

BULK ROCK SALT RFP



KEY DATES FOR THIS PROPOSAL

October 21, 2017	Advertise in Patriot Ledger
October 23, 2017	Advertise in Central Register
October 25, 2017	Advertise in COMMBUYS
November 1, 2017	Deadline for Questions to Contract Administrator
November 6, 2017	Last day Addenda will be issued
November 8, 2017 – 11:00 AM	Proposals Due in Contract Administrator's Office

Part I. General Information

Pursuant to M.G.L. c. 149 § 44E (4) and M.G.L. c. 30 § 39M, the Town of Norwell Highway Director, on behalf of the Town of Norwell will receive sealed bids for the following road materials.

Item #1 – Bulk Rock Salt

Bids must be filed on or before November 8, 2017 by 11:00 A.M. at the Town Hall Highway Office (Basement Floor), 345 Main Street, Norwell, MA 02061, at which time and place said bids, will be publicly opened and read. All road materials must conform to Massachusetts Department of Public Works specifications and all State Laws. The road material must be bid by the ton, and certified delivery weight slips will be required at the time of delivery where applicable. The salt is to be treated with a chemical to prevent caking while stored in an outside storage area.

Prevailing Wage Rates will not pertain to this project.

The Town reserves the right to cancel this procurement at any time before a contract is executed and approved, in which event the Town will reject all proposals received in response to this RFP.

The Town shall award a contract by written notice to the selected offeror by no later than November 22, 2017.

The Town of Norwell is an affirmative action/equal opportunity owner/purchaser. The Proposer's attention is directed to all applicable State Laws, Town Bylaws and rules and regulations regarding affirmative action/equal employment opportunity requirements. Please note that while inclusion of Minority Business Enterprises (MBE) and Women-Owned Business Enterprises (WBE) is the Town's goal, there is no required percentage of MBE/WBE participation for this procurement.

All inquiries from prospective offerors concerning this RFP must be submitted in writing and addressed to Glenn Ferguson, Contract Administrator, 345 Main Street, Norwell, MA 02061 (or glenn.ferguson@townofnorwell.net). Inquiries must be received no later than the date given under "**Key Dates for this Proposal**". Questions should not be directed to any other person. All questions will be acknowledged upon receipt. Due to the possible interference of SPAM filters, etc., proposers are responsible for ascertaining that their questions have been received prior to the deadline for questions. All responses to questions shall be in writing, will be simultaneously distributed to all recipients of the RFP, and will be made available to all interested parties.

Part II. Proposal Submission Requirements

All proposals are to be delivered to Glenn Ferguson, Director – Norwell Highway/Tree Department, 345 Main Street, Town Hall Highway Office – Basement Floor, Norwell, MA 02061, no later than 11:00 a.m. on November 8, 2017. Electronic submissions will not be accepted.

Late proposals will not be accepted.

Proposal must be clearly marked, in a sealed envelope. The following information must appear on the envelope:

Contractor's Name: _____

Project Name: Norwell Bulk Rock Salt

The proposal must include the following:

- A. Bid Proposal Form (See Appendix A).
- B. A certified check or bid bond, with acceptable surety in favor of the Town of Norwell and equal to five percent (5%) of the bid price.
- C. Certificate of Non-Collusion (See Appendix B).
- D. Certificate of Tax Compliance (See Appendix C).

