

**Norwell Board of Selectmen  
Meeting Minutes  
December 7, 2016**

TOWN OF NORWELL  
TOWN CLERK

2016 DEC 28 AM 10:45

**Present:** Jason Brown, Ellen Allen, Gregg McBride, Alison Demong, Peter Smellie, Peter Morin

**Open Session**

The meeting was called to order by Chair Jason Brown at 7:10pm.

**Minutes Approval**

*Motion; made by Ms. Allen, seconded by Mr. Smellie, to approve the Executive Session minutes for 11/2/16 and 11/16/16. Unanimously voted*

*Motion; made by Ms. Allen, seconded by Mr. Smellie, to approve the Open Meeting minutes for 11/16/16. Unanimously voted*

The board continued the Open meeting in the Osborne Room. Chair Jason Brown called the meeting to order at 7:33pm.

*Motion; made by Ellen Allen, seconded by Peter Smellie, to approve the agenda as written. Unanimously voted*

**Citizen Comments**

None

**Selectmen's Report**

Ms. Demong announced a talk next Tuesday, December 13<sup>th</sup> at 7pm, at the Middle School, by Chris Herron, basketball player, who is a former drug addict. He is now an inspirational speaker. The talk is age appropriate for 8th grade and up.

**Town Administrator's Report**

Mr. Morin announced that 366 fewer tons of trash was collected by Waste Management for the months between August and November. Recycling increased by 61 tons. The Town is not seeing trash disposal into the woods, which is good news. Approximately 38% recycling is taking place, which is an increase from 24%.

Mayflower Municipal Health group is considering making changes to the health program. They did not do away with the legacy plans in participating communities, but changes resulted in an adjustment to the legacy premium which will be beneficial to Norwell since the Town does not offer this coverage.

**7:35pm Clear Gov Software**

Ms. Allen gave background information about the Town's choice of this state of the art software, which offers many analytic options for users to review and compare the Town's finances and departmental information with other towns in the Commonwealth. Audrey Hall, VP at Clear Gov, conducted a phone tour of the software for all, highlighting the program's ability to compare the Town's data to statewide data and that of similar towns (a peer group with the same statistical characteristics) for the categories of demographics, finances and education. Data is available for multiple years.

Questions were asked and answered about the data collection and reporting. Per Ms. Hall, program data comes from the DOR and from the Town's financial departments. Mr. Morin will be entering comments about the data on the Town's Clear Gov website.

Ms. Hall demonstrated various options for users to "personalize" the data, access a different peer group for category comparisons, and the wide range of data choices available in the program. The data can also be customized for presentations.

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Mr. Brown asked for questions, adding that board members will need to spend some time exploring the data and the software's features and functions. There are only a few software users in the Town who can add or change data (Mr. Morin is one).

By end of January users will be able to choose a custom peer group. There are more functions to be explored at another time. Ms. Allen commented that the software has tools for budget information presentations that can be used by the BOS and Mr. Morin. The current year budget can be added and highlighted for comparison to historic data. Mr. Brown thanked Ms. Hall and complimented her on the extremely user friendly and information filled software. Ms. Allen stated that the BOS will do a press release in the near future about the benefits of this software.

#### **7:55pm Architectural Access Board (AAB) Update re; Jacobs Farm House – Jim Kelliher, architect**

Jim Kelliher introduced himself to talk about the Jacobs farmhouse access issue, and summarized the status of the AAB violation that was reported. He is recommending that the Town retain the Institute for the Human Center for Design (IHCD), as they have done similar projects for historic buildings that are intended to be used solely for historic purposes, ie: museums. Mr. Kelliher summarized his meeting with Steve Enos of IHCD earlier that day to discuss the proposed project. Mr. Enos will get back to the Town by the middle of January with proposed ideas and a project cost. Meetings to discuss possible solutions will be scheduled at that time. Per Mr. Kelliher's conversation with AAB member William Joyce, the AAB will be having a meeting about the Farmhouse on Friday to determine whether or not a future hearing with town representatives is necessary.

Mr. McBride queried the reason for this organization's focus on farmhouse, which is partially due to the 5 complaints received in the recent years. All were unhappy about the lack of an open meeting or invitation for a Town representative to be present at Friday's AAB meeting. Mr. Morin will get help from Ms. Demong tomorrow with a letter to the AAB stating that the Town has engaged IHCD and is taking action on this issue. Mr. Morin updated all about spending significant funds to fix these complaints, and having given the AAB every single piece of information and more that was requested. Historic New England would not allow significant alteration of the building which would ruin its character. Mr. Morin will do whatever it takes to get the farmhouse back open. All thanked Mr. Kelliher for coming in.

#### **Cemetery Rates**

Mr. Morin clarified the rate questions about the updated price list. All questions asked by the board were answered by Mr. Morin. The new information sheet will be reorganized and contain only the new rate schedule for resident and non-resident services.

