

**Norwell Select Board
6-16-21
Open Session – Remote meeting**

TOWN OF NORWELL
TOWN CLERK
2021 JUN 31 AM 10:36
RECEIVED

The meeting was called to order by Chair Bruce Graham at 7:00pm.

Approval of Agenda

*Motion; made by Jason Brown, seconded by Pete Smellie, to approve the agenda as written.
Unanimously voted.*

BOS Reports and Announcements

Ms. Allen reported that the new library opening was well attended. The permanent certificate of occupancy has been received.

The Board of Appeals has begun their hearings on the proposed project at 15 High Street. Future meetings will be broadcast on the Norwell government cable channels in addition to being recorded.

Mr. Graham attended the retirement party for Town Accountant Donna Mangan today. She is retiring on June 30th after 16 years of service to the Town.

Town Administrator - None

Citizen Comments-None

Approval of Meeting Minutes

Motion; made by Jason Brown, seconded by Pete Smellie, to approve the Open Meeting minutes for 6/2/21. Unanimously voted.

Committee/Department Reappointments – FY22

The board reviewed the lengthy list of committee reappointments as well as volunteers not returning for another term. All commented on the fact that the majority of the Town's committees have few or no vacancies and thanked all of the volunteer board and committee members for donating their time and expertise to the Town.

Motion; made by Jason Brown, seconded by Pete Smellie, to reappoint all committee members requesting reappointments, as indicated for their specific term on the attached Committee Member list. Unanimously voted.

A list of board and committee vacancies will be reviewed at the meeting on 6/30/21.

Appointment of Interim Inspector of Animals

Mr. Morin updated the board on the reasons for this interim appointment of Brian Willard as the temporary Inspector of Animals. Mr. Willard will inspect those kennels and barns renewing their annual licenses until such time as a permanent Inspector of Animals/Animal Control Officer is hired by the Town.

Motion; made by Jason Brown, seconded by Pete Smellie, to appoint Brian Willard as the Interim Inspector of Animals until 6/30/22. Unanimously voted.

Appointment of Town Hall Renovation Committee

Questions were asked and answered about the duties and time commitments required of this committee. Mr. Morin proposed the following Town Hall personnel; Department head Pat

Anderson (Town Clerk), Nancy Dooley (Assistant Town Accountant/SEIU member), Ted Nichols (Facilities Manager), Selectman Andy Reardon and Mr. Morin. Ms. Allen would like to discuss these appointments further relative to the time requirement for committee meetings. Specifically Ms. Allen asked whether the Town Clerk has time for this since the office says it does not have time to post committee minutes to the town website. After further discussion with the board and Mr. Morin, the appointments will be postponed until the next Select Board meeting.

With regard to the posting of meeting minutes on the Town website, Mr. Morin and his office staff are working on a plan for the timely posting of all board, department and committee meeting minutes. Once the backlog of minutes is posted over the next several weeks, public record requests for meeting minutes will be a more streamlined process. Going forward, the Town Clerk's office could post the smaller committee minutes without undue hardship as those groups meet less often.

Medical Marijuana Host Agreement – Elevated Access

Company president Rob Proctor and legal counsel joined the meeting via Zoom. Mr. Morin gave a summary of the agreement edits and highlights.

- Basic elements of this 5 year agreement; Elevated Access will pay both property taxes and 3% of their annual gross sales.
- The balance of the contract provisions are basic language recommended by the state Cannabis Control Commission (CCC) with slight modifications.
- Questions were asked by the board about contract details. Elevated Access will operate on the Town's fiscal year. Mr. Morin will make edits as agreed.
- Permitting date-forthcoming after this agreement is signed and state sends "member in good standing with the state" document.

Motion; made by Ellen Allen, seconded by Pete Smellie, to approve the Elevated Access Host Agreement, subject to the review and approval by Chair Bruce Graham and the Town Administrator of the amendments as discussed. Unanimously voted.

Fire Chief Contract

Mr. Morin summarized the draft contract and negotiations with Chief Dave Kean, noting that it is identical to the former Chief Simpson's contract with the Town. Questions were asked and answered by the board. Ms. Allen noted a few last minute edits.

Motion; made by Jason Brown, seconded by Pete Smellie, that the board approve the agreement between the Town and Fire Chief David Kean as amended at this meeting. Graham voting yes, Brown voting yes, Allen voting yes, Smellie voting yes, Reardon abstaining as he retired from this position less than one year ago.

Adjournment

Motion; made by Jason Brown, seconded by Pete Smellie, to adjourn at 7:41pm. Unanimously voted.


Bruce Graham, Chair