



TOWN OF NORWELL
Remote Meeting
345 Main Street
Norwell, Massachusetts 02061
(781) 659-8000

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TOWN CLERK
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Norwell Community Housing Trust Meeting Minutes September 29, 2020

The Community Housing Trust was called to order by Gregg McBride, Chair at 7:05 p.m. Also present were, Vice Chair Liz Hibbard, and Board Members, Cara Hamilton, Ellen Allen, Rob Charest. Unable to attend were Peter Shea. The meeting was held remotely, as allowed under the Executive Order dated March 12, 2020 suspending certain provisions of the Open Meeting Law, Gen. L. c. 30A §20 et seq. and 940 CMR 29.01 et seq.

Administrative Matters

Motion made to accept the Agenda of September 29, 2020. Seconded and passed 5-0-0 by roll call vote.

Motion made to accept the Minutes of the September 10, 2020 meeting as submitted. Seconded and passed 5-0-0 by roll call vote.

Carleton Property

Merrell Engineering is in the process of completing the site evaluation on the property. Over the next month the Trust members will contact a few architects to get an idea of potential concepts.

Wildcat Property

Gregg McBride, Chair, has added the finishing touches to the RFP and Robert Charest is going to review the package prior to sending it out to bid.

CPC Application

The Trust members decided to complete the application to the CPC for funding again this year in the amount of \$100,000.00. The application is due to CPC on or before October 16, 2020.

Third Party Monitoring Agent

Kristin Ford, CHT Admin Asst. will be reaching out to Monitoring Agents over the next month to obtain bids for monitoring and consulting with the Towns' affordable housing properties.

Future Meeting

- October 22, 2020 7pm

Adjournment

There being no further business, a motion was made to adjourn at 8:20pm

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