries | \$ 16,701 | \$ 12,654 | \$ 12,654 | \$ 12,654 |
| 20 | Total Expenses | \$ 12,670 | \$ 7,720 | \$ 7,720 | \$ 7,720 |
| | Total: Elections | \$ 29,371 | \$ 20,374 | \$ 20,374 | \$ 20,374 |
| 163-REGISTRATION | | | | | |
| 21 | Total Salaries | \$ 450 | \$ 450 | \$ 450 | \$ 450 |
| 22 | Total Expenses | \$ 4,500 | \$ 4,750 | \$ 4,750 | \$ 4,750 |
| | Total: Registration | \$ 4,950 | \$ 5,200 | \$ 5,200 | \$ 5,200 |
| 171-CONSERVATION COMMISSION | | | | | |
| 23 | Total Salaries | \$ 114,186 | \$ 115,062 | \$ 111,062 | \$ 111,062 |
| 24 | Total Expenses | \$ 13,640 | \$ 13,640 | \$ 13,640 | \$ 13,640 |
| | Total: Conservation Commission | \$ 127,826 | \$ 128,702 | \$ 124,702 | \$ 124,702 |
| 175-PLANNING BOARD | | | | | |
| 25 | Total Salaries | \$ 82,407 | \$ 93,046 | \$ 93,046 | \$ 93,046 |
| 26 | Total Expenses | \$ 8,780 | \$ 9,680 | \$ 9,680 | \$ 9,680 |
| | Total: Planning Board | \$ 91,187 | \$ 102,726 | \$ 102,726 | \$ 102,726 |
| 176-ZONING/APEALS BOARD | | | | | |
| 27 | Total Salaries | 11,231 | \$ 16,168 | \$ 16,168 | \$ 16,168 |
| 28 | Total Expenses | \$ 1,647 | \$ 1,647 | \$ 1,647 | \$ 1,647 |
| | Total: Zoning/Appeals Board | \$ 12,878 | \$ 17,815 | \$ 17,815 | \$ 17,815 |
| 190-COMMISSION ON DISABILITIES | | | | | |
| 29 | Total Expenses | \$ 3,000 | \$ 3,000 | \$ 3,000 | \$ 3,000 |
| | Total: Commission On Disabilities | \$ 3,000 | \$ 3,000 | \$ 3,000 | \$ 3,000 |
| 191-CUSHING MEMORIAL | | | | | |
| 30 | Total Salaries | \$ 38,540 | \$ 38,837 | \$ 38,837 | \$ 38,837 |
| 31 | Total Expenses | \$ 27,130 | \$ 27,307 | \$ 27,307 | \$ 27,307 |
| | Total: Cushing Memorial | \$ 65,670 | \$ 66,144 | \$ 66,144 | \$ 66,144 |
| 192-FACILITIES DEPARTMENT | | | | | |
| 32 | Total Salaries | \$ 114,036 | \$ 123,656 | \$ 123,245 | \$ 123,245 |
| 33 | Total Expenses | \$ 67,850 | \$ 88,180 | \$ 85,320 | \$ 85,320 |
| | Total: Facilities Department | \$ 181,886 | \$ 211,836 | \$ 208,565 | \$ 208,565 |
| 193-P.B.M.C. | | | | | |
| 34 | Total Expenses | \$ 1,500 | \$ 1,500 | \$ 1,500 | \$ 1,500 |
| | Total: P.B.M.C. | \$ 1,500 | \$ 1,500 | \$ 1,500 | \$ 1,500 |

ARTICLE 2 OPERATING BUDGET

| Line item to be voted | | FY19 Appropriated | FY20 Requested | FY20 Town Administrator Recommends | FY20 Advisory Board Recommends |
|--|-------------------------------------|---------------------|---------------------|--|--------------------------------------|
| 194-COMMUNITY PRESERVATION ADMIN | | | | | |
| 35 | Total Salaries | \$ 8,795 | \$ 8,795 | \$ 8,795 | \$ 8,795 |
| 36 | Total Expenses | \$ 51,205 | \$ 51,205 | \$ 51,205 | \$ 51,205 |
| | Total: Community Preservation Admin | \$ 60,000 | \$ 60,000 | \$ 60,000 | \$ 60,000 |
| 195-TOWN REPORTS | | | | | |
| 37 | Total Expenses | \$ 3,000 | \$ 3,000 | \$ 3,000 | \$ 3,000 |
| | Total: Town Reports | \$ 3,000 | \$ 3,000 | \$ 3,000 | \$ 3,000 |
| 199-BEAUTIFICATION | | | | | |
| 38 | Total Expenses | \$ 2,500 | \$ 2,500 | \$ 2,500 | \$ 2,500 |
| | Total: Beautification | \$ 2,500 | \$ 2,500 | \$ 2,500 | \$ 2,500 |
| TOTAL GENERAL GOVERNMENT (net of Community Preservation Fund) | | \$ 2,433,981 | \$ 2,532,650 | \$ 2,523,210 | \$ 2,523,210 |
| 210-POLICE DEPARTMENT | | | | | |
| 39 | Total Salaries | \$ 2,660,601 | \$ 2,771,555 | \$ 2,758,828 | \$ 2,758,828 |
| 40 | Total Expenses | \$ 299,050 | \$ 327,625 | \$ 327,625 | \$ 327,625 |
| | Total: Police Department | \$ 2,959,651 | \$ 3,099,180 | \$ 3,086,453 | \$ 3,086,453 |
| 220-FIRE DEPARTMENT | | | | | |
| 41 | Total Salaries | \$ 2,159,729 | \$ 2,444,174 | \$ 2,370,446 | \$ 2,370,446 |
| 42 | Total Expenses | \$ 234,600 | \$ 236,300 | \$ 230,900 | \$ 230,900 |
| | Total: Fire Department | \$ 2,394,329 | \$ 2,680,474 | \$ 2,601,346 | \$ 2,601,346 |
| 231-AMBULANCE SERVICE | | | | | |
| 43 | Total Expenses | \$ 91,000 | \$ 104,500 | \$ 104,500 | \$ 104,500 |
| | Total: Ambulance Service | \$ 91,000 | \$ 104,500 | \$ 104,500 | \$ 104,500 |
| 232-EMERGENCY MANAGEMENT | | | | | |
| 44 | Total Salaries | \$ 1,000 | \$ 1,000 | \$ 1,000 | \$ 1,000 |
| 45 | Total Expenses | \$ 11,000 | \$ 11,000 | \$ 11,000 | \$ 11,000 |
| | Total: Emergency Management | \$ 12,000 | \$ 12,000 | \$ 12,000 | \$ 12,000 |
| 233-REGIONAL DISPATCH SERVICES | | | | | |
| 46 | Regional Dispatch Expense | \$ 483,536 | \$ 515,000 | \$ 515,000 | \$ 515,000 |
| | Total: Regional Dispatch Services | \$ 483,536 | \$ 515,000 | \$ 515,000 | \$ 515,000 |
| 241-BUILDING DEPARTMENT | | | | | |
| 47 | Total Salaries | \$ 221,701 | \$ 222,242 | \$ 222,242 | \$ 222,242 |
| 48 | Total Expenses | \$ 14,900 | \$ 14,900 | \$ 14,900 | \$ 14,900 |
| | Total: Building Department | \$ 236,601 | \$ 237,142 | \$ 237,142 | \$ 237,142 |
| 244-WEIGHTS AND MEASURES | | | | | |
| 49 | Total Salaries | \$ 7,000 | \$ 7,000 | \$ 7,000 | \$ 7,000 |
| 50 | Total Expenses | \$ 1,515 | \$ 1,515 | \$ 1,515 | \$ 1,515 |
| | Total: Weights and Measures | \$ 8,515 | \$ 8,515 | \$ 8,515 | \$ 8,515 |

ARTICLE 2 OPERATING BUDGET

| Line item to be voted | | FY19 Appropriated | FY20 Requested | FY20 Town Administrator Recommends | FY20 Advisory Board Recommends |
|--|-----------------------------------|----------------------|----------------------|--|--------------------------------------|
| 292-ANIMAL CONTROL | | | | | |
| 51 | Total Intergovernmental Expenses | \$ 11,713 | \$ 15,371 | \$ 15,371 | \$ 15,371 |
| | Total: Animal Control | \$ 11,713 | \$ 15,371 | \$ 15,371 | \$ 15,371 |
| 295-HARBORMASTER | | | | | |
| | Total Salaries | \$ 6,000 | \$ 6,000 | \$ - | \$ - |
| 52 | Total Intergovernmental Expenses | \$ 1,500 | \$ 1,500 | \$ 7,500 | \$ 7,500 |
| | Total: Harbormaster | \$ 7,500 | \$ 7,500 | \$ 7,500 | \$ 7,500 |
| TOTAL PUBLIC SAFETY | | \$ 6,204,845 | \$ 6,679,682 | \$ 6,587,827 | \$ 6,587,827 |
| 301-SCHOOL DEPARTMENT | | | | | |
| | School Budget | \$ 27,251,768 | \$ 28,178,328 | \$ 28,178,328 | \$ 28,178,328 |
| 53 | Total: Norwell School Department | \$ 27,251,768 | \$ 28,178,328 | \$ 28,178,328 | \$ 28,178,328 |
| 390-REGIONAL SCHOOLS | | | | | |
| | South Shore Regional School | \$ 276,353 | \$ 315,566 | \$ 315,566 | \$ 315,566 |
| 54 | Total: Regional School Assessment | \$ 276,353 | \$ 315,566 | \$ 315,566 | \$ 315,566 |
| TOTAL EDUCATION | | \$ 27,528,121 | \$ 28,493,894 | \$ 28,493,894 | \$ 28,493,894 |
| 420-HIGHWAY DEPARTMENT | | | | | |
| 55 | Total Salaries | \$ 618,645 | \$ 648,137 | \$ 648,137 | \$ 648,137 |
| 56 | Total Expenses | \$ 254,300 | \$ 316,800 | \$ 302,800 | \$ 302,800 |
| 57 | Total Snow Removal & Sanding | \$ 249,100 | \$ 249,100 | \$ 259,100 | \$ 259,100 |
| | Total: Highway Department | \$ 1,122,045 | \$ 1,214,037 | \$ 1,210,037 | \$ 1,210,037 |
| 421-TREE & GROUNDS DEPARTMENT | | | | | |
| 58 | Total Salaries | \$ 398,430 | \$ 417,063 | \$ 417,063 | \$ 417,063 |
| 59 | Total Expenses | \$ 118,100 | \$ 158,100 | \$ 145,100 | \$ 145,100 |
| | Total: Tree & Grounds Department | \$ 516,530 | \$ 575,163 | \$ 562,163 | \$ 562,163 |
| 424-STREET LIGHTING | | | | | |
| | Total: Expenses | \$ 60,000 | \$ 60,000 | \$ 60,000 | \$ 60,000 |
| 60 | Total: Street Lighting | \$ 60,000 | \$ 60,000 | \$ 60,000 | \$ 60,000 |
| 450-WATER DEPARTMENT | | | | | |
| 61 | Total Salaries | \$ 662,624 | \$ 689,516 | \$ 689,516 | \$ 689,516 |
| 62 | Total Expenses | \$ 720,625 | \$ 733,225 | \$ 733,225 | \$ 733,225 |
| | Total: Water Department | \$ 1,383,249 | \$ 1,422,741 | \$ 1,422,741 | \$ 1,422,741 |
| 491-TOWN CEMETERY | | | | | |
| 63 | Total Salaries | \$ - | \$ - | \$ - | \$ - |
| 64 | Total Expenses | \$ 5,000 | \$ 5,000 | \$ 5,000 | \$ 5,000 |
| | Total: Town Cemetery | \$ 5,000 | \$ 5,000 | \$ 5,000 | \$ 5,000 |
| TOTAL PUBLIC WORKS (net of Water) | | \$ 1,703,576 | \$ 1,854,200 | \$ 1,837,200 | \$ 1,837,200 |

