



**Town of Norwell  
Board of Assessors  
345 Main St., Norwell, MA 02061**

**Open Session Meeting Minutes**

**Date:** June 6, 2022

**Time:** 9:30AM (open meeting)

**Location:** Osborn Room Norwell Town Hall

**Board Members Present:** Ms. Mary Horowitz, Ms. Mary Granville, Mr. Theodore Dawe,

**Others Present:** Ms. Meredith Rafiki, Principal Assessor

**Of note:** Remote participation continues to be conducted pursuant to the Governor's Executive Order (March 12, 2020, temporarily modifying certain provisions of the Open Meeting Law, G.L.c.30A § 20(d) and 940 CMR 29.10(4)(b).) This meeting was also available via Zoom.

Ms. Horowitz called the meeting to order at 9:34AM.

**1. Open Forum:**

There was no one from the public present at the meeting at this time however Ms. Horowitz indicated that she would leave this public comment section open for the rest of the meeting in case any of the citizens had a public comment.

**2. Assessor's Office Monthly Business:**

- a) **Prior Meeting Minutes.** Ms. Horowitz made a motion to approve the open meeting minutes of April 6 and May 11, 2022 which was seconded by Ms. Granville and a vote was taken with all in favor Ms. Horowitz, Ms. Granville and Mr. Dawe all voted yes.
- b) **Monthly Reports.** Ms. Horowitz made a motion to approve the following monthly reports which was seconded by Ms. Granville and a vote was taken with all in favor Ms. Horowitz, Ms. Granville and Mr. Dawe all voted yes.
  - 1) 2022 MV Excise Tax Abatement Report - \$3,741.81
  - 2) 2021 MV Excise Tax Abatement Report - \$26.00
  - 3) 2021 Real Estate Abatement Overvaluation 21 code Report - \$1,384.00
  - 4) 2019 CPA Abatement Overvaluation 49 code - \$121.27
  - 5) 2020 CPA Abatement Overvaluation 49 code - \$121.43
  - 6) 2021 CPA Abatement Overvaluation 49 code - \$117.29
  - 7) 2019 Real Estate Abatement ATB Decision 21 code - \$4,042.26

- 8) 2020 Real Estate Abatement ATB Decision 21 code - \$4,047.56
- 9) 2021 Real Estate Abatement ATB Decision 21 code - \$2,542.20
- 10) 2022 Exemption 41A Exemption Report 40 code - \$18.00
- 11) 2021 Boat Excise Tax Abatement Report 44 code - \$25.00
- 12) 2022 Boat Excise Tax Abatement Report 44 code - \$598.00
- 13) 2022 Boat Excise Tax Abatement Report 46 code - \$191.00

Ms. Rafiki indicated that the excessive boat abatements were the result of a clerical error whereby both inactive and active boat excise taxes were billed when only the active registrations were to be billed. Ms. Horowitz requested a cross referencing these documents to be performed by Ms. Rafiki to make sure all the errors were caught and corrected. Mr. Dawe asked Ms. Rafiki if procedures were being put in place to ensure this type of error does not reoccur and Ms. Rafiki yes.

- c) **Account Payable Bills and Invoices.** Ms. Horowitz made a motion to approve the invoice for the Multi-Function HP Laser Jet Printer in the amount of \$549 which was seconded by Ms. Granville and a vote was taken with all in favor Ms. Horowitz, Ms. Granville and Mr. Dawe all voted yes.

d) **Tax Bill Commitments.**

1. Ms. Horowitz made a motion to approve Commitment #3 for FY2022 Motor Vehicle and Trailer Excise Tax in the amount of \$191,855.85 which was seconded by Ms. Granville and a vote was taken with all in favor Ms. Horowitz, Ms. Granville and Mr. Dawe all voted yes.

e) **Revised Bills & Commitments (PILOT agreements).**

1. Commitment FY 2022 on Property Revised in the amount \$20,471.00 to be served of Parcel ID 58-64.

2. Commitment FY 2022 on Property Revised (Personal Property) in the amount of \$158.28 to be served on Account Number 109330.

**3. Anything Unforeseen:** There were no unforeseen items discussed at this session.

**4. Adjourn to Executive Session,** since that Executive Session was conducted at the beginning of the meeting at 9:00AM on June 6, 2022 it was not necessary to conduct another Executive Session as all Executive Session meeting items were discussed at the 9:00AM meeting.

All documents and exhibits referenced above are retained in the Assessor's Office in accordance with the Commonwealths public records retention schedules

The next Open Meeting Session will be Monday, July 11, 2022 at 2:00PM with the Executive Meeting Session immediately following the Open Meeting Session.

Ms. Horowitz adjourned the open session at 10:02AM.

Respectfully submitted,



Theodore Dawe, Clerk