

**TOWN OF NORWELL
Advisory Board
Meeting Minutes
December 13, 2018**

TOWN OF NORWELL
TOWN CLERK
2019 JAN 28 PM 2:26
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The Advisory Board was called to order by Susan Powell at 7:00 pm. Present were Mark Cleveland, Kate Steele, Peter W. Smellie, Brian Greenberg, Julie Sim, Harry Solis, Karen Reynolds and Susan Powell. Mark Maiellano was absent. Town Administrator, Peter Morin, was also present.

ADMINISTRATIVE MATTERS

Other than the minutes there were no other administrative matters. All members reviewed the Minutes. Motion to accept the Minutes from November 13, 2018.

Seconded and passed 7-0-1. One member abstained as he was not present.

Reserve Fund Transfer Requests -- None

FY20 Budget Overview

- TA had hoped to have department budgets in hand. He has received many but due to various reasons a few are outstanding. Does not think it is meaningful to haphazardly go over requests at this time. He is mechanically and procedurally ready to start presenting the budget mid January 2019.
- TA commented on the growth Norwell has seen in personal property, and that residential values are growing more quickly than commercial.
- Motor vehicle excise tax revenue is coming in on target.
- There will likely be a reserve fund transfer request for waste management as their prices are increasing as recycling costs are increasing nationwide.
- There is stability in Health Insurance.
- TA anticipates a request for additional personnel in the Police Department for an SRO for the Charter School, and the Fire Department to address overtime issues.
- Peter expects the FY20 Budget to be a modest, level service budget.

2018 Town Meeting Articles Passed -- Review and Update

A few of the articles that had passed at 2018 Town Meeting have not yet been implemented. **Article 14**, to Repair the Fuel System, is one of them. The Highway Department has not moved the fuel pump due to consolidation of the Highway Department and the Tree and Grounds yards. Once that is organized the fuel pump will be replaced. Not only will it be replaced, it will be moved to a safe and permanent spot.

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Article 9, The Carleton Property Acquisition, was completed and Norwell now owns that iconic open space on Main Street. **Article 19**, Tree Funding Nursery, is still pending. An update to the new Library was briefly given and the project is hoping to break ground in May.

Discussion -- Department Head Budget Presentation Requirements

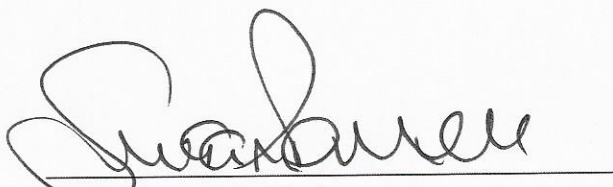
After a lengthy conversation regarding a way to formalize and standardize department budget and article discussions, the Advisory Board, agreed upon a list of questions to facilitate a more productive session. TA agreed and will disseminate this list to department heads.

Matters Not Anticipated by the Board -- None

Upcoming Meeting Schedule

- A detailed handout outlining the all of the meetings from now until Town Meeting was distributed.
- Finance 101 Session scheduled tentatively for 1/10/19 at 7:00 pm
- Open Meeting Session 1/28/19

Adjourn - Motion made to Adjourn. **Seconded and passed 8-0.**


Susan Powell, Chair