

Community Preservation Committee

Open Annual Meeting Minutes

January 23, 2020

TOWN OF NORWELL
TOWN CLERK

2020 FEB 28 AM 9:50

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Present : Bob Norris (Chair), Julie Gillis (Vice Chair), Genevieve Davis, Deborah Stuart, Brendan Sullivan, Rich Levitt, Aleta Scully, Rachel Wollam

Guests: John DiFrisco- Chair, Athletic Fields Committee, Caroline Corbin, Roger Hughes, George Grey-Superintendent Recreation Department, Matthew Keating- Superintendent of Schools, Warren MacCallum-Director of Finance, Operations and Technology, Kiersten Warendorf- School Committee, Rich Webber- Youth Soccer President, Gregg McBride-Chair, Community Housing Trust.

The meeting was called to order by Bob Norris (Chair) at 7:04pm.

Meeting Agenda

*Motion; made by Bob Norris, seconded by Genevieve Davis to approve the agenda as written.
Unanimously voted.*

Restrooms for Clipper Community Complex – The application for permanent restrooms for the Clipper Community Complex was presented by John DiFrisco and Caroline Corbin. The details include a new facility consisting of 3-4 toilets and 2 sinks for Women and 1 toilet and 2 urinals and 2 sinks for Men. The building will be ADA Code Compliant and the footprint will be approximately 475 square feet. The application will also include cameras to cover the Fields – Bathroom- Gate and Food Shack. A memorandum of understanding (MOU) will be finalized between the School Department and the Town for maintenance of the bathroom building.

Clipper Community Complex Handicap Accessibility – Matthew Keating and Kiersten Warendorf explained the purpose of this project is to solve parking issues for the sports complex and to establish accessibility compliance for community members and guests while attending events at the Clipper Community Complex. The project includes adding onto the current dirt parking lot and guardrail system providing additional parking spots adjacent to the area of the tennis courts. Paving both lots and a small path around the current gate will make the handicap parking accessible allowing access from all other lots.

East Field Pathway Rehabilitation & Restoration – This application is to restore the existing pathway connecting the rear of the Town Hall parking lot to the East Field. The pathway has eroded near the point of being impassable. The project includes widening, paving and a new fence. Restoring the existing pathway will provide accessibility and improve functionality. The Recreation Department has applied for a Massachusetts Architectural Access Board's (MAAB) Grant for 90 thousand dollars but at this time it is unclear if they will be granted the funds.

Wildcat Lane / Housing Initiatives / Community Housing Trust – Gregg McBride, Chair, Community Housing Trust (CHT) explained that in the past few years the Trust has had large expenses due to numerous projects and fees. The CHT has submitted an application to help fund their initiative to support affordable housing. The CPC has asked that Gregg supplement his application with a description of some of the coming year expenses. Greg stated that in 2019 the CHT did not request CPC funds (100k annually) so part of the application request includes last year's annual amount as well as this year's (100K annually) amount and the additional 100k would help to fill some of the 40 River Street cost expenditures that were unforeseen or that occurred during last year. Also, in anticipation of this year's expenses the CHT is exploring options and possibilities for Wildcat Lane, Circuit Street and possibly Carleton Property.

Old Business/ New Business

The Conflict of Interest document was discussed and Kristin Ford will provide the members with the link to the web site via email. The document can be found at <http://www.mass.gov/ethics>. The State Ethics Commission requires the Summary of the Conflict of Interest Law for Municipal Employees be distributed each year to comply with the conflict of interest law mandatory education and training requirements. Everyone must sign the acknowledgement of receipt of the Summary and return the acknowledgment to the Town Clerk's office.

Approval – Meeting Minutes and Vouchers

Motion; made by Bob Norris, seconded by Genevieve Davis, to approve the minutes from January 9, 2020. Unanimously voted.

Motion; made by Bob Norris, seconded by Aleta Scully, to approve the budget for fiscal year 2021. (based on 5% estimated revenues). Unanimously voted.

Motion; made by Bob Norris, seconded by Aleta Scully, to allow Vice Chair, Julie Gillis, to sign vouchers in the absence of the Chair, Bob Norris. Unanimously voted.

Next Meeting Date:

February 13, 2020 Norwell Town Hall, 345 Main Street, 7pm. Room 112

Adjourn:

Motion; made by Deb Stuart, seconded by Aleta Scully, to adjourn at 8:50pm. Unanimously voted.

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Donovan Wildcat

Donovan Fields property through which this trail winds, was part of a large land grant in colonial days, known as White Oak Plains. When acquired by the town in 1997, the two houses and the old orchard field were sold and a cluster-zoned housing development was built, the first in the town. Terms for that development included the construction of part of this trail. As the Donovan trail winds south, it moves onto Wildcat Hill, an area originally settled by freed slaves. The Donovan Farm Fields are currently licensed to local farmers for agricultural use. The larger of the Donovan Fields contains several older structures, the largest a cold storage shed which has been used at various times for storage of hay, pumpkins, apples and farm equipment. There is an old smoke shed behind the north west corner of the storage shed as well as an old stone fire pit across the stream near the old skating pond which can be found along Margret's Brook. The Bike Path which runs from the High School to the Town Center winds around the outside edge of the larger Donovan Farm Field.

