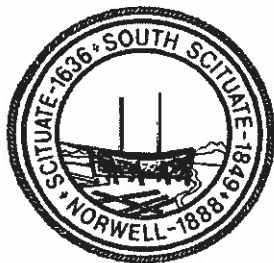


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TOWN OF NORWELL
Norwell Town Offices, Room 112
345 Main Street
Norwell, Massachusetts 02061
(781) 659-8021

Office of Planning Board &
Town Planner

**Norwell Planning Board Meeting Minutes
11/28/2018**

The meeting was called to order at 7:00 P.M. with Chair Brendan Sullivan presiding. Also present were Vice Chair Jamie Crystal-Lowry, Board Member Patrick Campbell, and Town Planner Kenneth Kirkland. Unable to attend was Scott Fitzgerald. Donald Mauch Sr. was unable to attend but phoned in for the Schooner Estates hearing. The meeting was held in the Planning Office.

CALL TO ORDER/AGENDA

Motion by Ms. Crystal-Lowry to open the meeting. Duly seconded and unanimously voted.

APPROVAL OF MINUTES

The minutes of the November 14, 2018 meeting were distributed and reviewed. A change to the wording of a motion had previously been submitted by Mr. Mauch and included by Town Planner Kirkland.

Motion by Ms. Crystal-Lowry to approve the Minutes of the November 14, 2018 meeting as revised. Duly seconded and unanimously voted.

BILLS

The following invoices were presented for approval:

Christopher Sullivan	Meeting Minutes (11/14/18)	\$150.00
Capone Bros.	Main St. Sidewalk	\$97,999.68

Mr. Kirkland noted that the Capone Bros. payment would come out of the PB's Pedestrian Improvement Fund.

Motion by Ms. Crystal-Lowry to approve the invoices as submitted. Duly seconded and unanimously voted.

SUBDIVISIONS AND LAND DEVELOPMENTS

Schooner Estates – 12-Lot Residential Subdivision

Public Hearing

Definitive Subdivision Plan

Stetson Road

Assessor's Map 29A, Block 76, Lots 4, 6, 8-11, 17, 18, 20, & 43.

Motion by Ms. Crystal-Lowry to open the continued public hearing. Duly seconded and unanimously voted.

Mr. Kirkland advised that a request for continuation had been received at the Planning Office.

Motion to continue the public hearing to December 12 at 7:30 PM. Duly seconded and unanimously voted.

MISCELLANEOUS

Sign Bylaw Revision

Selectman Alison Demong gave the Board an update on efforts to revise the sign bylaw, citing issues with enforcement, focused primarily along Route 53 and Norwell Center, and ongoing complaints from businesses about inadequate dimensional allowances.

Selectman Ellen Allen, Town Administrator Peter Morin, and Building Commissioner Tom Barry met with Norwell Chamber of Commerce President Susan Solis and other business owners to discuss the nature of their concerns, what changes they would like to see to the bylaw, and how the groups could mutually address these issues. The feedback was conveyed to Mr. Kirkland.

All parties would work together to come up with a new draft bylaw, possibly using the Hanover and Ipswich bylaws as a template, after which Mr. Kirkland will discuss with the Board of Selectmen. Ms. Crystal-Lowry asked about the bylaw's applicability to "Open/Closed" signage for businesses, and suggested outreach to residents along High and Washington Streets for additional feedback. Selectmen Demong indicated that was the next outreach they were planning to perform.

FY 2020 Budget

Mr. Kirkland is working on the FY20 budget. He is asking for additional funds for legal ads, as well as updated reference materials. He is funding these in part from the travel, engineering, and office furniture line items. He will discuss the final proposed budget at the next meeting.

Committee Liaison Reports

In response to a query from Ms. Crystal-Lowry, Mr. Campbell indicated that a request from the Conservation Commission for an additional \$100K deposit to the Conservation Fund did not have support from the Board of Selectmen or the CPC. Mr. Campbell felt the Commission misunderstood the nature of the funds allocated under the Community Preservation Act for open space.

The Board briefly revisited its discussion from the previous meeting of options for additional playing fields.

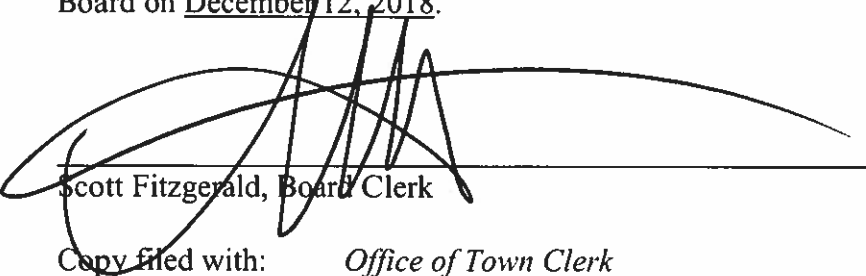
NEXT MEETING

December 12th, 2018 – Town Hall, Room 112, 7 pm

ADJOURNMENT

*There being no further business, motion was made by Ms. Crystal-Lowry to adjourn at 7:38 P.M.
Duly seconded and unanimously voted.*

I certify that the above minutes were reviewed and approved by a majority vote of the Planning Board on December 12, 2018.



Scott Fitzgerald, Board Clerk

Copy filed with: *Office of Town Clerk
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Post to Planning Board Webpage