

**Complete Streets Committee  
Meeting Minutes**

2016 MAR 28 AM 8:35

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**MEETING DATE:** February 5, 2016  
**TIME SCHEDULED:** 12:00 P.M.  
**LOCATION:** Planning Office  
**MEMBERS PRESENT:** Ellen Moshier, Chair (at large)  
Alison Demong (Selectmen)  
Gary Schaffer (Recreation)  
Kevin Cafferty (at large)  
**MEMBERS ABSENT:** Paul Foulsham (Highways)  
Jamie Crystal-Lowry (Planning)  
**TOWN EMPLOYEES PRESENT:** Chris Dilorio, Town Planner

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**Agenda**

*Member Demong moved to approve the draft agenda. The motion was approved 4-0.*

**Complete Streets Policy**

The Committee members reviewed the policy using the MassDOT scoring sheet. The policy is required to score above 80 in order for the town to move to the second tier of review for the grant program. The committee determined that the score would be approximately 86, but thought that several changes could be made to the language to clarify requirements and increase the potential score of the policy. According to MassDOT amendments to the policy can be approved by majority vote of the Selectmen at a regular meeting.

Member Demong moved to forward the amendments to the policy to the Selectmen for approval and to subsequently submit the revised policy to MassDOT for scoring. The motion was approved 4-0.

*Member Cafferty moved to adjourn the meeting at 1:00. The motion was approved 4-0.*

I certify that the above minutes were reviewed and approved by majority vote by the Complete Streets Committee.

Ellen Moshier