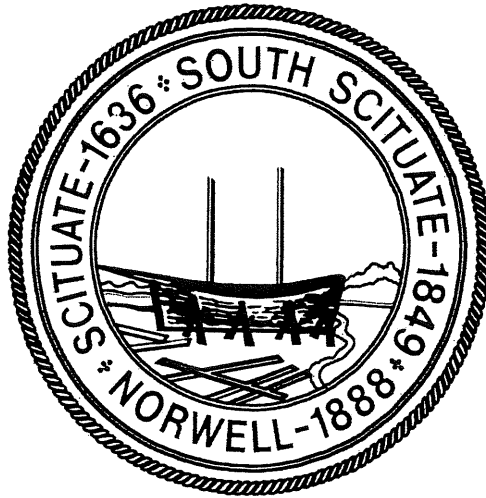


# TOWN OF NORWELL



Transcript of Articles in the Warrant for the

## **SPECIAL TOWN MEETING**

And

## **ANNUAL TOWN MEETING**

Report of the Advisory Board

**Monday, May 8, 2017**

**At 7:30 p.m.**

Please bring this report to the meeting for use in the proceedings at the

**NORWELL MIDDLE SCHOOL**

**Henry E. Goldman Gymnasium**

**328 Main Street**



TOWN OF NORWELL

WARRANT

Special Town Meeting and Annual Town Meeting

Monday, May 8, 2017

At 7:30 o'clock in the evening at Norwell Middle School  
Henry E. Goldman Gymnasium

Plymouth, ss

To one of the Constables of the Town of Norwell, in said County of Plymouth,  
Commonwealth of Massachusetts.

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Norwell, who being qualified to vote in elections and Town affairs, to meet at the Norwell Middle School, Henry E. Goldman Gymnasium, 328 Main Street, in said Norwell, on Monday, the eighth day of May, 2017 at 7:30 p.m.; then and there to act upon the enclosed articles, to wit:

In case all articles in the foregoing Warrant shall not be acted upon at the Meeting called for on Monday, May 8, 2017, to meet in Adjourned Sessions at such time and place as the meeting shall determine.

This building is accessible to the handicapped and designated parking is provided. If requested, at least one week before the meeting, warrants with large print can be available. Anyone requiring a Sign Language Interpreter should call the Town Clerk's office at least two weeks before the Special Town Meeting at 781-659-8072.

**Town of Norwell**  
**Report of the Advisory Board**  
**2017 Special and Annual Town Meeting**

To the Citizens of Norwell:

On Monday May 8, 2017, the Town of Norwell will hold a Special Town Meeting followed by its Annual Town Meeting. The brief Special Town Meeting will cover business matters that must be acted upon before the end of this fiscal year, which is June 30, 2017. During the annual Town Meeting, the citizens of Norwell will vote on a budget for Fiscal Year 2018, as well as many other matters of interest to the Town. These matters include consideration of zoning bylaw changes, proposed capital improvements, Community Preservation expenditures, a \$1.6 million road construction bond and approval of the schematic design and grant application for a new library. Your attendance is needed to ensure your voice is heard on these important decisions that impact the services and infrastructure of the Town.

Voters attending Town Meeting, responsibly discuss, debate and determine Norwell's budget for the upcoming year. The Advisory Board's role is to represent all residents as it evaluates and makes recommendations on each article contained in this Warrant. Your elected and appointed officials will also present their recommendations to assist with this process. The Advisory Board recommendations were made following the several months of hearings with town departments and careful consideration of all materials provided.

The proposed FY18 budget is balanced, utilizes reliable revenue estimates and does not rely on any nonrecurring revenues. The intent of the budget is to provide sufficient funds to continue to provide the current level of services, address infrastructure needs and maintain the Town's fiscal health. The School Department and the Board of Selectmen continue to work with a common purpose to identify efficiencies and methods to better address budgetary challenges.

We would like to thank the employees and volunteers across all Departments, Boards and Committees for their many efforts. We wish to thank in particular Ellen McKenna for her outstanding support to the Advisory Board.

We look forward to seeing you at Town Meeting on May 8, 2017!

Sincerely,

**The Norwell Advisory Board**

Roger Hughes, Chairman  
Ralph Gordon  
Susan Powell

Mark Maiellano, Vice Chair  
Jacquelyn McClean  
Jane A. Stout

Karen Reynolds, Clerk  
Tim Greene  
Amy Koch



## TOWN BUDGET

### Glossary of Terms

Appropriation: An authorization to make expenditures and to incur obligations for specific purposes. An appropriation is granted by Town Meeting and is usually limited in time and amount as to when it may be expended. Any part of the general appropriation not spent or encumbered by June 30 automatically reverts to surplus. A specific appropriation is carried forward from year to year until spent for the designated purpose or transferred by Town Meeting vote to another account.

Assessed Valuation: A valuation set upon real or personal property by the Board of Assessors as a basis for levying taxes.

Budget: A plan of financial operation consisting of an estimate of proposed expenditures for a given period and the means of financing them. The budget is voted in the spring at Town Meeting for the fiscal year that begins the following July 1st.

Capital Budget: A plan of proposed capital outlays and the means of financing them for the current year.

Cherry Sheet: An annual statement received from the Massachusetts Department of Revenue detailing estimated receipts for the next fiscal year and the estimated state and county government charges payable. These amounts are used by the assessors in setting the tax rate. The actual receipts and charges may vary from the estimates.

Community Preservation Act (CPA): The Town adopted the Community Preservation Act (CPA) in 2002. This Act allows the town to collect a 3% surcharge on property tax bills (the funds can be matched up to 100% by the state when funds are available), which creates the Community Preservation Fund, to use for Community Preservation purposes. Each year, the town must appropriate, or reserve (but not necessarily spend), 10% of the funds for each of the three Community Preservation purposes: Open Space, Historic Resources, and Community Housing. The remaining 70% of the funds can be appropriated or reserved or used for any of the three purposes and for Recreation and for administration.

Debt Service: Payment of interest and repayment of principal to holders of the Town's debt instruments.

Fiscal Year: A 12-month period, commencing July 1 and ending June 30, to which the annual budget applies. Fiscal years are often denoted FYXX with the last two numbers representing the calendar year in which it ends, for example FY11 is the fiscal year ended June 30, 2011.

Free Cash: Free cash is the portion of unreserved fund balance available for appropriation. It is not cash but rather is approximately the total of cash and receivables less current liabilities and earmarked reserves reduced also by reserves for uncollected taxes. This is also referred to as "available cash". The amount is certified annually by the Massachusetts Department of Revenue.

General Fund: The major town owned fund which is created with town receipts and which is charged with expenditures payable from revenues.

Grant: A contribution of assets by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the state and federal governments. Grants are usually made for specific purposes.

Line-Item Budget: A format of budgeting that organizes costs by type of expenditure such as expenses, equipment, and salaries.

Overlay: The amount set aside to allow for uncollected property taxes. An amount for overlay is added to the appropriations and other charges. The "Overlay Surplus" is the portion of each year's overlay account no longer required to cover property tax abatements.

Overlay Surplus: The unused amount of the overlay for prior years, which may be transferred, by vote of the Town, to the reserve account or used for any lawful purpose.

Property Tax Levy: The amount produced by multiplying the assessed valuation of property by the tax rate. The tax rate is expressed "per thousand dollars" of assessed valuation.

Reserve Fund: Money set aside by Town Meeting to be allocated by the Advisory Board for extraordinary or unforeseen expenditures.

Stabilization Fund: A special reserve funded by Town Meeting for future expenditures. The Town has also established Athletic Fields Stabilization, Capital Stabilization and Special Education Stabilization funds.

*Terms associated with Proposition 2½:*

Debt or Capital Exclusion: The Town can assess taxes in excess of the levy limit by voting a debt exclusion or capital outlay exclusion. This amount does not become a permanent part of the levy limit base, but does allow the Town to assess taxes for a specific period of time in excess of the limit for payment of debt service costs or for payment of capital expenditures.

Excess Levy Capacity: The difference between the Town's tax levy limit and its actual tax levy for the current year. It is the additional tax levy that could be raised without asking for an override.

New Growth: The amount of property tax revenue that the Town can add to its allowable tax levy as a result of new construction, alterations, subdivisions or change of use which increases the value of a parcel of land by more than certain amounts.

Override: An amount, voted by the Town, which is permanently added to the levy limit. A majority vote of the Selectmen allows an override question to be put on the ballot. Override questions must be presented in dollar terms and must specify the purpose of the override. Overrides require a majority vote of approval by the Town.

Tax Levy Limit: The maximum amount of the tax levy for a period under the restrictions of Proposition 2½. It is calculated as the prior year limit plus new growth plus 2.5% of the prior year levy limit.

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Monday, May 8, 2017

At the Norwell Middle School, Henry E. Goldman Gymnasium, Main Street

<b>Position Title</b>	<b>Present Grade</b>	<b>Increase To</b>
Administrative Secretary – Police	6	8
Administrative Secretary – Fire	6	8
Administrative Secretary – Water	6	7
Payroll Administrator – Treasurer/Collector	6	7

Requested by the Personnel Board

**The Advisory Board voted unanimously to favorably recommend this article. This article requires no new appropriation of funds.**

**ARTICLE 3:** To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$25,000 to pay salaries for Norwell School employees to provide informational technology services to Norwell Town Hall, or take any other action relative thereto.

Requested by the Board of Selectmen

**The Advisory Board voted unanimously to favorably recommend this Article. This article requires no new appropriation of funds.**

**ARTICLE 4:** To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$6,867 to pay expenses related to the Animal Control Officer or take any other action relative thereto.

Requested by the Board of Selectmen

**The Advisory Board voted unanimously to favorably recommend this Article. This article requires no new appropriation of funds.**

**ARTICLE 5:** To see if the Town will vote to transfer the sum of \$50,000 from the Special Education Stabilization Fund to the School Department, for the purpose of funding extraordinary statutorily mandated special education out of district costs, or take any other action relative thereto.

Requested by the School Committee

**The Advisory Board voted unanimously to favorably recommend this Article. This article requires no new appropriation of funds, but does require a two-thirds vote because it involves a transfer from a stabilization fund.**

**ARTICLE 6:** To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$17,423 for the payment of bills incurred from prior years; or take any other action relative thereto.

Requested by the Finance Director

**The Advisory Board voted unanimously to recommend this article.**

**ARTICLE 7:** To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide a certain sum of money to be added to line item 1-420-0211-5532, Snow Removal and Sanding or take any other action relative thereto.

Requested by the Highway Surveyor

**The Advisory Board's recommendation on this Article will be given at Town Meeting. The final amount to fund snow removal for the fiscal year had not been determined when the warrant went to print.**

**ARTICLE 8:** To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide the sum of \$145,000, to pay for the repair of the septic system at the Highway Facility Yard, including engineering, permitting and associated upgrade improvements or to take any action relative thereto.

Requested by the Highway Surveyor

**The Advisory Board voted to favorably recommend this article.**

**ARTICLE 9:** To see if the Town will raise and appropriate, transfer from available funds or otherwise provide the sum of \$20,000, to be added to line #1-420-0101-5130 Highway Overtime or take any other action relative thereto.

Requested by the Highway Surveyor

**The Advisory Board voted to favorably recommend this article.**

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**ARTICLE 10:** To see if the Town will vote to appropriate, transfer or otherwise provide the sum of \$53,050 from the Community Preservation Fund, upon the recommendation of the Community Preservation Committee for the rehabilitation of historic resources, pursuant to Massachusetts General Law Chapter 44B, for the purpose of making improvements to the accessibility of the Jacobs Farmhouse Museum in compliance with the requirements of the Massachusetts Architectural Access Board, or take any other action relative thereto.

Requested by the Historical Commission and Board of Selectmen

**The Advisory Board unanimously recommends this Article.**

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**ARTICLE 11:** To see if the Town will vote to appropriate, transfer or otherwise provide the sum of \$150,000 from the Community Preservation Fund, upon the recommendation of the Community Preservation Committee, for the rehabilitation of historic resources, pursuant to Massachusetts General Law Chapter 44B, for the purpose of removing lead paint from the Jacobs Farmhouse, or to take any other action relative thereto.

