

Community Housing Trust

Open Meeting Minutes

November 14, 2019

Present: Gregg McBride, Pat Richardson, Ellen Allen, Liz Hibbard, Andy Reardon, Peter Shea

The meeting was called to order by Gregg McBride at 7:01pm

Motion; made by Gregg McBride, seconded by Ellen Allen, to approve the agenda as written. Unanimously voted.

Update on Wildcat RFP

Gregg McBride and Liz Hibbard are actively working on the RFP with the intent to circulate a final draft for review.

Housing Production Plan

The Planning Board has the draft of the Housing Production Plan for review and comments. Ellen Allen will follow up on status.

Small Grant Program for Seniors Application

Application has been received for review to replace a door/lock. COA has vetted income eligibility requirements and received three quotes. *Motion; Andy Reardon made a motion to approve voucher of \$1,148.40 to complete work, seconded by Peter Shea. Unanimously voted.*

Future Voucher – Authority

Motion; Andy Reardon made a motion to authorize the chair and vice chair to sign all vouchers, seconded by Peter Shea. Unanimously voted.

Carleton Committee

Update was received that Carleton Committee unanimously voted to support an article to set aside 9.6 acres for Recreation and/or future Affordable Housing.

South Shore Habitat for Humanity ("SSHFH")

Following up on the SSHFH presentation at the BOS meeting on Wednesday, November 6th, 2019. Town owned land on Circuit Street was discussed. Ellen Allen discussed what resources would be needed to determine if the lot is buildable and if so, how many units could be considered. An evaluation would need to be done to determine if it would be more beneficial to sell the lot and use funds to support other housing needs. *Motion; Ellen Allen made a motion to authorize authority to the chair, Gregg McBride, to hire professional services for a wetlands assessment not to exceed \$3,000, seconded by Andy Reardon. Unanimously voted.*

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Herring Brook Hill Update

Certificate of Occupancy was received yesterday on November 13, 2019. Tenants are moving into their new homes.

CPC

Meeting on November 21, 2019. Housing Trust members will be present to support application for a \$300k allocation of funds to the Trust to support continued housing that is affordable in the community. The last request for funds (to support Herring Brook Hill) was back in 2015 for \$500k.

Other Items

Ellen Allen reminded the board of the upcoming second Forum on Zoning, November 19th at 7 PM – Cushing Center.

Pat Richardson volunteered to represent the Trust at Metro West CD Annual Meeting on Thursday, December 5th.

Next Meeting Date

The next meeting date will be Tuesday, December 10th at 7 PM.

Adjournment

Motion; made by Ellen Allen, seconded by Liz Hibbard, to adjourn at 8:17pm Unanimously voted

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