ARTICLE 2 OPERATING BUDGET

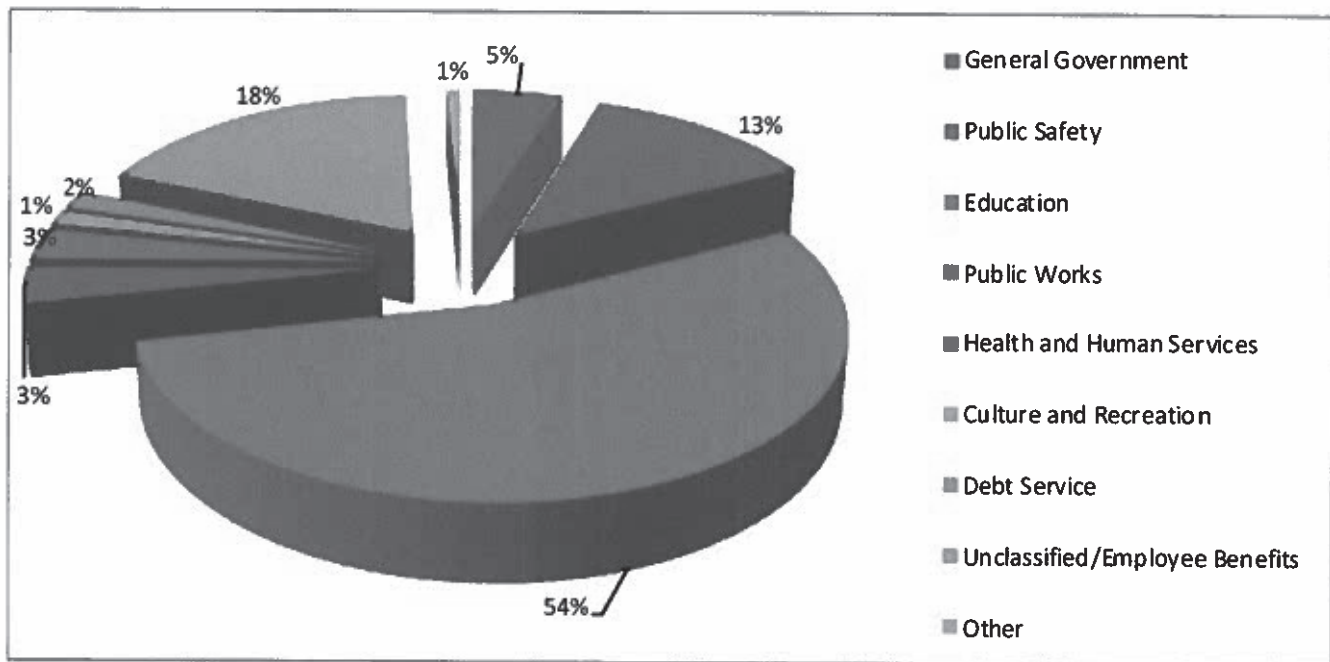
| Line item to be voted | | FY19 Appropriated | FY20 Requested | FY20 Town Administrator Recommends | FY20 Advisory Board Recommends |
|--|-------------------------------------|---------------------|---------------------|--|--------------------------------------|
| 512-BOARD OF HEALTH | | | | | |
| 65 | Total Salaries | \$ 132,919 | \$ 109,939 | \$ 109,939 | \$ 109,939 |
| | General Expenses | \$ 42,800 | \$ 42,800 | \$ 42,800 | \$ 42,800 |
| | Solid Waste/Semass Disposal | \$ 1,018,538 | \$ 1,113,375 | \$ 1,113,375 | \$ 1,113,375 |
| | Recycling | \$ 20,000 | \$ 20,000 | \$ 20,000 | \$ 20,000 |
| 66 | Total Expenses | \$ 1,081,338 | \$ 1,176,175 | \$ 1,176,175 | \$ 1,176,175 |
| | Total: Board of Health | \$ 1,214,257 | \$ 1,286,114 | \$ 1,286,114 | \$ 1,286,114 |
| 541-COUNCIL ON AGING | | | | | |
| 67 | Total Salaries | \$ 231,768 | \$ 251,629 | \$ 247,540 | \$ 247,540 |
| 68 | Total Expenses | \$ 28,492 | \$ 25,548 | \$ 25,548 | \$ 25,548 |
| | Total: Council on Aging | \$ 260,260 | \$ 277,177 | \$ 273,088 | \$ 273,088 |
| 543-VETERANS SERVICES | | | | | |
| 69 | Total Salaries | \$ 12,000 | \$ 12,000 | \$ 12,000 | \$ 12,000 |
| 70 | Total Expenses | \$ 2,500 | \$ 2,500 | \$ 2,500 | \$ 2,500 |
| 71 | Total Veterans Benefits | \$ 15,000 | \$ 15,000 | \$ 15,000 | \$ 15,000 |
| | Total: Veterans Services | \$ 29,500 | \$ 29,500 | \$ 29,500 | \$ 29,500 |
| TOTAL HEALTH AND HUMAN SERVICES | | \$ 1,504,017 | \$ 1,592,791 | \$ 1,588,702 | \$ 1,588,702 |
| 610-LIBRARY | | | | | |
| 72 | Total Salaries | \$ 420,809 | \$ 442,809 | \$ 442,809 | \$ 442,809 |
| 73 | Total Expenses | \$ 209,800 | \$ 209,800 | \$ 209,800 | \$ 209,800 |
| | Total: Library | \$ 630,609 | \$ 652,609 | \$ 652,609 | \$ 652,609 |
| 630-RECREATION DEPARTMENT | | | | | |
| 74 | Total Salaries | \$ 79,252 | \$ 82,437 | \$ 82,437 | \$ 82,437 |
| 75 | Total Expenses | \$ 14,500 | \$ 14,500 | \$ 14,500 | \$ 14,500 |
| | Total: Recreation Department | \$ 93,752 | \$ 96,937 | \$ 96,937 | \$ 96,937 |
| 691- HISTORICAL COMMISSION | | | | | |
| 76 | Total Expenses | \$ 4,000 | \$ 4,000 | \$ 4,000 | \$ 4,000 |
| | Total: Historical Commission | \$ 4,000 | \$ 4,000 | \$ 4,000 | \$ 4,000 |
| TOTAL CULTURE AND RECREATION | | \$ 728,361 | \$ 753,546 | \$ 753,546 | \$ 753,546 |
| 710-DEBT RETIREMENT | | | | | |
| | Principal - Town | \$ 665,000 | \$ 565,000 | \$ 565,000 | \$ 565,000 |
| | Principal - Water | \$ 155,000 | \$ 155,000 | \$ 155,000 | \$ 155,000 |
| 751-INTEREST ON LONG TERM DEBT | | | | | |
| | Interest - Town | \$ 174,398 | \$ 151,373 | \$ 151,373 | \$ 151,373 |
| | Interest - Water | \$ 38,825 | \$ 33,750 | \$ 33,750 | \$ 33,750 |

ARTICLE 2 OPERATING BUDGET

| Line item to be voted | | FY19 Appropriated | FY20 Requested | FY20 Town Administrator Recommends | FY20 Advisory Board Recommends |
|---|--|----------------------|----------------------|--|--------------------------------------|
| 752-INTEREST ON SHORT TERM DEBT | | | | | |
| | Interest - Town | \$ - | \$ - | \$ - | \$ - |
| | Interest - Water | \$ - | \$ - | \$ - | \$ - |
| 77 | Total: Under Levy Debt Service | \$ 1,033,223 | \$ 905,123 | \$ 905,123 | \$ 905,123 |
| 710, 751 - DEBT EXCLUSION | | | | | |
| | Middle School Principal | \$ 865,000 | \$ 865,000 | \$ 865,000 | \$ 865,000 |
| | Middle School Interest | \$ 194,625 | \$ 151,375 | \$ 151,375 | \$ 151,375 |
| | Vinal, Cole & High School Principal | \$ 555,000 | \$ 550,000 | \$ 550,000 | \$ 550,000 |
| | Vinal, Cole & High School Interest | \$ 103,565 | \$ 81,365 | \$ 81,365 | \$ 81,365 |
| | Police Station Principal | \$ 250,000 | \$ 250,000 | \$ 250,000 | \$ 250,000 |
| | Police Station Interest | \$ 130,625 | \$ 120,625 | \$ 120,625 | \$ 120,625 |
| 78 | Total: Debt Exclusion | \$ 2,098,815 | \$ 2,018,365 | \$ 2,018,365 | \$ 2,018,365 |
| TOTAL DEBT SERVICE | | \$ 3,132,038 | \$ 2,923,488 | \$ 2,923,488 | \$ 2,923,488 |
| 911-PLYMOUTH CTY RETIREMENT FUND | | | | | |
| 79 | Total: Pension Contributions | \$ 2,523,519 | \$ 2,600,777 | \$ 2,600,777 | \$ 2,600,777 |
| 913-UNEMPLOYMENT COMPENSATION | | | | | |
| 80 | Total: Unemployment Compensation | \$ 50,000 | \$ 40,000 | \$ 40,000 | \$ 40,000 |
| 914, 915, 916-GROUP INSURANCE | | | | | |
| 81 | Total: Insurance (Health, Life, Medicare) | \$ 6,270,490 | \$ 6,406,893 | \$ 6,406,893 | \$ 6,406,893 |
| 912, 919, 945-TOWN INSURANCE | | | | | |
| 82 | Total: (Wrkers Comp, Unclassified, Liability) | \$ 414,300 | \$ 418,000 | \$ 418,000 | \$ 418,000 |
| TOTAL UNCLASSIFIED/EMPLOYEE BENEFITS | | \$ 9,258,309 | \$ 9,465,670 | \$ 9,465,670 | \$ 9,465,670 |
| 990-TRANSFERS | | | | | |
| 83 | Transfer to OPEB Trust | \$ 130,000 | \$ 130,000 | \$ 130,000 | \$ 130,000 |
| 84 | Transfer to Capital Expenditure Stab Fund | \$ 10,000 | \$ 123,025 | \$ 123,025 | \$ 123,025 |
| | Total: Stabilization Funds Transfers | \$ 140,000 | \$ 253,025 | \$ 253,025 | \$ 253,025 |
| TOTAL OTHER FINANCING USES | | \$ 140,000 | \$ 253,025 | \$ 253,025 | \$ 253,025 |
| SUBTOTAL TOWN OPERATING BUDGET | | \$ 52,633,247 | \$ 54,548,946 | \$ 54,426,562 | \$ 54,426,562 |
| | Community Preservation Admin | 60,000 | 60,000 | 60,000 | 60,000 |
| | Water Department | 1,383,249 | 1,422,741 | 1,422,741 | 1,422,741 |
| GRAND TOTAL OPERATING BUDGET | | 54,076,496 | 56,031,687 | 55,909,303 | 55,909,303 |

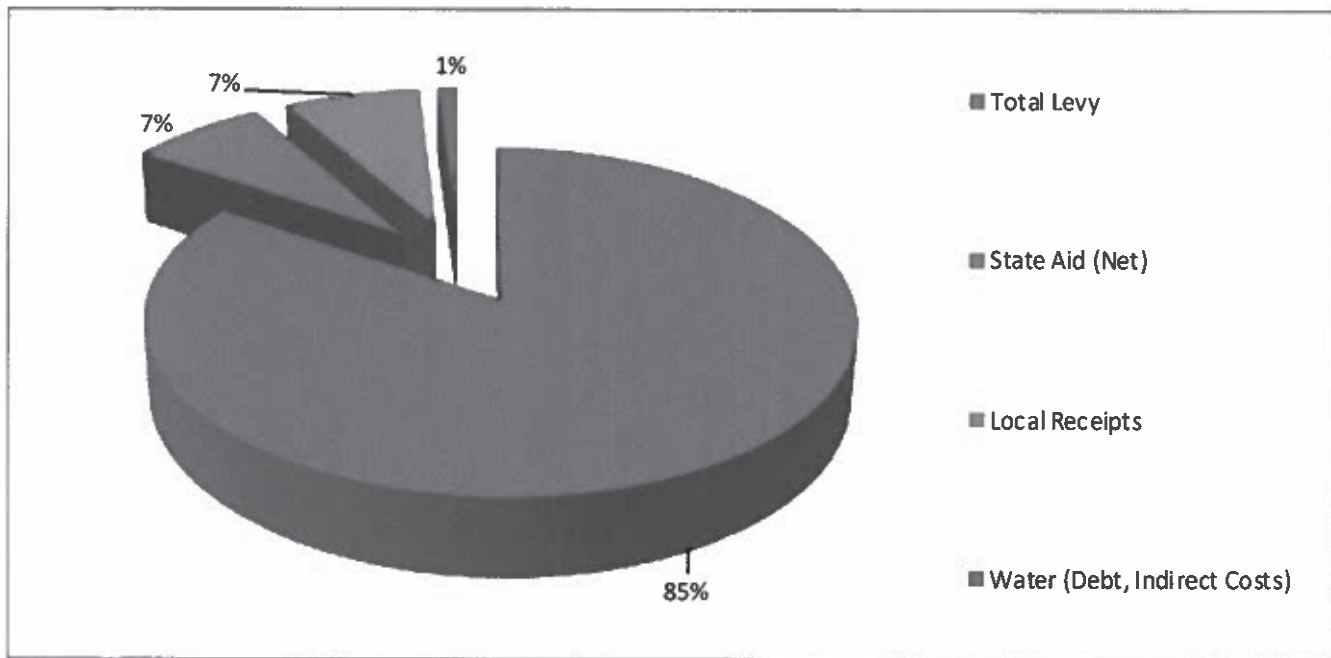
FY19 BUDGETED EXPENDITURES By Major Category

| | | |
|--------------------------------|---------------------|-------------|
| General Government | \$2,523,210 | 5% |
| Public Safety | \$6,587,827 | 13% |
| Education | \$28,493,894 | 54% |
| Public Works | \$1,837,200 | 3% |
| Health and Human Services | \$1,588,702 | 3% |
| Culture and Recreation | \$753,546 | 1% |
| Debt Service | \$905,123 | 2% |
| Unclassified/Employee Benefits | \$9,465,670 | 18% |
| Other | \$376,025 | 1% |
| Total Expenditures | \$52,531,197 | 100% |



