

TOWN OF NORWELL

WATER DEPARTMENT
345 MAIN STREET
NORWELL, MA 02061
(781) 659 - 8076

INVITATION TO BID NORWELL WATER DEPARTMENT

RECEIVED

2018 OCT 23 PM 4: 14

TOWN OF NORWELL
TOWN CLERK

The Board of Water Commissioners of the Town of Norwell is receiving sealed bids for Excavation Services. Excavation Services will include the installation of new water services/water mains, replacement of existing water services/water mains, emergency system repairs and any other excavation work relative to water distribution system maintenance and/or improvements under the direction of Norwell Water Department personnel. Bids will be received until 5:00 pm, December 20th, 2018 at the Norwell Water Department Town Hall Office, 345 Main Street, Norwell, MA 02061, at which time and place all bids will be publicly opened and read aloud. Each bid must be submitted in a sealed envelope clearly marked "Bid for Excavation Services".

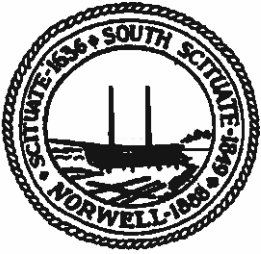
Specifications and bid forms are available at the Norwell Water Department Town Hall Office, Monday through Thursday 8:00 am to 4:00 pm and Friday 8:00 am to 12:00 pm or by calling (781) 659-8076.

All bidders must complete the Certification of Non-Collusion, MA State Tax Compliancy Certification, and Bidder's Proposal Form(s), apply the MA prevailing wage schedule as necessary and provide all other requested documents.

The Board reserves the right to reject any or all bids or to accept any bid it considers to be in the best interest of the Town.

Frederick H. St. Ours,

Chairman, Board of Water Commissioners



TOWN OF NORWELL

WATER DEPARTMENT

345 MAIN STREET

NORWELL, MA 02061

(781) 659 - 8076

GENERAL INFORMATION

The Board of Water Commissioners for the Town of Norwell is receiving proposals from qualified bidders to provide excavation services at hourly rates. The excavation services are to take place in and on the public ways within the Town of Norwell, for the purpose of installing new water services/water mains, replacing existing water services/water mains, engaging in emergency system repairs and/or performing any other related excavation work as directed by Water Department Personnel, through a period starting on January 1st, 2019 and ending on June 30th, 2020.

A qualified bidder shall either own, lease, rent or otherwise have unrestricted access to the following equipment, throughout the contract period. A qualified bidder shall provide said equipment with an operator, unless otherwise stated, at an hourly rate when requested, throughout the contract period:

1. **(1) 1 Cubic Yard Rubber Tire Backhoe Loader W/Street Pads**
2. **(1) 12-14 Cubic Yard 10 Wheel Dump Truck**
3. **(1) 1 Cubic Yard Track Excavator**

More than one contractor may be selected under this bid. The primary contractor selection shall be based on the lowest-priced qualified bid. Bids from other qualified contractors will be ranked based on price. In the event that the primary contractor is unavailable to provide the necessary equipment or labor for Excavation Services during the course of the contract, the Water Department reserves the right to utilize the services of another selected contractor based on ranking. Any selected contractor may provide cost proposals for any major extraordinary projects as they arise. The Water Department will make any determinations as to the extraordinary nature of a project. These projects will be awarded based on price.

