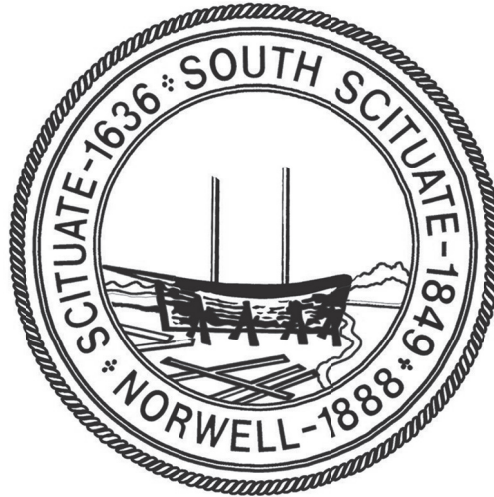


TOWN OF NORWELL



Transcript of Articles in the Warrant for the

SPECIAL TOWN MEETING

And

ANNUAL TOWN MEETING

Report of the Advisory Board

Monday, May 7, 2018

At 7:30 p.m.

Please bring this report to the meeting for use in the proceedings at the

**NORWELL MIDDLE SCHOOL
Henry E. Goldman Gymnasium
328 Main Street**

TOWN OF NORWELL

WARRANT

Special Town Meeting and Annual Town Meeting

Monday, May 7, 2018

At 7:30 o'clock in the evening at Norwell Middle School
Henry E. Goldman Gymnasium

Plymouth, ss.

To one of the Constables of the Town of Norwell, in said County of Plymouth,
Commonwealth of Massachusetts.

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Norwell, who being qualified to vote in elections and Town affairs, to meet at the Norwell Middle School, Henry E. Goldman Gymnasium, 328 Main Street, in said Norwell, on Monday, the seventh day of May, 2018 at 7:30 p.m.; then and there to act upon the enclosed articles, to wit:

In case all articles in the foregoing Warrant shall not be acted upon at the Meeting called for on Monday, May 7, 2018, to meet in Adjourned Sessions at such time and place as the meeting shall determine.

This building is accessible to the handicapped and designated parking is provided. If requested, at least one week before the meeting, warrants with large print can be available. Anyone requiring a Sign Language Interpreter should call the Town Clerk's office at least two weeks before the Special Town Meeting at 781-659-8072.

Town of Norwell
Report of the Advisory Board
2018 Special and Annual Town Meeting

To the Citizens of Norwell:

On Monday May 7, 2018, the Town of Norwell will hold a Special Town Meeting followed by its Annual Town Meeting. The brief Special Town Meeting will cover business matters that must be acted upon before the end of this fiscal year, which is June 30, 2018. During the annual Town Meeting, the citizens of Norwell will vote on a budget for Fiscal Year 2019, as well as many other matters of interest to the Town. These matters include consideration of bylaw changes, proposed capital improvements, \$3.8 million from Community Preservation funds to purchase the 124 acre Carleton Property, and an appropriation to fund both the engineering and design for relocation of the Town's administrative offices to the Sparrell Building and a new combined Highway and Trees and Grounds facility. Your attendance is needed to ensure your voice is heard on these important decisions that impact the services and infrastructure of the Town.

Voters attending Town Meeting, responsibly discuss, debate and determine Norwell's budget for the upcoming year. The Advisory Board's role is to represent all residents as it evaluates and makes recommendations on each article contained in this Warrant. Your elected and appointed officials will also present their recommendations to assist with this process. The Advisory Board recommendations were made following several months of hearings with town departments and careful consideration of all materials provided.

The proposed FY19 budget is balanced, utilizes reliable revenue estimates and does not rely on any nonrecurring revenues. The intent of the budget is to provide sufficient funds to continue to provide the current level of services, address infrastructure needs and maintain the Town's fiscal health. The School Department and the Board of Selectmen continue to work with a common purpose to identify efficiencies and methods to better address budgetary challenges.

We would like to thank the employees and volunteers across all Departments, Boards and Committees for their many efforts. We wish to thank in particular Ellen McKenna for her outstanding support to the Advisory Board.

We look forward to seeing you at Town Meeting on May 7, 2018!

Sincerely,

The Norwell Advisory Board

Tim Greene, Chairman
Mark Maiellano
Mark Cleveland

Susan Powell, Vice Chair
Harry Solis
Jane A. Stout

Karen Reynolds, Clerk
Amy Koch

TOWN BUDGET

Glossary of Terms

Appropriation: An authorization to make expenditures and to incur obligations for specific purposes. An appropriation is granted by Town Meeting and is usually limited in time and amount as to when it may be expended. Any part of the general appropriation not spent or encumbered by June 30 automatically reverts to surplus. A specific appropriation is carried forward from year to year until spent for the designated purpose or transferred by Town Meeting vote to another account.

Assessed Valuation: A valuation set upon real or personal property by the Board of Assessors as a basis for levying taxes.

Budget: A plan of financial operation consisting of an estimate of proposed expenditures for a given period and the means of financing them. The budget is voted in the spring at Town Meeting for the fiscal year that begins the following July 1st.

Capital Budget: A plan of proposed capital outlays and the means of financing them for the current year.

Cherry Sheet: An annual statement received from the Massachusetts Department of Revenue detailing estimated receipts for the next fiscal year and the estimated state and county government charges payable. These amounts are used by the assessors in setting the tax rate. The actual receipts and charges may vary from the estimates.

Community Preservation Act (CPA): The Town adopted the Community Preservation Act (CPA) in 2002. This Act allows the town to collect a 3% surcharge on property tax bills (the funds can be matched up to 100% by the state when funds are available), which creates the Community Preservation Fund, to use for Community Preservation purposes. Each year, the town must appropriate, or reserve (but not necessarily spend), 10% of the funds for each of the three Community Preservation purposes: Open Space, Historic Resources, and Community Housing. The remaining 70% of the funds can be appropriated, reserved or used for any of the three purposes and for Recreation and administration.

Debt Service: Payment of interest and repayment of principal to holders of the Town's debt instruments.

Fiscal Year: A 12-month period, commencing July 1 and ending June 30, to which the annual budget applies. Fiscal years are often denoted FYXX with the last two numbers representing the calendar year in which it ends, for example FY11 is the fiscal year ended June 30, 2011.

Free Cash: Free cash is the portion of unreserved fund balance available for appropriation. It is not cash but rather is approximately the total of cash and receivables less current liabilities and earmarked reserves reduced also by reserves for uncollected taxes. This is also referred to as "available cash". The amount is certified annually by the Massachusetts Department of Revenue.

General Fund: The major town owned fund which is created with town receipts and which is charged with expenditures payable from revenues.

Grant: A contribution of assets by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the state and federal governments. Grants are usually made for specific purposes.

Line-Item Budget: A format of budgeting that organizes costs by type of expenditure such as expenses, equipment, and salaries.

Overlay: The amount set aside to allow for uncollected property taxes. An amount for overlay is added to the appropriations and other charges. The "Overlay Surplus" is the portion of each year's overlay account no longer required to cover property tax abatements.

Overlay Surplus: The unused amount of the overlay for prior years, which may be transferred, by vote of the Town, to the reserve account or used for any lawful purpose.

Property Tax Levy: The amount produced by multiplying the assessed valuation of property by the tax rate. The tax rate is expressed "per thousand dollars" of assessed valuation.

Reserve Fund: Money set aside by Town Meeting to be allocated by the Advisory Board for extraordinary or unforeseen expenditures.

Stabilization Fund: A special reserve funded by Town Meeting for future expenditures. The Town has also established Athletic Fields Stabilization, Capital Stabilization and Special Education Stabilization funds.

Terms associated with Proposition 2½:

Debt or Capital Exclusion: The Town can assess taxes in excess of the levy limit by voting a debt exclusion or capital outlay exclusion. This amount does not become a permanent part of the levy limit base, but does allow the Town to assess taxes for a specific period of time in excess of the limit for payment of debt service costs or for payment of capital expenditures.

Excess Levy Capacity: The difference between the Town's tax levy limit and its actual tax levy for the current year. It is the additional tax levy that could be raised without asking for an override.

New Growth: The amount of property tax revenue that the Town can add to its allowable tax levy as a result of new construction, alterations, subdivisions or change of use which increases the value of a parcel of land by more than certain amounts.

Override: An amount, voted by the Town, which is permanently added to the levy limit. A majority vote of the Selectmen allows an override question to be put on the ballot. Override questions must be presented in dollar terms and must specify the purpose of the override. Overrides require a majority vote of approval by the Town Meeting and by ballot question.

Tax Levy Limit: The maximum amount of the tax levy for a period under the restrictions of Proposition 2½. It is calculated as the prior year limit plus new growth plus 2.5% of the prior year levy limit.

Index of Articles for the Special Town Meeting

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TOWN OF NORWELL



Commonwealth of Massachusetts

WARRANT FOR SPECIAL TOWN MEETING

Monday, May 7, 2018

At Seven-Thirty O'clock in the Evening

At the Norwell Middle School, Henry E. Goldman Gymnasium, Main Street

ARTICLE 1: To see if the Town will raise and appropriate, or transfer from available funds the sum of \$2,151 for the payment of bills incurred from prior years; or take any other action relative thereto.

