

TOWN OF NORWELL
Advisory Board
Meeting Minutes
March 6, 2018

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The Advisory Board was called to order by Tim Greene at 7:00pm. Present were Mark Maiellano, Jane Stout, Susan Powell, Mark Cleveland and Karen Reynolds. Amy Koch and Harry Solis were absent. Town Administrator, Peter Morin was also present.

Administrative Matters

Acceptance of Minutes- Tim asked for questions and comments about the Minutes from February 27, 2018 & March 1, 2018. Jane was absent from both Meetings and will abstain. Mark Maiellano was absent on March 1, 2018 and will abstain. Motion made to accept the Minutes from both February 27, 2018 & March 1, 2018. *Seconded and passed 5-0-1 and 4-0-2.*

Department Budgets Overview & Meeting Schedule

Facilities Manager- Peter introduced the new Facilities Manager, Ted Nichols; and together they used the budget to highlight the activity of the last few months and the expectations for the coming year. The Facilities Department cares for the Town buildings. In previous years, the Facilities Manager cared for both the Town & School Department buildings. The Town and School Department contributed to the salary of the Facilities Manager with each Department accounting for a portion of the salary in its own budget. This year the Schools have their own budget for the care of School buildings, and do not fall under the care of Facilities Department. The result is the entire salary for the Facilities Manager is now the responsibility of the Town. The biggest challenge for this year is maintaining Town Hall and the Library with minimal, low cost repairs & improvements before these Departments move to their new buildings in the next few years. Some work that must be done consists of trim work repairs and painting for Town Hall and Council on Aging; and repair the leak in the Children's section of the Library.

Warrant Articles Review

- A. STM Water Department** - To appropriate from available funds, Water Department Surplus Revenue, \$30,000 for the purpose of purchasing the rear unimproved 4+ acres of 221 Grove Street for aquifer protection, water supply and any purpose the Board deems appropriate. This Article was discussed at the March 1, 2018 ABMeeting. Motion to accept the Special Town Meeting Warrant Article for the Water Department to purchase land for \$30,000 for aquifer protection and water supply. *Seconded and passed 6-0.*
- B. ATM Water Department** - To appropriate from available funds, Water Department Surplus Revenue, \$50,000 for the purpose of conducting hydro-geologic studies, well exploration and any work the Board deems appropriate. This Article was discussed at the March 1, 2018 ABMeeting. Motion to accept the Annual Town Meeting Warrant Article to appropriate \$50,000 for the Water Department to conduct hydro-geologic studies and well exploration. *Seconded and passed 6-0.*

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- C. ATM Planning Board** - To see if the Town will amend its General Bylaws, to place a prohibition on freestanding utility service panels. These panels must be affixed to the structure upon which said utility service is being provided. This request is explicitly for the aesthetic appeal of the Town. The Planning Board has not voted on this Article. The AB will refrain from voting until Planning Board passes this Article.
- D. ATM Planning Board** - To see if the Town will amend its Bylaws by adding Article Xa Street Openings on Public Ways. Any applicant seeking to open or dig up a portion of a public way within the Town shall apply for a Street Opening Permit. This minimizes destructive road cutting on newly repaved roads, maintains local control and oversight, reinforces the existing street-opening permit application process and clarifies the roles of the Highway Surveyor and Town Administrator within the process. This Article was brought to the AB for review. It is the process currently in use and seeks to formalize the procedure. The AB will revisit this Article in the future.
- E. ATM Planning Board** - To see if the Town will amend its Bylaws by adding Article Xc for Snow Removal on Private Ways. This Article was indefinitely postponed.
- F. ATM Planning Board** - To see if the Town will repeal Article XXI of the General Bylaws entitled Recall of Elected Officials adopted in May 2016 Annual Town Meeting. Article XXI has been incorporated into the Town Charter which is more permanent & binding and has been approved by the State. To avoid confusion and redundancy, the Planning Board seeks to repeal Article XXI. Motion to accept the Annual Town Meeting Warrant Article to repeal the Recall of Elected Officials as proposed by the Planning Board.
Seconded and passed 6-0.

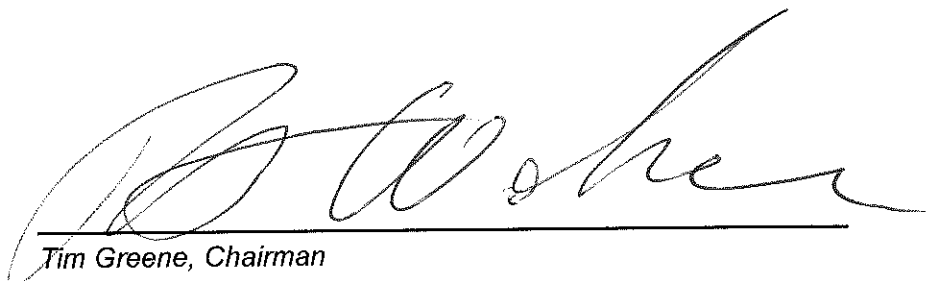
FUTURE MEETINGS

March 8, 2018

March 13, 2018

March 15, 2018

Adjourn - Motion made to Adjourn. *Seconded and passed 6-0*



Tim Greene, Chairman