Requested by the Historical Commission and the Board of Selectmen

**The Advisory Board voted 5-2 to favorably recommend this article.**

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# TOWN OF NORWELL



Commonwealth of Massachusetts

## WARRANT FOR ANNUAL TOWN MEETING

Monday, May 8, 2017

At Seven-Thirty O'clock in the Evening

At the Norwell Middle School, Henry E. Goldman Gymnasium, Main Street

**ARTICLE 1:** To see if the Town will vote to accept the reports of its Officers, Boards, Departments, Committees and Commissions, as printed in the 2016 Annual Report, or act on anything relative thereto.

Requested by the Board of Selectmen

**The Board voted 8-0 to recommend this article. It is a basic procedural vote.**

**ARTICLE 2:** To see if the Town will raise and appropriate, or appropriate from available funds, sums of money to defray the charges, expenses and salary obligations of the Town, including debt and interest, and out of state travel for the ensuing year, to provide for a Reserve Fund and to fix salaries and compensation for all Elected Officers of the Town, or act on anything relative thereto.

Requested by the Advisory Board

I am pleased to present the Fiscal Year 2018 budget for the Town of Norwell, and wish to thank the Board of Selectmen, the Advisory Board, Finance Director Donna Mangan, all Town Department Heads and elected officials, especially the School Committee and School Superintendent Matt Keegan for their assistance in developing this budget. I greatly appreciate the generosity of time, talent and commitment to making Norwell an outstanding community.

The budget will be presented in the same format as last year, which enhances both efficiency and clarity. Please note that the "FY2018 department request" may not reflect reclassifications and Personal Services contracts for senior managers included elsewhere in this warrant that were not finalized prior to the submission of department budgets.

The following are the highlights of the FY 18 budget:

**Selectmen**

Additional hours for the administrative assistant to support the return of an employee from extended leave and provide additional assistance and clerical support to the Advisory Board and the Cemetery Committee.

**Reserve Fund**

Increased commensurate with overall budget increase pursuant to Board of Selectmen policy.

**Schools**

A 3.49 percent increase as requested by the School Committee

**Highway**

Increase in funding to provide additional seasonal employees to perform additional maintenance role on town property including the new cemetery. Additional funding also provided for the Recycling Center.

**Debt**

Request reflects savings from the Town's continued AAA bond rating.

**Health Insurance**

The assessment for health insurance from Mayflower Municipal Health Group (MMHG) was significantly increased again this year. The increase is attributed to increased utilization and prescription costs. For the past several years, MMHG has used reserves to subsidize the premium costs. This year there is less reliance on reserves and rates have been developed to better reflect each member community's costs. As part of its fiduciary responsibility, the Town will explore changing providers or negotiating changes in plan design to contain costs.

Respectfully submitted,

Peter J. Morin  
Town Administrator

**The Advisory Board took various votes on the individual lines in the budget. The Board supports the entire budget as reflected in the FY18 Advisory Board recommends column. The Board feels the recommended budget is fair and balanced and addresses the needs of the community within the limits of the financial resources available.**

Line item to be voted		FY17 Appropriated	FY18 Requested	FY18 Town Administrator Recommends	FY18 Advisory Board Recommends
<b>113-TOWN MEETING &amp; ELECTION</b>					
<b>1</b>	Total Salaries	\$ 19,326	\$ 6,764	\$ 6,764	\$ 6,764
<b>2</b>	Total Expenses	\$ 9,894	\$ 5,535	\$ 5,535	\$ 5,535
	Total: Town Meeting & Election	\$ 29,220	\$ 12,299	\$ 12,299	\$ 12,299
<b>122-SELECTMEN</b>					
	Town Administrator Salary	\$ 142,800	\$ 145,656	\$ 145,656	\$ 145,656
	Human Resource Mgr. Salary	\$ 74,000	\$ 76,960	\$ 76,960	\$ 76,960
	Clerical Salaries	\$ 95,312	\$ 106,520	\$ 106,520	\$ 106,520
<b>3</b>	Total Salaries	\$ 312,112	\$ 329,136	\$ 329,136	\$ 329,136
<b>4</b>	Total Expenses	\$ 59,400	\$ 51,150	\$ 51,150	\$ 51,150
	Total: Board of Selectmen	\$ 371,512	\$ 380,286	\$ 380,286	\$ 380,286
<b>131-ADVISORY BOARD</b>					
<b>5</b>	Total Expenses	\$ 500	\$ 500	\$ 500	\$ 500
	Total: Advisory Board	\$ 500	\$ 500	\$ 500	\$ 500
<b>132-RESERVE FUND</b>					
	Reserve Fund	\$ 250,000	\$ 260,000	\$ 260,000	\$ 260,000
<b>6</b>	Total: Reserve Fund	\$ 250,000	\$ 260,000	\$ 260,000	\$ 260,000
<b>135-ACCOUNTING</b>					
	Finance Director Salary	\$ 106,063	\$ 110,306	\$ 110,306	\$ 110,306
	Clerical Salaries	\$ 106,941	\$ 117,185	\$ 117,185	\$ 117,185
<b>7</b>	Total Salaries	\$ 213,004	\$ 227,491	\$ 227,491	\$ 227,491
<b>8</b>	Total Expenses	\$ 42,593	\$ 47,593	\$ 46,550	\$ 46,550
	Total: Accounting	\$ 255,597	\$ 275,084	\$ 274,041	\$ 274,041
<b>141-ASSESSORS</b>					
	Asst. Assessor/App Salary	\$ 72,317	\$ 76,799	\$ 76,799	\$ 76,799
	Clerical Salaries	\$ 58,321	\$ 61,812	\$ 61,812	\$ 61,812
<b>9</b>	Total Salaries	\$ 130,638	\$ 138,611	\$ 138,611	\$ 138,611
<b>10</b>	Total Expenses	\$ 22,135	\$ 22,135	\$ 22,135	\$ 22,135
	Total: Assessors	\$ 152,773	\$ 160,746	\$ 160,746	\$ 160,746
<b>145-TREAS/COLLECTOR</b>					
	Treasurer/Collector Salary	\$ 83,000	\$ 98,900	\$ 98,900	\$ 98,900
	Clerical Salaries	\$ 181,182	\$ 195,544	\$ 195,544	\$ 195,544
<b>11</b>	Total Salaries	\$ 264,182	\$ 294,444	\$ 294,444	\$ 294,444
	Bonding Costs	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
	General Expenses	\$ 71,142	\$ 71,142	\$ 71,142	\$ 71,142
	Tax Liens Expenses	\$ 8,000	\$ 8,000	\$ 5,000	\$ 5,000
<b>12</b>	Total Expenses	\$ 84,142	\$ 84,142	\$ 81,142	\$ 81,142
	Total: Treasurer/Collector	\$ 348,324	\$ 378,586	\$ 375,586	\$ 375,586

Line item to be voted		FY17 Appropriated	FY18 Requested	FY18 Town Administrator Recommends	FY18 Advisory Board Recommends
	<b>151-LEGAL SERVICES</b>				
13	Total Expenses	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
	Total: Legal Services	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
	<b>152-PERSONNEL BOARD</b>				
14	Total Expenses	\$ 500	\$ 500	\$ 500	\$ 500
	Total: Personnel Board	\$ 500	\$ 500	\$ 500	\$ 500
	<b>155-INFORMATION TECHNOLOGY</b>				
15	Total Salaries		\$ 25,000	\$ 25,000	\$ 25,000
16	Total Expenses	\$ 91,000	\$ 127,304	\$ 127,304	\$ 127,304
	Total: Information Technology	\$ 91,000	\$ 152,304	\$ 152,304	\$ 152,304
	<b>161-TOWN CLERK</b>				
	Town Clerk Salary	\$ 78,958	\$ 83,695	\$ 82,031	\$ 82,031
	Clerical Salaries	\$ 75,616	\$ 81,160	\$ 81,160	\$ 81,160
17	Total Salaries	\$ 154,574	\$ 164,855	\$ 163,191	\$ 163,191
18	Total Expenses	\$ 4,800	\$ 4,800	\$ 4,800	\$ 4,800
	Total: Town Clerk	\$ 159,374	\$ 169,655	\$ 167,991	\$ 167,991
	<b>163-BD OF REGISTRARS</b>				
19	Clerk of Board Salary	\$ 450	\$ 450	\$ 450	\$ 450
20	Registrars Expenses	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000
	Total: Board of Registrars	\$ 4,450	\$ 4,450	\$ 4,450	\$ 4,450
	<b>171-CONSERVATION COMM.</b>				
	Conservation Agent Salary	\$ 71,667	\$ 74,562	\$ 74,562	\$ 74,562
	Clerical Salaries	\$ 22,749	\$ 23,570	\$ 23,570	\$ 23,570
21	Total Salaries	\$ 94,416	\$ 98,132	\$ 98,132	\$ 98,132
22	Total Expenses	\$ 22,650	\$ 22,650	\$ 22,650	\$ 22,650
	Total: Conservation	\$ 117,066	\$ 120,782	\$ 120,782	\$ 120,782
	<b>175-PLANNING BOARD</b>				
	Town Planner Salary	\$ 71,667	\$ 74,562	\$ 74,562	\$ 74,562
	Clerical Salaries	\$ 22,749	\$ 23,320	\$ 23,320	\$ 23,320
23	Total Salaries	\$ 94,416	\$ 97,882	\$ 97,882	\$ 97,882
24	Total Expenses	\$ 4,380	\$ 4,380	\$ 4,380	\$ 4,380
	Total: Planning Board	\$ 98,796	\$ 102,262	\$ 102,262	\$ 102,262
	<b>176-BOARD OF APPEALS</b>				
25	Total Expenses	\$ 1,647	\$ 1,647	\$ 1,647	\$ 1,647
	Total: Board of Appeals	\$ 1,647	\$ 1,647	\$ 1,647	\$ 1,647
	<b>190-COMM. ON DISABILITIES</b>				
26	Total Expenses	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
	Total: Comm. On Disabilities	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000

Line item to be voted		FY17 Appropriated	FY18 Requested	FY18 Town Administrator Recommends	FY18 Advisory Board Recommends
<b>191-CUSHING MEMORIAL</b>					
27	Total Salaries	\$ 34,664	\$ 37,761	\$ 37,761	\$ 37,761
28	Total Expenses	\$ 31,063	\$ 31,063	\$ 28,630	\$ 28,630
	Total: Cushing Memorial	\$ 65,727	\$ 68,824	\$ 66,391	\$ 66,391
<b>192-FACILITIES DEPARTMENT</b>					
	Facilities Director Salary (71%)	\$ 55,816	\$ 57,904	\$ 57,904	\$ 57,904
	Custodial Services Salaries	\$ 31,292	\$ 29,258	\$ 29,258	\$ 29,258
29	Total Salaries	\$ 87,108	\$ 87,162	\$ 87,162	\$ 87,162
30	Total Expenses	\$ 72,300	\$ 63,300	\$ 63,300	\$ 63,300
	Total: Facilities Department	\$ 159,408	\$ 150,462	\$ 150,462	\$ 150,462
<b>193-P.B.M.C.</b>					
31	Total Expenses	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
	Total: P.B.M.C.	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
<b>194-Community Preservation Admin.</b>					
32	Total Salaries	\$ 8,488	\$ 8,624	\$ 8,624	\$ 8,624
33	Total Expenses	\$ 46,512	\$ 51,376	\$ 51,376	\$ 51,376
	Total: Comm. Preservation Admin.	\$ 55,000	\$ 60,000	\$ 60,000	\$ 60,000
<b>195-TOWN REPORTS</b>					
34	Total Expenses	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
	Total: Town Reports	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
<b>199-BEAUTIFICATION</b>					
35	Total Expenses	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
	Total: Beautification	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
<b>TOTAL GENERAL GOVERNMENT</b>					
	(net of Community Preservation Fund)	\$ 2,215,394	\$ 2,347,887	\$ 2,339,747	\$ 2,339,747
<b>210-POLICE DEPARTMENT</b>					
	Police Chief Salary	\$ 129,767	\$ 129,767	\$ 129,767	\$ 129,767
	Deputy Chief Salary	\$ 103,000	\$ 103,000	\$ 103,000	\$ 103,000
	Police Officers Salaries	\$ 1,895,413	\$ 1,957,161	\$ 1,957,161	\$ 1,957,161
	Police Other Salaries	\$ 62,732	\$ 65,259	\$ 65,259	\$ 65,259
	Clerical Salaries	\$ 272,876	\$ 288,759	\$ 288,759	\$ 288,759
36	Total Salaries	\$ 2,463,788	\$ 2,543,946	\$ 2,543,946	\$ 2,543,946
	Police General Expense	\$ 226,550	\$ 229,550	\$ 218,550	\$ 218,550
	Police Cruisers	\$ 69,000	\$ 75,000	\$ 75,000	\$ 75,000
37	Total Expenses	\$ 295,550	\$ 304,550	\$ 293,550	\$ 293,550
	Total: Police Department	\$ 2,759,338	\$ 2,848,496	\$ 2,837,496	\$ 2,837,496