Requested by the Finance Director

The Advisory Board voted unanimously to favorably recommend this article.

ARTICLE 2: To see if the Town will vote to appropriate excess bond premiums received from the sale of its General Obligation Municipal Purpose Loan of 2018 Bonds pursuant to M.G.L. c.44, s.20; and to determine to which capital projects of the Town such premium will be appropriated; or take any other action relative thereto.

Requested by the Treasurer-Collector

The Advisory Board voted unanimously to favorably recommend this article. It allows the Town to use the premium realized from the issuance of the \$1.6 million road construction bond to reduce the amount the Town will pay debt service on.

ARTICLE 3: To see if the Town will vote to: (a) authorize the Town, acting by and through its Board of Selectmen and/or Board of Water Commissioners, to acquire by gift, purchase, and/or eminent domain, for water supply protection or exploration purposes, a certain parcel of vacant land being a portion of the property located at 221 Grove Street, Norwell also shown on the Town of Norwell Assessor's Map 6C, Block 14, Lot 13, and containing 4 acres, more or less; (b) transfer from available funds the sum

of \$30,000 or any other sum of money for the acquisition of said land and costs related thereto, or take any other action relative thereto.

Requested by the Board of Water Commissioners

The Advisory Board voted unanimously to favorably recommend this Article. This article uses available funds to purchase land to further protect the Town's water supply.

ARTICLE 4: To see if the Town will vote to transfer the sum of \$9,000 from Account # 01-171-0201-5306 Conservation Commission Professional Services/Grounds Maintenance to Account # 01-171-0101-5120 Conservation Commission Wages Trail Maintenance, or take any other action relative thereto.

Requested by the Conservation Commission and the Finance Director

The Advisory Board voted unanimously to favorably recommend this Article. This article requires no new appropriation of funds.

ARTICLE 5: To see if the Town will vote to appropriate or transfer from available funds a sum of money to the Norwell Conservation Fund pursuant to Mass. Gen. L. c. 40 §8C for the purpose of administering and enforcing a conservation restriction granted to the Town of Norwell in connection with the Bay Path Lane subdivision, or take any action relative thereto.

Requested by the Conservation Commission

The Advisory Board voted unanimously to favorably recommend this article. It establishes an account that will hold funds for the administration of a conservation restriction. These funds were provided as a condition of the development of Bay Path Lane. The article requires no new appropriation of funds.

ARTICLE 6: To see if the Town will vote to transfer the sum of \$50,000 from the Special Education Stabilization Fund to the School Department, for the purpose of funding extraordinary statutorily mandated special education out of district costs, or take any other action related thereto.

Requested by the School Committee

The Advisory Board voted unanimously to favorably recommend this Article. This article requires no new appropriation of funds, but does require a two-thirds vote because it involves a transfer from a stabilization fund.

ARTICLE 7: To see if the Town will vote to appropriate or transfer from available funds or otherwise provide the sum of \$350,000, or any other sum to be added to line item 1-420-0211-5532, Snow Removal and Sanding or take any other action relative thereto.

Requested by the Highway Surveyor

The Advisory Board voted unanimously to favorably recommend this article

ARTICLE 8: To see if the Town will vote to appropriate or transfer from available funds the sum of \$200,000 for the purpose of design, permitting and construction of sidewalks and related improvements along a portion of Main Street from South Street to the Middle School, or take any other action relative thereto.

Requested by the Board of Selectmen and the Complete Streets Committee

The Advisory Board voted unanimously to favorably recommend this article. Favorable action on this article by Town Meeting will result in the Town receiving an additional \$200,000 from the Commonwealth of Massachusetts Complete Streets program.

ARTICLE 9: To see if the Town will vote to transfer from available funds the sum of \$195,000 for the purpose of repaving River Street in compliance with the Street Opening Permit Special Condition dated 7/24/17 Project ID 16-42524, Betterment Phase 1, between the Town of Norwell and Columbia Gas Co. of Massachusetts, or take any other action relative thereto.

Requested by the Highway Surveyor

The Advisory Board voted unanimously to favorably recommend this article. It allows the establishment of a fund in which money received from the Columbia Gas Company as a condition of their Street Opening Permit may be placed and then used for the repaving of River Street.

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TOWN OF NORWELL



Commonwealth of Massachusetts

WARRANT FOR ANNUAL TOWN MEETING

Monday, May 7, 2018

At Seven-Thirty O'clock in the Evening

At the Norwell Middle School, Henry E. Goldman Gymnasium, Main Street

ARTICLE 1: To see if the Town will vote to accept the reports of its Officers, Boards, Departments, Committees and Commissions, as printed in the 2017 Annual Report, or take any other action relative thereto.

Requested by the Board of Selectmen

The Board voted 8-0 to recommend this article. It is a basic procedural vote.

ARTICLE 2: To see if the Town will raise and appropriate, or appropriate from available funds, sums of money to defray the charges, expenses and salary obligations of the Town, including debt and interest, and out of state travel for the ensuing year, to provide for a Reserve Fund and to fix salaries and compensation for all Elected Officers of the Town, or take any other action relative thereto.

Requested by the Advisory Board

As Town Administrator, I am pleased to present the Fiscal Year 2019 budget for the Town of Norwell, and wish to thank the Board of Selectmen, the Advisory Board, Finance Director Donna Mangan, all Town Department Heads and elected officials, especially the School Committee and School Superintendent Matt Keegan for their assistance in developing this budget. I greatly appreciate the generosity of time, talent and commitment to making Norwell an outstanding community.

The budget will be presented in the same format as last year, which enhances both efficiency and clarity. Please note that the "FY2019 department request" may not reflect reclassifications and Personal Services contracts for senior managers included

elsewhere in this warrant that were not finalized prior to the submission of department budgets.

The following are the highlights of the FY19 budget:

Total Increase

The proposed budget calls for an increase of 3.76 percent; in line with the increases of the prior three years.

General Government

The administrative, public health and cultural departments of government are generally level funded.

Public Safety

Public safety and spending are increased by approximately 5%, mainly due to retroactive contractual obligations being incorporated into the departmental budgets.

Reserve Fund

Increased commensurate with overall budget increase pursuant to Board of Selectmen policy.

Schools

A 3.49 percent increase as requested by the School Committee

Highway

A new Assistant Highway Surveyor position has been created to assist in the planning and supervision of the expanded responsibilities of this department. This will allow more work to be performed in-house and reduce reliance on outside contractors. The cost of the new position has been partially offset by reductions in spending on contracted services.

Debt

Request reflects savings from the Town's continued AAA bond rating.

Health Insurance

This budget has increased by 5.22 percent, about half of last year's increase. This is attributable to positive health care utilization trends amongst town employees. In an effort to further stabilize both future costs and plan design, the Board of Selectmen agreed with my recommendation to join the Massachusetts Interlocal Insurance Association joint purchasing group. MIIA is the largest joint purchase collaborative in the Northeast with over 120 cities, towns, school and water districts. They provide coverage to over 70,000 members and have over \$100 million in reserves. It is anticipated that next year's health insurance budget will see an increase similar to or lower than this year's bringing an end to the trend of double-digit increases.

Respectfully submitted,

Peter J. Morin
Town Administrator

The Advisory Board reviewed each department over several weeks of public meetings. The Board supports the entire budget as reflected in the FY19 Advisory Board recommends column. The Board feels the recommended budget is fair and balanced and addresses the needs of the community within the limits of the financial resources available.

ARTICLE 2

Line item to be voted		FY18 Appropriated	FY19 Requested	FY19 Town Administrator Recommends	FY19 Advisory Board Recommends
113-TOWN MEETING					
1	Total Salaries	\$ 2,664	\$ 1,500	\$ 1,500	\$ 1,500
2	Total Expenses	\$ 535	\$ 2,435	\$ 2,435	\$ 2,435
	Total: Town Meeting	\$ 3,199	\$ 3,935	\$ 3,935	\$ 3,935
122-SELECTMEN					
3	Total Salaries	\$ 329,136	\$ 337,394	\$ 337,394	\$ 337,394
4	Total Expenses	\$ 51,150	\$ 47,800	\$ 47,300	\$ 47,300
	Total: Selectmen	\$ 380,286	\$ 385,194	\$ 384,694	\$ 384,694
131-ADVISORY BOARD					
5	Total Expenses	\$ 500	\$ 500	\$ 500	\$ 500
	Total: Advisory Board	\$ 500	\$ 500	\$ 500	\$ 500
132-RESERVE FUND					
	Reserve Fund	\$ 260,000	\$ 260,000	\$ 270,000	\$ 270,000
6	Total: Reserve Fund	\$ 260,000	\$ 260,000	\$ 270,000	\$ 270,000
135-FINANCE DIRECTOR/TOWN ACCOUNTANT					
7	Total Salaries	\$ 227,491	\$ 246,012	\$ 246,012	\$ 246,012
8	Total Expenses	\$ 46,550	\$ 45,550	\$ 45,550	\$ 45,550
	Total: Finance Director/Town Accountant	\$ 274,041	\$ 291,562	\$ 291,562	\$ 291,562
141-ASSESSORS					
9	Total Salaries	\$ 138,611	\$ 141,329	\$ 141,329	\$ 141,329
10	Total Expenses	\$ 22,135	\$ 22,135	\$ 22,135	\$ 22,135
	Total: Assessors	\$ 160,746	\$ 163,464	\$ 163,464	\$ 163,464
145-TREASURER/COLLECTOR					
11	Total Salaries	\$ 294,444	\$ 304,809	\$ 304,809	\$ 304,809
12	Total Expenses	\$ 81,142	\$ 81,577	\$ 79,577	\$ 79,577
	Total: Treasurer/Collector	\$ 375,586	\$ 386,386	\$ 384,386	\$ 384,386
151-LEGAL SERVICES					
13	Total Expenses	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
	Total: Legal Services	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
152-PERSONNEL					
14	Total Expenses	\$ 500	\$ 500	\$ 500	\$ 500
	Total: Personnel	\$ 500	\$ 500	\$ 500	\$ 500
155-INFORMATION TECHNOLOGY					
15	Total Salaries	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
16	Total Expenses	\$ 127,304	\$ 111,000	\$ 111,000	\$ 111,000
	Total: Information Technology	\$ 152,304	\$ 136,000	\$ 136,000	\$ 136,000

