

## Complete Streets Committee Meeting Minutes

**MEETING DATE:** July 19, 2019  
**TIME SCHEDULED:** 12:00 P.M.  
**LOCATION:** Planning Dept. Office, Town Offices, Room 112  
**MEMBERS PRESENT:** Peter Bloomfield, Chair (At-Large)  
Ellen Moshier, Vice-Chair (At-Large)  
Kevin Cafferty, Member (Pathway Committee)  
Patrick Campbell, Member (Planning Board)  
Glenn Ferguson, (Highway Surveyor / Tree Warden)  
Alison Demong, Member (Board of Selectmen)

**MEMBERS NOT PRESENT:** Christopher Madden, Clerk (Recreation Commission)

**TOWN EMPLOYEES PRESENT:** Kenneth Kirkland (Town Planner)

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### Agenda

*Chair Bloomfield moved to start the meeting at 12:19 pm. The motion was approved 6-0.*

### April 24, 2019 CSC Meeting Minutes

*Member Cafferty moved to approve the minutes of the April 24, 2019 Complete Streets Committee Meeting. The motion was approved 3-0.*

### Bills

### Discussion

1. **MassDOT Complete Streets Grant: Tier 3 – Application Update & Review:** Town Planner Kirkland indicated that he spoke to the Complete Streets Grant Coordinator earlier in the day, who stated official funding responses are expected within a week. Highway Surveyor Ferguson stated the ideal construction time was in full swing, and was hoping to hear back from Contractor Tasco on Phase 3A to Lincoln Street, who would also be the contractor for the Pathway Phase III segment.

Mr. Andrew Keay, 465 Main Street, telephoned into the Committee for a short conversation regarding the stone wall construction proposed in front of his house, and was stated his hope that the work be properly and tastefully completed, which Highway Surveyor Ferguson stated that was his primary intention.

Chair Bloomfield asked the Committee about the course of action in the event that some or all of the \$400,000 request from the state was not granted. Town Planner Kirkland stated that Asst. Highway Surveyor Conlon indicated partial grading was not an ideal suggestion,

as more money would have to be spent in later periods to regrade to complete the work. He suggested that Phase 3A to Lincoln Street should be completed as a whole, in order to save money in the long run from duplicative work. After a brief discussion, it was decided to continue the discussion when there was a formal response from MassDOT. Member Demong indicted willingness to reach out to State Rep. DeCoste and State Sen. O'Connor to expedite a response.

The Committee also discussed coordination with the Carleton Property Committee proposals for the Whiting Fields. It was indicated the Committee's best course of action was to bring the sidewalk to the Whiting Fields wooden fence, the Carleton Property Committee would be pilot the Whiting Fields proposal, and the Committee would continue the sidewalk from the Town Center side of the Fields and continue as planned. Vice-Chair Moshier volunteered to create an aerial view of the Lincoln Street intersection for better visualization.

**2. Main Street Improvement Project:**

- **Phase 3A (Circuit St. to Lincoln St.)** see above discussion.
- **Phase 3B (Lincoln St. to Town Center)** There was a short discussion on the utilization of funds for design engineering for Phase 3B to Town Center.

**Miscellaneous**

Member Demong stated that she and Selectmen Rull had formally swapped spots, and was now the Board of Selectmen Representative on the Committee.

Chair Bloomfield indicated the Committee would be internally reorganizing at the next meeting.

**Adjournment**

*Chair Bloomfield moved to adjourn the meeting at 1:30 pm. The motion was approved 5-0.*

**NEXT SCHEDULED MEETING:** August 9, 2019 at 12:00 pm

*These minutes have been approved with reading of the minutes by the Norwell Complete Streets Committee at a public meeting duly noticed and held on August 9, 2019, in accordance with the Massachusetts Open Meeting Law.*

Signed: \_\_\_\_\_



Committee Clerk

Date: \_\_\_\_\_

8/9/2019

*Copy filed with:      Office of Town Clerk  
                                 Complete Streets File*

*Post to Complete Streets Committee's Webpage*