

2022 JAN 25 PM 12:47

**Pathway Committee  
Meeting Minutes**

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**MEETING DATE:** Wednesday, March 31, 2021  
**TIME SCHEDULED:** 7:00 P.M.  
**LOCATION:** Remote, via Zoom  
**MEMBERS PRESENT:** Kevin Cafferty, Chair (At-Large)  
Patrick Palzkill, Vice-Chair (At-Large)  
Brendan Sullivan, Member (Planning Board)  
William Lazzaro, Member (At-Large)  
Pamela Brake, Member (Alternate)  
Heather Hanley, Member (Alternate)

**MEMBERS NOT PRESENT:** Christopher Madden, Clerk (Recreation Commission)  
Roy Bjorlin, Member (Conservation Commission)  
James Kelliher, Member (At-Large)

**TOWN EMPLOYEES PRESENT:** Kenneth Kirkland, (Town Planner)

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**Call to Order / Agenda**

*Motion by Member Sullivan to start the joint meeting at 7:02pm. Duly seconded and unanimously voted 5-0-4 by roll call vote. Member Brake joined the meeting immediately following the Call to Order.*

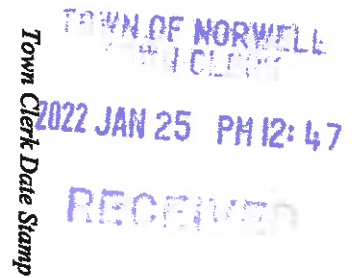
Kevin Cafferty: Aye  
Patrick Palzkill: Aye  
Christopher Madden: Absent  
Brendan Sullivan: Aye  
Roy Bjorlin: Absent  
James Kelliher: Absent  
William Lazzaro: Aye  
Pamela Brake: Absent  
Heather Hanley: Aye

**Bills**

The following invoices had been electronically approved by Chair Cafferty and forwarded for processing in accordance with Accounting Department procedures during the State of Emergency; any Bills so processed must be memorialized in the Minutes of the next meeting.

<i>Vendor</i>	<i>Invoice</i>	<i>Description</i>	<i>Voucher</i>
Horsley Witten	49316	Wompatuck State Park	\$4,075.00
Horsley Witten	49519	Wompatuck State Park	\$3,157.25

**Citizen Commentary**



## Discussion

1. **Whiting Fields: Trails & Access Lot:** There was a brief discussion regarding the current status of the project. Town Planner Kirkland and Member Sullivan stated that the Conservation Commission has given mixed messages regarding design ideas for parking access on the Fields. It was mentioned that a formalized parking access would be better suited at Fogg Forest given the current muddy issues that prevent adequate access, as well as trail design, which could connect into the Fields and the larger Property. Town Planner Kirkland did not want to expend time, effort, and resources on the Whiting Fields until there is a clear and concise design message from the Conservation Commission. Given the ongoing debate on the location of a paved sidewalk or path on the Fields, and the Commission's insistence that the sidewalk be located on the street-side of the rock wall, it was suggested that the Committee, Conservation Commission, and Complete Streets Committee have a joint meeting session to get on the same page. To help visualize the different options, it was suggested that plans showing the sidewalk on either side of the wall could be created.
2. **Wompatuck Entrance & Parking Lot:** Rich Claytor, P.E., was present for Horsley Witten; who stated that JAM Corporation, of Worcester, had the lowest construction bid, (\$241,000.00 plus \$36,000.00 for the boardwalk, for a total cost of \$277,000.00), understood the project requirements, came with three (3) excellent reference checks, as well as current and up-to-date OSHA certifications. Member Brake inquired to their public works experience. Engineer Claytor indicated that they had previous public works experience, had three (3) stellar references, and while they appeared to be a relatively younger company, they seemed to be building their reputation. Member Lazzaro saw they were incorporated in 1988, and Chair Cafferty indicated it wasn't uncommon for landscapers and similar companies to branch into public works such as these to build their resumes. Engineer Claytor also stated that since they addressed all of the necessary qualifications and bid requirements under state procurement law, there was no real reasons to disqualify them. He also indicated that the contractor was ready to go. Member Hanley reiterated, and Engineer Claytor confirmed the 120-day construction timeline.

Town Planner Kirkland indicated the last outstanding item was the revised National Grid Assent Agreement, which was sent in early March, and since the revised crossing was less intense and at the existing grade with no work proposed in their right-of-way, authorization shouldn't be an issue, but was waiting on the bid opening to press the issue. Now that bids were received, and a contract awarded, he would reach out to National Grid to expedite their review.

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There was a brief discussion, based upon the total cost of \$277,000.00 and the current available budget of \$337,000.00 whether or not to pull the \$125,000.00 CPC construction supplement, but Chair Cafferty and Member Sullivan felt that it should remain in the event JAM was chose not to proceed, and the supplement could be used for the next bidder.

*Motion by Chair Cafferty to award the Wompatuck Parking & Access Lot construction contract of \$241,000.00 with an add alternate for the boardwalk of \$36,000 for a total of \$277,000.00 to JAM Corporation, based upon receipt of the revised Assent Agreement from National Grid. Duly seconded and unanimously voted 6-0-2 by roll call vote.*

Kevin Cafferty:	Aye
Patrick Palzkill:	Aye
Christopher Madden:	Absent
Brendan Sullivan:	Aye
Roy Bjorlin:	Absent
James Kelliher:	Absent
William Lazzaro:	Aye
Pamela Brake:	Aye
Heather Hanley:	Aye

3. **Pedestrian & Bicycle Pathway: Phase III:** Based upon an inquiry from Member Lazzaro, Member Sullivan mentioned that Highway Surveyor Ferguson was separately seeking funding to construct the boardwalk connecting Phases II and III. He had received Plans, schematics, and drawings from Town Planner Kirkland earlier.
4. **Gaffield Park: Potential Parking / Pathway Connection:** No Discussion.

#### **Miscellaneous**

Chair Cafferty mentioned that as Phase III and Wompatuck projects get closer to completion, the Committee should have a discussion regarding future policy; i.e., where in Town should the Committee focus next, what types of projects should be pursued, and coordination with Conservation Commission if projects are proposed on Commission property.

#### **Town Planner's Report**

#### **Adjournment**

*Member Sullivan moved and Member Lazzaro seconded to adjourn the meeting at 8:09pm. The motion was approved 6-0-3 by a roll call vote.*

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Kevin Cafferty: Aye  
Patrick Palzkill: Aye  
Christopher Madden: Absent  
Brendan Sullivan: Aye  
Roy Bjorlin: Absent  
James Kelliher: Absent  
William Lazzaro: Aye  
Pamela Brake: Aye  
Heather Hanley: Aye

**NEXT SCHEDULED MEETING:** April 21, 2021, 7PM, – Remote via Zoom

*These minutes have been approved with reading of the minutes by the Pathway Committee at a public meeting duly noticed and held on \_\_\_\_\_, in accordance with the Massachusetts Open Meeting Law.*

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**Town Planner**

*Pursuant to Committee vote on June 17, 2020, for duration of State of Emergency*

*Original filed with: Office of Town Clerk*

*Copy filed with: Pathway File*

*Post to Pathway Committee's Webpage*