ARTICLE 2

Line item to be voted		FY18 Appropriated	FY19 Requested	FY19 Town Administrator Recommends	FY19 Advisory Board Recommends
161-TOWN CLERK					
17	Total Salaries	\$ 163,191	\$ 170,542	\$ 169,542	\$ 169,542
18	Total Expenses	\$ 4,800	\$ 5,630	\$ 5,630	\$ 5,630
	Total: Town Clerk	\$ 167,991	\$ 176,172	\$ 175,172	\$ 175,172
162-ELECTIONS					
19	Total Salaries	\$ 4,100	\$ 18,701	\$ 16,701	\$ 16,701
20	Total Expenses	\$ 5,000	\$ 12,670	\$ 12,670	\$ 12,670
	Total: Elections	\$ 9,100	\$ 31,371	\$ 29,371	\$ 29,371
163-REGISTRATION					
21	Total Salaries	\$ 450	\$ 450	\$ 450	\$ 450
22	Total Expenses	\$ 4,000	\$ 4,500	\$ 4,500	\$ 4,500
	Total: Registration	\$ 4,450	\$ 4,950	\$ 4,950	\$ 4,950
171-CONSERVATION COMMISSION					
23	Total Salaries	\$ 98,132	\$ 114,186	\$ 114,186	\$ 114,186
24	Total Expenses	\$ 22,650	\$ 13,640	\$ 13,640	\$ 13,640
	Total: Conservation Commission	\$ 120,782	\$ 127,826	\$ 127,826	\$ 127,826
175-PLANNING BOARD					
25	Total Salaries	\$ 97,882	\$ 89,583	\$ 82,407	\$ 82,407
26	Total Expenses	\$ 4,380	\$ 8,780	\$ 8,780	\$ 8,780
	Total: Planning Board	\$ 102,262	\$ 98,363	\$ 91,187	\$ 91,187
176-ZONING/APPEALS BOARD					
27	Total Salaries			\$ 11,231	\$ 11,231
28	Total Expenses	\$ 1,647	\$ 1,647	\$ 1,647	\$ 1,647
	Total: Zoning/Appeals Board	\$ 1,647	\$ 1,647	\$ 12,878	\$ 12,878
190-COMMISSION ON DISABILITIES					
29	Total Expenses	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
	Total: Commission On Disabilities	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
191-CUSHING MEMORIAL					
30	Total Salaries	\$ 37,761	\$ 38,540	\$ 38,540	\$ 38,540
31	Total Expenses	\$ 28,630	\$ 28,630	\$ 27,130	\$ 27,130
	Total: Cushing Memorial	\$ 66,391	\$ 67,170	\$ 65,670	\$ 65,670
192-FACILITIES DEPARTMENT					
32	Total Salaries	\$ 87,162	\$ 114,036	\$ 114,036	\$ 114,036
33	Total Expenses	\$ 63,300	\$ 67,850	\$ 67,850	\$ 67,850
	Total: Facilities Department	\$ 150,462	\$ 181,886	\$ 181,886	\$ 181,886
193-P.B.M.C.					
34	Total Expenses	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
	Total: P.B.M.C.	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500

ARTICLE 2

Line item to be voted		FY18 Appropriated	FY19 Requested	FY19 Town Administrator Recommends	FY19 Advisory Board Recommends
194-COMMUNITY PRESERVATION ADMIN					
35	Total Salaries	\$ 8,624	\$ 8,795	\$ 8,795	\$ 8,795
36	Total Expenses	\$ 51,376	\$ 51,205	\$ 51,205	\$ 51,205
	Total: Community Preservation Admin	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000
195-TOWN REPORTS					
37	Total Expenses	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
	Total: Town Reports	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
199-BEAUTIFICATION					
38	Total Expenses	\$ 2,000	\$ 2,000	\$ 2,500	\$ 2,500
	Total: Beautification	\$ 2,000	\$ 2,000	\$ 2,500	\$ 2,500
TOTAL GENERAL GOVERNMENT (net of Community Preservation Fund)		\$ 2,339,747	\$ 2,426,426	\$ 2,433,981	\$ 2,433,981
210-POLICE DEPARTMENT					
39	Total Salaries	\$ 2,543,946	\$ 2,690,601	\$ 2,660,601	\$ 2,660,601
40	Total Expenses	\$ 293,550	\$ 320,050	\$ 299,050	\$ 299,050
	Total: Police Department	\$ 2,837,496	\$ 3,010,651	\$ 2,959,651	\$ 2,959,651
220-FIRE DEPARTMENT					
41	Total Salaries	\$ 2,035,037	\$ 2,229,729	\$ 2,159,729	\$ 2,159,729
42	Total Expenses	\$ 226,000	\$ 261,600	\$ 234,600	\$ 234,600
	Total: Fire Department	\$ 2,261,037	\$ 2,491,329	\$ 2,394,329	\$ 2,394,329
231-AMBULANCE SERVICE					
43	Total Expenses	\$ 90,300	\$ 97,000	\$ 91,000	\$ 91,000
	Total: Ambulance Service	\$ 90,300	\$ 97,000	\$ 91,000	\$ 91,000
232-EMERGENCY MANAGEMENT					
44	Total Salaries	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
45	Total Expenses	\$ 10,500	\$ 11,000	\$ 11,000	\$ 11,000
	Total: Emergency Management	\$ 11,500	\$ 12,000	\$ 12,000	\$ 12,000
233-REGIONAL DISPATCH SERVICES					
46	Regional Dispatch Expense	\$ 456,124	\$ 483,536	\$ 483,536	\$ 483,536
	Total: Regional Dispatch Services	\$ 456,124	\$ 483,536	\$ 483,536	\$ 483,536
241-BUILDING DEPARTMENT					
47	Total Salaries	\$ 211,081	\$ 241,012	\$ 221,701	\$ 221,701
48	Total Expenses	\$ 9,900	\$ 14,900	\$ 14,900	\$ 14,900
	Total: Building Department	\$ 220,981	\$ 255,912	\$ 236,601	\$ 236,601
244-WEIGHTS AND MEASURES					
49	Total Salaries	\$ 6,678	\$ 7,000	\$ 7,000	\$ 7,000
50	Total Expenses	\$ 1,515	\$ 1,515	\$ 1,515	\$ 1,515
	Total: Weights and Measures	\$ 8,193	\$ 8,515	\$ 8,515	\$ 8,515

