

TOWN OF NORWELL
BOARD OF ASSESSORS
345 Main Street
Norwell, Massachusetts 02061

Open Session Minutes

Date: July 11, 2022

Time: 2:00 PM

Location: Osborne Room, Norwell Town Hall

Meeting ID: 980444554 7210 passcode 688798

Board Members Present: Mary Horowitz, Chairperson, Mary Granville, Vice Chairperson,
Ted Dawe, Clerk, Via Zoom.

Others Present: Meredith Rafiki, Principal Assessor

The meeting was called to order at 2:06 PM

Discussion Items:

1. Open Forum
2. Reorganization of the Board:
The board voted to keep the board as it stands with Mary Horowitz as chair, Mary Granville as Vice Chair and Ted Dawe as Clerk. However, it was decreed by the chair to have the recording of the minutes recorded and split by both Mary Horowitz and Mary Granville.
3. Assessors Monthly Business reports:
The June reports which were signed by the Board were reviewed. These included Preliminary bill warrant for \$25,774,919.86 which included Real estate tax at \$25,119,751.88 and CPA tax of \$655,167.98. There was a revised bill of \$155.28 and Pilot bills of \$233.00 which included real estate of \$233 and \$9,038.50 and an additional pilot bill of \$20,471.00.

There were no prior meeting minutes.

There were no monthly reports.

The accounts payable included The Plymouth Registry of Deeds of \$24.75 and Fiscal 22 maps of \$80.10. The fiscal 23 Vision bill is \$2,837 for Web Hosting and \$4,000 for class 504 analysis. Mary Horowitz made a motion to accept the bills as presented and it was seconded. All were in favor.

4. Abutters Lists- Discussion ensued after Ms. Rafiki put forth a proposition to charge for the abutters list that are requested by various entities. She suggested a fee of \$30.00 per list. She also reported on the time involved in preparing the list and had completed a survey of other town that charged for the list a few years ago. Mr. Dawe to exception of charging residents for the lists. Discussion continued and research indicated that charges are also incurred currently from other towns. Mary G. made the motion to accept the fee proposed and Mary H. seconded it. Discussion continued and the motion carries and was unanimously accepted.
5. Ms. Rafiki reported on the status of the GIS mapping program within the town boards. The GIS mapping system had not been incorporated as of yet due to the town boards unable to coordinate with each other over the past months, however it is now at the forefront of discussion of the Boards within the town and Ms. Rafiki has been in touch with the conservation commission and other Boards to help implement the system. Mr. Dawe brought up several points about the importance of this system being incorporated to help the Assessors office with various tasks. There is a demonstration by Tasha to be held next Monday and how it can work with Vision. She also reported on the cost of the CAI system which was \$6,000 to start and \$3,000 after that.
6. Ted Dawe brought up the importance of color coding on the town maps.
7. The new printer was brought to the attention of the board as Ms. Rafiki has been trying to achieve the printing working at its full capacity which involves having a technician which has been unable to happen. Ms. Horowitz suggested writing a firm letter to the selectman regarding the importance of having the printer run to its full capacity.
8. It was suggested by Mr. Dawe that the timing of the agendas would be helpful if the board had the agenda 5 business days ahead of posting. The Board agreed and mS Rafiki agreed.

The meeting adjourned at 3:07PM