



COA Director Screening Committee
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MEETING AGENDA FOR AUGUST 22, 2016

Start Time: 10:00a.m.
Location: Town Hall, 345 Main St., Norwell – Room 3

1. Open
2. Review Screening Committee Charge
3. Finalize Job Description for COA Director
4. Review and approve COA Director Job Posting
 - Finalize sources where COA Director Job Posting will appear
5. Review posting schedule & member availability for interviewing Round 1 candidates
6. Review Legal Interview Questions; @ the next Screening Committee meeting we will review questions to be asked for Round 1 interviews
7. Other
8. Adjourn