ARTICLE 2

Line item to be voted		FY18 Appropriated	FY19 Requested	FY19 Town Administrator Recommends	FY19 Advisory Board Recommends
292-ANIMAL CONTROL					
51	Total Intergovernmental Expenses	\$ 11,200	\$ 11,713	\$ 11,713	\$ 11,713
	Total: Animal Control	\$ 11,200	\$ 11,713	\$ 11,713	\$ 11,713
295-HARBORMASTER					
52	Total Salaries	\$ 5,548	\$ 6,000	\$ 6,000	\$ 6,000
53	Total Expenses	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
	Total: Harbormaster	\$ 7,048	\$ 7,500	\$ 7,500	\$ 7,500
TOTAL PUBLIC SAFETY					
		\$ 5,903,879	\$ 6,378,156	\$ 6,204,845	\$ 6,204,845
301-SCHOOL DEPARTMENT					
	School Budget	\$ 26,332,976	\$ 27,251,768	\$ 27,251,768	\$ 27,251,768
54	Total: Norwell School Department	\$ 26,332,976	\$ 27,251,768	\$ 27,251,768	\$ 27,251,768
390-REGIONAL SCHOOLS					
	South Shore Regional School	\$ 249,245	\$ 276,353	\$ 276,353	\$ 276,353
55	Total: Regional School Assessment	\$ 249,245	\$ 276,353	\$ 276,353	\$ 276,353
TOTAL EDUCATION					
		\$ 26,582,221	\$ 27,528,121	\$ 27,528,121	\$ 27,528,121
420-HIGHWAY DEPARTMENT					
56	Total Salaries	\$ 570,450	\$ 612,675	\$ 618,645	\$ 618,645
57	Total Expenses	\$ 359,800	\$ 310,800	\$ 254,300	\$ 254,300
58	Total Snow Removal & Sanding	\$ 249,100	\$ 249,100	\$ 249,100	\$ 249,100
	Total: Highway Department	\$ 1,179,350	\$ 1,172,575	\$ 1,122,045	\$ 1,122,045
421-TREE & GROUNDS DEPARTMENT					
59	Total Salaries	\$ 324,840	\$ 383,430	\$ 398,430	\$ 398,430
60	Total Expenses	\$ 130,000	\$ 131,100	\$ 118,100	\$ 118,100
	Total: Tree & Grounds Department	\$ 454,840	\$ 514,530	\$ 516,530	\$ 516,530
424-STREET LIGHTING					
	Total: Expenses	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000
61	Total: Street Lighting	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000
450-WATER DEPARTMENT					
62	Total Salaries	\$ 615,265	\$ 662,624	\$ 662,624	\$ 662,624
63	Total Expenses	\$ 706,475	\$ 720,625	\$ 720,625	\$ 720,625
	Total: Water Department	\$ 1,321,740	\$ 1,383,249	\$ 1,383,249	\$ 1,383,249
491-TOWN CEMETERY					
64	Total Salaries	\$ 5,000	\$ -	\$ -	\$ -
65	Total Expenses	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
	Total: Town Cemetery	\$ 10,000	\$ 5,000	\$ 5,000	\$ 5,000
TOTAL PUBLIC WORKS (net of Water)					
		\$ 1,704,190	\$ 1,752,105	\$ 1,703,575	\$ 1,703,575

ARTICLE 2

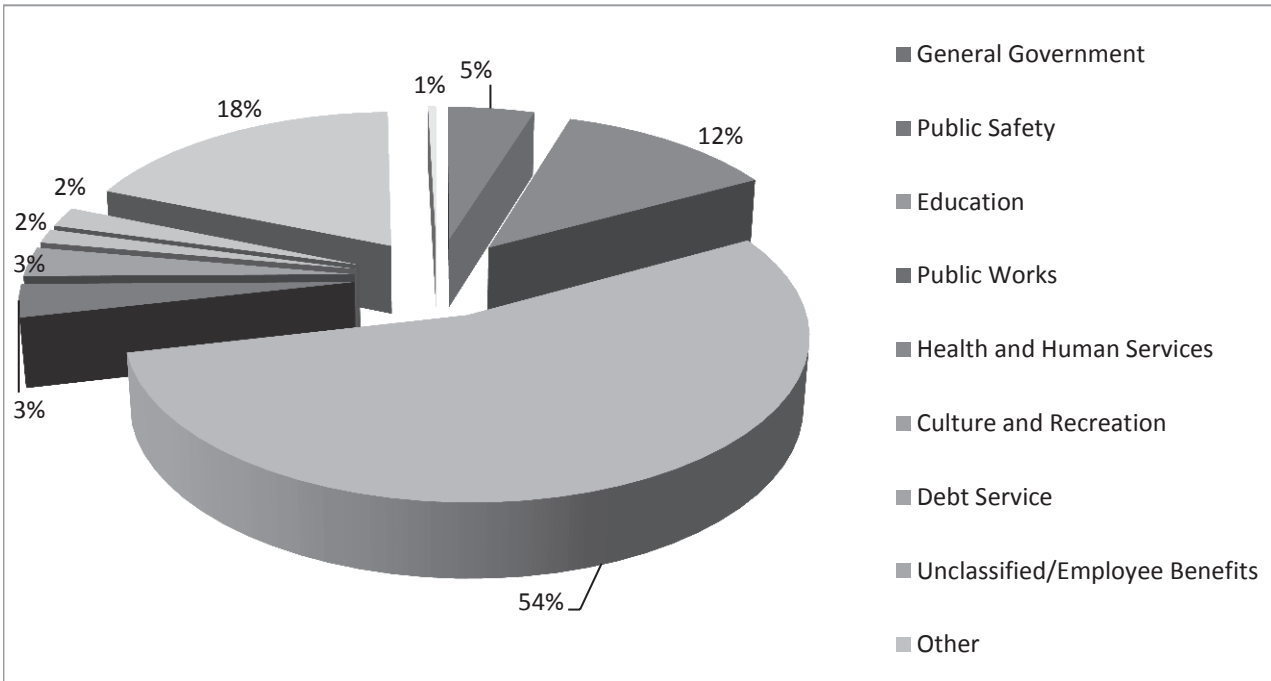
Line item to be voted		FY18 Appropriated	FY19 Requested	FY19 Town Administrator Recommends	FY19 Advisory Board Recommends
512-BOARD OF HEALTH					
66	Total Salaries	\$ 130,323	\$ 132,919	\$ 132,919	\$ 132,919
	General Expenses	\$ 42,800	\$ 42,800	\$ 42,800	\$ 42,800
	Solid Waste/Semass Disposal	\$ 973,272	\$ 1,048,538	\$ 1,018,538	\$ 1,018,538
	Recycling	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
67	Total Expenses	\$ 1,036,072	\$ 1,111,338	\$ 1,081,338	\$ 1,081,338
	Total: Board of Health	\$ 1,166,395	\$ 1,244,257	\$ 1,214,257	\$ 1,214,257
541-COUNCIL ON AGING					
68	Total Salaries	\$ 203,836	\$ 231,768	\$ 231,768	\$ 231,768
69	Total Expenses	\$ 24,200	\$ 28,492	\$ 28,492	\$ 28,492
	Total: Council on Aging	\$ 228,036	\$ 260,260	\$ 260,260	\$ 260,260
543-VETERANS SERVICES					
70	Total Salaries	\$ 8,779	\$ 12,000	\$ 12,000	\$ 12,000
71	Total Expenses	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500
72	Total Veterans Benefits	\$ 25,000	\$ 25,000	\$ 15,000	\$ 15,000
	Total: Veterans Services	\$ 36,279	\$ 39,500	\$ 29,500	\$ 29,500
TOTAL HEALTH AND HUMAN SERVICES		\$ 1,430,710	\$ 1,544,017	\$ 1,504,017	\$ 1,504,017
610-LIBRARY					
73	Total Salaries	\$ 405,604	\$ 420,809	\$ 420,809	\$ 420,809
74	Total Expenses	\$ 209,800	\$ 209,800	\$ 209,800	\$ 209,800
	Total: Library	\$ 615,404	\$ 630,609	\$ 630,609	\$ 630,609
630-RECREATION DEPARTMENT					
75	Total Salaries	\$ 74,235	\$ 79,252	\$ 79,252	\$ 79,252
76	Total Expenses	\$ -	\$ 19,500	\$ 14,500	\$ 14,500
	Total: Recreation Department	\$ 74,235	\$ 98,752	\$ 93,752	\$ 93,752
691- HISTORICAL COMMISSION					
77	Total Expenses	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000
	Total: Historical Commission	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000
TOTAL CULTURE AND RECREATION		\$ 693,639	\$ 733,361	\$ 728,361	\$ 728,361
710-DEBT RETIREMENT					
	Principal - Town	\$ 716,676	\$ 665,000	\$ 665,000	\$ 665,000
	Principal - Water	\$ 155,000	\$ 155,000	\$ 155,000	\$ 155,000
751-INTEREST ON LONG TERM DEBT					
	Interest - Town	\$ 150,178	\$ 174,398	\$ 174,398	\$ 174,398
	Interest - Water	\$ 43,563	\$ 38,825	\$ 38,825	\$ 38,825