QUALIFYING BID INFORMATION

- 1) The Contactor shall own, lease, rent or otherwise have unrestricted access to the equipment (provided in writing) being offered.
- 2) All equipment rates shall include operator, unless otherwise indicated. Fuel and specified insurance coverage's for both the equipment and operator shall also be reflected in the hourly rate where applicable.
- 3) All equipment and vehicles must be in first class operating condition and meet all State specifications and requirements for highway excavation equipment and vehicles.
- 4) Only experienced, qualified operators holding appropriate licenses issued by the Department of Public Safety and Registry of Motor Vehicles will be accepted.
- 5) All pertinent information regarding equipment offered is to be provided in appropriate spaces.
- 6) The Contractor shall provide the requested letters of references, documentation of experience, insurance certificates with required limits and any other documents called for, with the bid submittal.
- 7) Availability:
 - a) The Contractor and/or his agents shall be available at all times, including nights, Saturdays, Sundays, and Holidays, to provide emergency excavation services when requested by Water Department Personnel. The Contractor shall provide method to insure notification can be received, such as a cellular phone and/or a pager.
 - b) The Contractor and/or his agents shall be required to report for regularly scheduled work with a 24 hour notice. The Contractor and/or his agents will be required to report immediately for emergency work. Water Department personnel will determine if work is of a regular or emergency nature.
 - c) The Contractor and/or his agents shall supply and operate the specified equipment as directed by Norwell Water Department personnel. The Contractor and/or his agents shall assist Water Department personnel in any other manner as required or directed.
 - d) A minimum callout for any specified equipment will be set at four hours.
- 8) Bid amounts for each proposal shall be written in both words and figures. In the event of a discrepancy written amounts shall govern.
- 9) The Contractor and/or his agents shall keep fully informed of all existing and future state laws and municipal ordinances that may affect those engaged or employed in the work.
- 10) The contractor shall review the prevailing wage schedule included, and apply as required.
- 11) This proposal to provide specified equipment and operator when requested shall not be deemed to be exclusive. In the event the low proposer fails to report to work with the proper notice, the next lowest proposer will be contacted to perform the work.
- 12) The Contactor and/or his agents will be required to submit certified payroll sheets with each request for payment.
- 13) The award of bid for "Excavation Services" shall be based on a combination of hourly rates and qualifications.

References, Documentation of Experience, Insurance Certificates and OSHA Certifications

Please provide the requested information and documents with your submittal

1) References and Work Experience

- a. Provide a list of three municipal projects performed in and on public ways, satisfactorily completed, having a value in excess of \$50,000.

OR

- b. Provide three letters of recommendation from either public works directors, highway surveyors and/or water superintendents who will detail your company's performance with respect to projects performed in and on public ways.

2) Vehicles/Equipment

- a. Designate the location where the equipment and vehicles of your proposal will be principally garaged.
- b. Provide copies of Massachusetts Registry of Motor Vehicle certificates, and lease or rental agreements for each proposed vehicle and piece of equipment.

3) Operator(s)

- a. Identify the primary operator(s) of the vehicles and equipment in your proposal.
- b. Provide copies of all pertinent licenses possessed by the primary operator(s) of the vehicles and equipment in your proposal, i.e. driver's license(s), hoisting license(s) etc.
- c. Document the work experience of the primary operator(s) for municipalities in and on public ways; include all relative water works projects.

4) OSHA Certification(s)

- a. Provide copies of certification for all primary operator(s) who have completed the required 10-hour OSHA Construction course for this project.

5) Insurance(s)

- a. Provide a copy of your comprehensive general liability insurance policy, which must include explosion, collapse and underground coverage.
- b. Provide a copy of your general business auto liability policy and limits, listing each vehicle and piece of equipment included in the bid proposal.
- c. Provide a copy of your workman's compensation policy including limits.

Minimum insurance requirements are included on the following sheet

MINIMUM INSURANCE REQUIREMENTS

	<u>Per Occurrence</u>	<u>Aggregate</u>	<u>Per Employee</u>
<u>Comprehensive General Liability</u> Including: Products / completed operations, and the hazards of explosion, collapse and underground.	\$1,000,000	\$2,000,000	
<u>Business Auto Liability</u> Including: Combined, single limit coverage for; scheduled, hired, non owned vehicles and / or any other vehicle or equipment required to meet the terms of the contract, for bodily injury and property damage.	\$1,000,000	\$1,000,000	
<u>Workman's Compensation</u> Including: Coverage at or exceeding those statutory limits established by the State of Massachusetts.	\$100,000	\$500,000	\$100,000

It is agreed and understood that, as permitted by statute, the Contractor shall defend, indemnify and hold the Town of Norwell, Norwell Water Department, its committees, agents, and employees harmless from and against any and all claims, including but not limited to claims for personal injury or property damage, suits, demands, actions, damages, losses, liabilities, proceedings, litigation, costs and expenses, including without limitation reasonable attorney's fees. The Town of Norwell shall be named as Additional Insured on General Liability and Auto Liability on a Primary and Non-Contributory basis with Waiver of Subrogation executed in favor of the Town of Norwell.

