

**Norwell Board of Selectmen  
Meeting Minutes  
January 8, 2014**

Ellen Allen opened the meeting and introduced Jason Brown, Gregg McBride, David DeCoste, Tammie Garner and Town Administrator Jim Boudreau. *MOTION: Jason Brown moved the Board approve the agenda as written. Seconded and unanimously voted.*

**CITIZEN COMMENTS** – None

**APPROVAL OF MINUTES** – August 21, 2013 open and executive session.

*MOTION: Jason Brown moved to approve the minutes for August 21, 2013 for both open and executive sessions. Seconded and unanimously voted. Tammie Garner and Jason Brown, who were not on the Board at that time, abstained.*

**OLD BUSINESS**

**Plowing Birchwood Lane/Fieldstone Way** – Postponed

**NEW BUSINESS**

**Discussion of Old Police Station – 40 River Street** – The Board discussed possible uses of the property including affordable housing and outright sale.

**Jane Stout – Personnel Board Appointment** – Jane Stout had been a valuable member to the Personnel Board and would like to be re-appointed to the vacant position. *MOTION: Jason Brown moved to appoint Jane Stout to the Personnel Board to a Term Expiring June 30, 2015. Seconded and unanimously voted.*

**Deficit Spending for Snow and Ice Removal** – Has begun due to the tough winter underway.

**Free Cash Presentation** – Town Administrator, Jim Boudreau, made a presentation about the Free Cash calculation. (See attached)

**Open Warrant for Special/Annual Town Meeting:**

*MOTION: Jason Brown moved that the Board open the Warrant for the Special Town Meeting to be held May 5, 2014 located at the Norwell Middle School. Seconded and unanimously voted.*

*MOTION: Jason Brown moved that the Board Open the Warrant for the Annual Town Meeting to be held May 5, 2014 located at the Norwell Middle School. Seconded and unanimously voted.*

**UPCOMING MEETINGS:**

- The Economic Development Committee is scheduled to attend the next meeting on 1/15/14.
- Town Administrator will present his recommended budget in 2-3 weeks after the Governor's proposed budget has been released.
- Other upcoming meetings will be with National Grid, the Energy Committee and the Library/Town Hall Study Committee



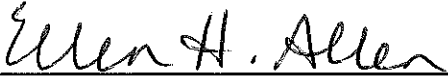
**ANNOUNCEMENTS:** None

**ADJOURNMENT** – Motion was made to adjourn. Seconded and unanimously voted.

**EXECUTIVE SESSION** – Pending Litigation, Town Administrator Review & Goals

*MOTION: Jason Brown moved the Board enter into Executive Session for the purpose of discussing the Town Administrator's personal contract and pending litigation, not to return to open session. Seconded and unanimously voted.*

Chairman Ellen Allen explained that to discuss this in an open meeting may have a detrimental effect on the Town's bargaining or litigating position. Ellen Allen polled the Board. Jason Brown voted yes, Gregg McBride voted yes, David DeCoste voted yes, Tammie Garner voted yes and Ellen Allen voted yes.

A handwritten signature in cursive script that reads "Ellen H. Allen". The signature is written in dark ink and is positioned above a horizontal line.

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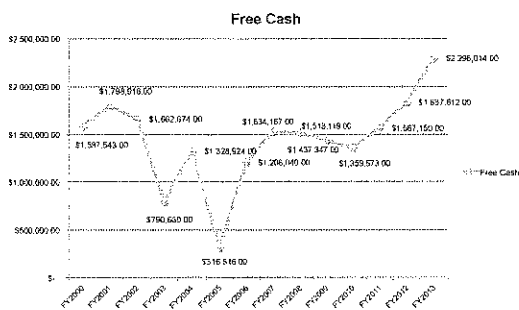
## TOWN OF NORWELL

### FY2013 Free Cash Calculation

### FY2013 Free Cash

- FY2013 (year ending June 30, 2013)
  - Certified Free Cash \$2,298,014
  - Town Free Cash Policy 3% - 5 % of Town Operating Budget
  - FY2013 free cash is 5.29% of budget, slightly above policy limits established by Board of Selectmen

### Free Cash Trend



### Estimates

- Projected Free Cash
  - \$1 million - \$1.5 million
- Actual
  - \$2.3 million

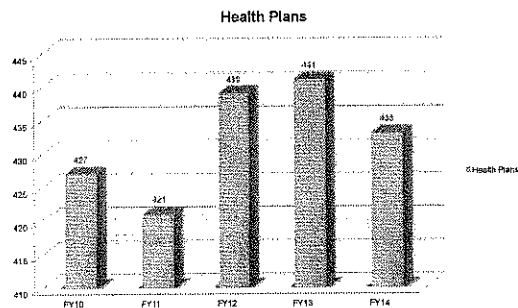


## Departmental Returns

- Departments Returned \$1,074,603 at the end of the year. Included:

• Selectmen Clerical	\$55,000
• Reserve Fund	\$61,779
• School Department	\$51,930
• Tree Department Wages	\$31,897
• Legal	\$28,738
• Health Insurance	\$504,648