ARTICLE 2

Line item to be voted		FY18 Appropriated	FY19 Requested	FY19 Town Administrator Recommends	FY19 Advisory Board Recommends
752-INTEREST ON SHORT TERM DEBT					
	Interest - Town	\$ -	\$ -	\$ -	\$ -
	Interest - Water	\$ -	\$ -	\$ -	\$ -
78	Total: Under Levy Debt Service	\$ 1,065,417	\$ 1,033,223	\$ 1,033,223	\$ 1,033,223
710, 751 - DEBT EXCLUSION					
	Middle School Principal	\$ 865,000	\$ 865,000	\$ 865,000	\$ 865,000
	Middle School Interest	\$ 237,875	\$ 194,625	\$ 194,625	\$ 194,625
	Vinal, Cole & High School Principal	\$ 565,000	\$ 555,000	\$ 555,000	\$ 555,000
	Vinal, Cole & High School Interest	\$ 120,515	\$ 103,565	\$ 103,565	\$ 103,565
	Police Station Principal	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000
	Police Station Interest	\$ 140,625	\$ 130,625	\$ 130,625	\$ 130,625
79	Total: Debt Exclusion	\$ 2,179,015	\$ 2,098,815	\$ 2,098,815	\$ 2,098,815
TOTAL DEBT SERVICE		\$ 3,244,432	\$ 3,132,038	\$ 3,132,038	\$ 3,132,038
911-PLYMOUTH CTY RETIREMENT FUND					
80	Total: Pension Contributions	\$ 2,419,382	\$ 2,523,519	\$ 2,523,519	\$ 2,523,519
913-UNEMPLOYMENT COMPENSATION					
81	Total: Unemployment Compensation	\$ 55,000	\$ 50,000	\$ 50,000	\$ 50,000
914, 915, 916-GROUP INSURANCE					
82	Total: Insurance (Health, Life, Medicare)	\$ 5,959,592	\$ 6,270,490	\$ 6,270,490	\$ 6,270,490
912, 919, 945-TOWN INSURANCE					
83	Total: (Wrkers Comp, Unclassified, Liability)	\$ 373,300	\$ 414,300	\$ 414,300	\$ 414,300
TOTAL UNCLASSIFIED/EMPLOYEE BENEFITS		\$ 8,807,274	\$ 9,258,309	\$ 9,258,309	\$ 9,258,309
990-TRANSFERS					
	Transfer to OPEB Trust	\$ 130,000	\$ 130,000	\$ 130,000	\$ 130,000
	Transfer to Capital Expenditure Stab Fund	\$ -	\$ 10,000	\$ 10,000	\$ 10,000
84	Total: Stabilization Funds Transfers	\$ 130,000	\$ 140,000	\$ 140,000	\$ 140,000
TOTAL OTHER FINANCING USES		\$ 130,000	\$ 140,000	\$ 140,000	\$ 140,000
SUBTOTAL TOWN OPERATING BUDGET		\$ 50,836,092	\$ 52,892,533	\$ 52,633,247	\$ 52,633,247
	Community Preservation Admin	60,000	60,000	60,000	60,000
	Water Department	1,321,740	1,383,249	1,383,249	1,383,249
GRAND TOTAL OPERATING BUDGET		52,217,832	54,335,782	54,076,496	54,076,496

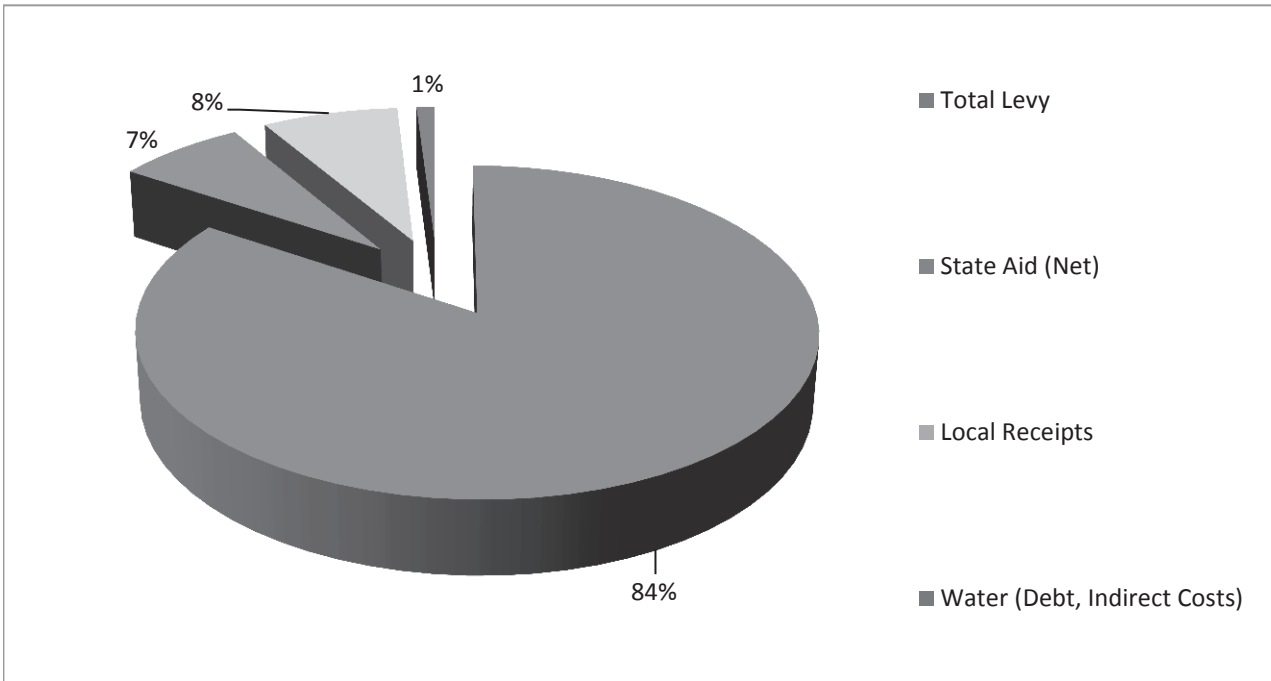
FY19 BUDGETED EXPENDITURES By Major Category

General Government	\$2,433,981	5%
Public Safety	\$6,204,845	12%
Education	\$27,528,121	54%
Public Works	\$1,703,575	3%
Health and Human Services	\$1,504,017	3%
Culture and Recreation	\$728,361	1%
Debt Service	\$1,033,223	2%
Unclassified/Employee Benefits	\$9,258,309	18%
Other	\$222,000	0%
Total Expenditures	<u>\$50,616,432</u>	<u>100%</u>



FY19 BUDGETED REVENUES By Major Category

Levy Limit Prior Year	\$41,632,142	
2.5% Increase	\$1,040,804	
New Growth Estimate	\$250,000	
Total Levy	\$42,922,946	85%
State Aid (Net)	\$3,624,246	7%
Local Receipts	\$3,834,982	8%
Water (Debt, Indirect Costs)	\$511,758	1%
Other	\$22,500	0%
Overlay (Use)	(\$300,000)	-1%
Total Revenue	\$50,616,432	100%



TOWN OF NORWELL FINANCIAL FORECAST FY19

	FY15 Actual	FY16 Actual	FY17 Actual	FY18 Budget	FY18 Actual	FY19 Projected Budget
Levy Limit prior year	\$ 35,520,092	\$ 37,127,157	\$ 38,605,130	\$ 40,086,329	\$ 40,086,329	\$ 41,632,142
Amended Growth			\$ 3,094			
2.5% Increase	\$ 888,002	\$ 928,179	\$ 965,206	\$ 1,002,158	\$ 1,002,158	\$ 1,040,804
Override	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
New Growth	\$ 719,063	\$ 549,794	\$ 512,899	\$ 250,000	\$ 543,655	\$ 250,000
TOTAL LEVY	\$ 37,127,157	\$ 38,605,130	\$ 40,086,329	\$ 41,338,487	\$ 41,632,142	\$ 42,922,946
Cherry Sheet/State Aid	\$ 4,408,087	\$ 4,491,137	\$ 4,700,619	\$ 4,747,417	\$ 4,776,075	\$ 4,889,836
Local Receipts	\$ 3,362,971	\$ 3,541,690	\$ 3,668,427	\$ 3,731,398	\$ 3,738,000	\$ 3,834,982
Water (Debt, Indirect Costs)	\$ 488,392	\$ 482,000	\$ 633,921	\$ 501,484	\$ 501,484	\$ 511,758
Sale of Lots Fund	\$ 57,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000
Wetlands/Waterways Funds	\$ 12,806	\$ 12,848	\$ 16,048	\$ 10,000	\$ 10,000	\$ 12,500
TOTAL REVENUE	\$ 45,456,413	\$ 47,132,805	\$ 49,105,344	\$ 50,328,786	\$ 50,657,701	\$ 52,182,022
Offsets	\$ 23,927	\$ 13,242	\$ 13,172	\$ 13,844	\$ 13,844	\$ 14,170
State and County Charges	\$ 1,142,737	\$ 1,170,816	\$ 1,229,428	\$ 1,302,865	\$ 1,309,913	\$ 1,251,420
Overlay	\$ 1,091,564	\$ 951,174	\$ 804,836	\$ 300,000	\$ 621,600	\$ 300,000
TOTAL USES	\$ 2,258,228	\$ 2,135,232	\$ 2,047,436	\$ 1,616,709	\$ 1,945,357	\$ 1,565,590
NET REVENUE	\$ 43,198,185	\$ 44,997,573	\$ 47,057,908	\$ 48,712,077	\$ 48,712,344	\$ 50,616,432
\$ Increase	\$ 1,799,388	\$ 2,060,335	\$ 1,654,169	\$ 1,654,436	\$ 1,904,088	\$ 1,904,088
% Increase	4.00%	4.38%	3.40%	3.40%	3.40%	3.76%
General Government	\$ 2,035,684	\$ 2,187,983	\$ 2,215,394	\$ 2,339,747	\$ 2,339,747	\$ 2,433,981
Public Safety	\$ 5,240,657	\$ 5,556,187	\$ 5,664,171	\$ 5,903,879	\$ 5,903,879	\$ 6,204,845
Education	\$ 23,964,376	\$ 24,711,305	\$ 25,694,019	\$ 26,582,221	\$ 26,582,221	\$ 27,528,121
Public Works	\$ 1,634,191	\$ 1,685,217	\$ 1,636,800	\$ 1,704,190	\$ 1,704,190	\$ 1,703,575
Health and Human Services	\$ 1,162,255	\$ 1,295,323	\$ 1,414,051	\$ 1,430,710	\$ 1,430,710	\$ 1,504,017
Culture and Recreation	\$ 640,333	\$ 669,555	\$ 680,609	\$ 693,639	\$ 693,639	\$ 728,361
Debt Service (less exclusion)	\$ 1,086,174	\$ 1,046,709	\$ 1,216,170	\$ 1,065,417	\$ 1,065,417	\$ 1,033,223
Unclassified/Employee Benefits	\$ 7,307,369	\$ 7,698,594	\$ 8,268,606	\$ 8,807,274	\$ 8,807,274	\$ 9,258,309
OPEB and Capital Stab Transfer	\$ 120,000	\$ 120,000	\$ 130,000	\$ 130,000	\$ 130,000	\$ 140,000
Articles	\$ -	\$ 18,000	\$ 134,000	\$ 55,000	\$ 55,000	\$ 82,000
TOTAL EXPENDITURES	\$ 43,191,039	\$ 44,988,873	\$ 47,053,820	\$ 48,712,077	\$ 48,712,077	\$ 50,616,432
\$ Increase	\$ 1,797,834	\$ 2,064,947	\$ 1,658,257	\$ 1,658,257	\$ 1,658,257	\$ 1,904,355
% Increase	4.00%	4.39%	3.40%	3.40%	3.40%	3.76%
Excess/Deficit	\$ 7,146	\$ 8,700	\$ 4,088	\$ (0)	\$ 267	\$ (0)

