

**Minutes of Meeting
Pathway Committee
February 22, 2012
7:00 PM, Room 112, Town Hall**

TOWN OF NORWELL
TOWN CLERK
2015 AUG 27 AM 8:11
RECEIVED

The meeting was called to order at approximately 7:00 p.m. Present were Committee Members Anne Staples, ~~David Magee~~, Ken Cadman, ~~Kevin Cafferty~~, Pat Palzkill, Sally Turner and Scott Raeside. The meeting was held in the Planning Office.

Bills

Horsley Witten \$1983.10

Member Palzkill moved to pay the bill. The motion was approved 5-0.

Finances: There is a large demand from contractors for plan sets. Any future copies required will be performed by AIR graphics.

Horsley Witten

Change Order #4: For 10 additional copies of the plan set and specs. Cost is \$2,150 (Joe Longo is going to reduce that figure to approximately \$700).

Member Raeside moved to approve the change order. The motion was approved 4-0.

Bid Documents/Process/Schedule/Selection: Pre-bid conference was held on 2/8/12. Several questions were raised by contractors. Horsley Witten provided a written response to all questions. We are going to push the opening date back to 3/1 to give contractors more time to get their bids together. Two addendums have been sent to contractors.

Pathway Construction Oversight: The Pathways Committee is getting estimates on construction oversight services and Tibbets Engineering came in at \$53 an hour.

Member Staples moved to adjourn the meeting at 7:45. The motion was approved 5-0.

I certify that the above minutes were reviewed and approved by the majority vote by the Pathways Committee on August 26, 2015.



Clerk