

**TOWN OF NORWELL  
Advisory Board  
Meeting Minutes  
March 28, 2019**

TOWN OF NORWELL  
TOWN CLERK  
2019 MAY 13 AM 10:18

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The Advisory Board was called to order by Susan Powell at 7:00 pm. Present were Peter W. Smellie, Julie Sim, Karen Reynolds, Susan Powell, Mark Maiellano, Mark Cleveland, Harry Solis, Brian Greenburg and Kate Steele. Town Administrator, Peter Morin, was also present.

**ADMINISTRATIVE MATTERS**

**Minutes — None**

**Bill(s) -- None**

**Reserve Fund Transfer Requests — None**

**Correspondence/Notices -- None**

**ARTICLES:**

**Assessors: 2 Articles - Triennial Property Revaluations; Property Assessment Inspections**

The first Article is to see if the Town will transfer \$50,000 from Overlay Surplus to complete a cyclical inspection program. This was last funded three years ago. *Motion made to accept this article as written. Seconded and passed 9-0*

The second of these two Articles will be held and voted following consultation with the Finance Director.

**Road to Responsibility Property Lease Extension** -- A Town owned parcel of land at 449 Prospect Street, is leased to Road to Responsibility. This Article seeks to extend the terms of the lease from 40 to 80 years in order for the lessee to pursue a favorable interest free finance loan. *A motion was made to accept this article to extend the lease from 40 to 80 years. Seconded and passed 9-0*

**Planning Board/Town Planner: Article - Sign Bylaw** -- Ken Kirkland, Town Planner, gave a detailed presentation. This Article originated because of the Town's outdated Sign Bylaws and to meet the needs of the business community. The Town has worked in collaboration with town businesses to seek common ground with the goal to enhance the look of the Town. The current bylaws are ambiguous and these changes will address this. The Planning Board is yet to vote on this and as a result the AB will wait to vote.

**Bylaw Committee: 2 Articles Re-codifications: Amendments**

Sally Turner, Chair, and Lois Barber, Vice-Chair of the Bylaw Review Committee, presented to the AB. They, along with an external consultant, took on the enormous task of recodifying and

reorganizing the Town Bylaws. There was a need to bring the bylaws up to date and make more user friendly. Currently, several bylaws conflict with the Charter and therefore need to be amended or rewritten.

#### **Zoning Bylaws:**

A motion was made to see if the Town will vote to renumber and re-caption the Zoning Bylaws of the Town. **Seconded and passed 9-0**

#### **General Bylaws:**

A motion was made to see if the Town will vote to renumber and re-caption the General Bylaws of the Town. **Seconded and passed 9-0**

#### **Other Agenda Items:**

1. **Article - Animal Control Bylaw Amendment** - The change to this bylaw will make it consistent with state statute under the PAWS II Act. *Motion made to accept the Animal Control Bylaw Amendment. **Seconded and passed 9-0***
2. **Article - Cushing \$25K Revolving Fund - Revote/Revoke** - *Motion made to reconsider the Cushing Center Revolving Fund. **Seconded and passed 9-0**. Motion made to revoke the Cushing Center Revolving Fund. **Seconded and passed 9-0***
3. **CPC Operating Budget Vote** -- *Motion made to accept \$60,000 CPC operating Budget as recommended by the TA. **Seconded and passed 9-0***

#### **Matters Not Anticipated by the Board**

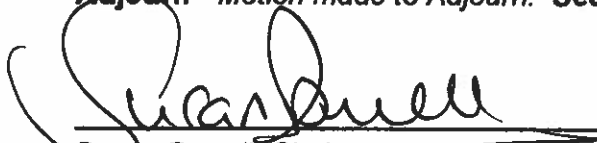
**Highway Tree & Grounds Building Proposal Article** - The AB had previously voted 8-1 to favorably recommend the funding of a \$5.9M Highway/Tree & Grounds building consolidation proposal by means of a debt exclusion override. Since the vote on 3/26/19, the TA has discussed an alternative funding proposal with the Highway Surveyor. The TA respectfully requested that he be given an opportunity to explore an under levy funding plan and report back to the AB. The AB debated this issue at length, but agreed to reopen and reconsider funding options for this Article.

*Motion made to re-open Article for discussion on 4/2/19. **Seconded and passed 9-0***

#### **FUTURE MEETINGS:**

**April 2nd**

**Adjourn** - *Motion made to Adjourn. **Seconded and passed 9-0***

  
Susan Powell, Chair