

**Pathway Committee
Meeting Minutes**

TOWN OF NORWELL
TOWN CLERK

2021 APR -1 A 8:38

MEETING DATE: Monday, October 5, 2020
TIME SCHEDULED: 7:00 P.M.
LOCATION: Remote, via Zoom
MEMBERS PRESENT: Kevin Cafferty, Chair (At-Large)
Patrick Palzkill, Vice-Chair (At-Large)
Brendan Sullivan, Member (Planning Board)
Ellen Markham, Member (Conservation Commission)
William Lazzaro, Member (At-Large)
Pamela Brake, Member (Alternate)
Heather Hanley, Member (Alternate)

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MEMBERS NOT PRESENT: Christopher Madden, Clerk (Recreation Commission)
James Kelliher, Member (At-Large)

OTHER MEMBERS PRESENT: Marynel Wahl, Chair (Conservation Commission)

TOWN EMPLOYEES PRESENT: Kenneth Kirkland, (Town Planner)

Agenda

Member Sullivan moved to start the meeting at 7:04pm. The motion was approved 6-0-3 by a roll call vote.

Kevin Cafferty: Absent
Patrick Palzkill: Aye
Christopher Madden: Absent
Brendan Sullivan: Aye
Ellen Markham: Aye
James Kelliher: Absent
William Lazzaro: Aye
Pamela Brake: Aye
Heather Hanley: Aye

PC Meeting Minutes

The Committee reviewed the Minutes of August 5, 2020.

Vice-Chair Palzkill moved and Member Sullivan seconded to approve the August 5, 2020 PC Meeting Minutes. The motion was approved 5-0-4 by a roll call vote.

Kevin Cafferty: Absent
Patrick Palzkill: Aye

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Christopher Madden: Absent
 Brendan Sullivan: Aye
 Ellen Markham: Aye
 James Kelliher: Absent
 William Lazzaro: Aye
 Pamela Brake: Aye
 Heather Hanley: Abstain (Absent from 8/5 Meeting)

The Committee reviewed the Minutes of August 26, 2020.

Vice-Chair Palzkill moved and Member Sullivan seconded approve the August 26, 2020 PC Meeting Minutes. The motion was approved 6-0-3 by a roll call vote.

Kevin Cafferty: Aye
 Patrick Palzkill: Abstain (Absent from 8/26 Meeting)
 Christopher Madden: Absent
 Brendan Sullivan: Aye
 Ellen Markham: Aye
 James Kelliher: Absent
 William Lazzaro: Abstain (Absent from 8/26 Meeting)
 Pamela Brake: Aye
 Heather Hanley: Aye

Bills

<i>Vendor</i>	<i>Invoice</i>	<i>Description</i>	<i>Voucher</i>
Mass Pavement Reclamation	2020-146	Pathway Phase III	\$2,517.82
Norwell PD	Police Details	Pathway Phase III	\$792.96
Norwell PD	Police Details	Pathway Phase III	\$4,039.14
A-1 Concrete Cutting	081920-5	Pathway Phase III	\$2,000.00
T.L. Edwards	86271	Pathway Phase III	\$487.20
T.L. Edwards	86272	Pathway Phase III	\$2,444.16
EJ USA, Inc.	100200066663	Pathway Phase III	\$1,972.12
Core & Main LP	M738545	Pathway Phase III	\$9,230.40
Mass Pavement Reclamation	2020-196	Pathway Phase III	\$20,333.10
Mass Pavement Reclamation	2020-197	Pathway Phase III	\$24,039.90
Mass Pavement Reclamation	2020-204	Pathway Phase III	\$9,920.78
ATS Equipment, Inc.	811538-0002	Pathway Phase III	\$675.00
ATS Equipment, Inc.	812093-0001	Pathway Phase III	\$1,550.00

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Town Planner Kirkland share-screened the list of confirmed invoices and noted the \$1,550.00 invoice from ATS Equipment, Inc., (812093-0001) for Pathway Phase III was the only Bill awaiting approval, and that all other Bills have already been forwarded to Accounting for processing, and that any Bills signed must be memorialized on the Minutes of the next Meeting.

Chair Cafferty moved to approve the invoice as submitted. The motion was approved 7-0-2 by a roll call vote.

- Kevin Cafferty: Aye
- Patrick Palzkill: Aye
- Christopher Madden: Absent
- Brendan Sullivan: Aye
- Ellen Markham: Aye
- James Kelliher: Absent
- William Lazzaro: Aye
- Pamela Brake: Aye
- Heather Hanley: Aye

Citizen Commentary

Discussion

1. **CPC Application – Whiting Fields Trails & Access Lot**: No Discussion.
2. **Wompatuck Entrance & Parking Lot**: Chair Cafferty and Member Sullivan indicated that the Conservation Commission was meeting the following night (October 6) and that the Committee should make an official decision regarding the next steps for Wompatuck in time for that meeting.