Line item to be voted		FY17 Appropriated	FY18 Requested	FY18 Town Administrator Recommends	FY18 Advisory Board Recommends
	<b>220-FIRE DEPARTMENT</b>				
	Fire Chief Salary	\$ 121,772	\$ 121,772	\$ 121,772	\$ 121,772
	Perm. Firefighters Salaries	\$ 1,764,387	\$ 1,800,295	\$ 1,850,735	\$ 1,850,735
	Call Salaries	\$ 15,750	\$ 15,750	\$ 15,750	\$ 15,750
	Clerical Salaries	\$ 45,138	\$ 46,780	\$ 46,780	\$ 46,780
<b>38</b>	<b>Total Salaries</b>	<b>\$ 1,947,047</b>	<b>\$ 1,984,597</b>	<b>\$ 2,035,037</b>	<b>\$ 2,035,037</b>
	Fire General Expense	\$ 181,400	\$ 218,900	\$ 192,300	\$ 192,300
	Call Expense	\$ 22,100	\$ 22,100	\$ 33,700	\$ 33,700
<b>39</b>	<b>Total Expenses</b>	<b>\$ 203,500</b>	<b>\$ 241,000</b>	<b>\$ 226,000</b>	<b>\$ 226,000</b>
	<b>Total: Fire Department</b>	<b>\$ 2,150,547</b>	<b>\$ 2,225,597</b>	<b>\$ 2,261,037</b>	<b>\$ 2,261,037</b>
	<b>231-AMBULANCE SERVICE</b>				
	Ambulance General Expense	\$ 82,300	\$ 94,300	\$ 88,800	\$ 88,800
	Unmanned Ambulance Expense	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
<b>40</b>	<b>Total Expenses</b>	<b>\$ 83,800</b>	<b>\$ 95,800</b>	<b>\$ 90,300</b>	<b>\$ 90,300</b>
	<b>Total: Ambulance</b>	<b>\$ 83,800</b>	<b>\$ 95,800</b>	<b>\$ 90,300</b>	<b>\$ 90,300</b>
	<b>232-EMERGENCY MANAGEMENT</b>				
<b>41</b>	<b>Total Salaries</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>
<b>42</b>	<b>Total Expenses</b>	<b>\$ 10,500</b>	<b>\$ 10,500</b>	<b>\$ 10,500</b>	<b>\$ 10,500</b>
	<b>Total: Emergency Management</b>	<b>\$ 11,500</b>	<b>\$ 11,500</b>	<b>\$ 11,500</b>	<b>\$ 11,500</b>
	<b>233-REGIONAL DISPATCH SERVICES</b>				
<b>43</b>	<b>Regional Dispatch Expense</b>	<b>\$ 415,188</b>	<b>\$ 456,124</b>	<b>\$ 456,124</b>	<b>\$ 456,124</b>
	<b>Total: Regional Dispatch</b>	<b>\$ 415,188</b>	<b>\$ 456,124</b>	<b>\$ 456,124</b>	<b>\$ 456,124</b>
	<b>241-BUILDING INSPECTOR</b>				
	Building/Zoning/ADA Inspector Salary	\$ 72,580	\$ 83,576	\$ 83,576	\$ 83,576
	Clerical Salaries	\$ 55,039	\$ 48,005	\$ 48,005	\$ 48,005
	Inspectors Salaries	\$ 79,500	\$ 79,500	\$ 79,500	\$ 79,500
<b>44</b>	<b>Total Salaries</b>	<b>\$ 207,119</b>	<b>\$ 211,081</b>	<b>\$ 211,081</b>	<b>\$ 211,081</b>
<b>45</b>	<b>Total Expenses</b>	<b>\$ 10,450</b>	<b>\$ 11,440</b>	<b>\$ 9,900</b>	<b>\$ 9,900</b>
	<b>Total: Building Dept.</b>	<b>\$ 217,569</b>	<b>\$ 222,521</b>	<b>\$ 220,981</b>	<b>\$ 220,981</b>
	<b>244-SEALER WGHTS/MEASURES</b>				
<b>46</b>	<b>Total Salaries</b>	<b>\$ 6,678</b>	<b>\$ 6,678</b>	<b>\$ 6,678</b>	<b>\$ 6,678</b>
<b>47</b>	<b>Total Expenses</b>	<b>\$ 1,515</b>	<b>\$ 1,515</b>	<b>\$ 1,515</b>	<b>\$ 1,515</b>
	<b>Total: Sealer Weights &amp; Measures</b>	<b>\$ 8,193</b>	<b>\$ 8,193</b>	<b>\$ 8,193</b>	<b>\$ 8,193</b>
	<b>292-ANIMAL CONTROL</b>				
<b>48</b>	<b>Total Salaries</b>	<b>\$ 8,488</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>49</b>	<b>Total Expenses</b>	<b>\$ 2,500</b>	<b>\$ 11,200</b>	<b>\$ 11,200</b>	<b>\$ 11,200</b>
	<b>Total: Animal Control</b>	<b>\$ 10,988</b>	<b>\$ 11,200</b>	<b>\$ 11,200</b>	<b>\$ 11,200</b>



Line item to be voted		FY17 Appropriated	FY18 Requested	FY18 Town Administrator Recommends	FY18 Advisory Board Recommends
<b>295-HARBORMASTER</b>					
<b>50</b>	Total Salaries	\$ 5,548	\$ 5,548	\$ 5,548	\$ 5,548
<b>51</b>	Total Expenses	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
	Total: Harbormaster	\$ 7,048	\$ 7,048	\$ 7,048	\$ 7,048
<b>TOTAL PUBLIC SAFETY</b>					
		\$ 5,664,171	\$ 5,886,479	\$ 5,903,879	\$ 5,903,879
<b>301-SCHOOL DEPARTMENT</b>					
	School Budget	\$ 25,444,860	\$ 26,332,976	\$ 26,332,976	\$ 26,332,976
<b>52</b>	Total: Norwell School Dept.	\$ 25,444,860	\$ 26,332,976	\$ 26,332,976	\$ 26,332,976
<b>390-SOUTH SHORE REGIONAL SCHOOL</b>					
	South Shore Regional School	\$ 249,159	\$ 249,245	\$ 249,245	\$ 249,245
<b>53</b>	Total: Regional School Assessment	\$ 249,159	\$ 249,245	\$ 249,245	\$ 249,245
<b>TOTAL EDUCATION</b>					
		\$ 25,694,019	\$ 26,582,221	\$ 26,582,221	\$ 26,582,221
<b>420-HIGHWAY DEPT.</b>					
	Highway Surveyor Salary	\$ 49,539	\$ 101,000	\$ 101,000	\$ 101,000
	Highway Salaries	\$ 330,785	\$ 410,340	\$ 410,340	\$ 410,340
	Clerical Salaries	\$ 55,676	\$ 59,110	\$ 59,110	\$ 59,110
<b>54</b>	Total Salaries	\$ 436,000	\$ 570,450	\$ 570,450	\$ 570,450
	Highway General Expense	\$ 259,902	\$ 209,800	\$ 209,800	\$ 209,800
	Highway Town Gasoline	\$ 146,000	\$ 150,000	\$ 150,000	\$ 150,000
<b>55</b>	Total Expenses	\$ 405,902	\$ 359,800	\$ 359,800	\$ 359,800
<b>56</b>	Total Snow Removal & Sanding	\$ 230,000	\$ 249,100	\$ 249,100	\$ 249,100
	Total: Highway Dept.	\$ 1,071,902	\$ 1,179,350	\$ 1,179,350	\$ 1,179,350
<b>421-TREE &amp; GROUNDS</b>					
	Tree Director Salary	\$ 49,539	\$ -	\$ -	\$ -
	Tree & Grounds Salaries	\$ 317,131	\$ 324,840	\$ 324,840	\$ 324,840
<b>57</b>	Total Salaries	\$ 366,670	\$ 324,840	\$ 324,840	\$ 324,840
<b>58</b>	Total Expenses	\$ 123,228	\$ 130,000	\$ 130,000	\$ 130,000
	Total: Tree & Grounds Dept.	\$ 489,898	\$ 454,840	\$ 454,840	\$ 454,840
<b>424-STREET LIGHTING</b>					
<b>59</b>	Total: Street Lighting Expenses	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000

Line item to be voted		FY17 Appropriated	FY18 Requested	FY18 Town Administrator Recommends	FY18 Advisory Board Recommends
<b>450-WATER DEPARTMENT</b>					
	Superintendent Salary	\$ 106,700	\$ 108,171	\$ 108,171	\$ 108,171
	Treatment Manager Salary	\$ 63,457	\$ 66,101	\$ 66,101	\$ 66,101
	Clerical Salaries	\$ 71,741	\$ 78,633	\$ 78,633	\$ 78,633
	Water Salaries	\$ 309,946	\$ 362,360	\$ 362,360	\$ 362,360
<b>60</b>	<b>Total Salaries</b>	<b>\$ 551,844</b>	<b>\$ 615,265</b>	<b>\$ 615,265</b>	<b>\$ 615,265</b>
<b>61</b>	<b>Total Expenses</b>	<b>\$ 706,475</b>	<b>\$ 706,475</b>	<b>\$ 706,475</b>	<b>\$ 706,475</b>
	<b>Total: Water Department</b>	<b>\$ 1,258,319</b>	<b>\$ 1,321,740</b>	<b>\$ 1,321,740</b>	<b>\$ 1,321,740</b>
<b>491-TOWN CEMETERY</b>					
<b>62</b>	<b>Total Salaries</b>	<b>\$ 8,000</b>	<b>\$ 8,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>
<b>63</b>	<b>Total Expenses</b>	<b>\$ 7,000</b>	<b>\$ 7,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>
	<b>Total: Town Cemetery</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>
	<b>TOTAL PUBLIC WORKS (net of Water)</b>	<b>\$ 1,636,800</b>	<b>\$ 1,709,190</b>	<b>\$ 1,704,190</b>	<b>\$ 1,704,190</b>
<b>512-BOARD OF HEALTH</b>					
	Health Agent Salary	\$ 77,997	\$ 83,543	\$ 83,543	\$ 83,543
	Clerical Salaries	\$ 45,138	\$ 46,780	\$ 46,780	\$ 46,780
<b>64</b>	<b>Total Salaries</b>	<b>\$ 123,135</b>	<b>\$ 130,323</b>	<b>\$ 130,323</b>	<b>\$ 130,323</b>
	General Expenses	\$ 41,100	\$ 42,800	\$ 42,800	\$ 42,800
	Solid Waste/Semass Disposal	\$ 960,589	\$ 973,272	\$ 973,272	\$ 973,272
	Recycling	\$ 17,000	\$ 25,000	\$ 20,000	\$ 20,000
<b>65</b>	<b>Total Expenses</b>	<b>\$ 1,018,689</b>	<b>\$ 1,041,072</b>	<b>\$ 1,036,072</b>	<b>\$ 1,036,072</b>
	<b>Total: Board of Health</b>	<b>\$ 1,141,824</b>	<b>\$ 1,171,395</b>	<b>\$ 1,166,395</b>	<b>\$ 1,166,395</b>
<b>541-COUNCIL ON AGING</b>					
	Director Salary	\$ 91,696	\$ 76,655	\$ 76,655	\$ 76,655
	Council on Aging Salaries	\$ 124,252	\$ 127,181	\$ 127,181	\$ 127,181
<b>66</b>	<b>Total Salaries</b>	<b>\$ 215,948</b>	<b>\$ 203,836</b>	<b>\$ 203,836</b>	<b>\$ 203,836</b>
<b>67</b>	<b>Total Expenses</b>	<b>\$ 20,000</b>	<b>\$ 26,765</b>	<b>\$ 24,200</b>	<b>\$ 24,200</b>
	<b>Total: Council on Aging</b>	<b>\$ 235,948</b>	<b>\$ 230,601</b>	<b>\$ 228,036</b>	<b>\$ 228,036</b>
<b>543-VETERANS</b>					
	Veterans Services Officer Salary	\$ 8,779	\$ 8,779	\$ 8,779	\$ 8,779
<b>68</b>	<b>Total Salaries</b>	<b>\$ 8,779</b>	<b>\$ 8,779</b>	<b>\$ 8,779</b>	<b>\$ 8,779</b>
	Veterans' General Expenses	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
	Memorial Day Expenses	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
<b>69</b>	<b>Total Expenses</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>
<b>70</b>	<b>Total Veterans Benefits</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>
	<b>Total: Veterans Department</b>	<b>\$ 36,279</b>	<b>\$ 36,279</b>	<b>\$ 36,279</b>	<b>\$ 36,279</b>