CERTIFICATE OF NON-COLLUSION

The undersigned certifies under penalties of perjury that this bid or proposal has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals.

Name of person signing bid or proposal

Name of business

Date

Notarized

AFFIDAVIT

**REVENUE ENFORCEMENT AND
PROTECTION ACT REQUIREMENTS**

Prior to being awarded a contract for the subject bid, the bidder shall furnish a certificate of compliance in the following form.

I, _____

representing _____
(Legal Name of Bidder)

do hereby state that all laws of the Commonwealth of Massachusetts relative to taxation have been complied with. This statement is in compliance with Chapter 62C, Section 49A(b) as amended by Chapter 233, Section 36 of the Acts of 1983, and made under the penalties of perjury this _____ day of _____, 2018.

By: _____
Signature

Notarized

PROPOSAL

To furnish the following piece of equipment, fuel, insurance and qualified operator as specified from January 1st, 2019 to June 30th, 2020 (approximately 420 hours) at an hourly rate:

ITEM: (1) 1 Cubic Yard Rubber Tire Backhoe Loader W/Street Pads

Make: _____ Model: _____

Size: _____ H.P.: _____

Cubic Yards: _____ Condition: _____

Year: _____ Diesel/Gasoline: _____

Designated Licensed Operator: _____

Hourly rate: \$ _____ (minimum call out of four hours)

_____ write amount in words on above line

BIDDER: _____

ADDRESS: _____

SIGNATURE: _____

TEL#: _____

TITLE: _____

DATE: _____

PROPOSAL

To furnish the following piece of equipment, fuel, insurance and qualified operator as specified from January 1st, 2019 to June 30th, 2020 (approximately 480 hours) at an hourly rate:

ITEM: (1) 12-14 Cubic Yard 10 Wheel Dump Truck

Make: _____ Model: _____

Size: _____ H.P.: _____

Cubic Yards: _____ Condition: _____

Year: _____ Diesel/Gasoline: _____

Designated Licensed Operator: _____

Hourly rate: \$ _____ (minimum call out of four hours)

_____ write amount in words on above line

BIDDER: _____

ADDRESS: _____

SIGNATURE: _____

TEL#: _____

TITLE: _____

DATE: _____

PROPOSAL

To furnish the following piece of equipment, fuel, insurance and qualified operator as specified from January 1st, 2019 to June 30th, 2020 (approximately 60 hours) at an hourly rate:

ITEM: (1) 1 Cubic Yard Track Excavator

Make: _____ Model: _____

Size: _____ H.P.: _____

Cubic Yards: _____ Condition: _____

Year: _____ Diesel/Gasoline: _____

Designated Operator: _____

Hourly rate: \$ _____ (minimum call out of four hours)

_____ write amount in words on above line

BIDDER: _____

ADDRESS: _____

SIGNATURE: _____

TEL#: _____

TITLE: _____

DATE: _____



**THE COMMONWEALTH OF MASSACHUSETTS
EXECUTIVE OFFICE OF LABOR AND WORKFORCE DEVELOPMENT
DEPARTMENT OF LABOR STANDARDS
Prevailing Wage Rates**

CHARLES D. BAKER
Governor

KARYN E. POLITO
Lt. Governor

As determined by the Director under the provisions of the
Massachusetts General Laws, Chapter 149, Sections 26 to 27H

