

Complete Streets Committee Meeting Minutes

MEETING DATE: March 31-2017
TIME SCHEDULED: 12:10 P.M.
LOCATION: Town Planner Office
MEMBERS PRESENT: Ellen Moshier, Chair (at large)
Alison Demong (Selectmen)
Gary Schaffer (Recreation)
Kevin Cafferty (Pathways) Arrived Late
Patrick Campbell (Planning)

Members Not Present: Glenn Ferguson (Highway)
TOWN EMPLOYEES PRESENT: No Town Planner at This Time

Agenda

Member Demong moved to approve the draft agenda. The motion was approved 4-0.

10/28/16 Minutes

Member Demong moved to approve the minutes with changes. The motion was approved 5/0

Bills

Stantec	Invoice 1150270	\$773.26
	Invoice 1175504	\$773.26

Member Moshier moved to pay the invoices. The motion was approved 5-0.

Reviewed Tier 3 requirements to be submitted after Tier 2 approval & funding.

1. If submitted town has 1 fiscal year to complete project.
Tier 3 has 2 opportunities to submit application.
2. Spoke to Glenn by conference call to discuss options for projects. Committee is in agreement to pursue sidewalk project from South St to Town Hall. Highway Dept is confident project can be completed in time frame required.
3. Looking to do 1st draft of application info & review/approve at next meeting.

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4. Stantec has completed their end of project at this time. Available in future if need for additional work.
5. Discussed ability to add another committee member to make a majority vote. Motion made to recommended to Board of Selectman to decide if able to change amount of committee members by adding at large seat. Motion was made by member Demong.
6. Quickly discussed status of Town Planner hire.

Member Moshier moved to adjourn meeting at 12:50. The motion was approved 5-0.

I certify that the above minutes were reviewed and approved by majority vote by the Complete Streets Committee.

Ellen Mashin 4/28/17

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