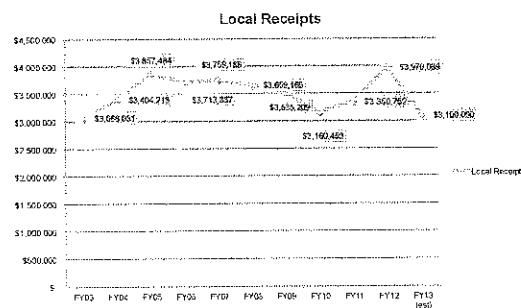
## Health Insurance subscribers



## Variance

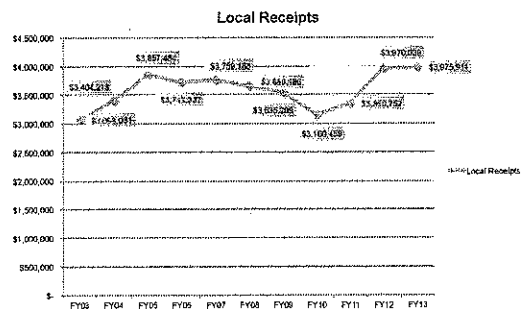
- Return of \$200,782 from previous year's free cash
- Motor vehicle excise remained high for second consecutive year
- Better than anticipated ambulance receipts \$40,459 over previous year actual and \$173,541 over FY11
- Building department revenues remain strong, up substantially from FY11 (+\$162,401 from FY11). Have dipped slightly (-\$12,123) from FY12 to FY13

## Local receipts FY14 estimates

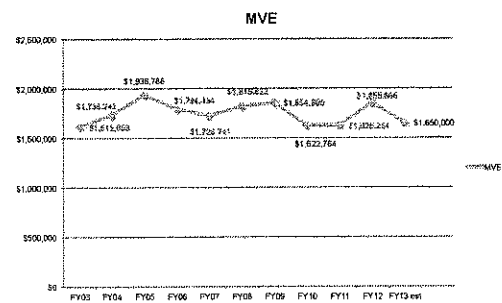




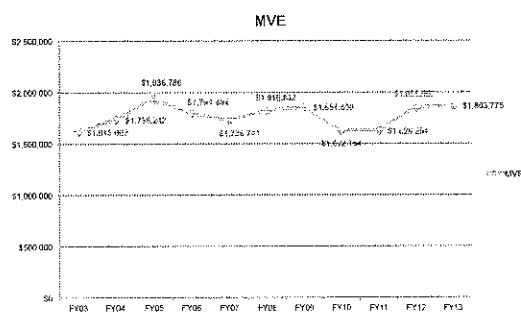
## Local receipts



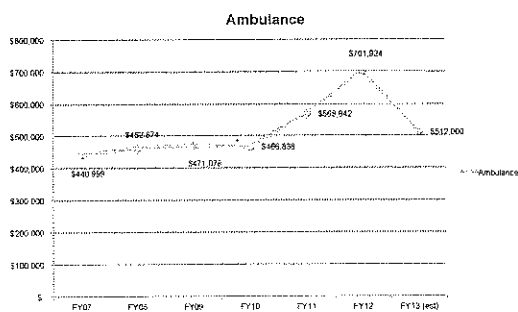
## Motor Vehicle Excise FY14 estimates



## Motor Vehicle Excise

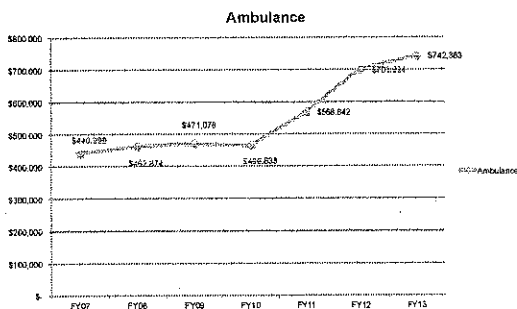


## Ambulance FY14 estimates





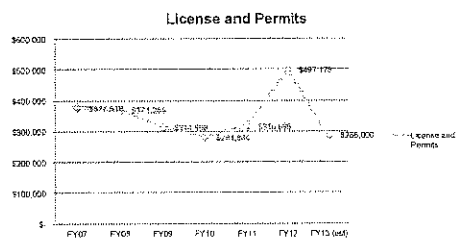
## Ambulance



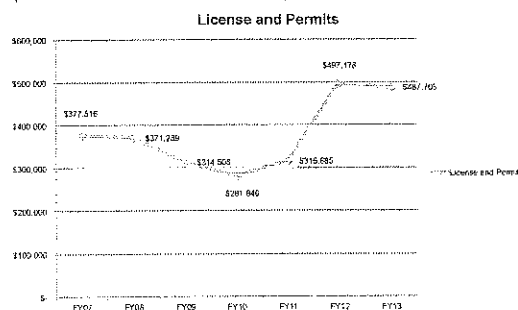
## Ambulance

- Trend shows increase in Ambulance receipts since Chief and BOS reviewed and approved new fee structure during FY12
- Should continue to remain steady unless suggested legislative changes would remove Town's ability to bill insurance companies directly. Governor has proposed legislation where insurance companies would reimburse patients for ambulance costs and force Town to chase individuals for payment as opposed to insurance companies.
- Would have a negative impact on our ability to collect fees.

## Building (Licenses and Permits) FY14 Estimates



## Building (Licenses and Permits)





## Future

- Local receipts estimates will increase for FY15
- We had projected an increase in local receipts as part of our 3 year budget projections for the override
- If revenues remain stable, increasing revenue projections may result in a lower free cash certification for FY16
- Will remain conservative in our revenue estimates.



