

Town of Norwell
BYLAW REVIEW COMMITTEE
Meeting Minutes of June 16, 2016

TOWN OF NORWELL
TOWN CLERK

2016 JUL -8 AM 8:18

RECEIVED

MEETING DATE: Thursday, June 16, 2016

TIME SCHEDULED: 7:00 P.M.

LOCATION: Building Office/Planning Office

MEMBERS PRESENT: Sally I. Turner, Chair (at large)
Lois S. Barbour, Vice-Chair (ZBA)
Donald A. Mauch, Planning Board
Robert Woodill, Conservation Commission

MEMBERS ABSENT: Spencer A. Joseph, Clerk (at large)
Jason Brown, Board of Selectmen
John Litchfield, Board of Health

TOWN EMPLOYEES ABSENT: Chris DiIorio, Town Planner
Peter Morin, Town Administrator
Tim FitzGerald, Inspector of Buildings

The meeting was called to order at 7:00 P.M. by Chair Turner.

AGENDA: Upon a motion duly made and seconded, members present **VOTED** to approve the agenda, as written.

MINUTES: Upon a motion duly made and seconded, members present **VOTED** to approve the minutes 6/2/16, correcting the attendance to note that Chris DiIorio was not present.

EXPANDED RESPONSIBILITIES: Chair Turner reported that the Board of Selectmen approved expansion of the committee's duties to include the Town's general bylaw in addition to its original charge to examine the Norwell Zoning-Bylaw, as discussed with the BoS liaison, who attended the last meeting. The new committee will be known as the Bylaw Review Committee to acknowledge this expanded role. (The Chair of the Board of Selectmen/BLRC liaison had also advised via email that the Town Bylaw Committee was dissolved by the BoS at its meeting on 6/16/16.)

GENERAL CODE CONTRACT: Chair Turner noted the General Code contract calls for a Town response to the proposed ordering draft (i.e., table of contents) of the two bylaws. She will communicate with Deb Tuszynski of General Code to address the 6/17/16 Town response deadline and further advise of the committee's expanded role and name change. Based on prior discussions with GC, this will likely not be a problem. Members agreed that at minimum a two-month extension would seem appropriate, particularly in light of the Committee's expanded charge.

Extensive discussion ensued relating to the General Code standard formatting template and member understanding of what an expected product would look like with no vote taken. In accordance with the contract, General Code has posted the Town's current general and zoning bylaws. However, members noted those documents were already available on the Town's website, although not currently searchable.

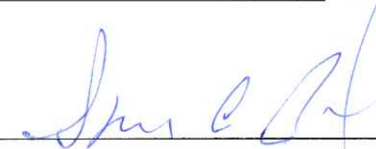
The General Code contract calls for the next step to be production of manuscript bylaws in a meaningful order agreed upon with Committee members. The ultimate goal of this effort is to produce a rational and cohesive bylaw to be available on-line as a searchable document.

NEXT STEPS: The Chair suggested that each member come to the next meeting prepared with his/her own draft of what a rational and logical order would look like. This would serve as the basis for discussion at our next meeting. She also suggested that a working subgroup might meet to delve more deeply into the recodification changes of both the Town and Zoning bylaws and report back to the full Committee.

ADJOURNMENT: Upon a motion duly made and seconded, members present **VOTED** to adjourn at 8:25 P.M.

NEXT SCHEDULED REGULAR MEETING: TBD

These minutes have been approved with reading of the minutes waived by unanimous vote of the Norwell Zoning Bylaw Review Committee at a public meeting duly noticed and held on _____, in accordance with the Massachusetts Open Meeting Law.

Signed:  Date: 8/7/16
As Clerk

Copy filed with: Office of Town Clerk

Copies to: *Town Administrator/Board of Selectmen*
 Conservation Agent/Conservation Commission
 Town Planner/Planning Board
 Board of Health
 Board of Appeals
 Inspector of Buildings

Post to Committee's Webpage

RECEIVED
2016 JUL -8 AM 8:18
TOWN OF NORWELL
TOWN CLERK