ARTICLE 3: To see if the Town will vote to raise and appropriate, transfer from available funds, borrow, or otherwise provide the sums recommended, or any other sum or sums, for Capital Outlay as set forth in the following schedule and determine whether such sums will be provided by taxation or by transfer or by a combination of the foregoing, or take any other action relative thereto.

2018 Capital Budget Committee			
2019 Requests	Projected Cost	Denied	Approved
Schools			
Kitchen Equipment (2019)	\$20,000		\$20,000
Handicap Ramp - Sparrell Building* (2019)	\$38,000		\$38,000
Bell & Phones - Norwell High School	\$57,500		\$57,500
Council On Aging			
14 Passenger Van* (2027)	\$88,000		** \$80,000
SUV/Hybrid Vehicle	\$32,000	\$32,000	
Police			
Dashboard Cameras* (2019)	\$65,000		\$65,000
Fire			
Ballistic Armor	\$25,000		\$25,000
Chief's SUV	\$55,000	\$55,000	
Highway/Trees & Ground			
Pick up Truck* (2019)	\$50,000	\$50,000	
Extended Cab Pick Up Truck	\$58,000		\$58,000
Mini Excavator* (2020)	\$95,000		\$95,000
Tractor w/Accessories	\$178,000		\$178,000
10 Wheel Dump Truck	\$240,000	\$240,000	
Total Requests	\$1,001,500	\$377,000	\$616,500

*In Capital Plan

**\$80,000 for the Council on Aging is allocated for both the 14 Person Passenger Van and an SUV/Hybrid Vehicle

Requested by the Capital Budget Committee

The Advisory Board recommends this article unanimously.

ARTICLE 4: To see if the Town will vote to raise and appropriate, or appropriate from available funds, a sum of money to meet obligations for union and personal contracts, said sum to be apportioned by the Finance Director to the applicable line items in Article 2, or take any other action relative thereto.

Requested by the Board of Selectmen

The Advisory Board unanimously recommends this article.

ARTICLE 5: To see if the Town will raise and appropriate, or appropriate from available funds, a sum of money to meet obligations for the compensation schedule under the Personnel Plan said sum to be apportioned by the Finance Director to the applicable line items in Article 2, or take any other action relative thereto.

Requested by the Personnel Board

The Advisory Board unanimously recommends this article.

ARTICLE 6: To see if the Town will vote to reclassify certain positions contained within the Collective Bargaining Agreement between the Town and Local 888 SEIU, or to take any other action relative thereto.

The following positions are proposed to be reclassified:

Position Title	Present Grade	Increase To
Health Administrator, Bd. Of Health	6	7

The Advisory Board unanimously recommend this article.

ARTICLE 7: To see if the Town will vote to approve updates and modifications recommended by the Personnel Board to the Personnel Bylaws as included in Appendix A to this Warrant, or take any other action relative thereto.

Requested by the Personnel Board

The Advisory Board recommends this article.

ARTICLE 8: To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$150,000 for design and engineering services, including septic and parking, for the renovation of the Sparrell Building to accommodate

Town Offices and the Highway Department Barn to accommodate the Trees and Grounds equipment and personnel, or take any other action relative thereto.

Requested by the Board of Selectmen and the School Committee

The Advisory Board recommends this article. The consolidation of Town and School administrative offices into one location, along with the consolidation of Highway and Trees and Grounds into a renovated facility should increase efficiencies and reduce costs.

ARTICLE 9: To see if the Town will vote to: (a) authorize the Board of Selectmen on behalf of the Town to acquire by purchase, gift, eminent domain, or otherwise a certain parcel of land on Main Street and Lincoln Street, Plymouth County, Massachusetts, the property known as the "Carleton Property", described as 10 lots consisting of approximately 124.2 acres, more or less, situated in three contiguous blocks with a deed recorded at the Plymouth County Registry of Deed in Book 10626, Page 164, that said land be conveyed to the Town of Norwell under the provisions of Massachusetts General Laws, Chapter 44B, as it may hereafter be amended, said land to be under the care, custody, management and control of the Norwell Board of Selectmen and held for one or more of the purposes authorized under the Community Preservation Act; and further that prior to committing any portion of the property to any specific Community Preservation Act purpose, areas of the property designated for specific uses must be clearly identified and approved by subsequent votes of Town Meeting; and further, (b) appropriate and/or transfer from available funds, including from the Community Preservation Fund, the sum of \$3,880,000 or any such other and further amounts to fund said purchase including all costs incidental and related thereto, including for cost for land stewardship and establishment of appropriate land restrictions, (c) authorize the Board of Selectmen to grant a perpetual restriction(s) in said parcels of land meeting the requirements of M.G.L. Chapter 44B, § 12 and M.G.L. Chapter 184, §§ 31-33, as required under Section 12 of the Community Preservation Act; and, (d) authorize the Board of Selectmen to seek, receive and accept grants, donations or reimbursements for this purpose, and/or any others in any way connected with the scope of this Article and to enter into all agreements and execute any and all instruments as may be necessary on behalf of the Town of Norwell to affect said purchase, or take any other action relative thereto.

Requested by the Community Preservation Committee and the Board of Selectmen

The Advisory Board unanimously voted to recommend this article. This article allows the use of Community Preservation funds to purchase what many residents consider to be iconic open space on Main Street.

ARTICLE 10: To see if the Town will vote pursuant to M.G.L.Chapter 44B to reserve the sum of \$120,000 from Community Preservation Fund FY2019 revenues for the creation, preservation and support of affordable housing; to reserve the sum of \$120,000 from Community Preservation Fund FY2019

revenues for the acquisition, preservation, rehabilitation and restoration of historic resources; and to reserve the sum of \$120,000 from Community Preservation Fund FY2019 revenues for the acquisition, creation and preservation of open space, or to take any other action relative thereto.

Requested by the Community Preservation Committee.

The Advisory Board unanimously recommends this Article

ARTICLE 11: Shall the Town of Norwell vote to (1) revoke (effective Fiscal Year 2019) Article 28 of the Norwell Annual Town Meeting held on May 15, 2001 and reject sections 3 to 7, inclusive, of Chapter 44B of the General Laws of Massachusetts, also known as the Community Preservation Act, that established a dedicated funding source to acquire, create and preserve open space, historic resources, land for recreational use and community housing; thereby removing the surcharge of 3 percent 3%) on the annual real estate tax levy on real property which has been utilized in Norwell, together with matching funds from the Massachusetts Community Preservation Trust Fund, to fund the Community Preservation Act projects – which surcharge excluded (a) the first \$100,000 of value on each taxable parcel of residential real property and (b) property owned and occupied by any person who qualifies for low income housing or low or moderate income senior housing – and (2) revoke (effective Fiscal Year 2019) Article 31 of the Norwell Town Meeting held on May 13, 2002 removing the need for the Community Preservation Committee that makes recommendations on the use of the Community Preservation Act funds to Town Meeting, and further to submit for revocation, if approved by the Town Meeting, for acceptance by the voters of the Town of Norwell at the next qualifying Town or State election, or take any other action relative thereto.

Requested by Petition

The Advisory Board received these articles late in their review process and will give their recommendation at Town Meeting.

ARTICLE 12: Shall the Town of Norwell vote to amend certain provisions of the Acceptance by the Town of the Community Preservation Act, known as Chapter 44B of the Massachusetts General Laws, by reducing the surcharge from three percent (3%) to one percent (1%) and further to submit such reduction of the surcharge, if approved by the Town Meeting, for acceptance by the voters of the Town of Norwell at the next qualifying Town of State Election, or take any action thereto.

