

**Board of Assessors  
Town of Norwell  
345 Main St., Norwell, MA 02061**

**Minutes**

**Date: May 11, 2020**

**Time: 6:00 PM**

**Location: Remote Participation Meeting conducted pursuant to the Executive Order dated March 12, 2020 suspending certain provisions of Open Meeting Law, Gen. L. C. 30A S.20 et seq. And 940 CMR 29.01 et seq. Meeting ID: <https://us04web.zoom.us/j/5946649167>**

**Present: Rob Allen, Chair, Susan Kirby, Vice Chair, Joan Osborne, Clerk and Pamela Davis, Interim Assessor**

**Rob Allen entertained a motion to open the meeting and accept the agenda as written at 6:08 PM. Joan Osborne moved the motion and Susan Kirby seconded the motion. All members voted in the affirmative.**

**Joan Osborne had provided April 13, 2020 Open Session draft minutes for the board to review in preparation for this meeting.**

**Rob Allen entertained a motion to accept the minutes for the April 13, 2020 Open Session. Susan Kirby moved the motion. Joan Osborne seconded. All members voted in the affirmative.**

**Reviewed and approved Boat Warrant Commitment #1**

**The following monthly reports were presented for approval and signature:**

- **March Veteran Clause 22E Exemption**
- **March Blind Clause 37A Exemption**
- **March Real Estate Abatement**
- **March Personal Property Abatement**
- **March CPA Abatement**
- **March ATB Decision**
- **April Motor Vehicle Excise 2019, 2020**
- **April Veteran Clause 22E Exemption**
- **April Blind Clause 37A Exemption**
- **April Senior Clause 17D Exemption**
- **April CPA Exemption**
- **April Clause 41A Deferral**

**Rob Allen entertained a motion to authorize Pam Davis to use the signature stamp for approvals. Susan Kirby moved the motion. Joan Osborne seconded. All members voted in the affirmative.**

**Rob Allen brought up for discussion the drafting of a new form letter. The letter would be provided, to those receiving abatements, explaining next steps if not satisfied with abatement results. Rob Allen will provide a draft for future meeting discussion and consideration.**

**At 6:36 PM, Rob Allen entertained a motion to enter Executive Session for the purpose of discussing agenda items, which could otherwise be detrimental to the town if not. The board will not be returning to Open Session. Susan Kirby moved the motion and Joan Osborne seconded. All members voted/pollled in the affirmative.**

**Respectfully Submitted,  
Joan Osborne, Clerk**