FY19 BUDGETED REVENUES By Major Category

| | | |
|------------------------------|---------------------|------|
| Levy Limit Prior Year | \$43,199,612 | |
| 2.5% Increase | \$1,079,990 | |
| New Growth Estimate | \$250,000 | |
| Total Levy | <u>\$44,529,602</u> | 85% |
| State Aid (Net) | \$3,879,786 | 7% |
| Local Receipts | \$3,844,180 | 7% |
| Water (Debt, Indirect Costs) | \$551,129 | 1% |
| Other | \$26,500 | 0% |
| Overlay (Use) | <u>(\$300,000)</u> | -1% |
| Total Revenue | \$52,531,197 | 100% |



TOWN OF NORWELL FINANCIAL FORECAST FY20

| | FY15 Actual | FY16 Actual | FY17 Actual | FY18 Budget | FY18 Actual | FY19 Budget | FY19 Actual | FY20 Proposed Budget |
|--|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|---------------------------------|
| Levy Limit prior year | \$ 35,520,092 | \$ 37,127,157 | \$ 38,605,130 | \$ 40,086,329 | \$ 40,086,329 | \$ 41,632,142 | \$ 41,632,142 | \$ 43,199,612 |
| Amended Growth | | \$ 3,094 | | | | | \$ 10,038 | |
| 2.5% Increase | \$ 888,002 | \$ 928,179 | \$ 965,206 | \$ 1,002,158 | \$ 1,002,158 | \$ 1,040,804 | \$ 1,041,055 | \$ 1,079,990 |
| Override | | | | | | | | |
| New Growth | \$ 719,063 | \$ 549,794 | \$ 512,899 | \$ 250,000 | \$ 543,655 | \$ 250,000 | \$ 516,377 | \$ 250,000 |
| TOTAL LEVY | \$ 37,127,157 | \$ 38,605,130 | \$ 40,086,329 | \$ 41,338,487 | \$ 41,632,142 | \$ 42,922,946 | \$ 43,199,612 | \$ 44,529,602 |
| Cherry Sheet/State Aid | \$ 4,408,087 | \$ 4,491,137 | \$ 4,700,619 | \$ 4,747,417 | \$ 4,776,075 | \$ 4,889,836 | \$ 4,950,587 | \$ 5,193,000 |
| Local Receipts | \$ 3,362,971 | \$ 3,541,690 | \$ 3,668,427 | \$ 3,731,398 | \$ 3,738,000 | \$ 3,834,982 | \$ 3,933,000 | \$ 3,844,180 |
| Water (Debt, Indirect Costs) | \$ 488,392 | \$ 482,000 | \$ 633,921 | \$ 501,484 | \$ 501,484 | \$ 511,758 | \$ 511,758 | \$ 551,129 |
| Sale of Lots Fund | \$ 57,000 | \$ - | \$ - | \$ - | \$ - | \$ 10,000 | \$ 10,000 | \$ 10,000 |
| Wetlands/Waterways Funds | \$ 12,806 | \$ 12,848 | \$ 16,048 | \$ 10,000 | \$ 10,000 | \$ 12,500 | \$ 12,500 | \$ 16,500 |
| TOTAL REVENUE | \$ 45,456,413 | \$ 47,132,805 | \$ 49,105,344 | \$ 50,328,786 | \$ 50,657,701 | \$ 52,182,022 | \$ 52,617,457 | \$ 54,144,411 |
| Offsets | \$ 23,927 | \$ 13,242 | \$ 13,172 | \$ 13,844 | \$ 13,844 | \$ 14,170 | \$ 14,404 | \$ 14,853 |
| State and County Charges | \$ 1,142,737 | \$ 1,170,816 | \$ 1,229,428 | \$ 1,302,865 | \$ 1,309,913 | \$ 1,251,420 | \$ 1,255,798 | \$ 1,298,361 |
| Overlay | \$ 1,091,564 | \$ 951,174 | \$ 804,836 | \$ 300,000 | \$ 621,600 | \$ 300,000 | \$ 713,303 | \$ 300,000 |
| TOTAL USES | \$ 2,258,228 | \$ 2,135,232 | \$ 2,047,436 | \$ 1,616,709 | \$ 1,945,357 | \$ 1,565,590 | \$ 1,983,505 | \$ 1,613,214 |
| NET REVENUE | \$ 43,198,185 | \$ 44,997,573 | \$ 47,057,908 | \$ 48,712,077 | \$ 48,712,344 | \$ 50,616,432 | \$ 50,633,952 | \$ 52,531,197 |
| \$ Increase | | \$ 1,799,388 | \$ 2,060,335 | \$ 1,654,169 | \$ 1,654,436 | \$ 1,904,088 | \$ 1,921,608 | \$ 1,897,245 |
| % Increase | | 4.00% | 4.38% | 3.40% | 3.40% | 3.76% | 3.80% | 3.61% |
| General Government | \$ 2,035,684 | \$ 2,187,983 | \$ 2,215,394 | \$ 2,339,747 | \$ 2,339,747 | \$ 2,433,981 | \$ 2,433,981 | \$ 2,523,210 |
| Public Safety | \$ 5,240,657 | \$ 5,556,187 | \$ 5,664,171 | \$ 5,903,879 | \$ 5,903,879 | \$ 6,204,845 | \$ 6,204,845 | \$ 6,587,827 |
| Education | \$ 23,964,376 | \$ 24,711,305 | \$ 25,694,019 | \$ 26,582,221 | \$ 26,582,221 | \$ 27,528,121 | \$ 27,528,121 | \$ 28,493,894 |
| Public Works | \$ 1,634,191 | \$ 1,685,217 | \$ 1,636,800 | \$ 1,704,190 | \$ 1,704,190 | \$ 1,703,575 | \$ 1,703,575 | \$ 1,837,200 |
| Health and Human Services | \$ 1,162,255 | \$ 1,295,323 | \$ 1,414,051 | \$ 1,430,710 | \$ 1,430,710 | \$ 1,504,017 | \$ 1,504,017 | \$ 1,588,702 |
| Culture and Recreation | \$ 640,333 | \$ 669,555 | \$ 680,609 | \$ 693,639 | \$ 693,639 | \$ 728,361 | \$ 728,361 | \$ 753,546 |
| Debt Service (less exclusion) | \$ 1,086,174 | \$ 1,046,709 | \$ 1,216,170 | \$ 1,065,417 | \$ 1,065,417 | \$ 1,033,223 | \$ 1,033,223 | \$ 905,123 |
| Unclassified/Employee Benefits | \$ 7,307,369 | \$ 7,698,594 | \$ 8,268,606 | \$ 8,807,274 | \$ 8,807,274 | \$ 9,258,309 | \$ 9,258,309 | \$ 9,465,670 |
| OPEB and Capital Stab Transfers | \$ 120,000 | \$ 120,000 | \$ 130,000 | \$ 130,000 | \$ 130,000 | \$ 140,000 | \$ 140,000 | \$ 253,025 |
| Articles | \$ - | \$ 18,000 | \$ 134,000 | \$ 55,000 | \$ 55,000 | \$ 82,000 | \$ 82,000 | \$ 123,000 |
| TOTAL EXPENDITURES | \$ 43,191,039 | \$ 44,988,873 | \$ 47,053,820 | \$ 48,712,077 | \$ 48,712,077 | \$ 50,616,432 | \$ 50,616,432 | \$ 52,531,197 |
| \$ Increase | | \$ 1,797,834 | \$ 2,064,947 | \$ 1,658,257 | \$ 1,658,257 | \$ 1,904,355 | \$ 1,904,355 | \$ 1,914,765 |
| % Increase | | 4.00% | 4.39% | 3.40% | 3.40% | 3.76% | 3.76% | 3.65% |
| Excess/Deficit | \$ 7,146 | \$ 8,700 | \$ 4,088 | \$ (0) | \$ 267 | \$ (0) | \$ 17,520 | \$ (0) |

ARTICLE 3: To see if the Town will vote to raise and appropriate, transfer from available funds, borrow, or otherwise provide the sums recommended, or any other sum or sums, for Capital Outlay as set forth in the following schedule and determine whether such sums will be provided by taxation or by transfer or by a combination of the foregoing, or take any other action relative thereto.

Requested by the Capital Budget Committee

| Department | Asset | In Plan | Cost | Recommended | |
|--------------------|-------------------|---------|-----------|--------------------|--|
| Highway T & G | | | | | |
| | F 250 Pick UP | y | \$60,000 | \$60,000 | |
| | Tractor | y | 105,000 | | |
| | F 250 Pick Up | y | \$66,000 | \$66,000 | |
| | 10 Wheel Dump Trk | y | \$260,000 | | |
| | Sweeper Repair | N/A | \$80,000 | | |
| | Deck Mower | Y | \$16,000 | \$16,000 | |
| FIRE | | | | | |
| | Pumper | Y | \$600,000 | \$600,000 | |
| | Cardiac Monitors | N | \$100,000 | \$100,000 | |
| | Chief's Car | Y | \$60,000 | | |
| Police | | | | | |
| | Defibrillators | N | \$12,700 | \$12,700 | |
| | radio repeaters | N | \$335,000 | \$264,000 | |
| COA | | | | | |
| | Door Repair | N | \$6,000 | \$6,000 | |
| | Resurface Steps | N | \$5,000 | | |
| Town Hall | | | | | |
| | Plumbing HVAC | Y | \$41,000 | \$41,000 | |
| | Building Repairs | Y | \$13,000 | \$13,000 | |
| Schools | | | | | |
| | Kitchen Equip | Y | \$30,000 | \$30,000 | |
| | Cole Fire Panel | Y | \$40,000 | \$40,000 | |
| | Generator | Y | \$30,000 | N | |
| Town Total | | | | \$1,248,700 | |
| Water | | | | | |
| | Pick Up truck | Y | \$28,300 | \$28,300 | |
| | Utility Truck | Y | \$53,800 | \$53,800 | |
| Water Total | | | | \$82,100 | |
| Recreation | Pathwork | N | \$85,000 | | |
| Total | | | 2026800 | | |

The Advisory Board recommends this article unanimously.

ARTICLE 4: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to meet obligations for union and personal contracts, said sum to be apportioned by the Finance Director to the applicable line items in Article 2, or take any other action relative thereto.

Requested by the Board of Selectmen

The Advisory Board unanimously recommends this article.

ARTICLE 5: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to meet obligations for the compensation schedule under the Personnel Plan said sum to be apportioned by the Finance Director to the applicable line items in Article 2, or take any other action relative thereto.

Requested by the Personnel Board

The Advisory Board unanimously recommends this article.

ARTICLE 6: To see if the Town will vote to transfer from available funds the sum of \$100,000, or any other sum, to be added to the Capital Expenditure Stabilization Fund, as established in accordance with the provisions of M.G.L. Chapter 40 section 5B, or take any other action relative thereto.

Requested by the Board of Selectmen

The Advisory Board unanimously recommend this article.

ARTICLE 7: To see if the Town will vote to transfer from available funds the sum of \$200,000 or any other sum, to be added to the Stabilization Fund, as established in accordance with M.G.L. Chapter 40 section 5B, or take any other action relative thereto.

Requested by the Board of Selectmen

The Advisory Board recommends this article.

ARTICLE 8: To see if the Town will vote to transfer from available funds the sum of \$25,000 or any other sum, to the Town's OPEB Trust Fund to offset the cost of retired employee health insurance, or take any other action relative thereto.

By the Board of Selectmen

The Advisory Board recommended this article. The Other Post-Employment Benefits (OPEB) Trust was established to address the health insurance costs of retirees. The Trust is also funded by the Town's meals tax surcharge and through an annual operational appropriation.

ARTICLE 9: To see if the Town of Norwell will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$250,000.00 for the purpose of design, permitting, and construction of sidewalks and related improvements along a portion of Main Street from Town Hall to Lincoln Street; and, further, that the Town of Norwell acting by and through its Board of Selectmen and/or Complete Streets Committee be authorized to apply for and accept any federal or state funds, grants and/or gifts of any kind for this purpose and possible further extension towards Town Center, or to take any action relative thereto.

Requested by the Complete Streets Committee

The Advisory Board unanimously recommends this article. It is intended to make improvements in continuance of the Main Street sidewalk project. It is broadly worded so that additional work can be performed if the state awards Norwell Complete Streets funding.

ARTICLE 10: To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide the sum of \$150,000, or any other sum, to be expended under the direction of the Highway Surveyor for the purpose of debris removal and/or Highway Yard facility maintenance, or take any other action relative thereto.

Requested by the Highway Surveyor

The Advisory Board recommends this article. It funds a continuing effort to remove a large amount of debris from the Highway Yard to ensure it is safe and complies with environmental regulations.

