

**TOWN OF NORWELL  
Advisory Board  
Meeting Minutes  
March 22, 2018**

TOWN OF NORWELL  
TOWN CLERK  
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The Advisory Board was called to order by Tim Greene at 7:00pm. Present were Amy Koch, Mark Maiellano, Harry Solis, Jane Stout, Susan Powell, Mark Cleveland and Karen Reynolds. Town Administrator, Peter Morin was also present.

**ADMINISTRATIVE MATTERS**

**Acceptance of Minutes** - Tim asked for questions and comments about the March 8, 2018 and March 15, 2018 Meeting Minutes. With no discussion, motion to accept the March 8, 2018 Minutes. *Seconded and passed 8-0.* Tim and Mark Cleveland were absent from the March 15 Meeting. Motion to accept the Minutes from March 15, 2018. *Seconded and passed 6-0-2.*

**WARRANT ARTICLES REVIEW**

**Highway / Tree and Grounds Department** - Glenn Ferguson & TA guided the AB through the Article requests of the Highway/Tree & Grounds Departments.

1. **River Street Opening Permit Condition Article** - To see if the Town will transfer \$195,000 to be spent under the supervision of the Highway Surveyor for the purpose of resurfacing River Street. In the summer of 2017, Columbia Gas opened River Street from the Hanover Line to Rt 3 to replace the gas line. As a result of the gas line upgrade, the street is in very poor condition and must be repaved. Highway Surveyor negotiated with Columbia Gas for \$195,000 to be used to complete the project by striping the road and reconstructing a full depth new road to make the road safe. Motion to accept the Warrant for Annual Town Meeting Article to transfer \$195,000 for the purpose of resurfacing River Street. *Seconded and passed 8-0.*
2. **Road Resurfacing** - To see if the Town will transfer \$400,000 to be spent under the supervision of the Highway Surveyor for resurfacing and related construction/maintenance of Town Ways. The money in this Article will supplement the funds available from the \$1.6M road bond granted at the May 2017 Town Meeting. While these funds are to be used for resurfacing many roads in Norwell, due to the unexpected weather related deteriorating condition of River Street from Rt 3 to Town Center, the Highway Surveyor requests these additional funds in part to temporarily pave River Street ahead of the Columbia Gas upgrade. He is aware that the road will need to be resurfaced again after Columbia Gas completes its project in 3-4 years. Highway Surveyor anticipates negotiating another sum of money to compensate the Town for opening a newly paved road. The rest of the funds will be used to complete the scheduled road resurfacing program. Motion to accept the Warrant for Annual Town Meeting Article for Road Resurfacing for \$400,000. *Seconded and passed 8-0.*
3. **Proposed Article to Fund Drainage Work on Tiffany and River Streets** - withdrawn

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4. **Sparrell Building / Highway Barn Design & Engineering** - To see if the Town will appropriate \$150,000 for the design & engineering services including septic and parking for the renovation of the Sparrell Building to accommodate Town Offices and the Highway Department Barn to accommodate Tree & Grounds equipment. At first glance, these appear to be two separate requests, but considering the projects are in close proximity with overlapping requirements, it saves the Town time & money to draw up designs & engineering specifications together. Motion to accept the Warrant for Annual Town Meeting Article request for Sparrell Building / Highway Barn Design & Engineering for \$150,000. *Seconded and passed 8-0.*
5. **Repair Fuel System** - To appropriate \$165,000 to be spent under the direction of the Highway Surveyor to make necessary repairs or renovations of the fuel system at the Highway Yard. This fuel system provides fuel for all Town vehicles. It is a relic of the early 1990's and should have been replaced several years ago. It features a split tank, half for gasoline and half diesel fuel. The pump is breaking and does not comply with electric, Fire or DEP codes. The new system features safety measures and complies with all current codes. Motion to accept the Warrant for Annual Town Meeting Article for Repairing the Fuel System for \$165,000. *Seconded and passed 8-0.*
6. **Town Road Safety** - To see if the Town will appropriate \$25,000 to be spent under the supervision of the Highway Surveyor for the purchase, manufacture and installation of materials to enhance the Town's public ways. This Article is sponsored by the Town Police and Fire Departments along with the Highway Department to install signs, guardrails and striping to reinforce and improve road safety. Motion to accept the Warrant for Annual Town Meeting Article for Road Safety for \$25,000. *Seconded and passed 8-0.*
7. **Tree Farm** - To see if the Town will appropriate \$5,000 to be spent under the supervision of the Highway Surveyor for the establishment of a tree farm. The three Nor'Easter storms of the last few weeks knocked down 173 trees in the Town. The Highway Surveyor arranged for National Grid to donate 100 trees to the Town. The Highway Surveyor wants to establish a tree farm near Jacobs Farm and the Woodworth ball fields for temporarily storing the donated trees until he can find permanent homes for them around Town. He also is asking the Department of Conservation and Recreation for a grant to match funds for future trees. The \$5,000 will be used for labor. Motion to accept the Warrant for Annual Town Meeting Article for a Tree Farm for \$5,000. *Seconded and passed 8-0.*
8. **Highway Yard Cleanup** - To see if the Town will appropriate \$130,000 to be expended under the supervision of the Highway Surveyor for the purpose of debris removal, engineering, stormwater and Highway Yard facilities rehabilitation. This Article is requested each year and with the continued organization and up keep of the facility, the request has shrunk over the last three years. Motion to accept the Warrant for Annual Town Meeting Article for Highway Yard Cleanup for \$130,000. *Seconded and passed 8-0.*
9. **Storm Water Compliance** - To see if the Town will appropriate \$20,000 to be expended under the direction of the Highway Surveyor for the purpose of complying with the EPA's



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2017 Multiple Separate Stormwater Sewer System (MS4) Stormwater General Permit for which "municipal separate storm sewer means a conveyance or system of conveyances (including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, man-made channels, or storm drains). This is a housekeeping Article for the maintenance of clean stormwater. Motion to accept the Warrant for Annual Town Meeting Article for Storm Water Compliance for \$20,000. *Seconded and passed 8-0.*

- 10. Drainage** - To see if the Town will appropriate \$290,000 to be spent under the supervision of the Highway Surveyor for engineering, installation and maintenance of Town Drainage. This is a recurring Article, but this year the Highway Surveyor is asking for significantly more for rehabilitating drainage on River Street at Tiffany and River Street between Wonton Shipyard and Green Street. These sites are especially important because the roads deteriorated due to poor drainage. Proper drainage will keep a newly paved road in good repair for the life of the road. Motion to accept the Warrant for Annual Town Meeting Article for Drainage for \$290,000. *Seconded and passed 8-0.*

- 11. Chapter 90 Funding** - To see if the Town will appropriate \$446,730 in anticipation of full (100%) reimbursement by the Commonwealth of Massachusetts of Chapter 90 funds to be spent under the supervision of the Highway Surveyor. This is a housekeeping Article that ensures good accounting practice. Motion to accept the Warrant for Annual Town Meeting Article for Chapter 90 Funding for \$446,730. *Seconded and passed 8-0.*

#### **FUTURE MEETINGS**

March 27, 2028

March 29, 2018

**Adjourn** - Motion made to Adjourn. *Seconded and passed 8-0.*



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Tim Greene, Chairman