

**Norwell Board of Selectmen
Meeting Minutes
December 18, 2013**

Ellen Allen opened the meeting and introduced Jason Brown, Gregg McBride, David DeCoste, Tammie Garner and Town Administrator Jim Boudreau. Agenda amended under New Business: moved item #5 Lateral Transfer to #1. *MOTION: Jason Brown moved the Board approve the agenda as amended. Seconded and unanimously voted.*

CITIZEN COMMENTS – None

APPROVAL OF MINUTES – Open Meeting for September 18, 2013, September 25, 2013 and November 6, 2013. *MOTION: Jason Brown moved to approve the open meeting minutes for September 18, 2013, September 25, 2013 and November 6, 2013. Seconded and unanimously voted.*

Historical Commission – Central Fire Station – The purpose of the discussion was to identify whether the Central Fire Station built in 1968 is considered Historical. At the December 13th Historical Commission meeting it was voted that the Central Fire Station is considered to be of “historical significance.” Chief Reardon explained that the exterior needs to be addressed to maintain the historic relevance to the Cushing Center. Wendy Bawabe explained that “historically significant” does not always mean by age, but by how it is significant to the Town; it could be a famous person or a remarkable event that happened in building. Criteria used by the Historical Commission was twofold: Fire Station is central to the Town’s history and built to complement the Historic Center of Town, especially the Cushing Center. Ellen Allen would like the Board to vote support of this Article for the purpose of the CPC Application. *MOTION: Jason Brown moved that the Board approve the pursuit of the CPA funds for exterior work on the Central Fire Station. Seconded and unanimously approved.*

Police Station Update – Pomroy Associates Project Manager Taylor MacDonald updated the Selectmen on the status of the Police Station Project. Contractor is Mill City Construction of Rhode Island. Work started 11/1/13 with building permits issued. Project Meetings are held second & fourth Tuesdays every month and PBMC meetings are held first Tuesday of each month. Work to date briefing covered: General conditions, site coordination with Chief Reardon, site work, front parking lot, mechanical, electrical, plumbing and fire protection, schedule, material testing done by Briggs Engineering, shop drawings and submittals on-going with no issues, Utilities update on National Grid, Verizon, Comcast and Gas, Project Changes, Builders Risk, and Certified Payroll (received monthly from contractor with no issues). Upcoming Schedule: Ground Breaking Ceremony 12/23/13, Project Meeting 12/23/13 and PBMC meeting 1/7/14.

NEW BUSINESS

Approve Lateral Transfer of Officer Daniel Dooley – Chief Ross explained that Officer Dan Dooley has requested a lateral transfer to a position in the Weymouth Police Department and has asked for the support of both the Deputy Chief and the Chief. Chief Ross will begin seeking a replacement for Officer Dooley. *MOTION: Jason Brown moved with regret to approve the lateral transfer of Officer Daniel Dooley. Seconded and unanimously approved.* The Board would welcome Officer Dooley back to Norwell and wished him luck.

Committee Description Collection & Review – Gregg McBride: no update. Jason Brown: ZBA in good shape; Capital Budget: Kevin Burns will review; Commission on Disabilities done; EDC returned and needs to be tweaked; Pathways: no response; Planning Board waiting on return; Town Technology looks incomplete. Tammie Garner: Personnel Board still needs follow-up;

Senior Tax Relief Committee needs members to help with reviewing the Mission Statement; Athletic Fields Committee still needs information. David DeCoste: Energy Committee: Mary Cole is reviewing statement and Committee is down to only 2 members; PBMC is in good shape. Ellen Allen: groups are completed.

Police Station Ground Breaking Ceremony – The Selectmen will be at the Ceremony on Monday morning at 9:00am.

Harbormaster Appointment – *MOTION: Jason Brown moved the Board reappoint Ronald P. Mott as the Harbormaster for a term ending December 30, 2014. Seconded and unanimously voted.*

The Silent Chef One Day License Request – February 1, 2014 – *MOTION: Jason Brown moved that the Board approve a request from The Silent Chef for a one day license to sell Wines and Malt Only for Norwell PTO at the Cushing Center on February 1, 2014 between the hours of 6:30PM to 11:00PM. Seconded and unanimously voted.*

Historic Commission Appointments – The Commission's membership has increased from 5 to 7 & there are 3 applicants for the two additional seats. The Board discussed the 3 interested applicants (Joe Carty, Noel Ripley & Katherine Campbell) interviewed at last meeting.

MOTION: Jason Brown moved to appoint Noel A. Ripley Jr. to the Historic Commission to a Term Expiring June 30, 2014. Seconded and passed with Tammie Garner abstaining.

MOTION: Jason Brown moved to appoint Katherine Campbell to the Historic Commission to a Term Expiring June 30, 2016. Seconded and passed with Tammie Garner abstaining.

Board Members will contact Joe Carty to see if he is interested in serving on another Committee such as Sr. Tax Relief.

Plowing of Clapp Brook Road – Highway Department submitted a letter regarding Clapp Brook Road being removed from the Town's snow & ice maintenance list. See the attached policy for Town of Norwell Plowing of Private Ways. Jim Boudreau suggested a letter of warning be sent to the Residences explaining that steps need to be taken to have the Road accepted and it is at risk of being removed from the Town's plow & maintenance list. *MOTION was made and seconded to have Clapp Brook Road put on warning to be removed from the Plow list. Seconded and unanimously voted.*

ANNOUNCEMENTS:

Chief Reardon announced with great sadness that Firefighter Captain Steve Jackman passed away only 4 months, 12 days into his retirement.

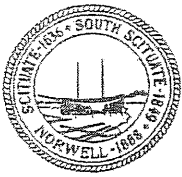
EXECUTIVE SESSION: Town Administrator Goals, Incentive Compensation & Vacation Buyback.

MOTION: Jason Brown moved the Board enter into Executive Session for the purpose of discussing Town Administrator Goals, Incentive Compensation and Vacation Buyback and not return to open session. Seconded and unanimously voted.

Chairman Ellen Allen explained that to discuss this in an open meeting may have a detrimental effect on the Town's bargaining or litigating position. *Ellen Allen polled the Board. DeCoste voted yes, Garner voted yes, Allen voted yes, Brown voted yes and McBride voted yes.*



Board of Selectmen



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**Town of Norwell
Board of Selectmen**

Plowing of Private Ways

Requests for the plowing of private ways within the Town will be approved based upon the following criteria:

1. Certification from the Highway Surveyor that said private way(s) conform(s) to and is (are) in compliance with the Rules and Regulations of the Norwell Planning Board relative to the design and layout of roadways; and,
2. That the roadway is scheduled to be placed on the Warrant for the next Annual Town Meeting for acceptance as a public way; and,
3. Receipt of release of liability for damages caused by plow operations executed by property owners prior to commencement of plowing for the period that the roadway remains a private way.

The Board of Selectmen reserves the right to amend this policy and/or make exception to it should said amendments or exceptions be deemed to be in the public interest.

This policy shall be in effect as of January 6, 1999.