Chair Cafferty stated that Friends of Wompatuck are willing to design and build a 4-5 foot wide footbridge, roughly 1-2 feet above the ground, with their volunteers to cross the wetland. He stated this would be less-designed than the current 8-foot wide, ADA boardwalk with helical piles, which contributed a bulk of the bid estimate. It was restated that the ongoing COVID-19 pandemic strained available construction materials, subsequently inflating the bidding estimates when compared to the 2018 construction cost estimate from Horsley Witten. Town Planner Kirkland expressed concern that the landscaping would be reduced due to the increased bid estimate. Member Sullivan stated that they could put in another CPC funding request in order to supplement the existing construction account, which was established prior to the ongoing COVID-19 issues.

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Member Lazzaro inquired about bidding in parts for cost reductions, and Chair Cafferty stated it was being considered to amend and rebid the Plans as just the parking lot, basin, and landscaping with an “add-option” for the bridge crossing. This would enable the Committee and Conservation Commission to determine the best construction scenario. Chair Cafferty and Member Sullivan expressed to Conservation Commission Chair Marynel Wahl that the existing Notice of Intent for Wompatuck would not significantly change, only the crossing type, and the possibility that final crossing construction would be less intense than the current helical pile-boardwalk design. The Committee would wait until the new bids are received to determine if an amendment was needed.

Member Hanley inquired about a timeframe, and Chair Cafferty stated that with the required change order for amending and rebidding, it would most likely be a Spring construction date, but added that a “liquidated damages” clause, (which stipulates daily fines for each day construction continues beyond scheduled completion date) could be added as to ensure timely completion.

Chair Cafferty moved and Vice-Chair Palzkill seconded to have Horsley Witten modify the Wompatuck Plans and to rebid said Plans as construction of the parking lot, basin, and landscaping only, with an add-option for the crossing. The motion was approved 7-0-2 by a roll call vote.

Kevin Cafferty:	Aye
Patrick Palzkill:	Aye
Christopher Madden:	Absent
Brendan Sullivan:	Aye
Ellen Markham:	Aye
James Kelliher:	Absent
William Lazzaro:	Aye
Pamela Brake:	Aye
Heather Hanley:	Aye

An additional CPC funding request was briefly discussed, and it was agreed that additional funding would be helpful, due in part to the earlier deficiency in the cost estimate and the COVID-19 pandemic’s ongoing effect on the availability of project-essential construction materials, but also in the event that the add-option amendment and rebid resulted in more feasible bidding estimates.

Chair Cafferty moved, and Member Sullivan seconded to have Town Planner Kirkland draft and submit a CPC Application in the amount of \$125,000.00 to supplement the construction of the Wompatuck Parking & Access Lot. The motion was approved 7-0-2 by a roll call vote.

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Kevin Cafferty:	Aye
Patrick Palzkill:	Aye
Christopher Madden:	Absent
Brendan Sullivan:	Aye
Ellen Markham:	Aye
James Kelliher:	Absent
William Lazzaro:	Aye
Pamela Brake:	Aye
Heather Hanley:	Aye

3. **Pedestrian & Bicycle Pathway Phase III**: No Discussion.

4. **Gaffield Park – Potential Parking / Pathway Connection**: No Discussion.

Miscellaneous

Town Planner's Report

Town Planner Kirkland noted that Recreation Superintendent George Grey indicated that Clerk Madden would be switching with Alternate Lazzaro as the Recreation Rep. on the Committee, and would keep the Committee updated when the switch is official, and if any further action would be needed.

Adjournment

Chair Cafferty moved to adjourn the meeting at 7:32pm. The motion was approved 7-0-2 by a roll call vote.

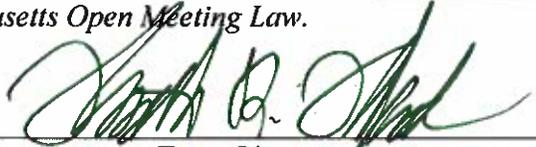
Kevin Cafferty:	Aye
Patrick Palzkill:	Aye
Christopher Madden:	Absent
Brendan Sullivan:	Aye
Ellen Markham:	Aye
James Kelliher:	Absent
William Lazzaro:	Aye
Pamela Brake:	Aye
Heather Hanley:	Aye

NEXT SCHEDULED MEETING: TBD – Remote via Zoom

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These minutes have been approved with reading of the minutes by the Pathway Committee at a public meeting duly noticed and held on March 31, 2021, in accordance with the Massachusetts Open Meeting Law.

Signed:  Date: 3/31/2021
Town Planner
Pursuant to Committee vote on June 17, 2020, for duration of State of Emergency

*Copy filed with: Office of Town Clerk
Pathway File*

Post to Pathway Committee's Webpage