ROSALIN ACOSTA
Secretary
WILLIAM D. MCKINNEY
Director

Awarding Authority: Board of Water Commissioners-Town of Norwell
Contract Number: FY19 ES **City/Town:** NORWELL
Description of Work: Procurement of excavation services for regularly scheduled service and emergency repairs of the water distribution system and appurtenances of the Town of Norwell. Other work as required.
Job Location: Locations in and on the public ways of Norwell, MA

Information about Prevailing Wage Schedules for Awarding Authorities and Contractors

- This wage schedule applies only to the specific project referenced at the top of this page and uniquely identified by the "Wage Request Number" on all pages of this schedule.
- An Awarding Authority must request an updated wage schedule from the Department of Labor Standards ("DLS") if it has not opened bids or selected a contractor within 90 days of the date of issuance of the wage schedule. For CM AT RISK projects (bid pursuant to G.L. c.149A), the earlier of: (a) the execution date of the GMP Amendment, or (b) the bid for the first construction scope of work must be within 90-days of the wage schedule issuance date.
- The wage schedule shall be incorporated in any advertisement or call for bids for the project as required by M.G.L. c. 149, § 27. The wage schedule shall be made a part of the contract awarded for the project. The wage schedule must be posted in a conspicuous place at the work site for the life of the project in accordance with M.G.L. c. 149 § 27. The wages listed on the wage schedule must be paid to employees performing construction work on the project whether they are employed by the prime contractor, a filed sub-bidder, or any sub-contractor.
- All apprentices working on the project are required to be registered with the Massachusetts Department of Labor Standards, Division of Apprentice Standards (DLS/DAS). Apprentice must keep his/her apprentice identification card on his/her person during all work hours on the project. An apprentice registered with DAS may be paid the lower apprentice wage rate at the applicable step as provided on the prevailing wage schedule. **Any apprentice not registered with DLS/DAS regardless of whether or not they are registered with any other federal, state, local, or private agency must be paid the journeyworker's rate for the trade.**
- The wage rates will remain in effect for the duration of the project, except in the case of multi-year public construction projects. For construction projects lasting longer than one year, awarding authorities must request an updated wage schedule. Awarding authorities are required to request these updates no later than two weeks before the anniversary of the date the contract was executed by the awarding authority and the general contractor. For multi-year CM AT RISK projects, awarding authority must request an annual update no later than two weeks before the anniversary date, determined as the earlier of: (a) the execution date of the GMP Amendment, or (b) the execution date of the first amendment to permit procurement of construction services. Contractors are required to obtain the wage schedules from awarding authorities, and to pay no less than these rates to covered workers. The annual update requirement is not applicable to 27F "rental of equipment" contracts.
- Every contractor or subcontractor which performs construction work on the project is required to submit weekly payroll reports and a Statement of Compliance directly to the awarding authority by mail or email and keep them on file for three years. Each weekly payroll report must contain: the employee's name, address, occupational classification, hours worked, and wages paid. Do not submit weekly payroll reports to DLS. A sample of a payroll reporting form may be obtained at <http://www.mass.gov/dols/pw>.
- Contractors with questions about the wage rates or classifications included on the wage schedule have an affirmative obligation to inquire with DLS at (617) 626-6953.
- Employees not receiving the prevailing wage rate set forth on the wage schedule may report the violation to the Fair Labor Division of the office of the Attorney General at (617) 727-3465.
- Failure of a contractor or subcontractor to pay the prevailing wage rates listed on the wage schedule to all employees who perform construction work on the project is a violation of the law and subjects the contractor or subcontractor to civil and