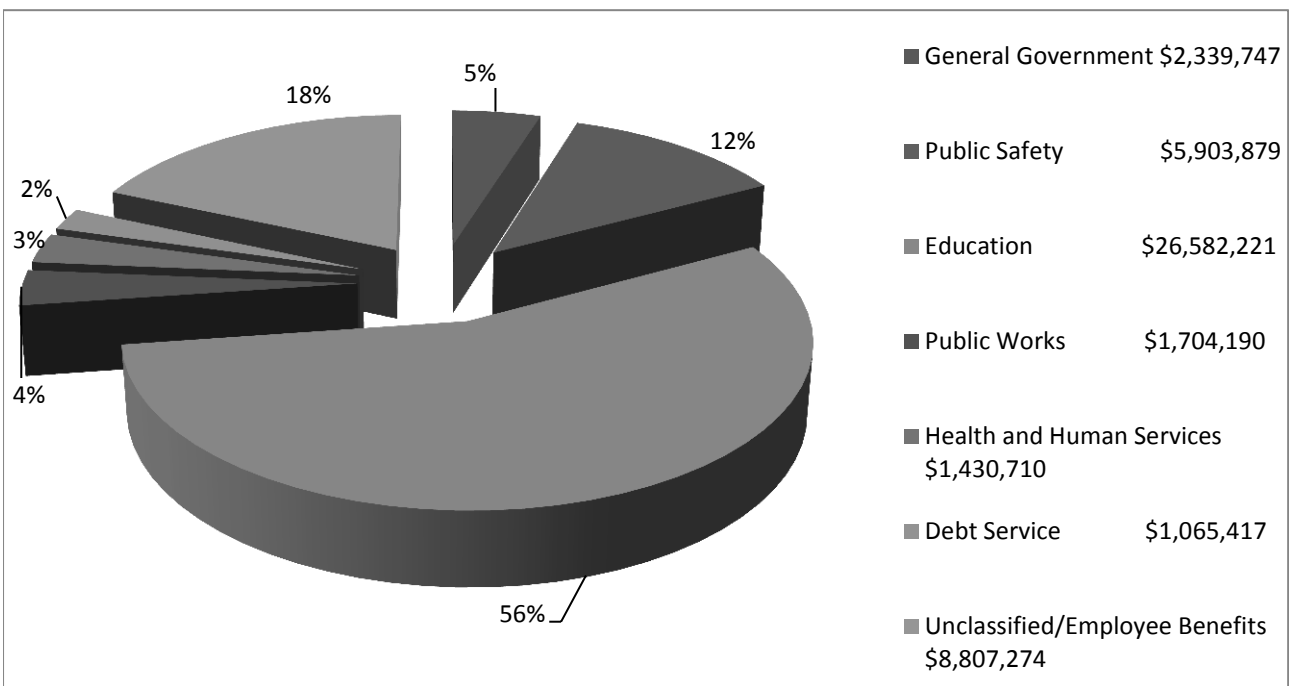
Line item to be voted		FY17 Appropriated	FY18 Requested	FY18 Town Administrator Recommends	FY18 Advisory Board Recommends
<b>TOTAL HEALTH AND HUMAN SERVICES</b>					
	\$	1,414,051	\$ 1,438,275	\$ 1,430,710	\$ 1,430,710
<b>610-LIBRARY</b>					
	Library Director's Salary	\$ 77,632	\$ 79,146	\$ 79,146	\$ 79,146
	Library Salaries	\$ 323,672	\$ 326,458	\$ 326,458	\$ 326,458
<b>71</b>	<b>Total Salaries</b>	\$ 401,304	\$ 405,604	\$ 405,604	\$ 405,604
	Old Colony Network	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000
	Library General Expenses	\$ 171,800	\$ 174,800	\$ 174,800	\$ 174,800
<b>72</b>	<b>Total Expenses</b>	\$ 206,800	\$ 209,800	\$ 209,800	\$ 209,800
	<b>Total: Library</b>	\$ 608,104	\$ 615,404	\$ 615,404	\$ 615,404
<b>630-RECREATION DEPT.</b>					
<b>73</b>	<b>Recreation Supt. Salary</b>	\$ 68,505	\$ 74,235	\$ 74,235	\$ 74,235
<b>74</b>	<b>Total Expenses</b>		\$ 5,000	\$ -	\$ -
	<b>Total: Recreation</b>	\$ 68,505	\$ 79,235	\$ 74,235	\$ 74,235
<b>691- HISTORICAL COMMISSION</b>					
<b>75</b>	<b>Total Expenses</b>	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000
	<b>Total: Historical Comm.</b>	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000
<b>TOTAL CULTURE AND RECREATION</b>					
	\$	680,609	\$ 698,639	\$ 693,639	\$ 693,639
<b>710-DEBT RETIREMENT</b>					
	Principal - Town	\$ 766,049	\$ 716,676	\$ 716,676	\$ 716,676
	Water	\$ 245,000	\$ 155,000	\$ 155,000	\$ 155,000
<b>751-INTEREST ON LONG TERM DEBT</b>					
	Interest - Town	\$ 155,783	\$ 150,178	\$ 150,178	\$ 150,178
	Water	\$ 49,338	\$ 43,563	\$ 43,563	\$ 43,563
<b>752-INTEREST ON SHORT TERM DEBT</b>					
	Interest - Town	\$ -	\$ -	\$ -	\$ -
	Water				
<b>76</b>	<b>Total: Under Levy Debt Service</b>	\$ 1,216,170	\$ 1,065,417	\$ 1,065,417	\$ 1,065,417
<b>710, 751 - DEBT EXCLUSION</b>					
	Vinal, Cole & High School Interest	\$ 281,125	\$ 237,875	\$ 237,875	\$ 237,875
	Vinal, Cole & High School Principal	\$ 575,000	\$ 565,000	\$ 565,000	\$ 565,000
	Police Station Principal	\$ 255,000	\$ 250,000	\$ 250,000	\$ 250,000
	Middle School Interest	\$ 137,765	\$ 120,515	\$ 120,515	\$ 120,515
	Middle School Principal	\$ 865,000	\$ 865,000	\$ 865,000	\$ 865,000
	Police Station Interest	\$ 148,275	\$ 140,625	\$ 140,625	\$ 140,625
<b>77</b>	<b>Total: Debt Exclusion</b>	\$ 2,262,165	\$ 2,179,015	\$ 2,179,015	\$ 2,179,015
<b>TOTAL DEBT SERVICE</b>					
	\$	3,478,335	\$ 3,244,432	\$ 3,244,432	\$ 3,244,432

Line item to be voted		FY17 Appropriated	FY18 Requested	FY18 Town Administrator Recommends	FY18 Advisory Board Recommends
<b>911-Plymouth County Retirement Fund</b>					
<b>78</b>	<b>Total: Pensions</b>	\$ 2,336,032	\$ 2,419,382	\$ 2,419,382	\$ 2,419,382
<b>913-UNEMPLOYMENT COMPENSATION</b>					
<b>79</b>	<b>Total: Unemployment Comp.</b>	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000
<b>914, 915, 916-GROUP INSURANCE</b>					
<b>80</b>	<b>Total: Group Insurance</b>	\$ 5,491,874	\$ 5,959,592	\$ 5,959,592	\$ 5,959,592
<b>912, 919, 945-TOWN INSURANCE</b>					
<b>81</b>	<b>Total:</b>	\$ 385,700	\$ 373,300	\$ 373,300	\$ 373,300
<b>TOTAL UNCLASSIFIED/EMP BENEFITS</b>		\$ 8,268,606	\$ 8,807,274	\$ 8,807,274	\$ 8,807,274
<b>990-TRANSFERS OUT</b>					
	<b>Transfer to OPEB Trust</b>	\$ 130,000	\$ 130,000	\$ 130,000	\$ 130,000
<b>82</b>	<b>Total: OPEB</b>	\$ 130,000	\$ 130,000	\$ 130,000	\$ 130,000
<b>TOTAL OPEB</b>		\$ 130,000	\$ 130,000	\$ 130,000	\$ 130,000
<b>SUBTOTAL TOWN OPERATING BUDGET</b>		\$ 49,181,985	\$ 50,844,397	\$ 50,836,092	\$ 50,836,092
<b>Community Preservation Admin</b>		55,000	60,000	60,000	60,000
<b>Water Department</b>		1,258,319	1,321,740	1,321,740	1,321,740
<b>GRAND TOTAL OPERATING BUDGET</b>		50,495,304	52,226,137	52,217,832	52,217,832

# FY18 BUDGETED EXPENDITURES

## By Major Category

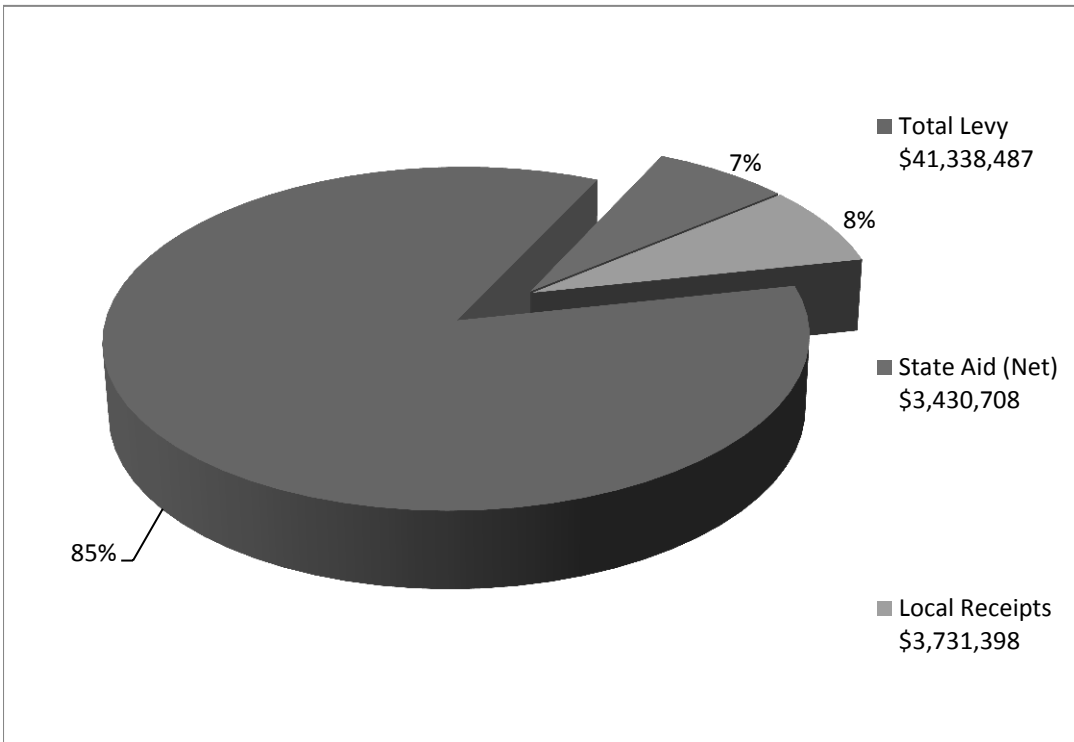
General Government	\$2,339,747	\$2,339,747	5%
Public Safety	\$5,903,879	\$5,903,879	12%
Education	\$26,582,221	\$26,582,221	56%
Public Works	\$1,704,190	\$1,704,190	4%
Health and Human Services	\$1,430,710	\$1,430,710	3%
Debt Service	\$1,065,417	\$1,065,417	2%
Unclassified/Employee Benefits	\$8,807,274	\$8,807,274	18%
		<hr/>	
		\$47,833,438	100%
Other		\$878,639	
		<hr/>	
Total Expenditures		\$48,712,077	



