

TOWN OF NORWELL
Advisory Board
Meeting Minutes
March 15, 2018

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The Advisory Board was called to order by Susan Powell at 7:00pm. Present were Mark Maiellano, Jane Stout, Harry Solis, Amy Koch and Karen Reynolds. Tim Greene and Mark Cleveland were absent. Town Administrator, Peter Morin was also present.

ADMINISTRATIVE MATTERS

Acceptance of Minutes - The Minutes from March 6, 2018 were available, but due to the Town wide power outage, most AB members did not have access to them before the Meeting tonight. The minutes for the March 6, 2018 meeting will be presented to the AB for approval at its next meeting.

The AB gives a tremendous Thank you to all Public Safety employees and volunteers who worked continuously and tirelessly over the last two weeks to keep the Town safe from trees and power lines that were torn down during the three Nor'easters that devastated the Town.

DEPARTMENT BUDGETS OVERVIEW

Building Inspector - Building Inspector, Tom Barry, presented a budget consistent with previous budgets. One line of note is an increase in the Building Inspector Alternate Salary. It is important for the Town to have an Alternate Building Inspector for a variety of reasons. Recent tree and power-line damage caused by the three storms placed greater demands on the Building Inspector to respond to homeowners and businesses service request. Activating the Building Inspector Alternate allowed the building department to provide quicker response times to these requests for service. Additionally, having an Alternate available grants the Building Inspector opportunity to attend inservice training and provides coverage for vacation and sick leave.

Tom has been on the job about a year, his first six months were spent learning the job, familiarizing himself with the equipment and buildings, working towards increasing operating efficiencies. He implemented software called Full Circle for automated permit application and records. This software is used in surrounding Towns making it familiar to contractors. Previously vacant space at both the Accord and Assinippi office parks had several new businesses take up occupancy requiring some reconfiguring and modifications of existing spaces which kept the Building Inspector busy.

Total budget for Building Inspector is \$247,832

South Shore Vocational Technical School - Superintendent Tom Hickey and Norwell representative Bob Molla presented the budget for the South Shore Vo-Tech School. The Mission of the So Shore Vo-Tech is to provide technical, academic and social experiences so that students will be college and career-pathway ready, achieve competency in technical and

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ATM Bay Path Lane Conservation Fund - This Article seeks \$30,000 for the Norwell Conservation Fund for the purpose of administering and enforcing a conservation restriction in connection with the Bay Path Lane subdivision. The Developer made a payment for a conservation restriction to the Conservation Trust Fund, and this is a formality to maintain the restriction in perpetuity. It was discussed on March 8, 2018. Motion to accept the Annual Town Meeting Warrant Article for Bay Path Lane Conservation Fund. *Seconded and passed 6-0.*

ATM River Street Funding - This Article was placed on hold

STM Conservation Funds Transfer - This Article seeks to transfer \$9,000 from Professional Services/Grounds Maintenance to Wages Temporary Grounds & Maintenance. This is a housekeeping Article that was appropriated in FY 18 as an expense but should be in payroll as a wage not a consultant. Motion to accept the Special Town Meeting Warrant Article for Conservation Funds Transfer. *Seconded and passed 6-0.*

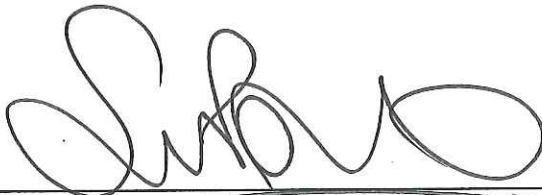
ATM Medicaid Reimbursement - This Article seeks \$3,000 for School-based Medicaid services. This is a housekeeping Article. Motion to accept the Annual Town Meeting Warrant Article for Medicaid Reimbursement. *Seconded and passed 6-0.*

FUTURE MEETINGS

March 20, 2018

March 22, 2018

Adjourn - Motion made to Adjourn. *Seconded and passed 6-0.*



Susan Powell, Acting Chairman