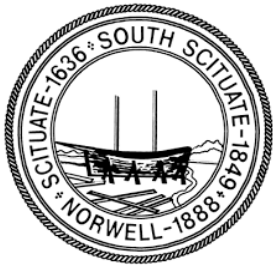


APPLICATION FOR SCENIC ROAD HEARING PROJECT

APPLICATION FILING INSTRUCTIONS

1. Submit one (1) original, and one (1) copy of the fully executed **Form S** application to the Planning Department.
2. Submit to the Planning Department a minimum of two (2) photos of the site showing the existing conditions and the scope of the proposed work (digital photos via email are acceptable). The photos showing the proposed work should depict the areas of disturbance, with the appropriate flagging pursuant to §2 of the Scenic Road Bylaw. Such flagging should include ribbons around trees slated for removal and ribbons or stakes at each end of the proposed stonewall breach.
3. Submit a plan or drawing showing the proposed work, including additional stonewall or tree disturbance due to the potential installation of electric, water and gas lines.
4. Submit one (1) original, fully executed **Form S-4** application (included in this packet) documenting the names and addresses of all owners of land directly abutting upon the land, including those separated by a street from the subject property as appearing on the most recent tax list and as certified by the Town Assessor.
 - a. The public hearing will **NOT** be advertised until the Assessor's Office has signed this document.
 - b. The Applicant shall mail copies of the legal notice to the abutters by certified mail and provide proof of mailing to the Planning Board **prior** to the opening of the public hearing.
5. Submit one (1) original, fully executed **Form S-5** (included in this packet) documenting the Applicant's contact information required for the billing of the public hearing notification pursuant to §6b of the Scenic Road Bylaw. The Planning Department will publish the legal notice in the newspaper. **The Applicant is responsible for the advertisement fees.**
6. Please note that if the Town Planner or the Planning Board finds the proposed work to be significant, additional submittals may be required including a sketch plan or more formal engineered plans per §6.4 of the Scenic Road Bylaw.

Please review the Scenic Road Bylaw at <https://www.townofnorwell.net/planning-department/files/scenic-road-bylaw> if you have any questions regarding the above checklist. If additional questions persist, please contact the Planning Dept. at (781) 659-8021.



TOWN OF NORWELL
Planning Department
Norwell Town Offices, Room 112
345 Main Street
Norwell, Massachusetts 02061
(781) 659-8021

*Office of the Town Planner
& Planning Board*

FORM S

APPLICATION FOR SCENIC ROAD PROJECT

To the Norwell Planning Board:

1. Name of Applicant(s): _____

Address: _____

Telephone: _____

E-mail Address: _____

2. Name of Owner(s): _____

Address: _____

Telephone: _____

E-mail Address: _____

3. Location of Property: _____
(Street Address)

Assessor's Block: _____

Lot: _____

4. Please provide a statement of the purposes for the proposed work, including the specific changes to trees and stone walls within the right-of-way.

(Print Name: _____)

Signature of Owner

(Print Name: _____)

ENGINEER'S/SURVEYOR'S CERTIFICATE

I hereby certify that I prepared the Scenic Road Plan, that I have reviewed the Town of Norwell's Scenic Road Bylaw, that the Plan was prepared based upon a ground survey performed on (insert date(s)): _____ by _____, and that, to the best of my knowledge and belief, the Scenic Road Plan conforms to all of the requirements of §6 of the Norwell Scenic Road Bylaw, regarding Scenic Road Plan submissions.

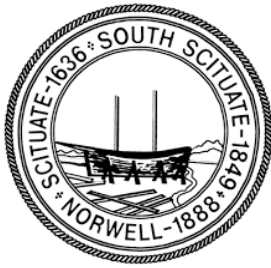
(**NOTE:** In the event that the Scenic Road Plan does not conform to all requirements, the engineer or surveyor shall submit a letter indicating each way in which the Scenic Road Plan does not conform and why.)

SIGNED UNDER OATH AND SUBJECT TO THE PENALTIES OF PERJURY THIS ____ DAY OF _____, _____.

Signature of Engineer or Surveyor
(Print Name: _____)

Imprint Professional Seal Here

Note: If more than one person prepared the Scenic Road Plan, then each such person shall sign a certificate with the language set forth above and indicate which part or parts of the Scenic Road Plan was prepared by him or her, otherwise the sole signatory shall take responsibility for the entire contents of the Scenic Road Plan.



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FORM S-4

ASSESSOR'S CERTIFIED LIST OF ABUTTERS - SRP

To the Town Assessor:

The undersigned is an Applicant for work requiring a Scenic Road Hearing and hereby submits the attached Scenic Road Plan (Exhibit A), which shows the subject land, and the attached list of names and addresses of all the Owners of land abutting the property requiring the Scenic Road Hearing, including Owners separated from the subject land by a way, based upon the most recent tax list (Exhibit B).

Location of Property: Block: _____ Lot: _____ Map: _____

The undersigned hereby requests a certification from the Town Assessor that the list of Owners set forth in Exhibit B is accurate and shows that all of the owners of land abutting the property requiring the Scenic Road Hearing, including owners separated from the subject land by a way, based upon the most recent tax list.

WITNESS OUR HAND(S) AND SEAL(S) ON THIS _____ DAY OF _____, _____.

Signature of Applicant

Signature of Owner(s)

Printed Name of Applicant

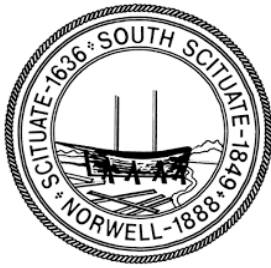
Printed Name of Owner(s)

To the Town Planner:

This is to certify that, based upon the most recent tax list, the names and address set forth in Exhibit B which I have initialed represents the names and addresses of all of the Owners of land abutting the property requiring the Scenic Road Hearing.

Town Assessor

(This Application is **NOT** complete without the required attached Scenic Road Plan (Exhibit A), the certified list of abutters (Exhibit B), and the signature of the Town Assessor or Board of Assessors).



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FORM S-5

PUBLIC HEARING NOTICE AUTHORIZATION

Town of Norwell Scenic Road General Bylaw §6.8.b, states

Notice. The Planning Board shall, as required by statute, give notice of its public hearing by twice advertising in a newspaper of general circulation in the area, with the first publication of the notice to be at least fourteen days prior to the hearing and the last at least seven days prior to the hearing. Copies of the notice shall be sent to the Board of Selectmen, the Tree Warden/Highway Department, the Conservation Commission and the Historical Commission before the public hearing commences.

The Applicant will be responsible for the costs associated with the notice to be advertised in the newspaper.

Note To Applicant: Please print the requested information below, including your billing address. The undersigned hereby acknowledges and understands that the advertising costs associated with the legal notice will be billed directly to the Applicant.

Signature

Print Billing Name

P.O. Box or Street Address

Town / State / Zip Code

Contact Phone Number

Email