



**Town of Norwell
Board of Assessors
345 Main St., Norwell, MA 02061**

Open Session Minutes

Date: July 13, 2020
Time: 6:00 PM
Location: Zoom (Remote) Meeting, pursuant to the Governor's Executive Order (dated March 12, 2020, temporarily modifying certain provisions of Open Meeting Law, G. L. c. 30A § 20(d) and 940 CMR 29.10(4)(b).)
Meeting ID: <https://us04web.zoom.us/j/5946649167>

Board Members Present: Rob Allen, Joan Osborne, Mary Horowitz

Staff Present: Pamela Davis

Mr. Allen entertained a motion to open the meeting and accept the agenda as written at 6:00 PM. Ms. Horowitz moved the motion and Ms. Osborne seconded the motion. All members voted in favor of the motion.

Of note: Because this meeting was held in a fully remote manner, all votes were done by roll call.

Mr. Allen welcomed all present, and asked Ms. Horowitz to give a brief background of herself to those present, and she did so.

The Board discussed the three roles which Board members serve (Chair, Vice-Chair, and Clerk). After a brief discussion, Mr. Allen agreed to continue serving as Chair, Ms. Osborne agreed to serve as Vice Chair, and Ms. Horowitz agreed to serve as Clerk. Ms. Horowitz moved to vote on the roles as outlined above, and Ms. Osborne seconded the motion. All members voted in favor of the motion.

Ms. Osborne provided draft minutes from the June 8, 2020 Open Session for the Board to review in preparation for this meeting. The Board reviewed these draft minutes. Mr. Allen moved to accept the minutes as written. Ms. Osborne seconded the motion. Mr. Allen and Ms. Osborne voted in favor of the motion. Ms. Horowitz abstained from a vote, and noted that she was not present at the June 8, 2020 meeting.

Ms. Davis reviewed the 2019 and 2020 Motor Vehicle Abatement Reports with the Board, in the amounts of \$134.38 (2019) and \$9,054.16 (2020). The Board questioned bill #10847 regarding what the exemption is (noted as "Reason 18: Miscellaneous/Exempt," in the amount of

\$438.00). Ms. Davis does not know, and agreed to research this and provide an answer during the August Board meeting. Ms. Osborne moved to accept these reports, and Ms. Horowitz seconded the motion. All members voted in favor of the motion.

The Boat Excise Abatement requests were reviewed, in the amount of \$509.08. Ms. Osborne moved to accept the report, and Ms. Horowitz seconded the motion. All members voted in favor of the motion.

The Board reviewed Application #8 for a 41A deferral in the amount of \$6,865.55. Ms. Osborne moved to approve the application, and Ms. Horowitz seconded the motion. All members voted in favor of the motion.

Ms. Davis provided a short explanation of the difference between exemptions and deferrals.

The Board reviewed the 17D Exemptions Report in the amount of \$175.00. Ms. Horowitz moved to accept the report, and Ms. Osborne seconded the motion. All members voted in favor of the motion.

The Board reviewed CPA Abatement requests in the amount of \$927.81. Ms. Davis gave a brief overview of how CPA charges are processed in the Assessor's office (via Dawnelle's work), and also gave an overview on how CPA charges are calculated, and how these charges can be abated (income thresholds). Ms. Osborne moved to accept the CPA Abatements as listed, and Ms. Horowitz seconded the motion. All members voted in favor of the motion.

The Board reviewed outstanding Real Estate Abatement requests in the amount of \$527.34. Ms. Osborne moved to accept these abatements as listed on the report, and Ms. Horowitz seconded the motion. All members voted in favor of the motion.

Ms. Davis reviewed the ATB appeals process with the Board.

With no other business outstanding, Mr. Allen entertained a motion to close the Open Session and enter Executive Session, noting that the Board would not be returning to an Open Session following the Executive Session.

The purpose of the Executive Session falls under allowable Purpose 7 (G.L. c. 59 §60 requirement related to confidentiality, and G.L. 214 §1B general right to privacy).

Ms. Horowitz moved to close the open session of the Board meeting. Ms. Osborne seconded the motion. All members voted in favor of the motion, and the open session of the Board of Assessors was closed at 6:25pm.

Documents & Other Exhibits Used At This Meeting:

- Town of Norwell Abatement/Exemption Certificate Listing: June 2020 41A Deferrals (\$6,865.55)
- Town of Norwell Abatement/Exemption Certificate Listing: June 2020 Real Estate Overvaluations (\$527.34)
- Town of Norwell Abatement/Exemption Certificate Listing: June 2020 17D Exemptions (\$175.00)
- Town of Norwell Abatement/Exemption Certificate Listing: June 2020 CPA Exemptions (\$927.81)
- Town of Norwell Abatement/Exemption Certificate Listing: June 2020 Boat Excise Abatements (\$509.08)

- Town of Norwell Abatement/Exemption Certificate Listing: June 2020 Motor Vehicle Abatements--2019 tax year (\$134.38)
- Town of Norwell Abatement/Exemption Certificate Listing: June 2020 Motor Vehicle Abatements--2020 tax year (\$9,054.16)

All documents and exhibits referenced above are retained in the Assessor's Office, in accordance with the Commonwealth's public records retention schedules.

Submitted by: Mary Horowitz, Clerk