ARTICLE 11: To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$50,000, or any other sum, to be spent under the supervision of the Highway Surveyor, for the purchase, manufacture and installation of materials, including but not limited to expenses related to geographic information services mapping and software, to enhance the safety of the Town's public ways, or take any other action relative thereto.

Requested by the Highway Surveyor

The Advisory Board voted unanimously to recommend this article.

ARTICLE 12: To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of \$35,000, or any other sum, to be expended under the direction of the Highway Surveyor for the purpose of complying with the EPA's 2020 MS4 (Municipal Separate Stormwater Sewer System) Stormwater General Permit, or take any other action relative thereto.

Requested by the Highway Surveyor

The Advisory Board recommends this article.

ARTICLE 13: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money in anticipation of full (100%) reimbursement by the Commonwealth of Massachusetts of Chapter 90, Acts of 2008, one apportionment for State and Highway purposes under the provisions of M.G.L. Chapter 90 section 34, clause 2(A), work on highways, to be expended under the direction of the Highway Surveyor, or take any other action relative thereto.

Requested by the Highway Surveyor

The Advisory Board unanimously voted to recommend this article.

ARTICLE 14: To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide the sum of \$100,000 or any other sum, to be spent under the direction of the Highway Surveyor for engineering and design, installation, and/or maintenance of drainage in and along town streets and ways, or take any other action relative thereto.

Requested by the Highway Surveyor

The Advisory Board recommends this article.

ARTICLE 15: To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$400,000, or any other sum, to be spent under the supervision of the Highway Surveyor, for resurfacing and related construction and maintenance of Town ways, or take any other action relative thereto.

Requested by the Highway Surveyor

The Advisory Board recommends this article. When combined with Chapter 90 funds and other related articles over \$1 million will be devoted to road improvements.

ARTICLE 16: To see if the Town of Norwell will vote to raise and appropriate, transfer from available funds, or borrow a sum of money for the designing, equipping and constructing a new Trees and Grounds and Highway Department Headquarters and the payment of costs incidental or related thereto, or to take any other action relative thereto.

Requested by the Highway Surveyor

In recognition of the poor conditions of the current Highway Department headquarters, the Advisory board voted on March 26, 2019 to recommend this Article by a vote of 8-1. On April 2, 2019, the Board reconsidered their vote at the joint request of the Highway Surveyor and the Town Administrator. New information was presented demonstrating that with the Town's reduced debt load, renovations to the Highway Barn and the Town Hall could be funded under the levy through bonds, making a debt exclusion vote unnecessary. The Board still recognizes the pressing need for improvements to be made to the Highway headquarters, but that it was in the Town's best interest to further develop an under levy finance plan.

ARTICLE 17: To see if the Town will vote to amend Zoning Bylaw §3300 by making the amendments indicated below.

3300. Signs

Sections to be removed are indicated by ~~strikethrough~~ and new sections proposed to be included in the bylaw are *italicized and underlined*.

Some sections of the bylaw have been retained but relocated and others have been renumbered. These changes are not indicated, but are incorporated into the language below.

3300. Signs

3310. Purpose. A sign is a unique type of accessory structure, which, because of its potential impact on adjacent lots and on adjacent public streets and lands, warrants the regulation contained in this Zoning Bylaw. It is recognized that signs perform important functions in communicating messages that are essential for public safety and general welfare, provide information about types of goods and services available at permitted uses, and provide orientation. Therefore, it is hereby found and declared that regulation of signs is necessary to promote the health, safety, and general welfare by:

- a) lessening hazards to vehicular and pedestrian traffic;*

- b) preventing unsightly and detrimental development which is a potential blighting influence upon residential, public business, and industrial uses, and detrimental to property value;
- c) preventing signs from becoming so excessive in number, size, intensity, brilliance, or impact that they obscure or distract from:
 - 1) public signs essential to the orderly and safe movements of goods and persons in the Town; or,
 - 2) one another to the detriment of all concerned;
- d) facilitating easy recognition and immediate legibility of permitted signs; and,
- e) integrating and securing certain fundamentals of good and appropriate design complementary to the Town's rural environment.

3320. Authority & Interpretation. This bylaw is complementary to, and shall not be construed as inconsistent with, or in contravention of, Sections 29 to 33 of Chapter 93 of the General Laws of Massachusetts.

3330. Definitions. For the purposes of this Section, certain terms and words are defined as follows:

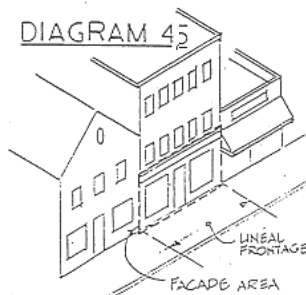
Business Establishment: Any non-residential use consisting of one (1) or more buildings. In a building with more than one (1) non-residential tenant, each tenant is considered a separate business establishment.

Clearance: A completely open and unobstructed space measured from the ground level to the lowest portion of a hanging sign.

Façade: See "Lineal Building Frontage."

Flag: Any fabric or bunting containing colors, patterns, or symbols used as a symbol of an organization.

Lineal Building Frontage: The length in feet of a building or storefront, which abuts a street or public right-of-way at its first floor or entrance level, as shown in diagram #4; also referred to as a "façade".



Projection: An extension forward or out from a wall of a building.

Sign: Any privately owned permanent or temporary structure, billboard, device, fixture, illuminated fixture, electric bulb, tube, or similar contrivance, medal, placard, painting, drawing, poster, letter, word, banner, pennant, insignia, trade flag or any other representation used as, or which is in the nature of, an advertisement, attraction, announcement, or direction that is affixed to, supported by,

or suspended by a stationary object, building or the ground that uses any color, form, graphic, illumination, symbol, or writing to communicate information the public which is on a public way, or on private property within public view of a public way, public park, or reservation. Specific sign types are further described as follows:

- a) **Accessory Sign:** Any sign or device of similar intent that advertises, calls attention to, or indicates the person occupying the premises on which the sign is erected or maintained, or the business transacted thereon, or advertises the property itself or any part thereof as for sale or rent, or available vacancy and which contains no other matter.
- b) **Address:** A sign indicating the numeric and street location of a particular property or establishment.
- c) **A-Frame / Sandwich Board:** A mobile sign structurally separate from a building and supported by itself. For purposes of this Section, sandwich board signs are classified as standard informational signs.
- d) **Awning / Canopy:** Any device, fixed or retractable, of any material, which extends over a sidewalk, courtyard, walkway, eating area, driveway, or other area or space, whether that area or space is intended for pedestrians, vehicles, or other purposes.
- e) **Banner:** Any sign constructed of fabric or flexible material. For regulatory purposes, banners are considered wall signs.
- f) **Directional:** Any sign limited to directing or setting out restrictions for vehicular or pedestrian traffic relative to the use of sidewalks, driveways, and parking areas. A directional sign may be freestanding, wall mounted, or a pavement marker.
- g) **Directory:** A sign that may be utilized by multiple business establishments occupying a single building with a shared public entrance.
- h) **Free-standing:** Any sign structurally separate from a building that is supported by itself, on a stand, or on legs.
- i) **Hanging:** Any sign that is attached to, and projects from, the wall or face of a building, including an arcade or marquee sign.
- j) **Illuminated:** A sign lit by an external light source directed solely at the sign (i.e., externally illuminated, which may include a reverse lit source mounted within an opaque component of a sign so that no light passes through it) or an internal light source (i.e., internally illuminated, utilizing translucent panels, canvas or other fabric, letters, devices, or other similar components to create an image by allowing light to pass through).
- k) **Moving:** Any sign which moves or is designed to move, in whole or in part, by any means.
- l) **Off-Premises:** A sign that draws attention to, or communicates information about, a business, service, product, event, attraction, or other enterprise or activity that exists or is conducted, manufactured, sold, offered, maintained, or provided at a location other than on the premises where the sign is located.

- m) **Pennant / Streamer:** Any sign made of lightweight plastic, fabric, or other material, whether or not containing any writing, suspended from a rope, wire, or string, usually in a series, designed to move in the wind.
- n) **Plaque or Historic Marker:** A sign that identifies a structure or site recognized by the Norwell Historical Commission as being historically and/or architecturally significant.
- o) **Roof:** Any sign erected or projecting above the lowest point of the eave or the top of a parapet wall of any building, or which is painted or otherwise affixed to a roof.
- p) **Sandwich Board:** See “A-Frame.”
- q) **Standard Informational:** A freestanding sign intended for non-permanent display, such as a real estate, construction, or political sign, which contains no reflecting elements, flags, or projections.
- r) **Temporary:** Any sign, including political signs, that is intended for a limited period of display, and by design and/or use is temporary in nature and thus not permanently mounted.
- s) **Wall:** Any sign painted on or affixed to, but which does not project from, a building wall, including those that consist of three-dimensional letters applied directly to a building surface.
- t) **Window:** A sign either affixed to the surface of the glass on the windows of a building, or located in the building interior within three (3) feet of the window and visible from the outside of the building. Window displays of actual products or merchandise for sale or rent on the business premises are not considered window signs.

Sign—, Area of:

- a) The area, ~~of a sign shall be considered to~~ including all lettering, wording, and accompanying designs and symbols together with the background on which they are displayed, any frame around the sign and any “cutouts” or extensions, but ~~shall not including~~ any supporting *structure* or bracing *if such structure or bracing is incidental to the function of the sign. See 3351(c) below for illustrative purposes.*
- b) The area of a sign consisting of individual letters or symbols attached to or painted on a surface, building, wall, or window shall be considered to be that of the smallest quadrangle or triangle which encompasses all of the letters and symbols.
- c) The area of a sign consisting of a three-dimensional object shall be considered to be the area of the largest vertical cross section of that object.
- d) In computing the area of a signs, only one side of back-to-back signs shall be counted.

3350. Sign Standards & Requirements

3351. General Requirements: The following general requirements shall apply to all signs, except as otherwise noted:

- a) **Illumination:**

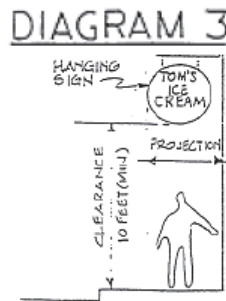
1. Timing: Illumination is permitted only between the hours of five (5:00) a.m. and one (1:00) a.m., except that signs for non-residential uses may be illuminated during any hours the establishments are open to the public.
 2. Style: Illumination shall be external white steady stationary light or interior non-exposed white light only. Exposed sources of illumination, such as neon or gaseous tubes are prohibited, as are signs that cause harmful glare to motorists, pedestrians, or neighboring premises.
 3. Intensity: All illuminated signs shall be Dark Skies compliant and shall be so shielded, shaded, directed, and maintained at a sufficiently low level of intensity and brightness so that the illumination does not adversely affect neighboring properties or the safe and convenient use of public ways.
- b) Movement: All animated, moving, flashing and revolving signs, beacons, searchlights, pennants, portable signs and balloons shall be prohibited, except for those signs that are sole indicators of time and/or temperature.
- c) Area Measurement: The area of a sign shall be calculated as follows:
1. For two-dimensional double-faced hanging and freestanding signs, the area shall be based on one (1) face.
 2. For two-dimensional signs affixed to, or fabricated from, a mounting background or signboard, the area shall consist of the smallest rectangular area that wholly contains the sign, as shown in diagram #1.



3. For two-dimensional signs consisting of individual letters or symbols affixed directly to a building wall, window, freestanding sign supports, or awning, the area shall consist of the smallest area that encompasses all of the letters and symbols, as shown in diagram #2. In the case of freestanding signs, the area is exclusive of the sign supports.



- d) Projection: *Hanging signs shall project no more than five (5) feet from a building or over more than two-thirds ($\frac{2}{3}$) of the width of a sidewalk, whichever is less, as shown in diagram #3.*



- e) Location & Setback:

1. Except for freestanding signs, all signs shall be attached to the portion of the building that corresponds to the portion owned or leased by the sign permit applicant.
2. Freestanding: All free-standing signs shall be set back a minimum of ten (10) feet from the edge of the way line on which the building fronts, and at least twenty (20) feet from all other property lines.

- f) Height:

1. All
2. No part of a freestanding sign or its supporting structure shall exceed twenty (20) feet above grade ~~in height~~.
3. Mounting Height: *The highest part of wall, window and awning signs shall not exceed twenty (20) feet above grade.*

- g) Color: No sign shall contain more than ~~three (3)~~ six (6) colors excluding the background and frame. No sign shall contain colored lights, interior or exterior.

- h) Maintenance: All signs in all districts shall be maintained in a safe and neat condition to the satisfaction of the Inspector of Buildings and in accordance with the State Building Code. Structural damage, missing letters, or other deterioration obscuring content shall be remedied or the sign removed within sixty (60) days.

- i) Flags: Nothing in this Bylaw shall prevent the flying of one (1) American Flag and/or one (1) State Flag on the same pole or poles, or halyard on a lanyard; and one (1) flag not to exceed twelve (12) square feet in area which incorporates a trade mark, logotype, or similar device directly related to the business or residence located on the lot.

