



TOWN OF NORWELL  
TOWN CLERK

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## **TOWN TECHNOLOGY COMMITTEE MEETING**

7:00 PM, Thursday, August 24, 2017  
Town Hall • 345 Main Street, Norwell, MA 02061  
Rm. 3

*A List of Topics to be Discussed*

### **AGENDA**

1. Call to Order
2. Approval of Agenda
3. Reports
  - a. Review of Committee purpose and scope
  - b. Review of past Committee activities and success stories
  - c. Review of currently known Town technology needs
    - i. Schools
    - ii. Other Town business and activities
4. Discussion / Action Items
  - a. Getting to know the Committee members
  - b. Ongoing projects
  - c. Suggesting new projects
    - i. Working with the Board of Selectmen
    - ii. Identifying internal and external opportunities for improvement
    - iii. Town website enhancements
    - iv. Evaluating appropriate use of social media
  - d. Determining our prioritized Town Technology Action Item List
  - e. Opening our Committee to Town suggestions and participation
5. Future Agenda Items and Upcoming Meetings
  - a. Determining meeting schedule
  - b. Identifying responsibilities
6. Adjournment