Requested by Petition

The Advisory Board received this article late in their review process and will give their recommendation at Town Meeting

ARTICLE 13: To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$400,000, or any other sum, to be spent under the supervision of the Highway Surveyor, for resurfacing and related construction and maintenance of Town ways, or take any other action relative thereto.

Requested by the Highway Surveyor

The Advisory Board unanimously voted to recommend this article. The funds will allow for repairs to be made to River Street and other roads that suffered damage through construction and the winter storms. This article supplements the road maintenance funds provided through last year's road bond and state Chapter 90 funds and will allow the Highway Surveyor's road maintenance program to continue to progress.

ARTICLE 14: To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$165,000, or any other sum, to be spent under the supervision of the Highway Surveyor, to make necessary repair or renovations of the fuel system at the Highway Yard, or take any other action relative thereto.

Requested by the Highway Surveyor

The Advisory Board unanimously voted to recommend this article. The fueling system at the Highway yard services vehicles from many Town departments. It is outdated and needs repair.

ARTICLE 15: To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide the sum of \$290,000, or any other sum, to be spent under the direction of the Highway Surveyor for engineering and design, installation, and/or maintenance of drainage in and along town streets and ways, or take any other action relative thereto.

Requested by the Highway Surveyor

The Advisory Board recommends this article. This article will allow for drainage work to be done in conjunction with the road resurfacing proposed in Article 13, as well as repairing and improving existing drainage systems.

ARTICLE 16: To see if the Town will raise and appropriate or transfer from available funds, the sum of \$20,000, or any other sum, to be expended under the direction of the Highway Surveyor for the purpose of complying with the EPA's 2019 MS4 (Municipal Separate Stormwater Sewer System) Stormwater General Permit, or take any other action relative thereto.

Requested by the Highway Surveyor

The Advisory Board recommends this article. This article ensures the Town is in compliance with EPA storm-water regulations.

ARTICLE 17: To see if the Town will raise and appropriate, transfer from available funds or otherwise provide \$130,000, or any other sum, to be expended under the direction of the Highway Surveyor for the purpose of debris removal, and Highway Yard facility rehabilitation, or take any other action relative thereto.

Requested by the Highway Surveyor

The Advisory Board favorably recommends this article. It funds a continuing effort to remove and remediate the removal of a large amount of debris that has been stored at the Highway Yard. It enacts a plan to ensure that encroachment into environmentally sensitive areas is permanently eliminated.

ARTICLE 18: To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$25,000, or any other sum, to be spent under the supervision of the Highway Surveyor, for the purchase, manufacture and installation of materials to enhance the safety of the Town's public ways, or take any other action relative thereto.

Requested by the Highway Surveyor, Board of Selectmen and
Chiefs of Fire and Police

The Advisory Board recommends this article.

ARTICLE 19: To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$5,000, or any other sum, to be spent under the supervision of the Highway Surveyor for the establishment of a tree nursery, or take any other action relative thereto.

Requested by the Highway Surveyor

The Advisory Board recommends this article. It will allow the Highway Surveyor to establish a nursery for trees that have been donated to the Town.

ARTICLE 20: To see if the Town will appropriate the sum of \$446,730 in anticipation of full (100%) reimbursement by the Commonwealth of Massachusetts of Chapter 90, Acts of 2008, one apportionment for State and Highway purposes under the provisions of M.G.L. Chapter 90 section 34, clause 2(A), work on highways, to be expended under the direction of the Highway Surveyor, or meet the appropriation by taxation, by transfer or by borrowing, or any combination of the foregoing, or take any other action relative thereto.

Requested by the Highway Surveyor

The Advisory Board favorably recommends this article

ARTICLE 21: To see if the Town will vote to transfer from available funds or otherwise provide the sum of \$50,000 to be added to the Special Education Stabilization Fund, or take any other action relative thereto.

Requested by the School Committee

The Advisory Board recommends this article. It will restore the amount transferred to the School Department budget under Article 6 of the Special Town Meeting.

ARTICLE 22: To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$115,000, or any other sum, for the purchase and installation of technology improvements, to be spent under the direction of the School Committee, or take any other action relative thereto.

Requested by the School Committee

The Advisory Board recommends this Article.

ARTICLE 23: To see if the Town will vote to approve the proposed amendments, on file at the Town Clerk's Office, to the Agreement among the Towns of Abington, Cohasset, Hanover, Hanson, Norwell, Rockland, Scituate and Whitman, Massachusetts, with Respect to the Establishment of a regional Vocational School District, entered into pursuant to Chapter 71 of the Massachusetts General Laws, or take any other action relative thereto.

Requested by the South Shore Vocational School Committee

The Advisory Board has voted unanimously to recommend this article. The proposed amendments update the Agreement so that it complies with current law. Antiquated provisions that detailed the transitional process when the School was initially established have been removed. New provisions better define the budgetary process and detail the manner in which issued debt will be apportioned amongst member communities. The process by which a community would withdraw from the Vocational School District is also articulated. The entire draft document was not included because it would add twelve pages to the warrant and significantly increase postage and printing costs.

ARTICLE 24: To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of \$3,000, or any other sum, for School based Medicaid services, or take any other action relative thereto.

Requested by the Finance Director

The Advisory Board recommends this article.

ARTICLE 25: To see if the Town will vote to authorize the use of electronic voting at the May 2019 Special and Annual Town Meetings, or take any other action relative thereto.

Requested by the Electronic Voting Committee

The Advisory Board recommends this article. It would allow a trial use of electronic voting at next year's Town Meeting. The trial would result in no additional costs to the Town. It would better inform the decision as to whether or not electronic voting will improve the operation of Town Meeting.

ARTICLE 26: To see if the Town will vote to appropriate from available funds, the sum of \$50,000, or any other sum, to be expended under the direction of the Board of Water Commissioners for the purpose of conducting hydro-geologic studies, well exploration or any other work the Board deems appropriate, or take any other action relative thereto.

Requested by the Board of Water Commissioner

The Advisory Board voted unanimously to recommend this article.

ARTICLE 27: To see if the Town will vote to set Fiscal Year 2019 total expenditure limitations for the Revolving Funds authorized under the bylaw created by Article 25 of the 2017 Annual Town Meeting as follows:

Stetson Ford House Revolving Fund	\$21,000
Recycling Revolving Fund	\$50,000
Council on Aging Program Revolving Fund	\$15,00

Or take any other action related thereto.

Requested by the Board of Selectmen

This is a housekeeping article and with the passage of a bylaw pursuant to the amendments in the Municipal Reform Act at last year's Town Meeting, it was

believed that it would no longer be necessary. We received guidance from the Department of Revenue just prior to the article going to print that it was required. The Advisory Board did not have the chance to review this article prior to the warrant going to print and will give its recommendation at Town meeting.

ARTICLE 28: To see if the Town of Norwell will amend its Bylaws, Rules and Regulations, Safety and Order, Article Xa, Private Ways by adding the following new Article Xc, or take any other action relative thereto:

Article Xc - Snow Removal on Private Ways

Property owners of record as of the prior December 31, residing on a private way, who have previously formed a Homeowner's Association ("HOA") may petition ("Petition"), the Highway Surveyor ("Highway Surveyor") prior to any December 31, initially and on each subsequent third (3rd) anniversary thereafter, ("Renewal Date") for roadway snow removal commencing the following calendar year. Upon receipt of a timely filed Petition, the Highway Surveyor shall provide the HOA no later than the following August 31st, the estimated cost, ("Estimate") of such removal for a period of three (3) years, ("Term") on a per removal basis, the actual frequency of which shall be determined solely at the discretion of the Highway Surveyor. The HOA shall no later than the following September 30th initially and on each Renewal Date thereafter (re) execute an Agreement for Snow Removal Services and Indemnification ("Agreement"), on a form prescribed by the Highway Surveyor together with remitting a certified check payable to the Town of Norwell equal to 50% of the Estimate, (Deposit"). Said Agreement shall be recorded in the Plymouth County Registry of Deeds.

The Highway Surveyor shall annually before June 30th provide the Finance Director with an accounting reconciliation enumerating the number of completed snow removal services provided to the HOA including dates and charges and calculate any credit or balance due the HOA, net of any previously remitted Deposit. Credit balances shall be applied when calculating the HOA's subsequent Estimate and the subsequent Deposit adjusted accordingly. Outstanding balances will be due and payable as of the HOA's Renewal Date. Otherwise, the Agreement shall be considered null and void.

The Town shall not be held liable for any damage caused by such snow removal. Snow removal shall be confined exclusively to the paved roadway regularly used for vehicle travel excluding sidewalks, other private access ways, driveways, etc.

Requested by the Bylaw Review Committee

The Advisory Board voted unanimously to oppose this article. The Town only plows a few private ways due to special circumstances, such as access to a water tower or a road will shortly be accepted as a town way. The proposed bylaw would create additional reporting and collection responsibilities for the Highway Surveyor and the Treasurer-Collector and require the negotiation and enforcement

of contracts between Home Owners Associations and the Town. The benefit provided by these new processes is not commensurate with the amount of effort required.