3352. Requirements Based on Sign Type

- a) Awning: Awning signs shall be painted on, or attached flat against, the surface of the awning or canopy. Attaching a sign to an awning or canopy in any other manner is prohibited.
- b) Freestanding: Freestanding signs shall be mounted permanently on the ground, located on the same lot as the principal building, and set back at least five (5) feet from any property line. Signs shall be situated so as to not impair visibility or restrict the ability to use any public way by impeding minimum sight distance requirements established by the American Association of State Highway Transportation Officials (AASHTO) and as interpreted by the Inspector of Buildings. Freestanding signs shall not be mounted on trees, utility poles, light fixtures, or any other structure that is not built solely to accommodate signs.
- c) Hanging: Signs hanging over a public way or area accessible to the public shall provide at least ten (10) feet of clearance measured from the ground surface to the bottom of the sign, as shown in diagram #3, and shall not impair visibility or restrict the ability to use any public way or area accessible to the public.
- d) Wall: Wall signs must be mounted parallel to the wall of a building and shall not project beyond the face of the wall to which they are attached.

3353. Temporary Signs

- a) Temporary signs shall be permitted in all districts in accordance with this section for purposes of promoting any business, or any charitable, civic, or municipal event.
 - 1. Before a temporary sign (other than a political sign or a temporary sign placed in a window) shall be erected or displayed, there shall be a permit fee in the sum of \$75.00 for each commercial sign. The deposit shall be refunded upon the timely removal of the sign or signs. In the event of failure to remove the sign within the period prescribed, the Inspector of Buildings shall apply the deposit towards the cost of removing the sign, and any balance of the deposit shall be forfeited to the Town.
 - 2. No temporary sign shall be erected or displayed until an application has been made to, and a permit specifying the date of removal has been issued by, the Inspector of Buildings.
 - 3. The Inspector of Buildings may deny an application, and may require the removal of a temporary sign after permit, if he determines that the sign will be or is a threat to public safety or offensive to the area because of color, material, or construction.
 - 4. The Inspector of Buildings shall approve or deny an application within seven (7) days of receipt. The denial or approval may be appealed by the applicant or by an aggrieved party to the Zoning Board of Appeals.

5. A sign authorized by this section shall be erected at ground level and shall be stationary. The sign shall be constructed to withstand strong winds and to the satisfaction of the Inspector of Buildings as to material, colors, and safety.
6. The sign shall be free standing, meaning that it shall not be attached to or supported by any natural or man-made object, nor shall any vehicle, trailer, balloon, kite, boat, pennant, flag, banner, or other contrivance be used as a temporary or permanent means of exhibiting a sign, which may circumvent or derogate from the intent of this Bylaw.
7. No more than one (1) temporary sign shall be permitted on any one (1) lot at one (1) time.
8. A temporary sign shall not exceed four (4) feet in either width or height nor a total of ten (10) square feet, except that a sign in a residential district promoting other than charitable, civic, or municipal events shall conform to the residential requirements as set forth in Section ~~3321~~ 3360(b). If a two-sided sign, the dimensions may apply to each side separately.
- b) No temporary sign shall be permitted for more than thirty (30) consecutive days. No applicant shall be permitted to maintain a temporary sign for more than thirty (30) ~~forty-five (45)~~ days in a single calendar year regardless of the number of permits obtained.
- c) Temporary signs shall be allowed only for specific purposes, not as semi-permanent displays. A "special sale" sign may be permitted (with a permit) for the actual duration of the sale or for two (2) weeks, whichever is less, twice a year. Not more than two (2) such sale signs shall be permitted in any one (1) year for any one (1) business. A new business may utilize a temporary sign (with a permit) for a period not to exceed two (2) weeks prior to opening and three (3) weeks after opening. These permits for temporary signs are not renewable, nor shall new permits be granted for essentially the same sign in a slightly different guise.
- d) The purpose of a temporary sign, for purposes of this Bylaw, is for a special application or need, and not as a means of circumventing the intent of this Bylaw as to number, frequency, or duration of signs allowed on a property.
- e) Signs on trash receptacles, benches, shelters, and any other similar structures or units are prohibited.

3354. Exempt Signs: The following is exempt from these provisions:

- a) Any public notice or warning required by applicable Federal, State, or Local law, regulation, ordinance, or statute.
- b) Signs created and/or approved by the Norwell Historical Commission, Norwell Conservation Commission, or other such public entity that display information about historic properties, site, areas, or other such public use.
- c) Works of art that do not include or convey a commercial message.
- d) Holiday Decorations.
- e) Political Signs.

3355. Prohibitions: The following are prohibited in all districts:

- a) Any sign not specifically allowed, or which has not obtained the appropriate approvals required by this Bylaw;
- b) All types of illuminated signs, except as described in 3351(a)(2) above.
- c) Flashing signs;
- d) Pennants/streamers;
- e) Portable signs on wheeled trailers;
- f) Signs which are attached in any form, shape, or manner to a fire escape;
- g) Lighting between the hours of one (1:00) a.m. and five (5:00) a.m., unless the establishment is open for business during that time.
- h) Billboards (off premises signs).
- i) Roof signs and V-shaped signs.
- j) Movement, ~~except those signs which are sole indicators of time and/or temperature~~ as described in 3351(b), above.
- k) Signs within rights-of-way, except for hanging signs which project over a right-of-way but otherwise comply with this Section, and those signs belonging to, or approved by, a government, public service agency, or railroad;
- l) Signs which are considered obscene or depict obscene matter, as defined in MGL Chapter 272, Section 31, or which advertise an activity that is illegal under federal, state, or local laws;
- m) Signs in violation of building codes, or containing or exhibiting broken panels, visible rust or rot, damaged support structures, or missing letters. Such signs shall be remedied or the sign removed within sixty (60) days in accordance with 3351(h) above;
- n) Signs identifying abandoned or discontinued businesses. Such signs shall be removed within thirty (30) days following the abandonment or discontinuance;

3360. Permitted Signs by Type & District

a) ~~All~~ Residential Districts

1. One (1) sign displaying the street number and/or name of the occupant of the premises not to exceed ~~three (3)~~ six (6) square feet in area. Such sign may include identification of an accessory or professional office or other accessory use permitted in a residential district.
2. Two (2) sSigns pertaining to the lease, sale, or use of a lot or buildings, provided that such signs do not exceed a total of six (6) square feet. These signs ~~must~~ shall be taken down immediately after the sale or lease of the property.

3. One (1) bulletin or announcement board, identification sign or entrance marker ~~for designating historical, conservation or similar public uses or~~ for each public entrance to the premises upon which a church, synagogue, or other *such* institution is located, not to exceed ten (10) square feet in area, provided that there shall be no more than three (3) such signs for each institution.
4. One (1) contractor's sign, not to exceed ten (10) square feet in area (except as otherwise required by law) maintained on the premises while construction is in progress and containing information relevant to the project. Such sign shall be removed within seven (7) days after the occupancy permit is issued or upon completion of construction.
5. One (1) sign identifying each public entrance to a subdivision, providing such sign does not exceed ~~the~~ ten (10) square feet.

b) Business District A

1. All signs permitted in Section 3360(a)~~21~~ shall be permitted in all business districts.
2. One (1) awning sign per business, not to exceed one-half (1/2) square foot per linear foot of storefront or building upon which the awning is attached, or eight (8) square feet, whichever is less, with letter height not to exceed fourteen (14) inches.
3. One (1) directory sign per shared public entrance to a building occupied by more than one (1) business establishment, not to exceed one (1) square foot per business establishment occupying the building, or six (6) square feet, whichever is less.
4. One (1) hanging sign per business, not to exceed eight (8) square feet in area, with letter height not to exceed fourteen (14) inches.
5. One (1) wall sign per building not to exceed ~~fifteen (15)~~ twenty (20) square feet. Any such sign shall be flat against the wall of the building and shall not extend beyond the face of the building.
6. Window signs either painted on or attached to the inside of a window provided such signs do not cover more than twenty-five (25) percent of the window glass.

Signs placed in a window to advertise sales or promotions may cover no more than ~~fifty (50%)~~ twenty (20%) percent of the window glass and may not be posted for longer than thirty (30) days. No window signs shall be illuminated or lighted.

7. Accessory signs or devices of similar intent that advertise the property or any part thereof as for sale or rent, or available vacancy shall be incorporated into the allotted signage area for the property or part thereof as advertised as for sale or rent, or available vacancy.

c) Business Districts B & C

1. All signs permitted in Section 3360(b)~~21~~ shall be permitted in Business Districts B & C.
2. One (1) awning sign per business, not to exceed one-half (1/2) square foot per linear foot of storefront or building upon which the awning is attached, or eight (8) square feet, whichever is less, with letter height not to exceed fourteen (14) inches.

3. One (1) directory sign per shared public entrance to a building occupied by more than one (1) business establishment, not to exceed one (1) square foot per business establishment occupying the building, or six (6) square feet, whichever is less.
4. One (1) free-standing sign per lot not to exceed ~~twenty-five (25)~~ forty (40) square feet in area, or eight (8) feet on any one (1) side. The portion of the sign identifying the name and address of the site shall be excluded from the total area calculation, but shall not exceed thirty (30) percent of said total area calculation.

Regarding buildings with only one (1) tenant, this sign shall identify that tenant by name. In buildings having multiple tenants, or on lots having more than one (1) building, additional signs may be attached in a ladder fashion to the bottom of the free-standing sign.

In such cases of buildings having multiple tenants, the main sign would identify the major tenant ~~or the name of the site as appropriate~~. The additional signs are to be for the sole purpose of identifying the location of a business to passersby and shall not exceed three (3) square feet in area. The portion of the sign identifying the name and address of the site shall be excluded from the total area calculation, but shall not exceed thirty (30) percent of said total area calculation. In no case, regardless of the number of tenants, shall the total area of the free-standing sign exceed ~~forty (40)~~ fifty (50) square feet.

5. One (1) freestanding directional sign per lot at the location of the curb cut, not to exceed four (4) square feet in area and six (6) feet in height.
6. One (1) wall sign per building not to exceed ~~fifteen (15)~~ twenty-five (25) square feet. Any such sign shall be flat against the wall of the building and shall not extend beyond the face of the building.
7. Window signs either painted on or attached to the inside of a window provided such signs do not cover more than twenty-five (25) percent of the window glass.

Signs placed in a window to advertise sales or promotions may cover no more than fifty (50%) percent of the window glass and may not be posted for longer than thirty (30) days. No window signs shall be illuminated or lighted.

8. Accessory signs or devices of similar intent that advertise the property or any part thereof as for sale or rent, or available vacancy shall be incorporated into the allotted signage area for the property or part thereof as advertised as for sale or rent, or available vacancy.

3370. Non-Conformance of Accessory Signs. Accessory signs legally erected before the adoption of the Bylaw which do not conform to the provisions of this Bylaw may continue to be maintained without a permit, provided however, that no such sign shall be permitted if, after the adoption of this Bylaw, it is enlarged, reworded (other than in the case of theatre or cinema signs or signs with automatically changing messages), redesigned or altered in any substantial way, except to conform to the requirements of this Bylaw; and provided further that any such sign which has deteriorated to such an extent that the cost of restoration would exceed fifty (50%) percent of the replacement cost of the sign at the time of the restoration, shall not be repaired or rebuilt or altered except to conform to the requirements of the Bylaw. Any exemption provided in this paragraph shall terminate with respect to such sign which:

- a) Shall have been abandoned; or
- b) Advertises or calls attention to any products, businesses, or activities which are no longer sold or carried on, whether generally or at the particular premises; or
- c) Shall not have been repaired or properly maintained within thirty (30) days after notice to that effect has been given by the Inspector of Buildings.

3380. Permitting & Administration

3381. Enforcement: The Inspector of Buildings is authorized to order the removal of any sign and its supporting structure which is erected contrary to this Bylaw. In the event the owner of the sign fails to comply with the order, the Inspector of Buildings and his duly authorized agents may issue a complaint and fine pursuant to Section 1230 and/or take enforcement action in accordance with Gen. L. c. 40A sec. 7. All expenses incurred by the Inspector of Buildings related to the enforcement of this Bylaw may be assessable against any person who failed to obey such order and shall be recoverable in court of competent jurisdiction. The Inspector of Buildings is further authorized to remove and dispose of signs placed in violation of the Town Bylaws on public property and public ways.

3382. Permits and Fees.

- a) Except for signs permitted in a residential area, and temporary signs to be placed in a window, no sign shall be erected, enlarged, reworded, redesigned, or structurally altered without a sign permit issued by the Inspector of Buildings.
- b) The Inspector of Buildings is authorized to grant a permit for a sign in compliance with this Bylaw. After reviewing a sign application, the Inspector of Buildings may deny such application if he determines that the erection of the sign will be injurious or offensive to the area because of lighting, noise, obstruction of vision or hazardous to the public good because of color or the creation of visual confusion in the area.
- c) If the Inspector of Buildings does deny an application, the applicant may appeal the decision to the Zoning Board of Appeals. The Inspector of Buildings shall make his determination to approve or disapprove an application for a sign permit within fifteen (15) days of receiving it.
- d) A schedule of fees for the permits for authorized signs may be determined from time to time by the Board of Selectmen.