# FY18 BUDGETED REVENUES

## By Major Category

Levy Limit Prior Year		\$40,086,329		
2.5% Increase		\$1,002,158		
New Growth		\$250,000		
Total Levy	\$41,338,487	<u>\$41,338,487</u>		
State Aid (Net)	\$3,430,708	\$3,430,708		
Local Receipts	\$3,731,398	\$3,731,398		
Water (Debt, Indirect Costs)		\$501,484		
Other		\$10,000		
Overlay (Use)		<u>(\$300,000)</u>		
Total Revenue		\$48,500,593	\$211,484	\$48,712,077



TOWN OF NORWELL FINANCIAL FORECAST FY18

REVENUE  
SOURCES:

	FY15 Actual	FY16 Actual	FY17 Actual	FY18 Town Administrator Rec	FY18 Advisory Board Recomm
Levy Limit prior year	\$ 35,520,092	\$ 37,127,157	\$ 38,605,130	\$ 40,086,329	\$ 40,086,329
Amended Growth			\$ 3,094		
2.5% Increase	\$ 888,002	\$ 928,179	\$ 965,206	\$ 1,002,158	\$ 1,002,158
Override	\$ -	\$ -	\$ -	\$ -	\$ -
New Growth	\$ 719,063	\$ 549,794	\$ 512,899	\$ 250,000	\$ 250,000
<b>TOTAL LEVY</b>	<b>\$ 37,127,157</b>	<b>\$ 38,605,130</b>	<b>\$ 40,086,329</b>	<b>\$ 41,338,487</b>	<b>\$ 41,338,487</b>
Cherry Sheet/State Aid	\$ 4,408,087	\$ 4,491,137	\$ 4,700,619	\$ 4,747,417	\$ 4,747,417
Local Receipts	\$ 3,362,971	\$ 3,541,690	\$ 3,668,427	\$ 3,731,398	\$ 3,731,398
Water (Debt, Indirect Costs)	\$ 488,392	\$ 482,000	\$ 633,921	\$ 501,484	\$ 501,484
Sale of Lots Fund	\$ 57,000	\$ -	\$ -	\$ -	\$ -
Wetlands/Waterways Funds	\$ 12,806	\$ 12,848	\$ 16,048	\$ 10,000	\$ 10,000
<b>TOTAL REVENUE</b>	<b>\$ 45,456,413</b>	<b>\$ 47,132,805</b>	<b>\$ 49,105,344</b>	<b>\$ 50,328,786</b>	<b>\$ 50,328,786</b>
Offsets	\$ 23,927	\$ 13,242	\$ 13,172	\$ 13,844	\$ 13,844
State and County Charges	\$ 1,142,737	\$ 1,170,816	\$ 1,229,428	\$ 1,302,865	\$ 1,302,865
Overlay	\$ 1,091,564	\$ 951,174	\$ 804,836	\$ 300,000	\$ 300,000
<b>TOTAL USES</b>	<b>\$ 2,258,228</b>	<b>\$ 2,135,232</b>	<b>\$ 2,047,436</b>	<b>\$ 1,616,709</b>	<b>\$ 1,616,709</b>
<b>NET REVENUE</b>	<b>\$ 43,198,185</b>	<b>\$ 44,997,573</b>	<b>\$ 47,057,908</b>	<b>\$ 48,712,077</b>	<b>\$ 48,712,077</b>

USES:

<b>\$ Increase</b>	<b>\$ 1,799,388</b>	<b>\$ 2,060,335</b>	<b>\$ 1,654,169</b>	<b>\$ 1,654,169</b>
<b>% Increase</b>	<b>4.00%</b>	<b>4.38%</b>	<b>3.40%</b>	<b>3.40%</b>

EXPENDITURES:

General Government	\$	2,035,684	\$	2,187,983	\$	2,215,394	\$	2,339,747	\$	2,339,747
Public Safety	\$	5,240,657	\$	5,556,187	\$	5,664,171	\$	5,903,879	\$	5,903,879
Education	\$	23,964,376	\$	24,711,305	\$	25,694,019	\$	26,582,221	\$	26,582,221
Public Works	\$	1,634,191	\$	1,685,217	\$	1,636,800	\$	1,704,190	\$	1,704,190
Health and Human Services	\$	1,162,255	\$	1,295,323	\$	1,414,051	\$	1,430,710	\$	1,430,710
Culture and Recreation	\$	640,333	\$	669,555	\$	680,609	\$	693,639	\$	693,639
Debt Service (less exclusion)	\$	1,086,174	\$	1,046,709	\$	1,216,170	\$	1,065,417	\$	1,065,417
Unclassified/Employee Benefits	\$	7,307,369	\$	7,698,594	\$	8,268,606	\$	8,807,274	\$	8,807,274
OPEB Transfers	\$	120,000	\$	120,000	\$	130,000	\$	130,000	\$	130,000
Articles	\$	-	\$	18,000	\$	134,000	\$	55,000	\$	55,000
TOTAL EXPENDITURES	\$	43,191,039	\$	44,988,873	\$	47,053,820	\$	48,712,077	\$	48,712,077
\$ Increase	\$		\$	1,797,834	\$	2,064,947	\$	1,658,257	\$	1,658,257
% Increase				4.00%		4.39%		3.40%		3.40%

Excess/Deficit

\$ 7,146 \$ 8,700 \$ 4,088 \$ (0) \$ (0)

**ARTICLE 3:** To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide the sums recommended, or any other sum or sums, for Capital Outlay as set forth in the following schedule and determine whether such sums will be provided by taxation or by transfer or by a combination of the foregoing, or act on anything relative thereto.

Requested by the Capital Budget Committee

Department	Project	Cost	Recommendation
<b>Schools</b>	Phone/bells	\$80,000	\$80,000
	HVAC/Controls	\$44,000	\$44,000
	Foam Insulation	50,000	
	Kitchen Equipment	\$30,000	\$30,000
	Parking Lot	\$100,000	
	Carpeting	\$77,000	\$77,000
	Generator	\$50,000	
<b>Council on Aging</b>	Roof	\$12,275	\$12,275
	Generator pad	\$8,000	\$8,000
	Restroom renovations	\$18,000	
	Updating	\$5,500	
<b>Facilities</b>			
	Asbestos Tile Removal	\$20,000	\$20,000
<b>Highway/ T &amp; G</b>	Sidewalk Machine	\$224,000	\$191,000
	Sweeper	\$290,000	
	Asphalt Hot Box	\$40,000	\$40,000
	Large Mower	\$90,000	\$90,000
	Compressor	\$28,000	\$28,000
	Bucket Truck	\$250,000	\$250,000
	Body Armor	\$28,000	\$28,000
<b>Police</b>	Two Trucks	\$140,000	\$79,000
<b>Fire</b>			
	Doors	\$15,000	
	Front Desk	\$5,000	
<b>Library</b>	Bathrooms	\$10,000	
<b>Total from Free Cash</b>		\$1,614,775	\$977,275

**Requests Funded  
From Other  
Sources**



Water	Truck	28,000	\$29,000
Cemetery	Shed	30,000	\$30,000
	Well	20,000	\$20,000
Total		\$1,692,775	\$1,056,275

**The Advisory Board recommends this article unanimously with \$50,000 being transferred from the sale of Cemetery Lots, \$29,000 from Water surplus and the remaining \$977,275 from free cash.**

**ARTICLE 4:** To see if the Town will vote to raise and appropriate, or appropriate from available funds, a sum of money to meet obligations for union and personal contracts, said sum to be apportioned by the Finance Director to the applicable line items in Article 2, or take any action relative thereto.

Requested by the Board of Selectmen

**The Advisory Board unanimously recommended this article.**

**ARTICLE 5:** To see if the Town will raise and appropriate, or appropriate from available funds, a sum of money to meet obligations for the compensation schedule under the Personnel Plan said sum to be apportioned by the Finance Director to the applicable line items in Article 2, and to further amend the Personnel Plan by increasing the annual stipend of the Veteran's Services Officer from \$8779 to \$12,000 or take any other action relative thereto.

Requested by the Personnel Board

**The Advisory Board unanimously recommends this article.**

**ARTICLE 6:** To see if the Town will vote to reclassify certain positions contained within the Collective Bargaining Agreement between the Town and Local 888 SEIU or take any other action relative thereto.

The following positions are proposed to be reclassified:

Position Title	Present Grade	Increase To
Accounts Payable Administrator	6	7
Treasurer-Collector's Clerk	6	7
Administrative Secretary Highway, Trees /& Grounds	6	8
Deputy Collector	7	8

**The Advisory Board unanimously recommend this article.**

**ARTICLE 7:** To see if the Town will vote to approve updates and modifications recommended by the Personnel Board to the Personnel Bylaws as included in Appendix A to this warrant, or act on anything relative thereto.

By the Personnel Board

**The Advisory Board recommends this article.**

**ARTICLE 8:** To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide the sum of \$1,600,000 for the purpose of road repair and resurfacing and repair and resurfacing of the Vinal Elementary School parking lot, and to further authorize the Treasurer-Collector, with the approval of the Board of Selectmen to borrow said sum of money under Massachusetts General Law Chapter 44 as amended, or act on anything else related thereto.

Requested by the Highway Surveyor

**The Advisory Board unanimously recommends this article. The use of bonding as a funding source for road maintenance is consistent with the Town's financial policies and provides a more reliable source of financing. The proposed amount will be used to fund road repairs over two construction seasons. The additional principal and interest payments are sustainable due to the debt that is being retired this year and in the coming years. The Vinal School parking lot is included in the article to enhance the efficiency of the financing and procurement of this project.**

**ARTICLE 9:** To see if the Town will raise and appropriate, transfer from available funds or otherwise provide the sum of \$15,000 to study and determine the feasibility of combining the Highway Department and Trees and Grounds Headquarters and further study and recommend improvements to the Highway yard, or take any other action relative thereto.

Requested by the Highway Surveyor

**The Advisory Board voted to recommend this article.**

**ARTICLE 10:** To see if the Town will vote to accept the schematic design of the Norwell Public Library, contingent upon receipt of a state grant, or take any other action relative thereto.

Requested by the Library Project Committee

**The Advisory Board voted to recommend this article. The article needs to be approved to make the Norwell Public Library eligible for a state Public Library Construction Project. It does not obligate the Town to accept a grant or incur any expenses.**

**ARTICLE 11:** To see if the Town will vote to authorize the Library Trustees of the Norwell Public Library to apply for any state funds which may be available to defray all or part of the cost of the design, construction and equipping of the library project and further to authorize the Library Building committee and/or the Board of Selectmen and/or Library Trustees to accept and expend any such funds when received without further appropriation, or take any other action relative thereto.

Requested by the Library Project Committee

**The Advisory Board voted to recommend this article. This article would authorize the Town to accept and expend the grant if the Town, at a subsequent Town Meeting, decides to move ahead with the project. The state library grant program would pay for approximately 40% of the cost of a new library. Any additional expenditures for a new library would be subject to approval of the additional funds needed at a future Town Meeting. Approval of this article does not require the Town to accept a grant or otherwise obligate the Town to incur costs for the design or construction of a new library.**

**ARTICLE 12:** To see if the Town vote to authorize the Board of Selectmen to transfer for general municipal purposes, the care, custody maintenance and control of the following parcel of land identified in Assessor's Records as Block 24 Lot 2 on Map 12A in Norwell, MA, to the Conservation Commission to be held as conservation land in perpetuity, and to further authorize the Board of Selectmen to transfer care of the parcel to the Commission in the deed or take any other action relative thereto.