Classification	Effective Date	Base Wage	Health	Pension	Supplemental Unemployment	Total Rate
Construction						
(2 AXLE) DRIVER - EQUIPMENT <i>TEAMSTERS JOINT COUNCIL NO. 10 ZONE B</i>	12/01/2016	\$32.15	\$10.91	\$10.89	\$0.00	\$53.95
(3 AXLE) DRIVER - EQUIPMENT <i>TEAMSTERS JOINT COUNCIL NO. 10 ZONE B</i>	12/01/2016	\$32.22	\$10.91	\$10.89	\$0.00	\$54.02
(4 & 5 AXLE) DRIVER - EQUIPMENT <i>TEAMSTERS JOINT COUNCIL NO. 10 ZONE B</i>	12/01/2016	\$32.34	\$10.91	\$10.89	\$0.00	\$54.14
ADS/SUBMERSIBLE PILOT <i>PILE DRIVER LOCAL 56 (ZONE 1)</i>	08/01/2017	\$92.97	\$9.90	\$21.15	\$0.00	\$124.02
	08/01/2018	\$97.80	\$9.90	\$21.15	\$0.00	\$128.85
	08/01/2019	\$102.78	\$9.90	\$21.15	\$0.00	\$133.83
For apprentice rates see "Apprentice- PILE DRIVER"						
AIR TRACK OPERATOR <i>LABORERS - ZONE 2</i>	06/01/2018	\$34.00	\$7.70	\$14.02	\$0.00	\$55.72
	12/01/2018	\$34.84	\$7.70	\$14.02	\$0.00	\$56.56
	06/01/2019	\$35.71	\$7.70	\$14.02	\$0.00	\$57.43
	12/01/2019	\$36.57	\$7.70	\$14.02	\$0.00	\$58.29
	06/01/2020	\$37.46	\$7.70	\$14.02	\$0.00	\$59.18
	12/01/2020	\$38.35	\$7.70	\$14.02	\$0.00	\$60.07
	06/01/2021	\$39.27	\$7.70	\$14.02	\$0.00	\$60.99
	12/01/2021	\$40.18	\$7.70	\$14.02	\$0.00	\$61.90
For apprentice rates see "Apprentice- LABORER"						
ASBESTOS REMOVER - PIPE / MECH. EQUIPT. <i>HEAT & FROST INSULATORS LOCAL 6 (BOSTON)</i>	06/01/2018	\$36.90	\$11.50	\$7.10	\$0.00	\$55.50
	12/01/2018	\$37.90	\$11.50	\$7.10	\$0.00	\$56.50
	06/01/2019	\$38.90	\$11.50	\$7.10	\$0.00	\$57.50
	12/01/2019	\$39.90	\$11.50	\$7.10	\$0.00	\$58.50
	06/01/2020	\$40.90	\$11.50	\$7.10	\$0.00	\$59.50
	12/01/2020	\$41.90	\$11.50	\$7.10	\$0.00	\$60.50
ASPHALT RAKER <i>LABORERS - ZONE 2</i>	06/01/2018	\$33.50	\$7.70	\$14.02	\$0.00	\$55.22
	12/01/2018	\$34.34	\$7.70	\$14.02	\$0.00	\$56.06
	06/01/2019	\$35.21	\$7.70	\$14.02	\$0.00	\$56.93
	12/01/2019	\$36.07	\$7.70	\$14.02	\$0.00	\$57.79
	06/01/2020	\$36.96	\$7.70	\$14.02	\$0.00	\$58.68
	12/01/2020	\$37.85	\$7.70	\$14.02	\$0.00	\$59.57
	06/01/2021	\$38.77	\$7.70	\$14.02	\$0.00	\$60.49
	12/01/2021	\$39.68	\$7.70	\$14.02	\$0.00	\$61.40
For apprentice rates see "Apprentice- LABORER"						
ASPHALT/CONCRETE/CRUSHER PLANT-ON SITE <i>OPERATING ENGINEERS LOCAL 4</i>	12/01/2017	\$46.63	\$10.50	\$15.50	\$0.00	\$72.63
For apprentice rates see "Apprentice- OPERATING ENGINEERS"						
BACKHOE/FRONT-END LOADER <i>OPERATING ENGINEERS LOCAL 4</i>	12/01/2017	\$46.63	\$10.50	\$15.50	\$0.00	\$72.63
For apprentice rates see "Apprentice- OPERATING ENGINEERS"						