By the Building Inspector and Board of Selectmen

The Advisory Board reviewed this proposed bylaw on March 28, 2019. At that time the Planning Board had not completed its review. Therefore, the Advisory Board's recommendation will be given at Town Meeting.

ARTICLE 18: To see if the Town will vote to amend the General Bylaws of the Town of Norwell, Board of Health, by inserting a new section under Article XII, to be named and numbered as Part 5: Single-Use Plastic Bag Prohibition, or, alternatively, to be inserted with appropriate numbering of sections and subsections under the authority of the Board of Health in the proposed codification of the town's bylaws, if applicable as follows:

Section 1: Purpose and Intent

Single-use plastic bag prohibition:

The purpose of this bylaw is to reduce the use of certain plastic bags in Norwell, while promoting the use of reusable carryout bags at town retail establishments. We propose the town adopt this bylaw because:

- 1. Plastic bags are detrimental to our environment, our waterways, and our wildlife.** Plastic bags make up the third largest type of litter from land-based sources found on U.S. coasts. Plastic bags choke, strangle, and entangle turtles, marine mammals, birds, and fish, and transport harmful microbes and toxins up the food chain.
- 2. Plastic bags waste taxpayer dollars.** Each month, Massachusetts produces between 100 and 125 tons of bag waste. Plastic bags jam single-stream recycling machinery, clog storm drains, and litter our sidewalks, trees, parks, and waterways. Plastic bags are not allowed in Norwell recycling bins, and most are never recycled. The town must pay to cleanup plastic bag litter and to dispose of plastic in our waste stream.
- 3. Plastic bags contribute to a serious environmental issue facing Massachusetts, the United States, and the world.** Worldwide, over 436 million barrels of oil are used annually to make plastic bags. This results in millions of tons of greenhouse gases entering the atmosphere every year. Single-use plastic bags are used for an average of 12 minutes, but can last up to 1,000 years. Banning single-use plastic bags in Norwell is an important and easily implemented step towards meaningful change.

Section 2: Definitions

Retail establishment - Any commercial enterprise selling goods, food or services directly to the public, whether for profit or not-for-profit, including but not limited to convenience and grocery stores, markets, restaurants, pharmacies, liquor stores, take-out food purveyors, and merchandise retailers.

Single-use plastic bag - A plastic bag provided by a **retail establishment** to a customer at the point of sale for the purpose of removing products purchased within that **retail establishment**. The thickness of the bag or its ability to compost or biodegrade does not exempt **retail establishments** from complying with this bylaw. Thin-film plastic

bags without handles used to contain dry cleaning, newspapers, produce, baked goods, meat, cheese, and other similar merchandise are exempt.

Reusable carryout bag - A sewn bag with stitched handles that is made of cloth or other machine washable fabric other than polyethylene or polyvinyl chloride specifically designed (i) for at least 175 uses and (ii) to carry 25 pounds over a distance of at least 300 feet.

Recyclable paper bag - A paper bag that is labeled as being (i) 100 percent (100%) recyclable overall, and (ii) containing at least forty percent (40%) post-consumer recycled material.

Section 3: Requirements

No retail establishment in the Town of Norwell shall provide to customers single-use plastic bags regardless of thickness or ability to compost or biodegrade. A retail establishment shall only provide reusable carryout bags or recycled paper bags, defined in Section 2, at the point-of-sale.

Section 4: Administration and Enforcement

The enforcement of this bylaw is the responsibility of the Board of Health or other individuals designated by the Board of Health with the approval of the Town Administrator. Any establishment that violates this bylaw shall be subject to the following penalties:

| | |
|----------------------------------|-----------------|
| First violation | written warning |
| Second violation | \$100 fine |
| Third violation | \$200 fine |
| Fourth and subsequent violations | \$300 fine |

Violations of the provisions of this bylaw may be enforced as provided for in the Massachusetts General Laws, Chapter 40, Section 21D. As an alternative to initiating criminal proceedings, the Board of Health or its enforcement designee may give to the offender a written notice to appear before the clerk of the district court having jurisdiction thereof at any time during office hours, not later than twenty-one days (21) after the date of such notice. Such notice shall be in triplicate and shall contain the name and address, if known, of the offender, the specific offense charged, and the time and place for his or her required appearance. Such notice shall be signed by the enforcing person, and shall be signed by the offender, whenever practicable, in acknowledgement that such notice has been received. The notice shall be served and all the procedures followed as set out in said Massachusetts General Laws, Chapter 40, Section 21D, as amended.

All of the requirements set forth in this article shall take effect on November 6, 2019. If a retail establishment cannot comply with the effective date of this bylaw due to economic hardship, the establishment may petition the Board of Health for an extension of six (6) additional months in which to come into compliance.

Section 5: Validity

The validity of any part or provision of these rules and regulations shall not affect the validity of any part or provision otherwise valid, and these rules and regulations shall remain in effect as amended from time to time except for those parts or provisions that are determined to be invalid.

Requested by Citizens' Petition

The Advisory Board voted against recommending this article by a vote of 5-2. They commended the passion and commitment of the petitioners. The Board was concerned that when plastic bags are replaced with paper products, solid waste tonnage would increase. Increased demand for paper may also have serious environmental impacts.

ARTICLE 19: To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$30,000 from the Community Preservation Fund for open space purposes pursuant to M.G.L. Chapter 44B, to update the Open Space and Recreation Plan as required by the state to remain eligible and qualified to apply for and receive DCR and other land protection grants, and further that any expenditures under this Article be approved by the Conservation Commission and the Community Preservation Committee, or take any other action relative thereto.

Requested by the Community Preservation Committee

The Advisory Board favorably recommends this article.

ARTICLE 20: To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$350,000 from the Community Preservation Fund for recreation purposes pursuant to M.G.L. Chapter 44B, to construct a parking area and access road for entry to Wompatuck State Park in Norwell, and further that any expenditures under this Article be approved by the Conservation Commission, or to take any other action relative thereto.

Requested by the Pathways Committee and the Conservation Commission and the Community Preservation Committee

The Advisory Board recommends this article.

ARTICLE 21: To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$70,000 from the Community Preservation Fund for recreation purposes pursuant to M.G.L. Chapter 44B, for trail development to connect the Simon Hill trails to the Hatch Lot trails, and further that any expenditures under this Article be approved by the Conservation Commission, or to take any other action relative thereto.

Requested by the Conservation Commission and the Community Preservation Committee

The Advisory Board recommends this Article.

ARTICLE 22: To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$30,000 from the Community Preservation Fund for recreation purposes pursuant to M.G.L. Chapter 44B, for a feasibility study to develop and expand trails and recreation areas around Jacobs Pond, and further that any expenditures under this Article be approved by the Conservation Commission, or to take any other action relative thereto.

Requested by the Community Preservation Committee

The Advisory Board favorably recommends this article

ARTICLE 23: To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$1,085 from the Community Preservation Fund for historic resource purposes pursuant to M.G.L. Chapter 44B, for the restoration of the 1857 Walling map of Plymouth County to hang in the new Norwell Public Library, and further that any expenditures under this Article be approved by the Community Preservation Committee, or to take any other action relative thereto.

Requested by the Community Preservation Committee

The Advisory Board recommends this article.

ARTICLE 24: To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$225,000 from the Community Preservation Fund for recreation purposes pursuant to M.G.L. Chapter 44B, to renovate and upgrade the Osborne Ball Field to meet Little League requirements and the Osborne side soccer field to meet current soccer standards, and further that any expenditures under this Article be approved by the Recreation Commission , or to take any other action relative thereto.

Requested by the Community Preservation Committee

The Advisory Board recommends this article.

ARTICLE 25: To see if the Town will vote to add the following new provisions to the Zoning Bylaw to create an Assisted Living Overlay District (ALOD) or take any other action thereto.”

ASSISTED LIVING OVERLAY DISTRICT (ALOD)

1. Purpose

The purpose of this Section is:

- a. To provide for an Assisted Living Development that responds to changing healthcare climate and dynamics for the Town of Norwell.
- b. To create innovative land plans to promote assisted living units consistent with the trends of an aging population and the need for assisted living.
- c. To provide housing and healthcare options in areas of the Town of Norwell close to commercial services.
- d. To provide an alternative land use not presently available in the Town resulting in a development that is the highest and best use of the subject parcel.
- e. To promote residential development that is passive and has little impact on Town services.

2. Overlay District

The ALOD is an overlay district superimposed on all underlying zoning districts. The Zoning By-law governing the underlying zoning district(s) shall remain in full force and effect except as provided herein. The ALOD shall lie within the B-2, B-3, B-4, B-5, B-6 zoning districts and include any land adjacent to such districts within 1500 feet. When a building permit is issued for any ALOD approved project in accordance with this Section and construction thereunder has commenced, the provisions of the underlying district(s) shall no longer be applicable to the property subject to the building permit.

3. Definitions

Assisted Living Development (ALD) – A development of assisted living units for elderly citizens with specific healthcare needs that require activities of daily living and comply with the performance standards of this Section.

4. Special Permit Required

All ALD developments require Special Permit approval. The Planning Board ("Board") shall be the Special Permit Granting Authority (SPGA) for an ALD within the ALOD as an alternative to conventional single-family residential uses or other allowed commercial uses. An ALD shall also require site plan review pursuant to Section 1500 of the Zoning Bylaw.

5. General Design Guidelines

To be eligible for a special permit, an ALD within the ALOD shall meet all of the following design guidelines and standards.

- a. Minimum Parcel Size
A parcel must contain a minimum of three (3) acres, not including any land subject to G.L. c. 131, s. 40 and 310 CMR 10.00.
- b. Type
An ALD development within the ALOD shall contain a minimum of forty (40) units and not more than ninety (90) units.
- c. Proximity to Business Area
An ALOD shall be located within 1,500 feet of a business district.
- d. Setbacks

All structures in an ALOD shall be set back a minimum of twenty (20) feet from perimeter property lines.

e. Buffer Plantings

The Board shall require extensive landscaping in the required setback to ensure that the ALOD is properly screened from commercial and residential district.

f. Height

No dwelling shall exceed thirty-five (35) feet in height; however, an additional ten (10) feet of height of non-human occupancy structure is permissible consistent with Section 2460.

g. Utilities

The ALOD shall be served by a public water supply.

h. Roadway(s)

The roadway(s) within the ALOD shall be a minimum of eighteen (18) feet in width and shall be reviewed and approved by the Fire Department. The Board may require suitable drainage facilities for such roadway.

6. Relationship to Neighboring Properties

- a. The parcel shall be developed in consideration of neighboring properties in regard to scale, character, impact, drainage and storm water runoff.
- b. Awareness of the development, particularly a higher density development, shall be minimized by screening views of the development from nearby streets, and adjacent neighborhoods by the effective use of existing landforms, alterations thereto, berms and by existing vegetation and supplemental plantings.
- c. Open space shall be located and designed so as to increase the visual amenities of the abutting neighborhoods as well as the occupants of the development.

7. Architectural Design Standards

A plan prepared by a registered architect depicting representative elevations and floor plans of the ALOD facility shall be submitted to the Board at the time of submission of the special permit application. The design of the facility shall include the following features which shall be depicted on the plans submitted to the Board:

- a. The facility exterior design shall include consistency in exterior windows, exterior doors, exterior trim, exterior siding, and exterior light fixtures.
- b. Walkways shall be poured concrete, brick or other similar product and may not be asphalt.

8. Landscape Design Standards

A detailed plan prepared by a registered landscape architect depicting proposed landscaping shall be submitted to the Board at the time of submission of the special permit application. Planting design shall provide for adequate buffer from all abutting properties. Trees shall be planted in hierarchy of street, shade and under-story. Shrubs shall be used to delineate various use areas and buffer private areas from any proposed common areas. The organization of the planting shall reinforce the architectural structure of the community and provide amenities of shade, buffer and color, both Spring and Fall. Landscape design shall incorporate appropriate pedestrian access features as

determined by the Board.

9. Application Process

The special permit application shall contain a plan consistent with requirements of the Section 1400.

10. Decision

In addition to the criteria set forth in Section 1400 of this By-Law, the Board shall consider whether the proposed ALOD promotes appropriate palliative care that benefits the Town of Norwell and its residents and those in surrounding communities.

11. Change of Plans after Granting of Special Permit

Minor changes may be made to the approved plans with the consent of the Board, without requiring a public hearing. Major modifications or substantial changes shall require a new or amended special permit.

Requested by Citizens' Petition

The Advisory Board reviewed this proposal on March 26, 2019. After hearing, they took no position and continued the matter to April 30, 2019, pending review by the Planning Board. The Advisory Board will make a recommendation at Town Meeting.