*Motion: made by Ellen Allen, seconded by Peter Smellie, to approve the new cemetery rates as presented in the packet on December 7<sup>th</sup>, subject to the information sheet being reorganized and containing only the new rates. Unanimously voted*

Note re: perpetual care; the understanding of spending is being clarified with the Accounting Department.

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**License Renewals for 2017**

*Motion; made by Ellen Allen, seconded by Peter Smellie, to approve the license renewals for the following Retail package stores-All Alcohol licenses to 12/31/17. Unanimously voted*

**Retail Package Store – All Alcohol:** Bo-Tes Imports  
Kappy's Fine Wine & Spirits  
Shields General Store

*Motion; made by Ellen Allen, seconded by Peter Smellie, to approve the license renewals for the following Retail package stores-Wines and Malt licenses to 12/31/17: unanimously voted*

**Retail Package Store – Wines & Malt:** Express Mart  
Norwell Sunoco  
Mobil Mart  
Quik Pik

*Motion; made by Ellen Allen, seconded by Peter Smellie, to approve the license renewals for the following Common Victualler – All Alcohol licenses to 12/31/17. Unanimously voted*

**Common Victualler – All Alcohol:** Asaka Japanese Restaurant  
Beijing House  
The Fours-Norwell  
McGreal's Tavern  
Not Your Average Joes  
Strawberry Fair  
The Tinkers Son  
Trattoria San Pietro

*Motion; made by Ellen Allen, seconded by Peter Smellie, to approve the license renewals for the following Common Victualler – Wines and Malt licenses to 12/31/17: Unanimously voted*

**Common Victualler - Wines & Malt:** Wild Ginger Thai Cuisine

*Motion; made by Ellen Allen, seconded by Peter Smellie, to approve the license renewals for the following Amusement (weekdays) licenses to 12/31/17. Unanimously voted*

**Amusement (Weekdays):** Beijing House  
McGreal's Tavern  
North River Theatre  
The Company Theatre  
The Fours  
The Tinkers Son

*Motion; made by Ellen Allen, seconded by Peter Smellie, to approve the license renewals for the following Amusement (Sundays) licenses to 12/31/17. Unanimously voted*

**Amusement (Sundays):** North River Theatre  
The Company Theatre  
The Fours  
The Tinkers Son

*Motion; made by Ellen Allen, seconded by Peter Smellie, to approve the license renewals for the following Common Victualler licenses to 12/31/17. Unanimously voted*

**Common Victualler:**

Asaka Japanese Restaurant

Beijing House

Blue Moon Pizzeria

Bo-Tes Imports

Active Day Healthcare

Cravings Café

Eurest Dining

Extreme Pita

Fork in the Road

The Fours-Norwell

The Juice Barn

Kentucky Fried Chicken

McDonald's

McGreal's Tavern

Norwell Pizzeria & Seafood

Not Your Average Joes

On Rye Deli

Papa Gino's

Shields General Store

Strawberry Fair, Inc.

Taco Bell

The Tinkers Son

Trattoria San Pietro

Wild Ginger Thai Cuisine

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*Motion; made by Ellen Allen, seconded by Peter Smellie, to approve the license renewals for the following Motor Vehicles –Class I licenses to 12/31/17. Unanimously voted*

**Motor Vehicles-Class I:**

Coastal Nissan

Fredrickson Brothers, Inc.

McLaren Boston

Village Euro Motors - Audi

Village Euro Motors - Porsche

*Motion; made by Ellen Allen, seconded by Peter Smellie, to approve the license renewals for the following Motor Vehicles –Class II licenses to 12/31/17. Unanimously voted*

**Motor Vehicles-Class II:**

Accord Auto

Coastal Nissan

HEJ Corporation

Steve's Auto Sales

*Motion; made by Ellen Allen, seconded by Peter Smellie, to approve the license renewals for the following Lodging House licenses to 12/31/17. Unanimously voted*

**Lodging House:**

Pilgrim Lodging-Rehoboth

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**Future Meeting Agenda Items and Upcoming Meetings**

Mr. McBride gave a quick update about the 40 River Street project, adding that Jennifer Van Campen, MWCD president is happy to answer questions from the BOS, but will not attend the next BOS meeting unless needed. Mr. Brown will sign the BOS letter of support for this project.

Future Agenda items;

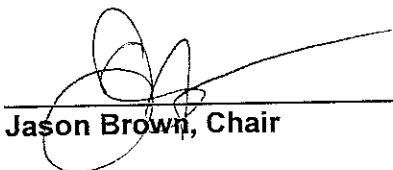
Jacobs farmhouse- next meeting, invite the license holders, Norwell Farms and NHC license changes

Capital Planning and attending boards, January meeting TBD

Health insurance update, 12/14/16

**Adjournment**

*Motion; made by Ellen Allen, seconded by Peter Smellie, to adjourn at 8:47pm. Unanimously voted*

  
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Jason Brown, Chair