Requested by the Conservation Commission

**The Advisory Board recommends this article. This is a housekeeping article that completes the transfer of this parcel into conservation land.**

**ARTICLE 13:** To see if the Town will vote to authorize the Board of Selectmen for general municipal purposes to transfer the care, custody, maintenance and control of the following five parcels of land identified in Assessor's Records as Map15B Block 51 Parcel 40 on Parker Street; Map 2B Block 4 Parcels 4 and 5 on Mount Hope Street, Map 16D Block 62 Parcels 27 and 28 on Old Meetinghouse Lane, pursuant to the quitclaim deeds and letters from the owners of the aforementioned parcels, to the Conservation Commission to be held as conservation land in perpetuity consistent with the owners' requests and further authorize the Board of Selectmen to request Town Counsel to transfer care of the parcels to the Commission in the deed, or take any other action relative thereto.

Requested by the Conservation Commission

**The Advisory Board favorably recommends this article. This is a housekeeping article that completes the transfer of these parcels into conservation land.**

**ARTICLE 14:** To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$180,000 from the Community Preservation Fund for the purpose of recreation, pursuant to MGL Chapter 44B. Such funds shall be expended by the Board of Selectmen Recreation Commission to upgrade the accessibility and safety of Gaffield Park Playground. Expenditures under this article shall be approved by the Board of Selectmen and Recreation Commission, or take any other action relative thereto.

Requested by the Board of Selectmen and the Recreation Commission

**The Advisory Board recommends this article. It will upgrade the safety of the Town's largest play area and resolve a complaint filed with the Architectural Access Board.**

**ARTICLE 15** To see if the Town will raise and appropriate or transfer from available funds the sum of \$120,000 from the Community Preservation Fund to the Norwell Community Housing Trust for affordable housing purposes or to take any action relative thereto.

Requested by the Community Housing Trust

**The Advisory Board recommends this article.**

**ARTICLE 16:** To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$16,230 from the Community Preservation Fund for the purpose of recreation. Such funds shall be expended by the Conservation Commission to design and construct Phase II of a project to make fully accessible a parking area to service the Forest Street Pathway and the Donovan and Wildcat Trail System or to take any other action relative thereto.

Requested by the Conservation Commission

**The Advisory Board recommends this article.**

**ARTICLE 17:** To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$40,000 from the Community Preservation Fund for recreation purposes pursuant to M.G.L. Chapter 44B, to provide the cost of a study on accessibility opportunities to Wompatuck State Park available on the Norwell portion of Wompatuck including an access road and parking lot, expenditures shall be approved by the Pathways Committee and the Community Preservation Committee or to take any other action relative thereto.

Requested by the Pathways Committee

**The Advisory Board recommends this article.**

**ARTICLE 18:** To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$123,500 from the Community Preservation Fund to the Norwell Housing Authority for affordable housing purposes to preserve current affordable housing units for continued use located at 27 Assinippi Avenue or to take any action relative thereto.

Requested by the Norwell Housing Authority

**The Advisory Board recommends this article.**

**ARTICLE 19** To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$44,000 from the Community Preservation Funds, upon the recommendation of the Community Preservation Committee, for recreation purposes, pursuant to MGL Chapter 44B, for the purpose of making improvements to the athletic fields known as Woodworth 3 and Woodworth 4, or to take any other action relative thereto.

Requested by the Norwell Girls Softball League, and Athletic Fields Committee

**The Advisory Board recommends this article.**

**ARTICLE 20** To see if the Town will vote pursuant to Massachusetts General Law Chapter 44B to reserve the sum of \$120,000 from Community Preservation Fund FY2018 revenues for the creation, preservation and support of affordable housing; to reserve the sum of \$120,000 from Community Preservation Fund FY2018 revenues for the acquisition, preservation, rehabilitation and restoration of historic resources; and to reserve the sum of \$120,000 from Community Preservation Fund FY2018 revenues for the acquisition, creation and preservation of open space, or to take any other action relative thereto.

Requested by the Community Preservation Committee.

**The Advisory Board recommends this article.**

**ARTICLE 21** To see if the Town will raise and appropriate, transfer from available funds or otherwise provide the sum of \$30,000 to hire a qualified consultant to review, and to further make repairs to Osborne and Woodworth Fields for the purpose of enhancing accessibility or take any other action relative thereto.

Requested by the Board of Selectmen

**The Advisory Board recommends this Article. It will resolve a complaint filed against the Town with Architectural Access Board.**

**ARTICLE 22:** To see if the Town will vote to revoke (effective Fiscal Year 2018) Article 20 of the May 2016 Annual Town Meeting and further reject the provisions of Massachusetts General Laws Chapter 64G Section 3A relating to the imposition of a local excise tax of six percent of the total amount of rent or occupancy of any rooms in a bed and breakfast establishment, hotel, lodging house or motel located within the Town of Norwell or take any action related thereto.

Requested by the Board of Selectmen

**The Advisory Board voted to recommend this article. The original intent was for the Town to be provided lodging excise tax revenue from the state for placement of homeless persons within the Town's hotels. The state has dramatically reduced these placements and no revenue from the state is forthcoming. Therefore, the imposition of this tax provides little to no revenue for the Town.**

**ARTICLE 23:** To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$3,000 for School based Medicaid services, or act on anything relative thereto.

Requested by the Finance Director

**The Advisory Board recommends this article.**

**ARTICLE 24:** To see if the Town will vote to authorize or reauthorize the revolving funds listed in the table below, pursuant to the provisions of Massachusetts General Laws, Chapter 44, §53E 1/2, for the 2018 fiscal year, or act on anything relative thereto.

Revolving Fund	Authorized To Spend	Revenue Source	Use of Fund	FY18 Spending Limit	Disposition of FY18 Fund Balance	Spending Restrictions
Stetson Ford House	Historical Commission	Rental charged for property use	Property Maintenance	\$21,000	Balance available for expenditure	Fund may not be spent for salaries
Recycling	Board of Health	Bag Fees	Maintenance and Improvements at the Recycling Center and PAYT program purchases	\$50,000	Balance available for expenditure	Fund may not be spent for salaries
New in FY18: Council on Aging Programs	Council on Aging	Program Fees	Senior Center costs for trips and life-long learning programs	\$15,000	Balance available for expenditure	Fund may not be spent for salaries

Requested by the Finance Director

**The Advisory Board recommends this article.**

**ARTICLE 25:** To see if the Town will vote to amend its General By-Laws by adding a new section within Article VII Finance, or other suitable Article as stated in the warrant, to establish and authorize revolving funds for use by certain departments, boards and committees under Massachusetts General Law Chapter 44 section 53E ½ for the fiscal year that begins on July 1, 2018, or take any other action relative thereto.

## DEPARTMENTAL REVOLVING FUNDS

1. Purpose. This by-law establishes and authorizes revolving funds for use by town departments, boards and committees in connection with the operation of programs or activities that generate fees, charges or other receipts to support all or some of the expenses of those programs or activities. These revolving funds are established under and governed by General Laws Chapter 44, § 53E½.

2. Expenditure Limitations. A department head, board or committee may incur liabilities against and spend monies from a revolving fund established and authorized by this by-law without appropriation subject to the following limitations:

A. Fringe benefits of full-time employees whose salaries or wages are paid from the fund shall also be paid from the fund.

B. No liability shall be incurred in excess of the available balance in the fund.

C. The total amount spent during a fiscal year shall not exceed the amount authorized by annual town meeting on or before July 1 of that fiscal year, or any increased amount of that authorization that is later approved during that fiscal year by the Selectboard and Advisory Board.

3. Interest. Interest earned on monies credited to a revolving fund established by this by-law shall be credited to the general fund.

4. Procedures and Reports. Except as provided in General Laws Chapter 44, § 53E½ and this by-law, the laws, charter provisions, by-laws, rules, regulations, policies or procedures that govern the receipt and custody of town monies and the expenditure and payment of town funds shall apply to the use of a revolving fund established and authorized by this by-law. The Town Accountant shall include a statement on the collections credited to each fund, the encumbrances and expenditures charged to the fund and the balance available for expenditure in the regular report the Town Accountant provides the department, board or committee on appropriations made for its use.



5. Authorized Revolving Funds. The Table establishes:

- A. Each revolving fund authorized for use by a town department, board, committee,
- B. The department head, board or committee authorized to spend from each fund,
- C. The fees, charges and other monies charged and received by the department, board or committee in connection with the program or activity for which the fund is established that shall be credited to each fund by the Town Accountant,
- D. The expenses of the program or activity for which each fund may be used,
- E. Any restrictions or conditions on expenditures from each fund,
- F. Any reporting or other requirements that apply to each fund, and
- G. The fiscal years each fund shall operate under this by-law.

Requested by the Finance Director

**The Board recommends this article. The recently enacted Municipal Reform Act changed the manner in which revolving funds are established from annual authorization by Town meeting to the enactment of a by-law. In the long run, this will reduce the number of articles at Town Meeting, but this year, the Town is required to renew the current revolving funds and adopt a bylaw, to ensure revolving funds can be utilized.**

**ARTICLE 26:** To see if the Town will vote to amend Article III Section 1 of the General Bylaws, under the "Acts of the Legislature Accepted by the Town" by adding a new Annual Town Meeting reference after Chapter 40 section 57, and further amend Article VII of the Town's General Bylaws under Town Collector and Treasurer duties voted at the Annual Town Meeting of May 5, 1994 by deleting subparagraph (a) and inserting in place thereof the following new section:

**(a)**The Treasurer-Collector or other municipal official responsible for records of all municipal taxes, assessments, betterments and other municipal charges, hereinafter referred to as the tax collector, shall annually, and may periodically, furnish to each department, board, commission or division, hereinafter referred to as licensing authority, that issues licenses or permits, including renewals and transfers, a list of any person, corporation, or business enterprise, hereinafter referred to as the party, that has neglected or refused to pay any local taxes,

fees, assessments, betterments or other municipal charges, and that such party has not filed in good faith a pending application for an abatement of such tax or a pending petition before the Appellate Tax Board.”

**The Advisory Board recommends this article. This change will bring the Town’s Bylaw into conformity with amendments to the state law contained in the recently enacted Municipal Reform Act.**

**ARTICLE 27:** To see if the Town will vote to amend Article XVIII Consolidated Personnel Bylaw of its General Bylaws, or other appropriate section of the Town’s General Bylaws by adding the following new section or take any other action relative thereto:

#### MILITARY TRAINING AND MILITARY DUTY

- a. Military Training: In accordance with the provisions of MGL Chapter 33. Section 59, any employee shall be entitled, during the time of his/her service of the Armed Forces of the Commonwealth, under section thirty-eight, forty, forty-two, or sixty, or during his/her annual tour of duty of not exceeding 34 days in any state fiscal year and not exceeding 17 days in any federal fiscal year as a member of a reserve component of the Armed Forces of the United States, to receive pay therefore, without loss of his/her ordinary remuneration as an employee of the Town, and shall also be entitled to the same leaves of absence or vacation with pay given to other like employees.
- b. Military Duty: Any employee who is a member of the Air National Guard or the Army National Guard or a Reserve component of the Armed Forces of the United States and who is called to active service in the Armed Forces of the United States on or after July 1, 2017:
  - 1) shall be entitled to receive pay at his/her regular base salary as a Town employee, and shall not lose any seniority or any accrued vacation, sick leave, personal leave, compensation time, or earned overtime. Such employee shall be paid his/her regular base salary as a Town employee reduced by any amount received from the United States as pay or allowance for military service performed during the same pay period. Regular base salary shall exclude overtime pay, shift differential pay, hazardous duty pay or any other non-recurring compensation.
  - 2) shall accumulate creditable service as defined in Section 1 of Chapter 32 of the General Laws for the time spent on active service, to the extent permitted by law and

- 3) shall continue eligibility for hospital, surgical, medical, dental, and other health insurance benefits which he/she would have received if not called to active service, with no change in employee contribution.

For the purposes of this subsection, the term “active service” shall not include active duty for training in the Army National Guard or the Air National Guard or as a Reservist in the Armed Forces of the United States.

**The Advisory Board recommends this article. The proposed new language provides guidance to the Town when employees are called to serve in the National Guard or the Armed Forces Reserves.**

**ARTICLE 28:** To see if the town will vote to authorize the Board of Selectmen to transfer the care, custody, maintenance and control of Gaffield Park from the Board of Selectmen for general municipal and recreational purposes to the Recreation Commission and to authorize the Board of Selectmen to request Town Counsel to transfer care to the Commission in a deed, or take any action relative thereto.

