

## Complete Streets Committee Meeting Minutes

**MEETING DATE:** Friday January 22, 2021  
**TIME SCHEDULED:** 12:00 P.M. Noon  
**LOCATION:** Remote Meeting via Zoom  
**MEMBERS PRESENT:** Peter Bloomfield, Chair (At-Large)  
Ellen Moshier, Vice-Chair (At-Large)  
Brendan Sullivan, Member (Planning Board)  
Joseph Rull, Member (Board of Selectmen)

**MEMBERS NOT PRESENT:** Christopher Madden, Clerk (Recreation Commission)  
Glenn Ferguson, (Highway Surveyor / Tree Warden)  
Kevin Cafferty, Member (Pathway Committee)

**TOWN EMPLOYEES PRESENT:** Kenneth Kirkland, (Town Planner)

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### Call to Order / Agenda

*Chair Bloomfield moved and Vice-Chair Moshier seconded to start the meeting at 12:07 pm. The motion was approved 4-0-3 by a voice roll call.*

Peter Bloomfield	Aye
Ellen Moshier	Aye
Christopher Madden	Absent
Brendan Sullivan	Aye
Kevin Cafferty	Absent
Joseph Rull	Aye
Glenn Ferguson	Absent

### Citizen Commentary

### Discussion

1. **MassDOT Complete Streets Grant: Tier 3 – Application:** No Discussion.
2. **Main Street Pedestrian Improvement Project:**
  - a. **Phase 3A:** No Discussion.
  - b. **Phase 3B:** Town Planner Kirkland indicated that he spoke to Town Administrator Morin regarding the Committee’s placeholder request for a Town Meeting Article for the remaining length of sidewalk from Paradise Drive to Town Center. Selectmen Rull stated that project segmentation was inefficient, and felt that the “total-construction cost” approach was better for the Town’s resources. Town Planner Kirkland mentioned that

Highway Surveyor Ferguson was also considering requesting a roadway bond, which could include sidewalk work. Chair Bloomfield would follow up with Highway Surveyor Ferguson to get a total completion cost estimate to present to the Board of Selectmen.

3. **MassDOT Shared Streets & Spaces Grant Program:** Town Planner Kirkland stated Highway Surveyor Ferguson felt the proposed work was impossible with the timetable and available resources, and would need to go out to bid as the Consortium does not have contractors for the proposed work. Given this development, the Committee felt smaller item such as new safety signage, crosswalk striping, and ADA mats could be installed and invoiced within the grant deadline.
4. **Assinippi Corner, Merchant Row 2.0:** No Discussion.

#### Miscellaneous

#### Adjournment

*Around 12:30, the Committee lost their quorum, and Town Planner Kirkland would schedule another meeting in the coming week.*

**NEXT SCHEDULED MEETING:** February 5, 2021 – 12 P.M., **Remote via Zoom**

*These minutes have been approved with reading of the minutes by the Complete Streets Committee at a public meeting duly noticed and held on \_\_\_\_\_, in accordance with the Massachusetts Open Meeting Law.*

\_\_\_\_\_  
Date: \_\_\_\_\_

Kenneth Kirkland, Town Planner

*Pursuant to Board vote on May 22, 2020, for duration of State of Emergency*

Copy filed with:      *Office of Town Clerk*  
                                 *Complete Streets File*

*Post to Complete Streets Committee's Webpage*