



**Town of Norwell
Board of Assessors
345 Main St., Norwell, MA 02061**

Open Session Minutes

Date: December 14, 2020
Time: 6:00 PM (open), 7:08pm (exec)
Location: Zoom Meeting (remote), pursuant to the Governor's Executive Order (dated March 12, 2020, temporarily modifying certain provisions of Open Meeting Law, G. L. c. 30A § 20(d) and 940 CMR 29.10(4)(b).)
Meeting ID: 594 5936 3026, passcode: 271280

Board Members Present: Rob Allen, Joan Osborne, Mary Horowitz

Staff Present: Barbara Childs, Peter Morin

Of note: Because this meeting was held remotely, the votes were taken by roll call.

Mr. Allen called the meeting to order at 6:00pm, and welcomed everyone to the meeting. Ms. Horowitz moved to open the meeting, Ms. Osborne seconded the motion and Mr. Allen, Ms. Osborne, and Ms. Horowitz all voted in favor.

The primary purpose of this evening's meeting is to conduct finalist interviews for the open Principal Assessor position. Routine BOA business is also on the agenda to be handled.

Meredith Rafiki was the first candidate interviewed. Both candidates were asked the same five interview questions (attached). Ms. Rafiki's interview was conducted from 6:01pm until 6:25pm.

Following Ms. Rafiki's interview, the Board agreed to conduct their usual business until Mr. Gibbons' scheduled interview time of 6:45pm.

The Board reviewed the following reports:

- 2018 Real Estate Abatement/Exemption Certificate Listing, ATB Decision regarding Account 20-29 (Carolee Kelley) (\$305.56)
 - Ms. Osborne moved to approve, Ms. Horowitz seconded the motion. Mr. Allen, Ms. Osborne, and Ms. Horowitz voted in favor.
- 2018 Real Estate Abatement/Exemption Certificate Listing, CPA Surcharge, regarding account 20-29 (\$9.17)
 - Ms. Horowitz moved to approve, Ms. Osborne seconded the motion. Mr. Allen, Ms. Osborne, and Ms. Horowitz voted in favor.

- 2019 Real Estate Abatement/Exemption Certificate Listing, ATB Decision regarding Account 45-54 (Vroman) (\$1,412.04)
 - Ms. Horowitz moved to approve, Ms. Osborne seconded the motion. Mr. Allen, Ms. Osborne, and Ms. Horowitz voted in favor.
- 2019 Real Estate Abatement/Exemption Certificate Listing, CPA Surcharge, regarding account 45-54 (\$42.36)
 - Ms. Horowitz moved to approve, Ms. Osborne seconded the motion. Mr. Allen, Ms. Osborne, and Ms. Horowitz voted in favor.
- 2020 Motor Vehicle Abatement Listings, November 2020 (\$3,205.28)
 - Ms. Horowitz moved to approve, Ms. Osborne seconded the motion. Mr. Allen, Ms. Osborne, and Ms. Horowitz voted in favor.

The Board reviewed the following bills payable:

- WB Mason (\$9.59)
- Vision Government Solutions (\$2,925)

Ms. Horowitz moved to approve these bills payable for a total of \$2,934.59, Ms. Osborne seconded the motion. Mr. Allen, Ms. Osborne, and Ms. Horowitz voted in favor.

As time was running short, the Board agreed to hold votes on prior minutes to move forward with Mr. Gibbons' interview.

Joseph Gibbons was interviewed, using identical questions as were given to Ms. Rafiki. Mr. Gibbons' interview lasted from 6:36pm until 7:07pm.

With no other business outstanding, Mr. Allen entertained a motion to close the Open Session and enter Executive Session, noting that the Board would not be returning to an Open Session following the Executive Session.

The purpose of the Executive Session falls under allowable Purpose 7 (G.L. c. 59 §60 requirement related to confidentiality, and G.L. 214 §1B general right to privacy).

Ms. Horowitz moved to adjourn the open meeting at 7:07pm. Ms. Osborne seconded the motion, and all voted in favor.

The following documents and exhibits were referenced during this meeting, and will be retained in the Assessor's Office, in accordance with the Commonwealth's public records retention schedules.

- Bills Payable (Vision: \$4,160)
- Bills Payable (WB Mason: \$9.59)
- 2018 Real Estate Abatement/Exemption Certificate Listing, ATB Decision regarding Account 20-29 (Carolee Kelley) (\$305.56)
- 2018 Real Estate Abatement/Exemption Certificate Listing, CPA Surcharge, regarding account 20-29 (\$9.17)
- 2019 Real Estate Abatement/Exemption Certificate Listing, ATB Decision regarding Account 45-54 (Vroman) (\$1,412.04)
- 2019 Real Estate Abatement/Exemption Certificate Listing, CPA Surcharge, regarding account 45-54 (\$42.36)
- 2020 Motor Vehicle Abatement Listings, November 2020 (\$3,205.28)

The following document was referenced during this meeting and will be retained by Human Resources in accordance with the Commonwealth's public records retention schedules.

- Town of Norwell Principal Assessor Finalist Interview Questions and Sample Property Card.

Submitted by: Mary Horowitz, Clerk