**The Advisory Board recommends this article. Gaffield Park is one of the major recreational resources of the Town and therefore more appropriate to be under the jurisdiction of the Recreation Commission.**

**ARTICLE 29:** To see if the Town will vote to amend Article XV General Regulations of its General Bylaws by adding to section 11 Animal Control subsection (d) the following new language after the word “inclusive”:

“provided, the Town Clerk may provide up to a three year license when proof of a three year rabies vaccine is submitted.”

**The Advisory Board recommended this article. The recently enacted Municipal Reform Act allows the Town Clerk to issue a longer license when proof of a three year rabies vaccine is given, providing greater convenience to pet owners.**

**ARTICLE 30:** To see if the Town will vote to amend the Town of Norwell Zoning Bylaws, Floodplain, watershed and Wetlands Protection District section 4210 Designation by

1. Removing reference to panels 25023C018J, 25023C0117J, and 25023C0119J dated July 17, 2012; and

2. Adding in place thereof reference to panels 25023C0108K, 25023C01117K and 25023C0119K dated November 4, 2016; and
3. Removing reference to the Plymouth County Flood Insurance Report (FIS) date July 17, 2012; and
4. Adding in place thereof reference to the Plymouth County Flood Insurance Report (FIS) dated November 4, 2016 or take any other action relative thereto.

**The Advisory Board recommends this Article. It is a housekeeping article that keeps the Floodplain bylaw current with Plymouth County Flood Insurance Rate Maps issued by FEMA for administration of the National Flood Insurance Program.**

**ARTICLE 31:** To see if the Town will vote to amend Part 2 of the Regulations of the Board of Health by deleting section (4) and inserting in place thereof the following new section (4):

“A minimum of four (4) percolation tests shall be performed at the proposed disposal area, two (2) in the proposed primary area and two (2) in the proposed reserve area, unless it is determined by the Board of Health or it's Agent that due to the extreme permeability and consistency of the soil, the second percolation test in each area is not necessary. **THERE SHALL BE NO PERCOLATION TESTING DONE IN THE MONTHS OF JULY, AUGUST AND SEPTEMBER OR DURING TOWN OR STATE DECLARED DROUGHT FOR NEW CONSTRUCTION.** Percolation tests may resume no sooner than three (3) months after a drought is declared over.

Or take any other action related thereto.

Requested by Petition

**The Advisory Board took no action on this article prior to the warrant going to print. The recommendation will made at Town Meeting.**

**ARTICLE 32:** To see if the Town will vote to amend the Town of Norwell Zoning Bylaws by adding a new section under Article I, Section 1740, as follows:

Section 1740 Temporary Moratorium on the Sale and Distribution of Recreational Marijuana.

1. Purpose.

By vote at the State Election on November 8, 2016, the voters of the Commonwealth approved a law regulating the cultivation, distribution, possession and use of marijuana for recreational purposes. The law provides that it is effective on December 15, 2016 and a Cannabis Advisory Board is required to issue regulations regarding implementation by September 15, 2017. Currently, under the Zoning Bylaw, recreational marijuana establishments and marijuana retailers are not a permitted use in the Town and any regulations promulgated by the State Cannabis Advisory Board are expected to provide guidance to the Town in regulating recreational marijuana establishments and marijuana retailers. Further, the ballot measure, establishes two important provisions that require ballot action by the Town prior to the adoption of zoning. First, the Town must, by ballot, determine whether it will issue licenses for recreational marijuana establishments and marijuana retailers, and second, by ballot that cannot occur prior to November 6, 2018, the next biennial state election, on whether to allow on-site consumption of marijuana products should the Town decide to allow licenses for such facilities.

The regulation of recreational marijuana establishments and marijuana retailers raise novel and complex legal, planning and public safety issues and the Town needs time to study and consider the regulation of recreational marijuana establishments and marijuana retailers as well as to address the potential impact of state regulations on local zoning and to undertake a planning process to consider amending its Zoning Bylaw regarding recreational marijuana establishments and marijuana retailers and other uses relating to the regulation of recreational marijuana. The Town intends to adopt a temporary moratorium on the use of land and structures in the Town for recreational marijuana establishments and marijuana retailers so as to allow the Town sufficient time to engage in the planning process to address the effects of such structures and uses in the Town and adopt provisions of the Zoning Bylaw in a manner consistent with sound land use and planning goals and objectives.

2. Temporary Moratorium.

For the reasons set forth above and notwithstanding any other provision of the Zoning Bylaw to the contrary, the Town hereby adopts and/or enacts a temporary moratorium on the use of land or structures for the processing, sale and/or transport of marijuana products, including products that have been manufactured and contain marijuana or an extract from marijuana that are intended for recreational use and consumption, including

without limitation, edible products, beverages, topical products, ointments, oils and tinctures and also the operation of recreational marijuana or marijuana product establishments and recreational marijuana retailers. The temporary moratorium will end on June 30, 2018 unless this moratorium is sooner repealed by Town Meeting upon recommendation of the Planning Board. The moratorium enacted by this paragraph will provide the Planning Board and Town sufficient time to write amendments to the Bylaw to determine the best way to regulate facilities associated with selling and processing recreational marijuana and marijuana products, determine whether the Town shall restrict any, or all licenses for recreational marijuana establishments and marijuana retailers, and/or determine whether the town will prohibit on-site consumption at recreational marijuana establishments and marijuana retailers. Nothing herein shall be construed as precluding the use of land or structures for a Medical Marijuana Treatment Center as that term is defined in this Zoning Bylaw which may be authorized under §2341 hereof.

3. Severability. The provisions of this Bylaw are severable. If any provision, paragraph, sentence, or clause of this Bylaw or the application thereof to any person, establishment, or circumstance shall be held invalid, such invalidity shall not affect the other provisions or application of this Bylaw.

Or take any other action relative thereto.

Requested by the Board of Selectmen

**The Advisory Board recommends this article. There is great uncertainty regarding the implementation of the recreational marijuana referendum. A moratorium will allow the Town to develop appropriate bylaws and regulations, without having to consider site and permit requests.**

**ARTICLE 33:** To see if the Town will vote to amend the General Bylaws of the Town of Norwell by adding a new General Bylaw, under Article XV, Section 19, as follows:

Section 19 - Marijuana Not Medically Prescribed.

Consistent with Mass. Gen. L. c. 94G, §3(a)(2), all types of marijuana establishments as defined in Mass. Gen. L. c. 94G §1(j), to include marijuana cultivators, marijuana testing facilities, marijuana product manufacturers, marijuana retailers or any other type of licensed marijuana-related businesses shall be prohibited within the Town of Norwell, or take any other action relative thereto.

Requested by the Board of Selectmen

**ARTICLE 34:** To see if the Town will vote to amend the Zoning Bylaws of the Town of Norwell by adding a new Zoning Bylaw, a new Section 2230 as follows:

Section 2230 - Marijuana Not Medically Prescribed. Consistent with Mass. Gen. L. c. 94G, §3(a) (2), all types of marijuana establishments as defined in Mass. Gen. L. c. 94G §1(j), to include marijuana cultivators, marijuana testing facilities, marijuana product manufacturers, marijuana retailers or any other type of licensed marijuana-related businesses shall be prohibited within any zoning district of the Town or the Town, or take any other action relative thereto.

**The Advisory Board has taken no action on this article prior to the warrant going to print. The recommendation will be provided at Town Meeting, following consideration of this article by the Planning Board.**

**ARTICLE 35:** To see if the Town will amend Article III General Regulations of its Zoning Bylaws by deleting section 3311 and inserting in place thereof the following new section

3311. The Building Inspector, and their duly authorized agents may, at reasonable times and upon presentation of credentials, issue a written order of repair or removal of any sign and its supporting structure which is erected contrary to this Bylaw. In the event the owner of the sign fails to comply with the order, the Building Inspector and his duly authorized agents may issue a complaint and fine pursuant to Section 1230 and/or take enforcement action in accordance with Gen. L. c. 40A §7. All expenses incurred by the Building Inspector relating to the enforcement of this Bylaw may be assessable against any person who failed to obey such order and shall be recoverable in court of competent jurisdiction. The Building Inspector is further authorized to remove and dispose of signs placed in violation of the Town Bylaws on public property and public ways."

Or take any other action related thereto.

**The Advisory Board took no action on this article prior to the warrant going to print. The recommendation will be made at Town Meeting.**

**ARTICLE 36:** To see if the Town will vote to amend Article IV of its Zoning Bylaws, section 4850 Special Regulations(5)(b) by adding the following new subsection(3):

(b)(3). "In no event shall the number of house lots in an OSRD Definitive Subdivision exceed the maximum number of house lots available under a traditional subdivision that would comply with the current Planning Board Rules and Regulations (See section 5 (b)(1)"Traditional Subdivision Yield Plan").

Or take any other action related thereto.

Requested by the Planning Board

**The Advisory Board took no action on this article prior to the warrant going to print. The recommendation will be made at Town Meeting, following consideration of this article by the Planning Board.**

**ARTICLE 37:** To see if the Town will vote to amend Article IV Special Regulations section 4850 (4) Pre-Application Conference of its Zoning Bylaws by adding the following new paragraphs:

4(e) (6). Yield Plans. Two Yield Plans per paragraph (5) (b) (see below) shall be submitted.

4(e) (7) (a). A separate, stand-alone lotting plan shall be included in the required plan set that delineates all proposed house lots and identifies the streets and ways providing access to each unit. This plan shall not be consolidated with any other plans required in section 4850 (4)(e).

(4)(e)(7)(b). A separate stand-alone lotting plan shall be included in the required plan set that delineates all proposed open space parcels and identifies the entrances, egress(es) and access way(s) thereto. This plan shall not be consolidated with any other plans required in section 4850 (4) (e).

(4)(e)(8). Preliminary Technical Review. The applicant shall remit a preliminary escrow in accordance with the Planning Board fee schedule, as it may be amended from time to time, prior to the Pre-Application Conference for the purpose of engaging technical experts to provide an abbreviated, preliminary technical review of the applicant's proposal. The preliminary technical review may be used to facilitate discussion at the Pre-Application Conference. This fee is in addition to the Applicant's OSRD Application for a Special Permit ("Form O") and the fees associated in connection thereof."

And further by adding to the end of the second sentence in (6) (c) (2) the words:

"without impinging upon the rights of private property owners."

Or take any other action related thereto.



Requested by the Planning Board

**The Advisory Board took no action on this article prior to the warrant going to print. The recommendation will be made at Town Meeting, following consideration of this article by the Planning Board.**

**ARTICLE 38:** To see if the Town will amend its General Bylaw regarding Scenic Roads as adopted at the Town Meeting of May 12, 2008, Article 25, by adding the following:

Section 9A. Not less than once each calendar year, the Town shall notify in writing each property owner of record as of the prior January 1, whose property is located on any street designated as a Scenic road, of this Bylaw's applicability to them. Failure to receive such notice, however, shall not exempt any such property owner from the rules and regulations hereunder."

And further by deleting the last sentence in section (8) (e) the following new sentence:

"Each day or portion thereof, up to the date upon which an after the fact application is filed, that a violation of this bylaw continues shall be deemed a separate offense."

Or take any action relative thereto.

Requested by the Planning Board

**The Advisory Board took no action on this article prior to the warrant going to print. The recommendation will be made at Town Meeting.**

**ARTICLE 39:** To see if the Town will vote to accept Highfield Lane, Bayberry Lane, Summit Drive and Lot Phillips Lane as a public ways, as laid out by the Board of Selectmen and as shown on a plan or plans, a copy of which is on file in the office of the Town Clerk; further, to see if the Town will vote to authorize the Board of Selectmen to acquire by gift, purchase, eminent domain or otherwise, easements in any land necessary for laying out and acceptance of Highfield Lane, Bayberry Lane, Summit Drive and Lot Phillips Lane, or other easements related to said Highfield Lane, Bayberry Lane, Summit Drive and Lot Phillips Lane, and/or to accept grants thereof; and, further, to authorize the Board of Selectmen and other applicable Town of Norwell boards and personnel to take all related actions necessary or appropriate to accomplish the purposes of this article; or to take any other action related thereto.

Requested by the Planning Board and the Board of Selectmen

**The Advisory Board recommends this Article.**

**ARTICLE 40:** To see if the Town will appropriate the sum of \$450,431 in anticipation of full (100%) reimbursement by the Commonwealth of Massachusetts of Chapter 90, Acts of 2008, one apportionment for State and Highway purposes under the provisions of General Laws Chapter 90 section 34, clause 2(A), work on highways, to be expended under the direction of the Highway Surveyor, or meet the appropriation by taxation, by transfer or by borrowing, or any combination of the foregoing, or act on anything relative thereto.