ARTICLE 29: To see if the Town of Norwell will amend its General Bylaws, Rules and Regulations, Public Property, Article XV, General Regulations by adding the following new section 19, or take any other action relative thereto:

Section 19 – Prohibition on Freestanding Utility Service Panels Except as provided for in the State Building or Electrical Codes, the installation and/or erection of freestanding, stand-alone, and/or self-supporting individual utility service panels shall be prohibited and must be affixed to the structure upon which said utility service is being provided.

The Building Inspector/Zoning Officer shall have enforcement authority of this section.

Requested by the Bylaw Review Committee

The Advisory Board had not taken a position on this article prior to the warrant going to print.

ARTICLE 30: To see if the Town of Norwell will amend its Bylaws, Rules and Regulations, Safety and Order, Article X, Public Ways by adding the following new Article Xa and renumeraling the subsequent Article Xa – Private Ways to Article Xb – Private Ways with no content changes, or take any other action relative thereto:

Article Xa – Street Openings on Public Ways Any Applicant seeking to open, occupy, use, obstruct, and/or close a portion of a public way within the Town of Norwell shall apply for a Street Opening Permit on a form prescribed by the Town Administrator.

Except in cases of emergencies or special situations, no street opening shall occur on a moratorium road, defined as a road that has been repaved and/or reconstructed within the previous five (5) years. In such emergencies or special situations, a Special Permit issued by the Town Administrator and the Highway Surveyor is required, as well as payment of associated fees as amended from time to time.

Requested by the Bylaw Review Committee

By a vote of 4-3 the Board voted to favorably recommend this article. It mirrors the current practice and would provide the Highway Surveyor with some leverage in dealing with utilities and contractors who seek to open roads.

ARTICLE 31: To see if the Town will vote to amend Article XV Section 11 of the Town Bylaws by amending subsection (a) by adding the following: “All dogs within the Town of

Norwell shall at all times display on a collar or harness the Town/City license tag in which the dog is licensed and a current rabies vaccination tag.” And further amending subsection (k)(1) by inserting after the word “unlicensed” the word “unvaccinated”; and further by deleting subsection (k)(3) and inserting the following new subsection:

(k)(3) In addition, any violation shall permit the Animal Control Officer to order the dog/animal restrained and enable the Animal Control Officer to impound the dog/animal. Return to the owner or keeper shall not be made until after the payment of a sum to the Town established by the Board of Selectmen. Disposition of dogs impounded and unclaimed shall be in accordance with the laws of the Commonwealth.” And further by deleting subsection (m) (1) and inserting in place thereof the following:

(m)(1) No person shall allow a dog onto any town property posted No Dogs Allowed. Service dogs under close control of their owners wearing a valid dog license and certified as a service dog shall be excluded from this provision. Any person in violation of this section shall be punishable by a fine of not more than fifty (50) dollars for each offense. The Board of Selectmen shall have the authority to dispose of said violations in accordance with Massachusetts General Laws chapter 40 section 21D.

(m)(2) All dogs being walked on the pathways under the jurisdiction of the Town shall be on a leash.

Requested by the Animal Control Officer

By a vote of 5-3, the Advisory Board favorably recommended this article. The amendments bring the town bylaw on impounding dogs in line with state statute. They also clarify the prohibition of dogs on posted areas of public property, and provide an added measure of control for animals on the pathwalks.

ARTICLE 32: To see if the Town of Norwell will vote to raise and appropriate, or transfer from available funds, the sum of \$4,000 to contract with South Shore Women’s Resource Center for Domestic violence intervention and prevention services for its residents, or act on anything relative thereto.

Requested by Petition

The Advisory Board recommended this article.

ARTICLE 33: To see if the Town will vote to transfer from available funds or otherwise provide the sum of \$250,000, or any other sum, to be added to the Capital Expenditure Stabilization Fund as established in accordance with the provisions of M.G.L. Chapter 40 section 5B, or take any other action relative thereto.

By the Board of Selectmen

The Advisory Board recommended this article.

ARTICLE 34: To see if the Town will vote, pursuant M.G.L. c. 39 sec. 10, to accept Henry's Way as a public way, and any appurtenant easements thereto, as laid out by the Board of Selectmen and as shown on a plan or plans, a copy of which is on file in the office of the Town Clerk; to see if the Town will vote to authorize the Board of Selectmen to acquire by gift, purchase, eminent domain or otherwise, easements in any land necessary for laying out and acceptance of Henry's Way, and any appurtenant drainage, utility or other easements related to said Henry's Way, and/or to accept grants thereof; and, further, to authorize the Board of Selectmen and other applicable Town boards and personnel to take all related actions necessary or appropriate to accomplish the purposes of this article; or take any other action relative thereto.

Requested by the Planning Board and the Board of Selectmen

The Advisory Board will make their recommendation on this article at Town Meeting. At the time the warrant went to print, the hearing process required for a road to be accepted had not been completed.

ARTICLE 35: To see if the Town will vote to transfer from available funds or otherwise provide a certain sum of money to be added to the Stabilization Fund, as established in accordance with M.G.L. Chapter 40 section 5B, or take any other action relative thereto.

Requested by the Board of Selectmen

The Advisory Board will make their recommendation on this article at Town Meeting.

ARTICLE 36: To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide a sum of money to be deposited in the Town's OPEB Trust Fund to offset the cost of retired employee health insurance, or take any other action relative thereto.

Requested by the Board of Selectmen

The Advisory Board will make their recommendation on this article at Town Meeting.

ARTICLE 37: To see if the Town will vote to appropriate a sum of money from available funds and authorize the Assessors to use this sum to decrease the tax rate for FY2019, or take any other action relative thereto.

Requested by the Board of Selectmen

The Advisory Board will make their recommendation on this article at Town Meeting.

INSTRUCTIONS TO ELECTED OFFICIALS

SALE OF THE FISH RIGHTS

You are directed to serve this Warrant by posting a copy thereof attested to by you in writing in each of five public places in the Town at least fourteen days before the time for holding and meeting called for in the Warrant. Herefore, fail not and make due return of the Warrant your doings thereon to the Town Clerk of said Town on or before the _____ day of April, 2018.

Given under our hands at Norwell this _____ day of April in the year of our Lord, 2018.

BOARD OF SELECTMEN
Norwell, Massachusetts

Jason Brown, Chairman

Alison Demong Vice-Chairman

Peter Smellie, Clerk

Gregg McBride

Ellen Allen

Constable _____ Date _____

CLASSIFICATION PLAN

NON-EXEMPT CLASSIFICATIONS (Hourly Pay)

Grade	Position
1	Shelver
2	N/A
3	N/A
4	Clerk Typist
5	Council on Aging Clerk Library Circulation Assistant
6	Administrative Assistant Animal Control Officer Council on Aging Van Operator Library Custodian
7	N/A

EXEMPT CLASSIFICATIONS (Annual Salary)

Grade	Position
8	N/A
9	Assistant to Town Administrator Council on Aging Program Coordinator
10	Adult Services Librarian Children's Services Librarian Technical Services Librarian
11	Assistant Library Director Council on Aging Outreach Coordinator Executive Assistant to Town Administrator
12	Executive Assistant to Town Administrator <i>(new grade for existing position eff. 7-1-18)</i>
13	Assistant Town Administrator Water Treatment Facilities Manager
14	N/A
15	Assistant Director, Highway/Trees & Grounds <i>(new position eff. 7-1-18)</i> Council on Aging Director Library Director
16	N/A
17	Water Superintendent

CLASSIFICATION PLAN

STIPEND POSITIONS

Cemetery Clerk
Harbormaster
Sealer of Weights and Measures
Veteran's Service Officer

SEASONAL POSITIONS

Recreation Summer Clinic Leader
Recreation Summer Clinic Supervisor
~~Recreation Summer Program~~
~~Roving Assistant~~
Recreation Summer Project Assistant
Recreation Summer Program Specialist
Recreation Summer Program Instructor
Recreation Summer Site Leader (SCENE)
Recreation Summer Site Supervisor (SCENE)
Recreation Summer Van Driver (SCENE)
Temporary Highway & Tree Laborer
Temporary Recycling Laborer
Temporary Water Laborer
Temporary Trails Laborer

FLAT HOURLY POSITIONS

~~Interim~~ Call/Alternate Building Inspector
Call Local Inspector
Call Firefighter, No Certifications
Call Firefighter, EMT-8 Certified or FF 1/2
Call Fire Fighter, Certified EMT-B & FF 1/2
Call Fire Fighter, Certified EMT-P & FF 1/2
Call Police Clerk
Call Special Police Officer
Substitute/On Call COA Van Driver
Constable
Election Clerk
Election Teller
Election Warden
Police Matron
Recreation Program Supervisor
Recreation Program Leader
School Crossing Guard
Substitute/On Call Circulation Assistant

PAID PER PARTICIPANT OR CLASS

Recreation Program Instructor

NOTE: Wage schedules for all Personnel By-Law Classification Plan positions are on file with the Town Clerk and Town Accountant's Office.

Office of the Board of Selectmen

Town of Norwell

Norwell, MA 02061

**STANDARD MAIL
U.S. POSTAGE PAID
Norwell, MA 02061
Permit No. 5**

POSTAL CUSTOMER

AND/OR RESIDENT BOX HOLDER

NORWELL, MA 02061