ARTICLE 26: To see if the Town will vote to amend the Article VI, Section 6900 of the Zoning By-Laws by inserting the following sentence that adds additional parcels of land within the bounds of the Solar Photovoltaic Overlay District and/or amend the Norwell Zoning Map referenced in the Section 2100 of the Zoning Bylaws to include such additional plots of land:

"This district shall also include the following lots of land as shown on Assessors Map Block 33, Lot 18,(Bates Lane); Block 33 Lot 16 (24 Bates Lane); Block 33, Lot 6 (36 Bates Lane); Block 33 Lot 7 (256 High Street); and Block 33 Lot 8 (260 High Street)."

Requested by Citizens' Petition

The Advisory Board reviewed this article on March 19, 2019. They continued consideration of this matter until April 30, 2019 by which time the Planning Board will have completed their review. A recommendation will be provided at Town Meeting.

ARTICLE 27 To see if the Town will vote to renumber and recaption the General Bylaws of the Town by (a) assigning a chapter/article number to each of the General Bylaws; (b) renumbering each section of each bylaw accordingly; (c) inserting chapter, article, section and subsection titles; and (d) updating internal references to reflect the new numbering system, all as set forth in the Final Draft of the Code of the Town of Norwell, dated January 2019, on file with the Town Clerk, or take any other action relative thereto

Requested by the By-Law Review Committee

The Advisory Board voted to this article. The Bylaw Review Committee performed an exhaustive review and re-codification of the existing Town By-Laws. The new format is updated to reflect the many amendments in the decades since a similar review was undertaken. The new Bylaws are organized to be more accessible and will be maintained on paper and electronically. It is important to note that no substantive changes to the Bylaws are proposed by this article.

ARTICLE 28: To see if the Town will vote to adopt the following changes to the General Bylaws as set forth in the Final Draft of the Code of the Town of Norwell, dated January 2019, on file with the Town Clerk, or take any other action relative thereto.

General Revisions:

References to the Town Treasurer and Collector are updated to "Treasurer-Collector."

The following titles are updated to "Building Inspector/Zoning Enforcement Officer":

Building Inspector, Inspector of Buildings, Zoning Officer, Zoning Enforcement Officer,

Building Inspector/Zoning Officer and Inspector of Buildings/Zoning Enforcement Officer.

References to "Chairman" and "Chairperson" are updated to "Chair."

References to the Massachusetts General Laws are standardized to the following format: MGL c. __, § ____.

The section titled "School Building Committee for the Construction Phase of Norwell 2001" which appeared in Article VI (now Chapter 4) of the General Bylaws is deleted (this Committee has been disbanded).

Requested by the Bylaw Review Committee

The Advisory Board unanimously voted to recommend this article. The article updates titles of various positions to make them consistent and reflect their current title. The article makes no substantive changes.

ARTICLE 29: To see if the Town will vote to renumber and recaption the Zoning Bylaw of the Town by (a) designating the Zoning Bylaw as Chapter 201 of the Code of the Town of Norwell; (b) renumbering each section and subsection of the bylaw accordingly; (c) inserting article, section and subsection titles; and (d) updating internal references to reflect the new numbering system, all as set forth in the Final Draft of the Code of the Town of Norwell dated January 2019, on file with the Town Clerk, or take any other action relative thereto.

Requested by the Bylaw Review Committee

The Advisory Board voted to this article. The Zoning Bylaws were also re-codified and re-organized to incorporate many amendments and to make them more accessible. The article does not propose to make any substantive changes to the Zoning Bylaws.

ARTICLE 30: To see if the Town will vote to adopt the following changes to the Zoning Bylaw as set forth in the Final Draft of the Code of the Town of Norwell dated January 2019, on file with the Town Clerk, or take any other action relative thereto.

General Revisions:

The following titles are amended to "Building Inspector/Zoning Enforcement Officer": "Building Inspector," "Inspector of Buildings," "Zoning Officer," "Zoning Enforcement Officer," "Building Inspector/Zoning Officer" and "Inspector of Buildings/Zoning Enforcement Officer."

The titles "Zoning Board of Appeals," "ZBA" and "Zoning Board" are amended to "Board of Appeals."

The business districts are cited with a hyphen: B-1, B-2, B-3, B-4, B-5, B-6, B-7 and B-8 and C-1, C-2 and C-3.

The following terms are updated to "certificate of occupancy": "certification of use and occupancy," "certificate of use and occupancy" and "occupancy permit."

References to the "Zoning Bylaws" are amended to "Zoning Bylaw."

References to "Chairman" are updated to "Chair."

References to the Massachusetts General Laws are standardized to the following format: MGL c. __,

§ ____.

Specific Revisions:

The definition of "accessory sign" in § 201-1.2 is amended to change "business transacted thereof" to "business transacted thereon."

The definition of "establishment which displays live nudity" in § 201-1.2 is amended as follows: "Establishment which provides live entertainment for its patrons, which includes the display of nudity, as that ~~there term~~ is defined in MGL c. 272, § 31."

Subsection D of the definition of "Town Stormwater Management System" in § 201-1.2 is amended as follows: "Any berm, channel, culvert, ditch, gutter, pipe or swale, whether natural or artificial, ~~owned~~, that is owned, used or maintained by the Town;"

Subsection E of the definition of "Town Stormwater Management System" in § 201-1.2 is amended to change "drywall" to "dry well."

Section 201-3.4B(1)(n) is amended to update the reference to the Massachusetts Department of Public Works to the Massachusetts Department of Transportation.

Section 201-6.1A(10) is added to read "Solar Photovoltaic Overlay District."

Section 201-8.1C(3) is amended to change "Customary house occupations" to "Customary home occupations."

Section 201-8.1F(3)(a) is amended to change "building permit common driveway permit" to "common driveway building permit."

Section 201-8.1F(4)(g)[7] is amended to change "Massachusetts D.P.W." to "Massachusetts Department of Transportation (DOT)."

Section 201-8.2 is amended to revise the opening paragraph as follows (the list of uses in this section has been converted from a table format to a subsection format for legibility and consistency with the other business districts):

The following ~~table~~ section classifies uses within the Business District A. ~~(Y) is allowed by right, (N) is not allowed, and (SP) indicates the use is allowed by special~~

~~permit; (gsf)~~ ; "gsf" is gross square feet (including all office and storage areas). Mixed-use buildings that contain both nonresidential and residential uses are allowed as indicated in ~~the use table~~ this section. For businesses that contain two or more of the uses listed below the more restrictive permit requirement applies. Uses not identified within ~~the table~~ this section are prohibited.

Section 201-9.4B(1) and (2) are amended to change "back line" to "rear line."

Section 201-12.7H(3)(c) is amended to change "Mass Highway standards" to "MassDOT standards."

Section 201-12.7I(5) is amended to change "run offside" to "run off site."

The definition of "authorized enforcement agency" in § 201-16.2 is amended as follows:

"The Planning Board (hereafter the Board), its employees or agents ~~designed~~ designated to enforce this article."

The definition of "NPDES" in § 201-16.2 is amended as follows: "National ~~Pollution~~ Pollutant Discharge Elimination System."

The definition of "outfall" in § 201-16.2 is amended as follows: "The point at which stormwater flows out from a point source (a discernible, confined and discrete conveyance) into waters of the Commonwealth."

The definition of "outstanding resource waters" in § 201-16.2 is amended to update the reference to the Massachusetts Department of Fisheries and Wildlife and Environmental Law Enforcement to the Massachusetts Division of Fisheries and Wildlife and Environmental Police.

The definition of "site" in § 201-16.2 is amended as follows: "Any lot ~~of~~ or parcel ~~or~~ of land or area of property where land disturbing activities are, were or will be performed."

The definition "TTS" for "Total suspended solids" in § 201-16.2 is amended to "TSS."

Section 201-16.5B(2) is amended as follows: "The project is ~~not~~ in the public interest; and"

Section 201-16.12 is amended as follows: "Upon completion of the work, the permittee shall submit a report (including certified as-built construction plans) from a professional engineer (PE)[,] or registered land surveyor (RLS), certifying that all erosion and sediment control devices, and approved changes and modifications, have been completed in accordance with the conditions of the approved stormwater permit."

Section 201-16.13C(1)(b) is amended to change the reference to MGL c. 40, § 21D, to MGL c. 40, § 21.

Section 201-18.4E is amended as follows: "Outdoor recreation including play areas, nature study, boating, foot, bicycle and horse paths and bridges, fishing and hunting where otherwise legally permitted ~~by~~ but excluding buildings and structures therefor."

Section 201-18.7 is amended as follows: "~~Notifying, The Inspector of Buildings/Zoning Officer shall notify,~~ in a riverine situation, the following of any alteration or relocation of a watercourse:"

Section 201-18.8C is amended as follows: "In case of a building permit for an interior improvement to a building or structure, the foregoing overall topographic plan shall not be required."

The definition of "non-sanitary treatment or disposal works" in § 201-19.3 is amended as follows: "Wastewater discharge from industrial and commercial facilities containing wastes from any activity other than the collection of sanitary sewage, including, but not

limited to, activities specified in the Standard Industrial ~~Classified~~ Classification Codes set forth in 310 CMR 15.004(65)."

Section 201-20.1 is amended to change "scientific development of related production" to "scientific development or related production."

Section 201-23.4C(3)(c) is amended to change "Sitting elevations" to "Siting elevations."

The definition "Village Residence Development (VRD)" in § 201-24.4 is amended to "Village Residential Development (VRD)."

Section 201-25.1A(2) is amended to change "Open Space Plan" to "Open Space and Recreation Plan."

Section 201-25.1A(5) is amended to change "Open Space and Recreational Plan" to "Open Space and Recreation Plan."

Section 201-25.4E(1) is amended to correct the reference to the National Heritage Endangered Species Program to the Natural Heritage and Endangered Species Program.

Section 201-25.7C(4) is amended as follows: "The development plan reduces the total amount of land disturbance ~~land~~ on the site."

Section 201-25.7C(5) is amended to change "Open Space and Master Plan" to "Open Space and Recreation Plan and Master Plan."

Section 201-26.6 is amended to add the following before Subsections A to J: "An application for a special permit under this article shall include the following:"

Requested by the Bylaw Review Committee

The Advisory Board favorably recommends this article. This article is designed to correct spelling and grammatical errors as well as update references and titles in the Zoning Bylaws. The article proposes no substantive changes.

ARTICLE 31: To see if the Town will vote to amend the General Bylaws of the Town of Norwell, Executive, Article VI – Appointed Officers, as follows:

- (1) by striking the existing listing under Section 1.(a) of the Town Officers appointed by the Board of Selectmen and inserting a new list of Town Officers appointed by the Board of Selectmen with notations designed to coordinate such listing with existing Town Charter/State Law provisions as follows:

Animal Control Officer
Animal Inspector/Inspector of Animals
Athletic Field Committee
Beautification Committee
Board of Appeals (Charter, §4-1 a))
Board of Registrars
Burial Agent
Cable TV Committee
Capital Budget Committee (Charter §4-1 b))
Civil Defense Director/Emergency Communications Center
Commission on Disabilities

Community Housing Trust
Community Preservation Committee (five members appointed by the Selectmen)
Complete Streets Committee
Conservation Commission (Charter §4-1 f))
Constables
Council on Aging
County Cooperative Extension Agent
Cultural Council
Cushing Memorial Directors
Design Review Board
Development and Industrial Commission
Division of Inspections: Building Inspector/Zoning Officer/ADA Coordinator
Election Workers
Facility Manager
Fence Viewer
Finance Director
Fire Chief, Supervisory Officers and Firefighters (Charter §4-1 e))
Forest Fire Warden
Gas & Plumbing Inspector
Harbormaster and Assistant Harbormasters
Human Resources Manager
Inspector of Wires
Insurance Advisory Committee
Mapping Commission
MBTA Advisory Board Representative
Mooring Bylaw Committee
Municipal Finance Department
North River Commission Appointee
Norwell Cemetery Committee
Norwell Historical Commission
Norwell Parking Clerk
Open Space & Recreational Implementation Committee
Permanent Building and Maintenance Committee
Personnel Board
Police Chief, Supervisory Officers and Patrol Officers (Charter §4-1 d))
Recreation Commission
Regional Vocational School District Committee Member
Sealer of Weights and Measures
Senior Tax Relief Committee
Town Administrator (Charter, Art. 5, §5-1)
Town Counsel (Charter §4-1 c))
Town Technology Committee
Traffic Study Committee
Trench Inspector
Veterans' Agent
Veterans Grave Officer

(2) by striking the existing listing under Section 2 of the Town Officers appointed by the Town Administrator with the approval of the Board of Selectmen and inserting a new list of Town Officers appointed by the Town Administrator with the approval of the Board of Selectmen as follows:

Council on Aging Coordinator
Recreation Director/Superintendent
Town Accountant (Charter, §5-1 a)1)).
Treasurer-Collector (Charter, §5-1 a)1)).
Veterans' Agent, including the Director of Veterans' Services

(3) by striking the existing Section 1 under the heading "Advisory Board" in the existing Article VI – Appointed Officers, and inserting a new Section 1 as follows:
SECTION 1. There shall be an Advisory Board consisting of nine (9) members with three (3) members appointed each year for a term of three (3) years each. Members shall hold no other elected or appointed office in town government while on the Advisory Board, unless otherwise provided by the Town Charter, town by-laws or by vote of Town Meeting and shall serve without pay. The members of the Advisory Board shall be appointed in accordance with the selection and appointment process set forth in §4-3 of the Town Charter.

and further, said changes may be inserted with appropriate numbering, sections and subsections in the proposed codification of the town's proposed bylaws by the Town Clerk with the approval of the Norwell Bylaw Review Committee, or take any other action relative thereto.