Requested by the Highway Surveyor

**The Advisory Board favorably recommends this article**

**ARTICLE 41:** To see if the Town will raise and appropriate, or appropriate from available funds, \$20,000 to be expended under the direction of the Highway Surveyor for the purpose of complying with the EPA's 2017 MS4 (Municipal Separate Stormwater Sewer System) Stormwater General Permit or act on anything relative thereto.

Requested by the Highway Surveyor

**The Advisory Board recommends this article. This article ensures the Town is in compliance with EPA storm-water regulations.**

**ARTICLE 42:** To see if the Town will raise and appropriate, transfer from available funds or otherwise provide \$185,000 to be expended under the direction of the Highway Surveyor for the purpose of debris removal, engineering, storm-water, and Highway Yard facility rehabilitation, or act on anything relative thereto.

Requested by the Highway Surveyor

**The Advisory Board favorably recommends this article. It funds a continuing effort to remove and remediate the removal of a large amount of debris that has been stored at the Highway Yard. It enacts a plan to ensure that encroachment into environmentally sensitive areas is permanently eliminated.**

**ARTICLE 43:** To see if the Town will raise and appropriate, or appropriate from available funds the sum of \$50,000 to be expended under the direction of the Permanent Drainage Study Committee and the Highway Surveyor for engineering, installation and or maintenance of Town drainage, or take any other action relative thereto.

Requested by the Highway Surveyor

**The Advisory Board recommends this article.**

**ARTICLE 44:** To see if the Town will raise and appropriate, transfer from available funds or otherwise provide the sum of \$60,000 to conduct a survey of the condition of drainage and other subsurface components of the roads of the Town of Norwell, or take any other action relative thereto.

Requested by the Highway Surveyor

**The Advisory Board recommends this article. It follows the study of the condition of the road surfaces authorized at the last Annual Town Meeting and will fully inform the Town's road maintenance plan.**

**ARTICLE 45:** To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$500,000 to be expended under the direction of the Board of Water Commissioners for the purpose of conducting system facilities maintenance and upgrades, or act on anything relative thereto.

Requested by the Board of Water Commissioners.

**The Advisory Board favorably recommends this article.**

**ARTICLE 46:** To see if the Town will transfer from available funds or otherwise provide the sum of \$50,000 to be added to the Special Education Stabilization Fund or to take any other action related thereto.

Requested by the Board of Selectmen and the School Committee

**The Advisory Board recommends this Article. It will restore the amount transferred to the School Department Budget under Article 5 of the Special Town Meeting.**

**ARTICLE 47:** To see if the Town will vote to transfer from available funds or otherwise provide the sum of \$300,000 to be added to the Capital Expenditure Stabilization Fund, as established in accordance with the provisions of Massachusetts General Law Chapter 40 section 5B, or to act on anything relative thereto.

Requested by the Board of Selectmen

**The Advisory Board recommends this article. Supplementing this fund allows the Town flexibility in addressing future capital expenses and enhances the Town's status with financial rating agencies.**

**ARTICLE 48:** To see if the Town of Norwell will vote to raise and appropriate, or transfer from available funds, the sum of \$4,000 to contract with South Shore Women's Resource Center for Domestic violence intervention and prevention services for its residents, or act on anything relative thereto.

Requested by Petition

**The Advisory Board recommends this article.**

**ARTICLE 49:** To see if the Town will amend its Zoning Bylaws by adding the following new section.

Section 7000 **Billboard Zoning Overlay District:**

The Billboard Overlay District shall include that portion of land within Business District C-1 (Section 6510) and Business District C-2 (section 6520) and shall include land shown on Assessor's Map, Sheet 11C Parcels , 17-035, 17-065, and 18-01 and on Sheet 11D Parcels 17-025, 17-085, 17-087, 18-01, 18-02, 18- 061 and 18-062.

Requested By Petition

**The Advisory Board took no vote on this article prior to the deadline for the warrant to go to print. The Petitioner subsequently informed the Planning Board that he wished to withdraw his petition. The request was scheduled to be considered by the Planning Board at its meeting on April 12, 2017.**

**ARTICLE 50:** To see if the Town will vote to transfer from available funds or otherwise provide a certain sum of money to be added to the Stabilization Fund, as established in accordance with Massachusetts General Law Chapter 40 section 5B, or take any other action related thereto.

Requested by the Board of Selectmen

**The Advisory Board will make their recommendation on this article at Town Meeting.**

**ARTICLE 51:** To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide a sum of money to be deposited in the Town's OPEB Trust Fund to offset the cost of retired employee health insurance, or act on anything relative thereto.

Requested by the Board of Selectmen

**The Advisory Board will make their recommendation on this article at Town Meeting.**

**ARTICLE 52:** To see if the Town will vote to appropriate a sum of money from available funds and authorize the Assessors to use this sum to decrease the tax rate for FY2018, or take any other action relative thereto.

Requested by the Board of Selectmen

**The Advisory Board will make their recommendation on this article at Town Meeting.**

## INSTRUCTIONS TO ELECTED OFFICIALS

### SALE OF THE FISH RIGHTS

You are directed to serve this Warrant by posting a copy thereof attested to by you in writing in each of five public places in the Town at least fourteen days before the time for holding and meeting called for in the Warrant. Herefore, fail not and make due return of the Warrant your doings thereon to the Town Clerk of said Town on or before the \_\_\_\_\_ day of April, 2017.

Given under our hands at Norwell this \_\_\_\_\_ day of April in the year of our Lord, 2017.

BOARD OF SELECTMEN  
Norwell, Massachusetts

\_\_\_\_\_  
Jason Brown, Chairman

\_\_\_\_\_  
Ellen Allen Vice-Chairman

\_\_\_\_\_  
Peter Smellie, Clerk

\_\_\_\_\_  
Gregg McBride

\_\_\_\_\_  
Alison Demong

Constable \_\_\_\_\_ Date \_\_\_\_\_

## APPENDIX A – PERSONNEL BY-LAW

### SECTION 6 – COMPENSATION PLAN

#### C) Advancement within the Rate Ranges

All employees placed in Step 1 will be considered for step advancement after one (1) year of service within the grade.

#### H) Working Out of Class Compensation

Any employee who is assigned to work out of class and satisfies the requirements of the qualifying period shall receive out of class pay at Step 1 of the higher class or 5% above the employee's regular weekly salary, whichever is greater, for work performed in the higher classification on the eleventh (11<sup>th</sup>) day of working out of class and for each day thereafter an employee works out of the class. **The Town Administrator has the authority to change the compensation amount or percent on a case-by-case basis.**

In instances where it benefits the Town to assign more than one employee to share the performance duties of the higher classification while continuing to perform the duties of their regularly assigned positions and the employees assigned to share the duties of the higher classification satisfy the requirements of the qualifying period, those employees shall receive out of class pay equal to 2.5% above the employee's regular weekly salary. **The Town Administrator has the authority to change the compensation amount or percent on a case-by-case basis.**

### SECTION 9 – OTHER BENEFITS

#### A) Insurance

The Town of Norwell's group health insurance is administered under the rules and regulations of M.G.L. Chapter 32B. Permanent full time and part time employees working not less than 20 hours regularly, per week, for the governmental unit are eligible for health insurance as defined under M.G.L. Chapter 32B. In no event shall Seasonal or Emergency Employees be considered eligible.

Employees covered under the Personnel By-Law shall pay the same percent contributions as employees covered under the "Norwell Town Employees/Clerical Collective Bargaining Agreement (SEIU Local 888)"

**In addition to the language under Article 19 – Health Insurance of the "Norwell Town Employees/Clerical Collective Bargaining Agreement (SEIU Local 888)", the following insurance related provisions apply to employees covered under the Personnel By-Law.**

Employees hired on or before June 30, 2011, who were eligible for insurance at the time of hire, shall pay 20% of the cost of the HMO plan offered by the Town. *[See chart and footnotes below for additional information]*

Employees Hired on or after July 1, 2011, who were insurance eligible at the time of hire, shall pay 40% of the cost of the HMO plans offered.

Employees who become insurance eligible due to a change in employee status, shall pay 40% of the total cost of the HMO plan offered by the Town, regardless of hire date.

The cost of insurance premiums shall be shared between the employer and the employee as follows:

<u>INDEMNITY</u>	
<u>Employer % Contribution</u>	<u>Employee % Contribution</u>
50%	50%

<sup>(1)</sup> <u>PPO</u>	
<u>Employer % Contribution</u>	<u>Employee % Contribution</u>
64%	36%
50%	50%

<u>HMO</u>	
Hired <u>or</u> Insurance Eligible on or After 7/1/2011	
<u>Employer % Contribution</u>	<u>Employee % Contribution</u>
60%	40%

<sup>(2)</sup> <u>HMO</u>	
Hired <u>and</u> Insurance Eligible on or Before 6/30/2011	
<u>Employer % Contribution</u>	<u>Employee % Contribution</u>
80%	20%
78%	22%

Please see footnotes below

<sup>(1)</sup> Employees enrolled in the Towns PPO health insurance plan shall pay 50% of the cost of the PPO in the plan year following the acceptance of this provision by all of the bargaining units of the Town of Norwell.

<sup>(2)</sup> Effective July 1, 2018, employees who currently pay less than a 40% portion of health insurance for an HMO plan, shall have the employee contribution increased by an additional 2%.

#### **CLASSIFICATION PLAN (Listing of Non-Exempt, Exempt, Stipend, Seasonal, Flat Hourly, & Other Positions)**

Under Flat Hourly Positions Heading:

- Change Alternate Building Inspector to "Interim Building Inspector".
- Add "Call Police Clerk"
- Add "Substitute/On Call COA Van Driver"
- Move Temporary Library Circulation Assistant from Seasonal Category to Flat Hourly Category as "Substitute/On Call Library Circulation Assistant"



## CLASSIFICATION PLAN

### NON-EXEMPT CLASSIFICATIONS (Hourly Pay)

Grade	Position
1	Shelver
2	N/A
3	N/A
4	Clerk Typist
5	Council on Aging Clerk Library Circulation Assistant
6	Administrative Assistant Animal Control Officer Council on Aging Van Operator Library Custodian
7	N/A

### EXEMPT CLASSIFICATIONS (Annual Salary)

Grade	Position
8	N/A
9	Assistant to Town Administrator Council on Aging Program Coordinator
10	Adult Services Librarian Children's Services Librarian Technical Services Librarian
11	Assistant Library Director Council on Aging Outreach Coordinator Executive Assistant to Town Administrator
12	N/A
13	Assistant Town Administrator Water Treatment Facilities Manager
14	N/A
15	Council on Aging Director Library Director
16	N/A
17	Water Superintendent

## **CLASSIFICATION PLAN**

### **STIPEND POSITIONS**

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Cemetery Clerk  
Harbormaster  
Sealer of Weights and Measures  
Veteran's Service Officer

### **SEASONAL POSITIONS**

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Recreation Summer Clinic Leader  
Recreation Summer Clinic Supervisor  
Recreation Summer Program  
Roving Assistant  
Recreation Summer Program Instructor  
Recreation Summer Site Leader (SCENE)  
Recreation Summer Site Supervisor (SCENE)  
Temporary Highway & Tree Laborer  
Temporary Recycling Laborer  
Temporary Water Laborer  
Temporary Trails Laborer

### **FLAT HOURLY POSITIONS**

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Interim Building Inspector  
Call Firefighter  
Call Firefighter EMT-8 Certified  
Call Police Clerk  
Substitute/On Call COA Van Driver  
Constable  
Election Clerk  
Election Teller  
Election Warden  
Police Matron  
Recreation Program Supervisor  
Recreation Program Leader  
School Crossing Guard  
Substitute/On Call Library Circulation Assistant

### **PAID PER PARTICIPANT OR CLASS**

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Recreation Program Instructor

**Notes:**

**Office of the Board of Selectmen  
Town of Norwell  
Norwell, MA 02061**

**BULK RATE  
U.S. POSTAGE PAID  
Norwell, MA 02061  
Permit No. 5**

**POSTAL CUSTOMER**

**NORWELL, MA 02061**