

**Norwell Public Library (“NPL”) Project - Committee Meeting #1**

**Kick-off Meeting**

**Time: April 27, 2016, 5:00pm**  
**Place: Norwell Public Library – Meeting Room**

**Agenda**

- 1. Introductions**
- 2. Review and Approval of Applicable Previous Meeting Minutes**
- 3. Reporting and Communication Protocol**
- 4. OPM Contract**
- 5. Review of Existing Conditions Land Survey Proposals**
- 6. Review of Designer Request for Qualifications (“RFQ”)**
- 7. Review of Initial Project Schedule**
- 8. MBLC Reporting and Coordination**
- 9. Future Meeting Schedule**
- 10. New Business**

**End of Meeting**