

*Town of Norwell*  
**BYLAW REVIEW COMMITTEE**  
**Meeting Minutes of July 25, 2018**

**MEETING DATE:** Wednesday, July 25, 2018  
**TIME SCHEDULED:** 6:00 P.M.  
**LOCATION:** Meeting Room 3  
**MEMBERS PRESENT:** Sally I. Turner, Chair (at large)  
Lois S. Barbour, Vice-Chair (ZBA)  
Jason Brown, Board of Selectmen (arv. 6:21)  
Brian M. Greenberg (at large)  
**MEMBERS ABSENT:** John Litchfield, Board of Health  
Donald A. Mauch, Planning Board  
David M. Osborne, Clerk (Conservation Commission)  
**OTHERS PRESENT:** Brendan Sullivan, Planning Board Chair

Chair Turner called the meeting to order in Meeting Room 3 at 6:23 P.M.

**AGENDA:** Upon a motion duly made and seconded, members present **VOTED** to approve the agenda, as written.

**MINUTES:** Upon a motion duly made and seconded, members present **VOTED** unanimously to approve the minutes of 3/15/18, with reading of the minutes waived.

**DISCUSSION:** The purpose of the meeting was to discuss the status of the General Bylaw and Zoning Bylaw recodification and determine the committee's response to the *Preliminary Draft of the Code of the Town of Norwell* received from General Code earlier this year. The Chair and Vice Chair have reviewed the new document in a working session to determine whether responses to the "Editorial and Legal Analysis Questions" as incorporated therein reflect the final changes the committee wishes to make. A separate handout entitled "Remaining questions on Editorial Analysis" was given to committee members to facilitate review. Some of the items may require a change in the related bylaw, which would require a warrant article for Town Meeting vote and approval. Items on the list are:

1. GBL Gas and Plumbing Inspector and Inspector of Building appointments: consistency?
2. GBL License v. Permit: What is the difference? The Chair noted during the working session a call was made to the Fire Chief to determine the difference between "license" and "permit" in the underground tank requirements of the Fire Department chapter. Fire Chief Andy Reardon explained one relates to tanks less than 5,000 gallons that the Fire Department issues, while the other relates to tanks over 5,000 gallons over which the DEP would have jurisdiction. It was agreed that question should also be posed to Town Counsel for an opinion to determine whether this may be a distinction without a difference.
3. General Bylaw Definitions: Definitions are separate for each chapter
4. Zoning Bylaw Definitions: Should all definitions be in one section or should some sections requiring unique definitions be included in the related section?
5. NZBL Stormwater: consistency in definition of each section?
6. NZBL Building Inspector: consistent use of title throughout the NZBL
7. NZBL M.G.L 40A, sec. 6, has changed: should be 12 months, not 6 months in new GC 201 – 4.3 (p. 205)

**Zoning Bylaw questions:** A short discussion ensued about inclusion of tables and/or narrative for which two members strongly advocated tables to facilitate use by engineers and attorneys. The current tables should be reviewed and evaluated for consistency and any future amendment, if desired. (N.B. One does not preclude the other, as both may be included.)

It was agreed that a vote on any changes to be sent to General Code would be delayed until after the Attorney General responds to the warrant articles approved at the 2018 ATM, anticipated sometime in mid-August.

**ADJOURNMENT:** The meeting was adjourned at 6:52 P.M.

**NEXT SCHEDULED MEETING:** TBD

*These minutes have been approved with reading of the minutes waived by unanimous vote of the Norwell Bylaw Review Committee at a public meeting duly noticed and held on \_\_\_\_\_, in accordance with the Massachusetts Open Meeting Law.*

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Clerk/Alternate Clerk

*Copy filed with: Office of Town Clerk*

*Copies to: Board of Selectmen/Town Administrator  
Conservation Commission/Conservation Agent  
Planning Board/Town Planner  
Board of Health/Health Agent  
Board of Appeals  
Inspector of Buildings  
Board of Water Commissioners*

*Post to Committee's Webpage*