Requested by the Bylaw Review Committee

The Advisory Board favorably recommends this article. It updates the listing of Town Officers appointed by the Board of Selectmen and Town Administrator with the approval of the Board of Selectmen. The article makes the Bylaws consistent with the Charter and makes no substantive changes to the Bylaws.

ARTICLE 32: To see if the Town of Norwell vote to amend Article XV, §11, Animal Control, Section 14A, by deleting the existing Section 14A and inserting the following new Section 14A as follows:

A. No person shall allow a dog onto any Town property posted "No Dogs Allowed." Service dogs under close control of their owners wearing a valid dog license and certified as a service dog shall be excluded from this provision. Any person in violation of this section shall be punishable by a fine of \$50 for a first and second offense in a calendar year, a fine of \$60 for a third offense in a calendar year, and a fine of \$100 for a fourth or subsequent offense in a calendar year. Payment of such fines shall operate as a final disposition of the case. Payment shall be made only by postal note, money order

or check. The Board of Selectmen and/or Animal Control Officer, shall have the authority to dispose of said violations in accordance with MGL c. 40, § 21D.

And further, said changes may be inserted with appropriate numbering, sections and subsections in the proposed codification of the town's proposed bylaws by the Town Clerk with the approval of the Norwell Bylaw Review Committee or Town Counsel, or take any other action relative thereto.

Requested by the Board of Selectmen

The Advisory Board recommends this article. It makes the Town's Bylaws consistent with state laws that were changed following the 2018 Annual Town Meeting.

ARTICLE 33: To see if the Town will vote to amend General Bylaws, Article IV – Town Meetings, to authorize the alternate use of electronic voting at Annual or Special Town Meetings or take any other action relative thereto.

At the May 2018 Annual Town Meeting, the Town voted to use this Town Meeting to pilot electronic tallying of voting. The Electronic Voting Committee has identified a technology to use for this pilot. The Advisory Board will observe the effectiveness of this technology and provide a recommendation at Town Meeting.

ARTICLE 34 To see if the Town will vote to meet obligations for the compensation schedule under the Town's Personnel Plan, by amending the following positions or take any other action relative thereto.

- 1) Position Title change from Administrative Assistant to Administrative Assistant to Town Administrator/Board of Selectmen, from Grade 6 to Grade 8.
- 2) Mail Clerk under Board of Selectmen – New position (minimum hourly wage)
- 3) Harbormaster Stipend Position Removed

Requested by the Personnel Board

The Advisory Board voted unanimously to recommend this article.

ARTICLE 35: To see if the Town will vote to amend its Personnel Bylaws by adopting the recodifications and amendments set forth in a Final Draft, dated April 1, 2019, on file with the Town Clerk, or take any action related thereto

Requested by the Personnel Board

The Advisory Board favorably recommends this article. The Personnel Board performed an extensive review of the Personnel Bylaw and updated it to incorporate policies and law changes that have been adopted since its last revision. It also removes language that is contained elsewhere in Town policies, bylaws or statutes.

ARTICLE 36: To see if the Town will vote, pursuant M.G.L. c. 39 sec. 10, to accept Forest Ridge as a public way, and any appurtenant easements thereto, as laid out by the Board of Selectmen and as shown on a plan or plans, a copy of which is on file in the office of the Town Clerk; and further, to see if the Town will vote to authorize the Board of Selectmen to acquire by gift, purchase, eminent domain or otherwise, easements in any land necessary for laying out and acceptance of Forest Ridge, and any appurtenant drainage, utility or other easements related to said Forest Ridge, and/or to accept grants thereof; and, further, to authorize the Board of Selectmen and other applicable Town boards and personnel to take all related actions necessary or appropriate to accomplish the purposes of this article, or take any other action relative thereto.

Requested by the Board of Selectmen

The Advisory Board favorably recommends this article.

ARTICLE 37: To see if the Town will vote, pursuant M.G.L. c. 39 sec. 10, to accept Henry's Lane as a public way, and any appurtenant easements thereto, as laid out by the Board of Selectmen and as shown on a plan or plans, a copy of which is on file in the office of the Town Clerk; and further, to see if the Town will vote to authorize the Board of Selectmen to acquire by gift, purchase, eminent domain or otherwise, easements in any land necessary for laying out and acceptance of Henry's Lane, and any appurtenant drainage, utility or other easements related to said Henry's Lane, and/or to accept grants thereof; and, further, to authorize the Board of Selectmen and other applicable Town boards and personnel to take all related actions necessary or appropriate to accomplish the purposes of this article, or take any other action relative thereto.

Requested by the Planning Board and the Board of Selectmen

The Advisory Board favorably recommends this article.

ARTICE 38: To see if the Town will vote to: (a) extend the term of the ground lease granted to Road to Responsibility, Inc. and assigned to CIL Realty of Massachusetts, Incorporated ("CIL") for a parcel of land of approximately 1 acre located at 449 Prospect Street (the "Lease") from 40 years to 80 years for the purpose of allowing the property developer to receive an interest-free loan from Community Economic Development Assistance Corporation ("CEDAC"), which loan will defray the cost of developing and maintaining an affordable use at the property (the "Loan"); (b) in connection with the Loan, authorize the Board of Selectmen to execute an affordable housing restriction with CIL for the benefit of the Commonwealth of Massachusetts acting by and through the Department of Housing and Community Development ("DHCD"), CEDAC and other public agencies, in the form prescribed by CEDAC pursuant to the authorizing statute and regulations for such funds, which restriction will run with the land for the term of the Loan and provide for CEDAC's statutory rights to preserve affordability during the term of the Lease; and (c) authorize the Board of Selectmen to execute documents and certifications providing CEDAC with such assurances and confirmations regarding the Lease as may be necessary and/or appropriate in connection with the Loan, including,

without limitation, a Ground Landlord Estoppel and Agreement, or take any other action relative thereto.

Requested by the Board of Selectmen

The Advisory Board recommends this article. It allows the extension of a land lease approved by a previous Town Meeting on which a group home for the developmentally disabled has been constructed. The lease extension allows for more favorable financing for the lessee. The units in the home are counted in the Town's Affordable Housing Inventory.

ARTICLE 39: To see if the Town will vote pursuant to Massachusetts General Law Chapter 44B to reserve the sum of \$120,000 from Community Preservation Fund FY2020 revenues for the creation, preservation and support of affordable housing; to reserve the sum of \$120,000 from Community Preservation Fund FY2020 revenues for the acquisition, preservation, rehabilitation and restoration of historic resources; and to reserve the sum of \$120,000 from Community Preservation Fund FY2020 revenues for the acquisition, creation and preservation of open space, or to take any other action relative thereto.

Requested by the Community Preservation Committee

The Advisory Board recommends this article.

ARTICLE 40: To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of \$3,000, or any other sum, for School based Medicaid services, or take any other action relative thereto.

Requested by the Finance Director

The Advisory Board recommends this article.

ARTICLE 41: To see if the Town will vote to transfer the sum of \$50,000 from available funds, or any other sum, to be expended under the direction of the Board of Assessors for professional and contractual services in order for the Town to comply with the Massachusetts Department of Revenue requirements and Massachusetts General Law Chapter 40 Section 56, in that the Town of Norwell complete a cyclical inspection program in which every parcel shall be inspected once every nine years, or take any other action relative thereto.

Requested by the Board of Assessors

The Advisory Board favorably recommends this article. It funds the state-mandated revaluation with previously appropriated overlay surplus.

ARTICLE 42: To see if the Town will vote to transfer the sum of \$20,000 from available funds, or any other sum, to be expended under the direction of the Board of Assessors for professional and contractual services in order to perform an interim revaluation of the real and personal property in the Town of Norwell including any defense of said values and the updating and inclusion of new construction to ensure its' inclusion in the Town's next new growth calculation, or take any other action relative thereto.

Requested by the Board of Assessors

The Advisory Board favorably recommends this article. It will use previously appropriated funds to perform valuations of property as necessary in between the state-mandated triennial revaluations.

ARTICLE 43: To see if the Town will vote to set Fiscal Year 2020 total expenditure limitations for the Revolving Funds authorized under the bylaw created by Article 25 of the 2017 Annual Town Meeting as follows or take any other action relative thereto:

| | |
|---|----------|
| Stetson Ford House Revolving Fund | \$50,000 |
| Recycling Revolving Fund | \$70,000 |
| Council on Aging Program Revolving Fund | \$15,000 |

Requested by the Board of Selectmen

The Advisory Board favorably recommends this article.

ARTICLE 44: To see if the Town will vote to approve the updates and modifications recommended by the Personnel Board, to the Personnel Bylaws as included in Appendix A to this Warrant, or take any other action related thereto.

Requested by the Personnel Board

The Advisory Board favorably recommends this article.

APPENDIX A, CLASSIFICATION PLAN – FISCAL ‘20
NON-EXEMPT CLASSIFICATIONS (Hourly Pay)

| Grade | Position |
|--------------|--|
| 1 | Shelver |
| 2 | N/A |
| 3 | N/A |
| 4 | Clerk Typist |
| 5 | Council on Aging Clerk Library Circulation Assistant |
| 6 | Administrative Assistant Animal Control Officer Council on Aging Van Operator Library Custodian |
| 7 | N/A |

EXEMPT CLASSIFICATIONS (Annual Salary)

| Grade | Position |
|--------------|---|
| 8 | Administrative Assistant to Town Administrator/Board of Selectmen |
| 9 | Assistant to Town Administrator Council on Aging Program Coordinator |
| 10 | Adult Services Librarian Children’s Services Librarian Technical Services Librarian |

| | |
|----|--|
| 11 | Assistant Library Director Council on Aging Outreach Coordinator |
| 12 | Executive Assistant to Town Administrator |
| 13 | Assistant Town Administrator Water Treatment Facilities Manager |
| 14 | N/A |
| 15 | Council on Aging Director Assistant Director, Highway/Tree & Grounds Library Director |
| 16 | N/A |
| 17 | Water Superintendent |

**APPENDIX A, CLASSIFICATION PLAN –FISCAL '20
STIPEND POSITIONS**

~~Harbormaster~~

Sealer of Weights and Measures

Veteran's Service Officer

SEASONAL POSITIONS

~~Seasonal Temporary Highway & Tree Laborer~~
~~Seasonal Temporary Recycling Laborer~~
~~Seasonal Temporary Water Laborer~~
~~Seasonal Temporary Trails Laborer~~
~~Seasonal Temporary Trails Supervisor~~
Recreation Summer Van Driver (SCENE)
Recreation Summer Site Leader (SCENE)
Recreation Summer Site Supervisor (SCENE)
Recreation Summer Clinic Leader
Recreation Summer Clinic Supervisor

Recreation Summer Project Assistant
Recreation Summer Program Specialist
Recreation Summer Program Instructor

FLAT HOURLY POSITIONS

Recreation Program Leader
Recreation Program Supervisor

Mail Clerk

Election Teller
Town Meeting Worker
Election Clerk
Election Warden
Constable
Call Police Clerk
Police Matron
School Crossing Guard
Call Special Police Officer

Call Firefighter, No Certifications

Call Firefighter, Certified EMT-B or FF 1 or 2
Call Firefighter, Certified EMT-B and FF1 or 2
Call Firefighter, Certified EMP-P and FF1 or 2
~~On-Call~~ Alternate Building Inspector
~~Call~~ Local Inspector
Substitute/~~Call~~ COA Van Driver
Substitute/~~Call~~ Library Circulation Assistant

PAID PER PARTICIPANT OR CLASS

Recreation Program Instructor

PAID PER INSPECTION

Alternate Inspector (Electrical, Plumbing & Gas)

INSTRUCTIONS TO ELECTED OFFICIALS

SALE OF THE FISH RIGHTS

You are directed to serve this Warrant by posting a copy thereof attested to by you in writing in each of five public places in the Town at least fourteen days before the time for holding and meeting called for in the Warrant. Herefore, fail not and make due return of the Warrant your doings thereon to the Town Clerk of said Town on or before the _____ day of April, 2019.

Given under our hands at Norwell this _____ day of April in the year of our Lord, 2019.

BOARD OF SELECTMEN
Norwell, Massachusetts

Ellen Allen, Chairman

Gregg McBride Vice-Chairman

Alison Demong, Clerk

Jason Brown

Joseph Rull

Constable _____ Date _____

Office of the Board of Selectmen

Town of Norwell

Norwell, MA 02061

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Norwell, MA 02061
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AND/OR RESIDENT BOX HOLDER

NORWELL, MA 02061