Classification	Effective Date	Base Wage	Health	Pension	Supplemental Unemployment	Total Rate
BARCO-TYPE JUMPING TAMPER LABORERS - ZONE 2	06/01/2018	\$33.50	\$7.70	\$14.02	\$0.00	\$55.22
	12/01/2018	\$34.34	\$7.70	\$14.02	\$0.00	\$56.06
	06/01/2019	\$35.21	\$7.70	\$14.02	\$0.00	\$56.93
	12/01/2019	\$36.07	\$7.70	\$14.02	\$0.00	\$57.79
	06/01/2020	\$36.96	\$7.70	\$14.02	\$0.00	\$58.68
	12/01/2020	\$37.85	\$7.70	\$14.02	\$0.00	\$59.57
	06/01/2021	\$38.77	\$7.70	\$14.02	\$0.00	\$60.49
	12/01/2021	\$39.68	\$7.70	\$14.02	\$0.00	\$61.40

For apprentice rates see "Apprentice- LABORER"

BLOCK PAVER, RAMMER / CURB SETTER LABORERS - ZONE 2	06/01/2018	\$34.00	\$7.70	\$14.02	\$0.00	\$55.72
	12/01/2018	\$34.84	\$7.70	\$14.02	\$0.00	\$56.56
	06/01/2019	\$35.71	\$7.70	\$14.02	\$0.00	\$57.43
	12/01/2019	\$36.57	\$7.70	\$14.02	\$0.00	\$58.29
	06/01/2020	\$37.46	\$7.70	\$14.02	\$0.00	\$59.18
	12/01/2020	\$38.35	\$7.70	\$14.02	\$0.00	\$60.07
	06/01/2021	\$39.27	\$7.70	\$14.02	\$0.00	\$60.99
	12/01/2021	\$40.18	\$7.70	\$14.02	\$0.00	\$61.90

For apprentice rates see "Apprentice- LABORER"

BOILER MAKER BOILERMAKERS LOCAL 29	01/01/2017	\$42.92	\$6.97	\$16.21	\$0.00	\$66.10
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Apprentice - BOILERMAKER - Local 29

Effective Date - 01/01/2017

Step	percent	Apprentice Base Wage	Health	Pension	Supplemental Unemployment	Total Rate
1	65	\$27.90	\$6.97	\$10.54	\$0.00	\$45.41
2	65	\$27.90	\$6.97	\$10.54	\$0.00	\$45.41
3	70	\$30.04	\$6.97	\$11.35	\$0.00	\$48.36
4	75	\$32.19	\$6.97	\$12.16	\$0.00	\$51.32
5	80	\$34.34	\$6.97	\$12.97	\$0.00	\$54.28
6	85	\$36.48	\$6.97	\$13.78	\$0.00	\$57.23
7	90	\$38.63	\$6.97	\$14.59	\$0.00	\$60.19
8	95	\$40.77	\$6.97	\$15.40	\$0.00	\$63.14

Notes:

Apprentice to Journeyworker Ratio:1:5

BRICK/STONE/ARTIFICIAL MASONRY (INCL. MASONRY WATERPROOFING) BRICKLAYERS LOCAL 3 (QUINCY)	02/01/2018	\$52.06	\$10.75	\$20.03	\$0.00	\$82.84
	08/01/2018	\$53.41	\$10.75	\$20.16	\$0.00	\$84.32
	02/01/2019	\$54.05	\$10.75	\$20.16	\$0.00	\$84.96
	08/01/2019	\$55.40	\$10.75	\$20.30	\$0.00	\$86.45
	02/01/2020	\$56.04	\$10.75	\$20.30	\$0.00	\$87.09
	08/01/2020	\$57.39	\$10.75	\$20.45	\$0.00	\$88.59
	02/01/2021	\$58.03	\$10.75	\$20.45	\$0.00	\$89.23
	08/01/2021	\$59.43	\$10.75	\$20.61	\$0.00	\$90.79
	02/01/2022	\$60.02	\$10.75	\$20.61	\$0.00	\$91.38