

TOWN OF NORWELL
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Complete Streets Committee Meeting Minutes

MEETING DATE: February 26, 2016
TIME SCHEDULED: 12:00 P.M.
LOCATION: Planning Office
MEMBERS PRESENT: Ellen Moshier, Chair (at large)
Alison Demong (Selectmen)
Gary Schaffer (Recreation)
Kevin Cafferty (at large)
MEMBERS ABSENT: Paul Foulsham (Highways)
Jamie Crystal-Lowry (Planning)
TOWN EMPLOYEES PRESENT: Chris Dilorio, Town Planner

Agenda

Member Demong moved to approve the draft agenda. The motion was approved 4-0.

Complete Streets Program Prioritization Plan and Funding Options

The Complete Streets Policy was approved by the Selectmen and submitted to MassDOT on 2/12/16. The Policy received a score of 98 on 2/17/16, therefore the town has been allowed to move on to tier 2 of the application process. This step involves the production of a Prioritization Plan. The committee determined that an RFP should be drafted and forwarded to professional firms capable of developing a plan in conjunction with the Town and Complete Streets Committee. Several public hearings will be required in order to finalize any document that would be forwarded to the Selectmen for approval and then to MassDOT for the funding reimbursement request.

The RFP will be sent to Nelson Nygaard, EPG, Tibbetts, Horsley Witten and FST with a deadline of 3/18 at 11:00.

Member Demong moved that an RFP be drafted and forwarded to the identified companies. The motion was approved 4-0.

Main Street Sidewalk

The Selectmen have been discussing the idea of putting in the granite curbing when the work on the roadway is being done in anticipation of future funding for a sidewalk surface. This would enable the Town to put in a sidewalk at a future date without

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affecting the paving work that has been funded and is scheduled to begin during this coming construction season.

Member Cafferty moved that the Committee support the proposal to install granite curbing during upcoming roadway construction on Main Street. The motion was approved 4-0.

Member Cafferty moved to adjourn the meeting at 1:00. The motion was approved 4-0.

I certify that the above minutes were reviewed and approved by majority vote by the Complete Streets Committee.

