**Administrative Land Disturbance Review Application**

To Stormwater Authority*:*

The undersigned wishes to submit an Administrative Land Disturbance Review Application as defined in the Stormwater Management & Erosion Control By-Laws of the Town of Norwell Code Part IV, Chapter 65 and requests a review and determination by the Stormwater Authority of said Land Disturbance Plan.

A Land Disturbance Plan is included with this application for the property located at:

|  |  |
| --- | --- |
| Street Address | Property Owner |
| Assessors Map/Plat Number | Parcel/Lot Number |

The property (building) is described as being located at ; it is currently used as \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

Proposed Work Description (ie. Exist and Prop surface condition, means to control erosion, sedimentation and stormwater runoff during construction and manage stormwater post-construction): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Illicit Discharge Compliance Statement:

The owner is responsible for compliance with Town of Norwell Stormwater Management Bylaw and responsible for identifying, preventing, and eliminating illicit discharges and connections as in accordance with Article II. The signing of this application is certifying existing and ongoing compliance of the property with Article II – Discharges to the Municipal Separate Strom Sewer System.

Applicant’s Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Owner’s Signature(s) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name (print) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Names(s) (print) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please note: An application must include a complete application package (see Administrative Land Disturbance Review Application Checklist).

**Administrative Land Disturbance Review Application Checklist**

1. Application. A completed application for an Administrative Land Disturbance Review shall be filed with Stormwater Authority. Approval must be obtained prior to the commencement of land disturbing activity within limits for an Administrative Review defined above. The Administrative Land Disturbance Review Application package shall include:
2. A completed Application Form with original signatures of all owners and contact information for all owners and applicants;
3. One electronic copy (compatible with the Town’s GIS), and one hard copy sketch plan (min. 8.5" x11" or as appropriate) that includes but is not necessarily limited to:
   * + - 1. Existing site features including structures, pavements, plantings, and stormwater management systems etc., include square footage of impervious areas and approximate grading with overland flow direction.
         2. Proposed work including proposed stormwater management systems, proposed grading with overland flow direction, square footage of impervious areas and limits of disturbance.
         3. Basic erosion and sedimentation controls\* (i.e. erosion control barrier and inlet protection devices where appropriate).
         4. A table with the total square footage of pre and post development impervious area and disturbed (cleared) area. If available, the maximum allowed impervious area for the lot, square footage of impervious surface or land disturbance inside the 50 foot and 100 foot buffers to wetland, and 200 foot riverfront area must be provided as well must be provided as well.
         5. Proposed driveways and impervious areas graded to not drain to street.
         6. Infiltration of new roof runoff for 1-inch of rainfall over surface area\* (i.e. 1,500 sf of roof area requires 125 cf infiltration volume).
4. Payment of the application and review fees.

\*See Town of Norwell Stormwater Management Design Guidelines available at the Conservation Commission Office and website for methods